



Hamilton

**MINUTES**  
**HAMILTON LACAC (Municipal Heritage Committee)**  
**Thursday, March 27, 2008**  
**12:00 p.m., Room 207, 2<sup>nd</sup> Floor**  
**Hamilton Convention Centre**  
**1 Summers Lane**

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**Present:** A. French (Chair), A. Denham-Robinson (Vice Chair), D. Dent (Past Chair) Councillors B. Bratina, B. McHattie and M. Pearson, M. Adkins, P. Hartnett, M. Kirk, B. Manson, S. Stewart-Greene, F. Thorp-Neufeld K. Wakeman, and S. Wray

**Absent with Regrets:** A. Charlton, illness

**Also Present:** B. Janssen, Acting Director, Strategic Services/Special Planning  
D. Cuming, Acting Manager, Community Planning & Design  
J. Hickey-Evans, Manager, Policy Planning  
Michelle Sergi, Acting Senior Project Manager of Community Planning and Design  
K. Maxwell, Planner 1, Policy Planning  
S. Vattay, Cultural Heritage Planner, Community Planning & Design  
M. House, Cultural Heritage Planner  
T. Bradt, Assistant Cultural Heritage Planner  
I. Bedioui, Legislative Assistant, Clerk's Office

**The meeting was called to order.**

**Farewell to Diane Dent, Past Chair**

Chair French acknowledged that this was Diane Dent's last meeting as a member of Hamilton LACAC (Municipal Heritage Committee) and she was presented with a certificate and flowers in recognition of her contributions as Chair of the Committee and acknowledgment of her long standing and valuable service.

Diane Dent addressed Committee and spoke about the past achievements of LACAC. She brought cake for the Committee and staff.

Grant Head and Councillor Bratina also addressed Committee and recognized Diane Dent's contributions.

The Chair welcomed Michelle Sergi the new Acting Senior Project Manager of Community Planning and Design. Michelle Sergi introduced herself to the Committee members.

## 1. CHANGES TO THE AGENDA

The Clerk noted the following changes to the agenda:

- (a) Due to an oversight the wrong version of the Minutes was included in the agenda, specifically Page 7 needed to be replaced. Copies of the correct version were distributed.
- (b) The following *Business Arising from the Minutes* Items were added:
  - 5.5 Designation of Gore Park (S. Vattay)
  - 5.6 Recommendations passed at the last meeting from the Communications Report – page 6 of the Minutes (A. French)
  - 5.7 LACAC Designation Project Involving Heritage Organizations referred to Inventory Sub-Committee in November 2007 (S. Wray)
- (c) Added correspondence from Ontario Heritage Trust dated March 10, 2008 respecting the 2008 Heritage Community Recognition Program. This will be Item 10.3 on the agenda. Copies have been distributed.

### (Manson/Adkins)

That the agenda be approved, as amended.

**CARRIED**

## 2. DECLARATIONS OF INTEREST

None declared.

## 3. DELEGATION REQUESTS

None

## 4. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

The Clerk explained that the wrong version of page 7 of the Minutes was included in the agenda package. The correct copy was distributed as a

change to the agenda and the Minutes as presented at the meeting, with the amended page, were approved.

**(Adkins/Denham-Robinson)**

That the Minutes of the February 28, 2008 meeting of the Hamilton LACAC (Municipal Heritage Committee) be approved, as amended.

**CARRIED**

**5. BUSINESS ARISING FROM THE MINUTES (Item 5)**

**(a) City of Hamilton Official Plan - Cultural Heritage Resource Policies Background Paper (J. Hickey-Evans, Manager, Policy Planning, Strategic Services - Special Projects Division, Planning and Economic Development Department (Item 5.1))**

Kirsten Maxwell made a PowerPoint presentation which provided an overview of the background paper. She outlined the input being sought from the Committee and indicated the next steps.

Staff responded to questions posed by the Committee.

The Committee requested that staff consider also displaying the information boards in the Flamborough Municipal Centre.

**(b) Hamilton LACAC (Municipal Heritage Committee) Annual Report – A. Denham-Robinson (Item 5.2)**

Alissa Denham-Robinson advised Committee that staff will post the Annual Report on the City's website. She outlined the number of black and white copies of the report which are required for the Doors Open event.

**(Denham-Robinson/Adkins)**

That Staff be requested to arrange the printing of 800 black and white copies of the 2007 LACAC Annual Report for distribution to all designated Doors Open Hamilton sites and that the cost be charged to the Publication Account.

**CARRIED**

**(c) Hamilton LACAC (Municipal Heritage Committee) Logo Concepts (I. Bedioui) (Item 5.3)**

The Clerk advised that a delegation request from Hamilton LACAC (Municipal Heritage Committee) to present the logo concepts was approved by the Economic Development and Planning Committee at the March 18 meeting. When the staff report is completed,

arrangements will be made for representatives from Hamilton LACAC (Municipal Heritage Committee) to attend the Economic Development and Planning Committee to make the presentation.

David Cuming indicated that the staff report will be ready for the second Economic Development and Planning Committee meeting in May which is scheduled for May 20, 2008.

**(d) Walking Tour (A. Denham-Robinson – no copy) (Item 5.4)**

Alissa Denham-Robinson provided an update on the status of the Walking Tour and indicated that members of the Communication and Education Sub-Committee are currently in discussions with Tourism Hamilton regarding a partnership proposal, perhaps with Tourism Hamilton's City Ambassador Program.

**(e) Designation of Gore Park (S. Vattay) (Added Item 5.5)**

Diane Dent provided historic background about Gore Park to the Committee and the various face lifts it has received in the past. She expressed her concerns that as the City of Hamilton grows, Gore Park will be in greater danger of being threatened.

Sharon Vattay said that staff is currently drafting a report addressing the process for designation requests. She indicated that clarification is required on whether the Gore Park proposal being put forward by Ms. Dent is for District Designation (Part V) or the individual designation of the park (Part IV). She indicated that certain features within the park are already managed through the planning process or maintained by other departments – i.e. the fountain is maintained by Cultural Services and the downtown secondary plan includes Gore Park.

Sharon Vattay indicated that staff will put Gore Park on the list and the proposal for designation will need to be defined. (Diane Dent responded that it was her intention to designation both Parts A and B – i.e. the park and the downtown district.)

**(f) Recommendations passed at the last meeting from the Communications Report – page 6 of the Minutes (A. French) (Added Item 5.6)**

The Chair advised that subsections (d) and (e) of the five part recommendation have been addressed. With respect to subsection (e), Joe Muller will upload the Hamilton LACAC (Municipal Heritage Committee) Annual Report on the City's website and staff has created a short cut to the Heritage page.

In reference to Subsection (a) which is to promote LACAC visibility at the Economic Development and Planning Committee and Committee of the Whole, Chair French indicated that it is unfair to ask those members who work during the day to attend these meetings. He advised that Bill Manson has volunteered and he (the Chair) is able to attend the meetings as well and anyone else who wishes to attend the meetings should advise either the Chair or Bill Manson. It was noted that when a delegation from LACAC attends the Economic Development and Planning Committee, that the Chair as the official spokesman for LACAC, or his designate should be the speaker addressing the Committee.

The Chair referred to the final subsection which is subsection (c) to “develop ongoing and collaborative lines of communication with Hamilton heritage and historical organizations on heritage matters in Hamilton.”

The Committee discussed how this could be addressed and one suggestion was to invite the local historical organizations to make short presentations to LACAC and provide a list of the historical buildings in their area.

Kathy Wakeman advised that she is a member of the Stoney Creek Historical Society and also the designated LACAC liaison to the Society. She indicated that the arrangement has been working and she has been able to provide information to the Society which has been well received.

It was noted that the entire City is covered by historical organizations and the designated liaison could also provide updates to LACAC as an agenda item. Any gaps in information about historical buildings could then be addressed.

The LACAC members who are also members of the various historical organizations were identified. Pat Hartnett confirmed that she will join the Beverley Heritage Society and Susan Stewart-Greene offered to join the Head-of-the-Lake Historical Society.

The Chair noted that a copy of *Who's Who in Heritage* would be a valuable resource.

(g) **LACAC Designation Project Involving Heritage Organizations referred to Inventory Sub-Committee in November 2007 (S. Wray) (Added Item 5.7)**

The Chair provided some background respecting the City's inventory of buildings and indicated that staff has expressed concerns with the suggestion to have members of the various heritage organizations participate in updating or prioritizing it – (i.e: liability, consistency, etc.)

David Cuming confirmed that the project will be referred to the 2009 budget as a capital item and that it could hopefully get underway early in the new year.

Bill Manson clarified that the City initiative is different from the Committee initiative. A discussion followed as to whether LACAC's proposal is feasible, the pros and cons, and the intent of the proposal was explained. It was determined that it would be too much of a burden for the Inventory Sub-Committee to undertake, or for any existing sub-committee to undertake and that it would be preferable that an ad hoc committee take responsibility.

**(Wakeman/Dent)**

That Item 6(b)(ii) of the Hamilton LACAC (Municipal Heritage Committee) Minutes of the December 13, 2007 meeting be amended by removing the words *The Inventory Sub-Committee* and inserting the words *That an Ad Hoc Committee chaired by Kathy Wakeman be established* to therein as follows:

- 6(ii) ***That an Ad Hoc Committee chaired by Kathy Wakeman be established to*** assume responsibility for the implementation of the project, beginning with an orientation meeting of the liaisons immediately following the January 2008 LACAC meeting.

**CARRIED**

**(Dent/Wray)**

That the order of the agenda be amended in order to consider Item 9.1 next.

**CARRIED**

**6. DISCUSSION ITEMS**

**(a) Commercial Heritage Improvement and Restoration Program (CHIRP) Fall 2007 Grant Applications (Wards 2 & 12) (J. Muller) (Item 9.1)**

Sharon Vattay provided an overview of the report and the Committee approved the following staff recommendations:

**(Manson/Wray)**

That Council be advised:

- (a) That a conditional grant agreement be issued within the terms of the Commercial Heritage Improvement and Restoration Program (CHIRP) for two restoration projects identified in Appendix 'A' to this report.
- (b) That the applicants be notified that their property taxes must be paid in full prior to any grant monies being advanced for completed work, and that no grant funds will be paid out until the condition is met and, if the property taxes are not paid in full within one year of the date of the Letter of Understanding entered into between the City of Hamilton and the applicant, that the grant offer will be considered void and withdrawn.
- (c) That the grant portion for the two projects, in the total amount of \$39,900, be funded from Capital Project Account 58201-812040 (CHIRP Reserve 102047).
- (d) That the Director of Planning be authorized and directed to approve increases/decreases to the individual grant amounts approved as long as the overall grant portion for each individual grant does not exceed \$20,000, and said grant increase/decrease is in accordance with all program requirements.
- (e) That the Director of Planning be authorized to approve a maximum extension period of ninety days to the applicants for the completion of the work, over and above the one year period that the applicants are given, which commences the date Council approves the grant.
- (f) That staff be authorized and directed to prepare and execute a Letter of Understanding with the applicants, with such Letter of Understanding being in a form satisfactory to the City Solicitor.

**CARRIED**

- (b) **2008 Heritage Conservation Conference – *Heritage Preservation and Environmental Sustainability* (S. Vattay) (Item 9.2)**

**(Kirk/Stewart-Greene)**

That Michael Adkins attend the 2008 Heritage Conservation Conference and that the fees be charged to the appropriate account.

**CARRIED**

**7. Buildings and Landscapes (Item 6):**

**(a) Endangered Buildings and Landscapes:**

- (i) **Treble Hall, 6-12 John Street North, Hamilton (L) – Councillor B. McHattie**

No updates

- (ii) **Lister Block, 28-40 James Street North, Hamilton (D) – Councillor B. McHattie**

Councillor Pearson advised that Joe Mancinelli has confirmed that LIUNA plans on saving the building at 15 to 21 King William Street.

The Councillor also confirmed that the details of the agreement have to be finalized by June 30, 2008.

- (iv) **Auchmar, 88 Fennell Avenue West, Hamilton (D) – B. Manson**

No updates

- (iv) **Auchmar Gate House, 71 Claremont Drive, Hamilton (L) – D, Dent**

Diane Dent confirmed that a letter has been sent to the owner of the property.

Michael Adkins indicated that he will monitor the Auchmar Gate House.

- (v) **St. Mark's Church, 120 Bay Street South, Hamilton (D) – P. Hartnett**

The Committee requested that staff provide a copy of the public meeting schedule to the members.



- (vi) **Tivoli, 108 James Street North, Hamilton (D) – Councillor B. McHattie**

No Updates

- (vii) **Book House, 167 Book Road East, Ancaster (L) – A. Charlton**

No updates

- (viii) **The Royal Connaught Hotel, 112 King Street East, Hamilton (L) – M. Adkins**

Michael Adkins provided an update with respect to Mr. Stinson's plans for the Connaught and the Committee agreed that the proposal is positive.

- (ix) **Andrew Sloss House, 372 Butter Road West, Ancaster (D) – A. Charlton**

No updates

- (x) **795 Old Highway 8, the former Rockton Hotel Livery Stable – P. Hartnett**

Patricia Hartnett indicated that at a recent visit to the building she noticed that a door has been frozen open. The Committee suggested she advise Property Standards staff.

**(b) Buildings and Landscapes of Concern**

- (i) **Federal Building, 150 Main Street West – M. Adkins**

Michael Adkins advised that he recently attended the site and counted 94 windows that have been smashed and 40 separate instances of graffiti. He also saw that used furniture is being stored in the building, such as flammable mattresses which have been propped up against the window.

The Committee suggested he contact Property Standards staff and advise the ward councillor.

- (ii) **2 Hatt Street, Dundas – F. Thorp-Neufeld**

No updates

- (iii) **Dundas Post Office, Dundas – F. Thorp-Neufeld**

No updates

- (iv) **Old Lyric /Century Theatre, 14 Mary Street, Hamilton**

No updates

**(Manson/Kirk)**

That 46 - 53 James Street North and 15 – 21 King William Street be added to the *Endangered Buildings and Landscapes* list.

**CARRIED**

**(Manson/Adkins)**

That staff be requested to provide information respecting 46 - 53 James Street North and 15 – 21 King William Street.

**CARRIED**

**8. HERITAGE PERMIT APPLICATIONS**

(a) Delegated Approvals (Item 7.1):

- (i) Heritage Permit Application, 36 Hunter Street East, Hamilton -Hamilton GO Centre (Ward 2) (Item 7.1.1)
- (ii) Heritage Permit Application, 36 Hunter Street East, Hamilton -Hamilton GO Centre (Ward 2) (Item 7.1.2)
- (iii) Heritage Permit Application, 111 St. Clair Avenue – (Ward 3) (Item 7.1.3.)
- (iv) Heritage Permit Application, 281 Herkimer Street, Hamilton – former CIBC Bank Building (Ward 2) (Item 7.1.4.)
- (v) Heritage Permit Application, 22 Veevers Drive – Veevers Home (Ward 5) (Item 7.1.5.)

(b) Staff Reports/Recommendations (Item 7.2):

None

**(Adkins/Manson)**

That item 7(a) and (b) be received for information.

**CARRIED**

**9. GENERAL INFORMATION**

**(a) Letter from Bill Manson respecting his resignation from the Communications and Education Sub-Committee (Item 10.1)**

Bill Manson provided a clarification regarding the purpose of his letter. He explained that it was to advise that the Hamilton Historical Board has reversed its position with respect to forming a joint Hamilton Historical Board/ Hamilton LACAC (Municipal Heritage Committee) Education Sub-Committee since the mandates of both organizations were compared and found to have a different focus.

**(Manson/Adkins)**

That the letter from Bill Manson dated March 15, 2008 respecting the clarification of the differences between the Hamilton Historical Board and the Hamilton LACAC (Municipal Heritage Committee) mandates and consequently the decision to not proceed with a joint Hamilton Historical Board/Hamilton LACAC (Municipal Heritage Committee) Communications and Education Sub-Committee be received.

**CARRIED**

**(b) Letter of resignation from Laura Brown from Hamilton LACAC (Municipal Heritage Committee) (I. Bedioui) (Item 10.2):**

The Clerk explained that due to a clerical error, one too many "Hamilton" members were appointed to the Committee. With Laura Brown's resignation, there will be a correct number of members and appropriate representation, as per the Committee's mandate. Therefore, there is no need for a replacement.

**(c) Correspondence from Ontario Heritage Trust dated March 10, 2008 respecting the 2008 Heritage Community Recognition Program. (Added Item 10.3)**

The Chair noted that the deadline for submitting nominations to the Ontario Heritage Trust is July 4, 2008 and therefore, this item will be deferred until next month's meeting

**10. ADJOURNMENT**

There being no further business, the meeting adjourned at 2:25 p.m.

**Respectfully submitted,**

**Art French, Chair  
Hamilton LACAC  
(Municipal Heritage Committee)**

**Ida Bedioui,  
Legislative Assistant  
Hamilton LACAC  
(Municipal Heritage Committee)  
March 27, 2008**