THE GOVERNANCE REVIEW SUB-COMMITTEE PRESENTS REPORT 08-003 AND RESPECTFULLY RECOMMENDS:

1. Secondary Logos for Advisory/Sub-Committees of Council (CL08014) (City Wide)

That the use of secondary logos for promotional/educational purposes by Advisory/Sub-committees of Council be approved, subject to the following guidelines;

(a) Request for approval of a secondary logo to be presented to the Governance Review Sub-committee for consideration.

(b) The approved City Logo (triple H symbol, with the wordmark Hamilton, with an underscoring line) as per the Identity Standards Guide, must be of appropriate size relative to the intended purpose and included in a sufficiently prominent location on the promotional/educational material.

(c) Design costs to be funded by the Advisory/Sub-committee of Council.

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2. **Use of Secondary Logo by the Clean City Liaison Committee (New Business) (No Copy)**

That subject to Council approval of the “Secondary Logos for Advisory/Sub-Committees of Council” process (Report CL08014), the design of the logo for the Clean City Liaison Committee (attached as Appendix “B” hereto), as presented by Ron Speranzini, Vice Chair of the Committee, be approved.

3. **Council Meeting Procedures – Walk-ons; Deadline for Motions/Notices of Motion (CL08013) (City Wide)**

(a) That Report CL08013 (attached as Appendix “C” hereto) respecting Council Meeting Procedures – Walk-ons; Deadline for Motions/Notices of Motion, be received and circulated to all members of Council for their information;

(b) That this issue be revisited toward the end of the 2010 term of Council with a view to include a 2/3rds majority rule to dispense with notice of a motion in the Procedural By-law;

(c) That this item be removed from the Outstanding Business List of the Governance Review Sub-Committee.

4. **Process for Outstanding Business Items on Standing Committee Agendas**

(a) That the verbal update provided by the Clerk, be received;

(b) That the Clerk be directed to review the process for handling the Outstanding Business Items on Standing Committee Agendas and report back to the Governance Sub-Committee with various options.

5. **Community Councils**

(a) That Report CL08012 respecting Community Councils – Status Update, referred to the Governance Review Sub-Committee by Council on November 12, 2008, be received;

(b) That the City Clerk, together with Legal Services staff, be directed to report back with comments/recommendations on the recommendations tabled by the Community Councils Task Force.
FOR THE INFORMATION OF THE COMMITTEE:

(a) **CALL TO ORDER/DECLARATIONS OF INTEREST (Item 1)**

Chair Powers called the meeting to order and asked if there were any declarations of which there were none.

(b) **MINUTES OF PREVIOUS MEETINGS (Item 2)**

On a motion, the October 16, 2008 Minutes of the Governance Review Sub-Committee, were received as presented.

(c) **Council Meeting Procedures – Walks-ons; Deadline for Motions/Notices of Motion (CL08013) (City Wide)**

The Committee was distributed with Information Report CL08013 respecting Council meeting procedures related to walks-ons and the deadline for motions/notifications of motion.

Kevin Christenson and Rose Caterini outlined the current rules that are in place with respect to the timing of walk-ons, motions and notices of motion at Standing Committees and Council. The report also included the City’s current practice and the practices of area municipalities.

See Item 3 for the Committee’s disposition of this item.

(d) **ITEMS REFERRED FROM COUNCIL:**

(i) **Process for Outstanding Business Items on Standing Committee Agendas**

Kevin Christenson provided background information as to why this matter is before the Governance Review Sub-Committee for resolution.

The Clerk outlined the challenges presented in placing direction given to staff by Standing Committees in the Action section of a Standing Committee report vs. the Information section.

See Item 4 for the Committee’s disposition of this item.

(ii) **Community Councils**

The Committee was distributed with Report CL08012 respecting Community Councils – Status Update, which was presented to the Committee of the Whole in October 2008, with recommendation that it be referred to the Governance Review Sub-Committee.

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The Committee requested that Councillor M. Ferguson be invited to the appropriate meeting to participate in the discussion on Community Councils.

See Item 5 for the Committee’s disposition of this item.

(e) OTHER BUSINESS (Item 5)

None.

(f) ADJOURNMENT (Item 10)

There being no further business, the Sub-Committee adjourned at 3:40 p.m.

Respectfully submitted

Councillor R. Powers
Chair

Carolyn Biggs
Legislative Assistant
November 20, 2008