The meeting was called to order.

Ceremonial Activities

Chair Charlton presented a certificate and letter of appreciation to Paul Shaker for his contribution while he was a member of the Hamilton LACAC (Municipal Heritage Committee) and acknowledged his valuable service as Chair of the Policy and Design Review Sub-committee.

Chair Charlton introduced new member Michael Adkins to the Committee and indicated that he wished to sit on the Heritage Permit Review Subcommittee. She advised that the other new member Kim Kippen was unable to attend due to a previous work commitment.

Chair Charlton also introduced Danielle Johnston who is a co-op student in the Clerk’s Department studying Political Science and Philosophy at McMaster University and who was in attendance to observe the proceedings of the meeting.
1. **CHANGES TO THE AGENDA**

The Clerk noted the following changes to the agenda:

(a) The Gabrielle Léger Award of Lifetime Achievement in Heritage Conservation – an award available through Heritage Canada to acknowledge the heritage contribution of individuals. (Added as Item 4.7) (A. Denham – no copy)

(b) Request from Walter Peace, chair of the Hamilton Historical Board for an appointment of a representative from Hamilton LACAC (Municipal Heritage Committee) (Added as Item 4.8) (A. Charlton – attached)

(c) Added Report PED05216(a)/ECS07015 (from the Economic Development and Planning Meeting of March 20, 2007) respecting Funding of Structural Repairs to the Main House, Auchmar Estates– (Added as Item 5.11(e)) (D. Cuming – attached)

(d) Copy of recommendation respecting St. Mark’s Church (Item 5.11(h) on today’s agenda) amended by Economic Development and Planning Committee on March 20, 2007 (Councillor McHattie - attached)

(e) Letter of introduction from Mr. Bert Duclos, Acting Municipal Heritage Committee Advisor, Ministry of Culture. Added as Item 5.12 (Attached)

*(Pearson/Manson)*

That the agenda be approved, as amended.  

CARRIED

2. **DECLARATIONS OF INTEREST**

None declared.

3. **APPROVAL OF MINUTES OF PREVIOUS MEETING**

The Chair requested an update with respect to Item 7.2 in the Minutes concerning 562 Dundas Street East in Flamborough. Staff indicated that they have not received a request for adjudication as yet.

Alissa Denham agreed to submit the Hamilton LACAC (Municipal Heritage Committee) 2006 Year End Report to the Ontario Heritage Connection website as per Item 7.11 of the Minutes.

*(French/Wray)*

That the Minutes of the February 22, 2007 meeting of the Hamilton LACAC (Municipal Heritage Committee) be approved, as presented.

CARRIED
4. DISCUSSION ITEMS

4.1 Request from the Joint Plaquing Sub-Committee for criteria for plaquing priority - (K. Wakeman)

Kathy Wakeman advised that the list of designated properties requiring plaquing is very lengthy and a criteria for priority is required.

The Chairs of the Policy and Design Review, Inventory and Research and Education Sub-Committees were requested to meet with Kathy Wakeman, Chair of the Joint-Plaquing Sub-Committee to review the list of Hamilton designated properties which have not as yet received a plaque and the dates when they were designated and bring back a criteria for plaquing priority for consideration at the next meeting.

4.2 Request from the Joint Plaquing Sub-Committee for appointment of a representative from LACAC (A. Charlton)

(Wray/Manson)
That Michael Adkins be appointed to sit on the Joint Plaquing Sub-Committee as a representative from LACAC.

CARRIED

4.3 Committee 2007 Goals and Work Plan (A. Charlton, no copy)

Chair Charlton requested that members of the committee e-mail their ideas for a work plan and goals for 2007 to her and copy their committee colleagues and that the chairs of the sub-committees consolidate a list to be included in the next agenda.

4.4 Hamilton LACAC (Municipal Heritage Committee) advice to Selection Committee on Volunteer Evaluation Criteria (A. Charlton)

The Committee discussed at length whether a suggestion should be made to the Selection Committee that when appointments are being decided for LACAC that consideration be given to applicants that have sat on heritage sub-committees. A discussion of the selection process followed.

(McHattie/Stark)
That Clerk’s staff provide information respecting the current selection criteria, the recent changes to the terms of the appointments (i.e. no longer staggered) and a copy of the application at the next Committee meeting.

CARRIED
(Adkins/Wakeman)
That this Item respecting advice to the Selection Committee on Volunteer Evaluation Criteria be TABLED until the selection process information is presented to Committee.

CARRIED

4.5 Partnership with Arts Hamilton for Poster Sales (A. Denham)

Staff advised that this proposed partnership would create a significant volume of paperwork for City staff and generate little money and asked that they be allowed to investigate the finance and administration issues prior to the Committee making a decision.

(Wray/Denham)
That the recommendation from the Education Sub-committee respecting the Trial Consignment Agreement with Arts Hamilton for the Sale of Heritage Printed Material be TABLED to allow staff to investigate and report back on the proposal.

CARRIED

4.6 Printing of Promotional Material for Distribution during the Doors Open Hamilton Event- May 5 to 6, 2007 (A. Denham)

(Denham/McHattie)
(a) That Staff be requested to arrange the printing of 500 black and white copies of the Hamilton LACAC (MHC) brochure for distribution to all Doors Open Hamilton sites.

(b) That Staff be requested to arrange the printing of 300 black and white copies of the 2006 LACAC Annual Report for distribution to all designated Doors Open Hamilton sites.

CARRIED

Alissa Denham was requested to double check with staff of the Doors Open Hamilton sites to ensure that they would agree to distribute the brochures and copies of the report.

4.7 The Gabrielle Léger Award of Lifetime Achievement in Heritage Conservation – an award available through Heritage Canada to acknowledge the heritage contribution of individuals. (Added as Item 4.7) (A. Denham – no copy)

Alissa Denham introduced this item, read the criteria to the Committee and nominated Diane Dent for this award.
(Denham/McHattie)
That Diane Dent be nominated for the Gabrielle Léger Award of Lifetime Achievement in Heritage Conservation.

CARRIED

Alissa Denham agreed to take the necessary action with respect to the above nomination.

4.8 Request from Walter Peace, chair of the Hamilton Historical Board for an appointment of a representative from Hamilton LACAC (Municipal Heritage Committee) (Added as Item 4.8) (A. Charlton – attached)

(Adkins/Hartnett)
That Bill Manson who is currently a member of the Hamilton Historical Board be designated the representative of the Hamilton LACAC (Municipal Heritage Committee) on the Board.

CARRIED

4.9 Appointment of Chair of the Policy Sub-Committee (Added Item)

(Pearson/Neufeld)
That Bill Manson be appointed as Chair of the Policy and Design Review Sub-Committee.

CARRIED

5. GENERAL INFORMATION

5.1 Minutes from Education Sub-committee meeting (March 6, 2007) (A. Denham)
The advantages of including an action column in meeting minutes were discussed.
The Legislative Assistant was requested to include an Outstanding Business List with the agenda.

5.2 Hamilton Historical Board Speakers List – (B. Manson - copy will be circulated at meeting)
Bill Manson advised Committee that the Hamilton Historical Board is organizing a list of speakers willing to promote Hamilton’s heritage and history. He asked for volunteers and topics for presentations. The Hamilton Historical Board and Hamilton LACAC (Municipal Heritage Committee) logos will be used and information respecting the program will be uploaded
onto the websites. Bill Manson advised that the Hamilton Historical Board already has 92 topics for presentations. The Committee members were advised to contact Bill Manson if they are interested in being on the speakers’ list.

5.3 Council and Committee voting procedures (I. Bedioui - no copy)

As requested at the last meeting, the Legislative Assistant advised the Committee that in order to ensure open and transparent government, Committee/Council members are required to vote in public and that is the reason why electronic and conference voting are not permitted.

5.4 Certificate of Achievement to Lister Block Working Group (A. Denham – no copy)

The Committee was advised by Alissa Denham that the Lister Block Working Group will be receiving their certificates of achievement at the May 16, 2007 Council meeting.

5.5 Dundas Driving Park and Victoria Park presentation by Rob Norman - update. (D. Cuming – no copy)

David Cuming advised the Committee that Rob Norman of the Public Works Department has confirmed that a presentation respecting the Dundas Driving Park and Victoria park will be made at the April or May LACAC meeting.

5.6 Register of Heritage Properties Update (S. Vattay - no copy)

Sharon Vattay referred to the Minutes of the previous meeting and updated the Committee with respect to progress made to date in compiling the registry of heritage properties.

Staff met with some members of the Inventory and Research Sub-Committee and discussed how to amend the procedures. Staff will prepare a report which will be forwarded to the Inventory and Research Sub-Committee for comments. The report will then be presented to Hamilton LACAC (Municipal Heritage Committee) for consideration.

5.7 Enhanced Property Standards By-Law under the Ontario Heritage Act/"Demolition by Neglect By-law" Update (M. House - no copy)

Meghan House advised Committee that staff are currently researching the issue and will be preparing a report and by-law for presentation to the Committee. The intent of the proposed amendment to the existing Property Standards By-law is to enhance the protection of designated heritage structures from “demolition by neglect.” The amendment will address both
encouraging ongoing maintenance and the use of appropriate materials and methods for repairs.

5.8 Auchmar Conservation and Design Concepts – deadline for comments (D. Cuming, no copy)

Staff reminded the Committee members that they had requested their input and feedback with respect to the Auchmar Conservation and Design Concepts which were presented at the November, 2006 meeting. Sharon Vattay made a brief PowerPoint presentation which reviewed the concepts for the benefit of the Committee.

At the Committee’s request, staff indicated that they will provide the property’s assessed value.

(Bratina/Stark)
That Real Estate staff consider Requests for Interest and Requests for Applications regarding Auchmar in addition to the Requests for Proposals.  

CARRIED

A lengthy discussion followed on how the Committee could submit an agreed upon Committee response to the proposed concepts.

(McHattie/Wakeman)
That the rules of procedure be waived to allow Graham Crawford, who is a member of the Historical Board to address Committee from the audience with respect to this issue.

CARRIED

Graham Crawford addressed Committee and suggested that a sub-committee be formed to consider the concepts. He indicated that he would be willing to be part of the sub-committee.

(McHattie/Stark)
That staff be requested to proceed with the process and be advised that the members of the Hamilton LACAC (Municipal Heritage Committee) have no comments with respect to the Auchmar Conservation and Design Concepts.

CARRIED

5.9 City Hall Update (S. Vattay)

Sharon Vattay indicated that the plans for the renovations of City Hall, a designated building, have changed since she wrote her memo which is included in the agenda concerning the City Hall building. At the last meeting of the City Hall Renovations Steering Committee changes in direction were put on the table and Council will be requested to reconsider the renovations due to escalating costs.
It will be one month before staff undertake discussions with respect to this issue.

5.10 Chedoke House, 654 Garth Street, Hamilton (D. Cuming – no copy)

David Cuming provided an overview of the Chedoke House. He indicated that the property is owned by the Ontario Heritage Trust and is managed by the City of Hamilton. It was built in 1836 with an addition being constructed in 1850. This is an escarpment brow estate and one family member is still living there.

(Pearson/Wray)
That staff be requested to contact the Ontario Heritage Trust to investigate the possibility of designation and if permission is granted to take the necessary steps to start the process.

CARRIED

5.11 Endangered Buildings and Landscapes:

(a) Victoria Hall, 68 King Street East, Hamilton (NHS, D) – F. Thorp-Neufeld

Alissa Denham agreed to be the watch dog for this property.

(b) Treble Hall, 6-12 John Street North, Hamilton (L) – Councillor B. McHattie

Councillor McHattie advised that he is trying to make contact with the owner of Treble Hall and there are a couple of leads.

(c) Red Hill Creek Valley, Hamilton (L, ND) – Councillor M. Pearson

No updates.

(d) Lister Block, 28-40 James Street North, Hamilton (D) – Councillor B. McHattie

(Copy of Communication respecting Province’s funding for peer review.)

No added information.
(e) **Auchmar, 88 Fennell Avenue West, Hamilton (D) – B. Manson**

Sharon Vattay provided an overview of Report PED05216(a)/ECS07015 respecting Funding of Structural Repairs to the Main House of the Auchmar Estate which was considered at the March 20, 2007 Economic Development and Planning Committee Meeting and which was included in this agenda for the Committee’s information.

(f) **Auchmar Gate House, 71 Claremont Drive, Hamilton – M. Stark**

A copy of the covering letter sent to the owner of Auchmar requesting that he consider having the property designated was included in this agenda for the information of the Committee. It was noted that all funding programs are outlined in the Hamilton LACAC (Municipal Heritage Committee) handbook of 2006, which staff is also currently updating.

(g) **Smart-Turner Building, 191 Barton Street E., Hamilton (ND, L) – Councillor M. Pearson**

Councillor Pearson advised that Elaine Scrivener, the Executive Director of the Mark Preece Family House, has confirmed that they now have a long term lease with Hamilton Health Sciences. They will be undertaking repairs and are considering a fundraising feasibility study with target dates of 2008 or 2009 to commence renovations. They will meet with staff to work out plans and Councillors McHattie and Pearson have been invited to those meetings.

(h) **St. Mark’s, 120 Bay Street South, Hamilton (D) – P. Hartnett**

David Cuming provided an overview of Report PED07111/PW07037 respecting St. Mark’s Church feasibility study a copy of which was included in this agenda for the Committee’s information. The report was considered at the March 20, 2007 Economic Development and Planning Committee and the staff recommendation was amended. It was noted that a consultant’s study indicated that it was financially prohibitive to convert the Church for office space use. David Cuming made a brief presentation of the report and the concepts. He indicated that the rezoning will be determined by the City’s Real Estate section and it may take two months.

(i) **Tivoli, 108 James Street North, Hamilton – Councillor B. McHattie**

Councillor McHattie indicated that he spoke to Belma Delmonte of the Hamilton Ballet and she has been working on a business plan with a consulting company and it may be ready within a month.
(j) **Book House, 167 Book Road East, Ancaster – A. Charlton**

A copy of the covering letter sent with the heritage value report to the owner of the Book House was included in the agenda. The Committee was advised that so far, no response has been received from the owner.

(k) **2 Hatt Street, Dundas – F. Thorp-Neufeld**

No updates.

5.12 **Letter of introduction from Mr. Bert Duclos, Acting Municipal Heritage Committee Advisor. Added as Item 5.12**

(Wakeman/Hartnett)

That Items 5.1 to 5.12 inclusive, be received for information.

CARRIED

6. **ADJOURNMENT**

There being no further business, the Committee adjourned at 2:30 p.m.

Respectfully submitted,

Anne Charlton, Chair
Hamilton LACAC
(Municipal Heritage Committee)

Ida Bedioui
Legislative Assistant
Hamilton LACAC
(Municipal Heritage Committee)
March 22, 2007