Present: Chair D. Mitchell  
Vice Chair L. Ferguson  
Councillors M. Pearson, C. Collins, T. Whitehead  

Also Present: N. Everson, G. Paparella, S. Renshaw, R. Sabo, J. Spiler,  
D. Cole, C. Biggs  
R. Koroscil, TradePort  

THE AIRPORT IMPLEMENTATION TASK FORCE PRESENTS REPORT 07-002 AND RESPECTFULLY RECOMMENDS  

1. Airport Shuttle (PED07077) (City Wide)  
   (a) That two (2) new reserve funds, Airport Joint Marketing Reserve Fund and Airport Capital Reserve Fund, be established for the City’s percentage of revenues collected from the John C. Munro Hamilton International Airport (HIA) as per Section 4.04 of the City of Hamilton/Tradeport – Airport Lease Agreement;  
   (b) That $50,000 be allocated as a one-time only seed money contribution for the Airport Shuttle;  
   (c) That the $50,000 be funded from the 3rd Quarter 2006 Work-in-Progress Variance Surplus report.  

2. Approval of Closed Session Minutes – January 23, 2007 (Item 6.1)  
   (a) That the Minutes of the Closed Session of the Airport Implementation Task Force meeting of January 23, 2007 be received;  

Planning and Economic Development Committee – February 20, 2007
(b) That the Minutes remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.

3. **TradePort International Corporation Reorganization of Share Structure (PED07030) (City Wide) (Item 6.3)**

(a) That pursuant to paragraphs 18.01.01 and 18.01.04 of the Hamilton International Airport (HI) Lease Agreement dated July 19, 1996 between the City of Hamilton and TradePort International Corporation, the City consents to the reorganization of the share structure within TradePort International Corporation, wherein all shares from Westpark Development Corporation and Labourers’ Union Local 837 Health and Welfare Plan (LIUNA) are to be transferred to YVR Airport Services (Hamilton) Limited, subject to the following conditions:

(i) That Vancouver Airport Authority confirm voting control, directly or indirectly of YVR Airport Services Limited and YVR Airport Services (Hamilton) Limited, as stipulated in clause 18.10.01 (c) of the Lease Agreement;

(ii) That there shall be no immediate change in the incumbent of the office of President of TradePort International Corporation for a period of one year subject to any disability or death of the incumbent, except with the consent of the City of Hamilton, such consent not to be unreasonably withheld;

(iii) That YVR Airport Services (Hamilton) Limited agree that the Board of Directors of TradePort International Corporation continue to have a minimum of two members that are either residents of and/or operate businesses in the City of Hamilton for a period of one year;

(b) That TradePort International Corporation and YVR Airport Services (Hamilton) Limited be requested to update their shareholdings statement to the City of Hamilton;

(c) That the contents of Report PED07030 remain confidential as the information contained therein pertains to advice that is subject to solicitor-client privilege.
FOR THE INFORMATION OF THE COMMITTEE:

(a) Declarations of Interest

None

(b) Approval of Minutes

(Pearson/Whitehead)
That the Minutes of the January 23, 2007 meeting be approved as presented.

(c) Airport Shuttle (PED07077) (City Wide) (Item 4)
On a motion, sub-section (c) was added as shown in Item 2.

(d) Private and Confidential
On a motion, the Committee moved into Closed Session at 1:15 p.m. to deliberate Items 6.2 and 6.3 of the agenda respecting the following:

(i) Property Acquisition
(ii) A subject matter which pertains to advice that is subject to solicitor-client privilege.

On a motion, the Committee reconvened in Open Session at 2:55 p.m.

(e) TradePort International Corporation Reorganization of Share Structure (PED07030) (City Wide) (Item 6.3)
On a motion, sub-section (c) was added as shown in Item 3.

(f) The following In Camera report was tabled to the Economic Development and Planning Committee meeting on February 20, 2007, pending further information being provided by staff:

City of Hamilton Purchase of 9705 Airport Road, Described as Part of Lot 2, Concession 5, in the Former Township of Glanford, now in the City of Hamilton, from 9705 Airport Development Limited (PED07048) (City Wide) (Item 6.2)
(g) **New Business**

None

(h) **Adjournment**

There being no further business the Airport Implementation Task Force meeting adjourned at 3:05 p.m.

Respectfully submitted

Councillor D. Mitchell, Chair
Airport Implementation Task Force

Carolyn Biggs
Legislative Assistant
February 19, 2007