Public Works Committee
REPORT 09-001

Friday, January 16, 2009
Friday, January 30, 2009
Thursday, February 5, 2009
Hamilton Convention Centre
One Summer’s Lane
Albion Rooms A, B and C

Friday, January 16, 2009

Present:
Chair B. Bratina
Vice Chair C. Collins
Councillors L. Ferguson, T. Jackson, M. McCarthy,
S. Merulla, R. Powers

Absent with Regrets:
Councillor D. Mitchell – Personal

Also Present:
C. Murray – City Manager
G. Davis – A/General Manager, Public Works
T. Tollis – A/General Manager, Finance and
Corporate Services
J. Stephen – Temp. Director, Capital Planning and
Implementation
B. Shynal – Director, Operations and Maintenance
D. Hull – Director, Transit Operations
J. Mater – Director, Energy, Fleet and Facilities
B. Goodger – Director, Waste Management
J. Harnum – Sr. Director, Water and Wastewater
C. Ippolito – Business Administrator, Public Works
C. Biggs – Legislative Assistant, City Clerk’s

Budget Steering Committee – February 12, 2009
Friday, January 30, 2009

Present:  
Chair B. Bratina  
Vice Chair C. Collins  
Councillors L. Ferguson, M. McCarthy, S. Merulla, T. Jackson

Absent with Regrets:  
Councillor R. Powers – City Business  
Councillor D. Mitchell – Personal

Also Present:  
Councillor T. Whitehead  
C. Murray – City Manager  
G. Davis – A/General Manager, Public Works  
T. Tollis – A/General Manager, Finance and Corporate Services  
J. Stephen – Temp. Director, Capital Planning and Implementation  
B. Shynal – Director, Operations and Maintenance  
D. Hull – Director, Transit  
J. Mater – Director, Energy, Fleet and Facilities  
B. Goodger – Director, Waste Management  
J. Harnum – Sr. Director, Water and Wastewater  
A. Apkarian – A/Manager, Finance and Administration, PW  
A. Dore – Manager, Parks and Cemeteries  
R. Dechert – Manager, Business Services  
C. Biggs – Legislative Assistant, City Clerk’s

Thursday, February 5, 2009

Present:  
Chair B. Bratina  
Vice Chair C. Collins  
Councillors T. Jackson, M. McCarthy, S. Merulla, D. Mitchell

Absent with Regrets:  
Councillor L. Ferguson – Personal  
Councillor R. Powers – Personal

Also Present:  
C. Murray – City Manager  
G. Davis – A/General Manager, Public Works  
T. Tollis – A/General Manager, Finance and Corporate Services  
G. Moore – Director, Engineering Services, Capital Planning & Implementation  
B. Shynal – Director, Operations and Maintenance  
D. Hull – Director, Transit  
J. Mater – Director, Energy, Fleet and Facilities  
B. Goodger – Director, Waste Management  
A. Apkarian – A/Manager, Finance and Administration, PW  
C. Biggs – Legislative Assistant, City Clerk’s

Budget Steering Committee – February 12, 2009
THE PUBLIC WORKS COMMITTEE PRESENTS REPORT 09-001 AND RESPECTFULLY RECOMMENDS:

1. **2009 Tax Supported Operating Budget – Budget Summary Report** (FCS09007) (City Wide) (Item 4.1 – January 16)

   That Report FCS09007 respecting the 2009 Tax Supported Operating Budget – Budget Summary Report, be received.

2. **Corporate Energy Report - January 2009** (Item 4.2 – January 30)

   That the presentation provided by staff respecting the Corporate Energy Report – January, 2009, be received.

3. **2009 Budget Request – Public Works Volunteer Committees (PW09008)** (City Wide) (Item 5.2 – January 30)

   (a) That the Clean City Liaison Committee’s 2009 Volunteer Committee Budget Submission, attached hereto as Appendix “A”, in the amount of $18,250, be approved;

   (b) That in addition to the base funding request for the Clean City Liaison Committee, one time-funding from the Volunteer Committee Reserve in the amount of $13,400 be considered during budget deliberations;

   (c) That the Hamilton Cycling Committee’s 2009 Volunteer Committee Budget Submission, attached hereto as Appendix “B”, in the amount of $6,250, be approved;

   (d) That in addition to the base funding request for the Hamilton Cycling Committee, one time-funding from the Volunteer Committee Reserve in the amount of $3,750 be considered during budget deliberations.

4. **2009 Public Works Department Operating Budget – Reductions** (Item 4.1 – February 5)

   That the following reductions to the 2009 Operating Budget, be approved:

   (a) Fuel – Operating Departments ($1,000,000)
   (Diesel – 1.05 to 0.95; Unleaded - 0.97 to 0.87)

   (b) Fuel – External/Contractual Impact ($ 100,000)

   (c) Natural Gas ($ 120,000)

   (d) Reduce Contribution to Vehicle Reserve ($ 100,000)

   (e) Support Services Efficiencies ($ 100,000)

Budget Steering Committee – February 12, 2009
(f) Technology to Delivery Security ($200,000)
(g) Road Side Litter $200,000
(h) Street Sweeping Program $138,000
(i) Bulk Collection Fee $360,000
(j) Tipping Fee (3% increase) $60,000
(k) Parking Fees at Major Municipal Park Sites $310,000

5. 2009 Program Change Options – Public Works (FCS09011(e)) (City Wide)
   (Item 5.1 – February 5)

   (a) That the following 2009 Program Change Options be included in the 2009 Public Works Operating Budget:

<table>
<thead>
<tr>
<th>Program</th>
<th>Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i) Street Tree Trimming Program Deferral</td>
<td>($530,000)</td>
</tr>
<tr>
<td>of Phase 4 of 10 Implementation</td>
<td></td>
</tr>
<tr>
<td>(ii) Trail Maintenance Program Reduction</td>
<td>($22,600)</td>
</tr>
<tr>
<td>- Budget Mitigation Option</td>
<td></td>
</tr>
<tr>
<td>(iii) Open Space Maintenance – Program</td>
<td>($42,000)</td>
</tr>
<tr>
<td>Reduction (Budget Mitigation Option)</td>
<td></td>
</tr>
</tbody>
</table>

   (b) That the following 2009 Program Change Option be added to the 2009 Public Works Operating Budget:

<table>
<thead>
<tr>
<th>Program</th>
<th>Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i) Parks Operating Impacts from Inventory</td>
<td>$320,530</td>
</tr>
<tr>
<td>Growth (Development)</td>
<td></td>
</tr>
</tbody>
</table>

6. 2009 Tax Supported Operating Budget – Public Works (FCS09007(h))
   (Item 5.2 – February 5)

   (a) That the following Council-referred items be approved for inclusion in the 2009 Public Works Operating Budget:

<table>
<thead>
<tr>
<th>Program</th>
<th>Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i) Green Cart Program, Leaf &amp; Yard Waste</td>
<td>($5,000)</td>
</tr>
<tr>
<td>and Grass Recycling</td>
<td></td>
</tr>
<tr>
<td>(ii) (Large) Multi-Residential Organic</td>
<td>($10,000)</td>
</tr>
<tr>
<td>Collection Program</td>
<td></td>
</tr>
<tr>
<td>(iii) CP Rail Trail</td>
<td>$40,000</td>
</tr>
<tr>
<td>(iv) Street Tree Trimming Program Enhancement</td>
<td>$171,000</td>
</tr>
<tr>
<td>Program</td>
<td>Impact</td>
</tr>
<tr>
<td>---------------------------------------------</td>
<td>----------</td>
</tr>
<tr>
<td>(v) Splash Pad Operations</td>
<td>$3,360</td>
</tr>
<tr>
<td>(vi) Recycling Collection in Parks</td>
<td>$0</td>
</tr>
<tr>
<td>(vii) Ground Litter Control in the Downtown</td>
<td>$172,630</td>
</tr>
<tr>
<td>(viii) Cigarette Receptacle Program</td>
<td>$5,600</td>
</tr>
</tbody>
</table>

(b) That the Council-referred item respecting Waste Management Services for Festivals and Special Events in the amount of $40,000 not be included in the 2009 Public Works Operating Budget;

(c) That the Solid Waste Management Master Plan Sub-Committee be requested to review the Waste Management Services for Festivals and Special Events.

(d) That the 2009 net operating levy for Public Works in the amount of $172,400,872, be approved and forwarded to the Budget Steering Committee.

FOR THE INFORMATION OF THE COMMITTEE:

January 16, 2009

(a) Changes to the Agenda (Item 1)

None

The agenda was approved, as presented.

(b) Declarations of Interest (Item 2)

None

(c) Presentations

(i) 2009 Tax Supported Operating Budget – Budget Summary Report (FCS09007) (City Wide)

The Committee agreed that it was not necessary for staff to present the 2009 Tax Supported Operating Budget – Budget Summary Report, as members had previously been presented with the same at other Standing Committees.
Gerry Davis provided the Committee with a power point presentation on the 2009 Tax Supported Operating Budget for the Public Works Department, which included an overview, the 2009 net operating budget by division, the 2009 requested vs budget guideline, 2009 gross expenditures, 2008 budget vs 2009 requested budget and the Council guideline.

The Committee was then provided information respecting purpose/function, services provided, challenges influencing service outcomes, 2008 accomplishments, organizational structure for each of the divisions within the Public Works Department, which includes:

- Capital Planning and Implementation
- Energy, Fleet and Facilities
- Operations and Maintenance
- Transit
- Waste Management.

The presentation also outlined the 2009 net operating budget by program and the 2009 major cost drivers in each of the divisions.

Also included in the presentation were the Public Works Department 2009 Council-referred items.

In conclusion, the Committee was advised that the first draft of the 2009 operating budget represents an increase of $8.6 million, which is 5.2 per cent.

As a result of the presentation, members of the Committee provided the following comments and requested the following information:

- Fuel costs, what price is the City currently paying

  Staff responded $1.05 for diesel and .97 cents for unleaded; still may be movement within those prices and may be lowered via hedging; comparison municipalities are higher than the City; .01 cent savings in fuel amounts to $100,000 savings to the budget/levy.

  Staff are currently working with suppliers, who are to come back with a response; expect to be able to come back with information before the end of the budget process; numbers presented today are considered “place holders”.

Budget Steering Committee – February 12, 2009
Recyclables – how is the City faring in this regard

Staff responded that the recycling markets have taken a nose dive e.g., aluminum cans – high point was $2,282 per tonne in April of 2008, and $1,082 per tonne in December, 2008; newspaper was $169 per tonne in August, 2008 and $39 per tonne in December, 2008; 70% of the commodity of what we ship is fibre; therefore, this is having a significant impact on the budget; staff are working through the numbers within the market to determine impacts based on current market prices; approximately $2 million impact for 2009; approximately $6.2 million accounted for in revenues in the budget submitted; $2 million revenue loss is not incorporated in this budget; at some point in time, a figure will have to be incorporated in the budget based on assumptions and information available; the difference between 2008 and 2009 is the $2 million of reduced revenue sources; need to keep an eye on the market and work with colleagues across the Province – this is not a Hamilton situation, but overall

Staff to come back with best guesstimate for numbers.

With respect to using money from the reserves ($640,000), staff advised that the use of reserves for this purpose is common practice. If there was an indication that the price of commodities would increase, then the use of reserves would not be necessary; however, there is anticipation that prices will stabilize.

Tree Trimming – Committee requested clarification with respect to tree trimming costs

Energy Installation at Glanbrook – what is the revenue generated

Staff responded that $440,000 is included in the budget, which represents an increase of $290,000 from previously budgeted amount; revenues for 208 quite minor, given the December commissioning.

Committee requested staff to prepare a one-page report showing comparator between the Woodward Water/Wastewater and Glanbrook, using numbers approved, showing net benefit and how this will flow through to the 2009 budget.

Fuel – City pays better than retail; price in January for diesel was .78 cents and .64 for unleaded; because of volatility in the market, discussing hedging with suppliers; City uses 10 to 11 million litres of fuel combined per year.
Commodities – asphalt and cement as a commodity – not addressed in presentation; is there a cost saving?

Staff responded that contractors use MTO rate; contracts are currently issued based on current prices; savings go back into capital; staff to take another look at allocation of savings.

Salt prices – has not changed significantly; currently paying $64 per tonne.

FTE’s – confirm that 3 FTE’s are all on HSR; what is overall employee cost for Public Works staff

The Committee received clarification from staff with respect to the $2 million which is the City’s contribution to OMERS for HSR employees.

Utility cost – still showing an increase of $56,000 – puzzled why prices are up.

Staff responded that an 8% increase for natural gas has been projected for 2009, which is about par or better than 2007; natural gas is purchased on a forward basis to maintain cost stability; approximately $90,000 savings from the central utilities plant has been included in the budget; any additional savings from the overall district cooling project will go back to pay the money borrowed from the reserves.

Councillor Ferguson requested when the next KPI report can be expected; staff responded that the report will be presented to the Committee prior to completion of the budget process.

Ability of bulk purchases – is there any advantage to purchasing partnerships with neighbouring municipalities with respect to purchasing fuel

Cost of asphalt – differential between concrete construction and asphalt – now that prices have decreased, the differential has widened. Is this still under consideration.

Staff responded that a tender is being issued for work on Cannon Street which requests bids for both materials to allow the construction industry to indicate which is cheaper.

Staff will return with additional information as necessary.
On a motion, the presentation respecting the 2009 Tax Supported Operating Budget – Public Works (FCS09007(h)), was received and tabled pending receipt of additional information/reports. CARRIED.

(d) Adjournment

There being no further business, the Committee adjourned at 10:55 a.m.

Friday, January 30, 2009

(a) Changes to the Agenda

The Clerk advised of the following change:

(a) Item 8 of Public Works Committee Report 09-002, approved by Council on January 28, 2009 respecting expansion of Cigarette Receptacle Enhancement Program referred to 2009 budget deliberations.

(b) Added Staff response to Item I of Task List respecting Energy Installation at Glanbrook

The agenda was approved, as amended.

(b) Declarations of Interest

None

(c) Adoption of Minutes

(i) Minutes of January 16, 2009 Budget Meeting

Councillor Jackson was inadvertently noted as “Absent – City Business”; however, he was in attendance at the meeting and requested that the Minutes be amended accordingly.

The Minutes of the January 16, 2009 budget meeting of the Public Works Committee, were approved as amended.

Budget Steering Committee – February 12, 2009
(d) Presentations

(i) Budget Overview

Gerry Davis gave an up-to-date overview of the 2009 Operating budget totaling $8,572,888, which included:

- Council pre-approved items $2,691,000
- Regulated Impacts $2,812,000
- Maintenance Budget $3,069,888

This represents a 5.2% increase over the 2008 budget.

The presentation also included:

- Council-referred items not included in the Maintenance Budget, totaling $411,000, as follows:
  - Festival/Events – Waste Management $40,000
  - Green Cart Program ($5,000)
  - Multi-Residential Program ($10,000)
  - CP Rail Trail $40,000
  - Street Tree Trimming (Year 3) $171,000
  - Splash Pad Operations $3,000
  - Recycling Collection in Parks 0
  - Ground Litter Control – Downtown $172,000

- Budget Options for Consideration ($274,070)
  - Included in Maintenance Budget:
    - Street Tree Trimming (Year 4) ($530,000)
    - Trail Maintenance ($22,600)
    - Open space Maintenance ($42,000)
  - Not Included in Maintenance Budget:
    - Parks Inventory Growth $320,530

Members of the Committee were distributed with a copy of the power point presentation. A copy has been retained in the Office of the City Clerk for the public record.

Following the presentation, Committee members had the opportunity to request clarification, additional explanations with respect to the information provided, including, but not limited to the following:
With respect to the tree trimming program, $171,000 which is for contractual services, for the 3rd-year phase in has not been included; of the $530,000 which is the cost of Phase 4 of 10, $230,000 is for contractual services and the balance is in-house costs; in-house represents 3 FTE's; staff are recommending that the $171,000 be included in the budget, and that the $530,000 be deferred to the 2010 budget; the results would be that the phase-in would be over an 11-year period rather than 10 years.

With respect to the Parks Inventory Growth ($320,530), staff are proposing that it be included in the budget; however, concerns were expressed in relation to the addition of new employees to the complement (8.18 FTE) and asked if there are ways and means to fund the service, but looking at other areas of the organization where services can be reduced in order not to increase the global complement of the organization; is there some forecasting of what additional maintenance is required when new parks are acquired that can be built into the budget moving forward

Staff advised that the additional funding is required to look after the increased inventory; however, staff will come back with a report on how the work is carried out, and if there is a way to do this without increasing the FTE complement; i.e., breakdown of the $320,530.

Figure for Waste Management without drawing on the Reserve would change the Waste Management budget to 2.8% increase $858,000, this would translate to a .4% increase to the Public Works budget; worst case scenario would bring the projected 2009 Waste Management budget increase to approximately $4.4 million,

Operations and Maintenance employee-related costs are up 6%, which represents over half of the increase; also included are contractual costs with respect to Waste Management program and winter maintenance; all other materials and supply lines are at or below zero; one of the issues which drives the dollars is the cost of delivery

Noted that many of the reductions are in the operations area; are there reductions that were thought of, but not presented, from other divisions of Public Works

With respect to transit, operating costs have increased without increase in fare cost; have not increased FTE’s; may be able to reallocate existing FTE’s; trying to mitigate impacts on service levels; staff advised that consultant is completing last of the ride counts; report will be presented to Committee in time to give staff direction in preparation for the 2010 budget; want to make sure that right decisions are being made for transit service levels; report will
identify areas above and below standards to compare current service levels and ridership to service standard policy

- Clarification requested with respect to the Utilities Distribution Costs of $712,000; where is the energy savings of $2,254,000; savings not shown e.g., LED lighting; want to see maintenance budget without savings; City Manager commented that there needs to be better communications/focus in cases where monies are saved as a result of commitments/smart decisions made by Council; need to see return on investment; does not focus on “hot spots” because savings are buried in budgets

- With respect to Ground Litter Control, staff provided clarification with respect to the additional 3 FTE’s required; currently have 2 employees in the downtown core doing litter control; $172,000 represents increase of 3.0 FTE which includes 2 from the pilot program plus 1 additional; 3.0 FTE will disappear if funding is not approved

- Is there some form of benchmarking relative to the pilot project to determine whether or not to continue the program; staff responded that benchmarking was not done; rather, letters were sent to the business owners in the downtown core to get their opinion

- Recycling Collection in Parks – is there a cost allocation to pick up garbage in parks; what is the cost, frequency and number of parks

- Divisional budgets by cost category – there are a number of areas within Public Works that have recoveries e.g., capital planning – 6% increase in expenditures; costs recovered internally and from private sector; budget is fully recoverable through pavement cuts, municipal consents, etc.; what percentage of those recoveries would increase expenditures or create pressures for other areas of the organization; also, is there a way of prioritizing service of Public Works and looking for areas in the organization where services can be reduced or removed

- Staff to come back with further reductions, based on what is core or non-core, and what service levels would be, impacts and options; reductions to be from every area of Public Works, not just Operations and Maintenance

- City Manager advised the establishment of a Sub-Committee at Audit and Administration Committee to look at efficiencies and opportunities where revenues can be generated; may be good vehicle for organizing approach to this topic; many service reviews have been done in many areas and should be looked at
corporately; if the sub-committee moves forward, this will be a good starting point for next year’s budget

- Overlap of work between Economic Development and Planning and Public Works – has there been review of possible reallocation of staff.

On a motion, the 2009 budget overview presentation provided by staff, was received.

(ii) Corporate Energy Report - January 2009 (Task List Item F)

Geoff Lupton, Manager of Energy Initiatives, provided a power point presentation which included:

- Background
- Gross Energy Cost Savings and Avoided Costs
- Key Definitions – Avoided Costs and Direct Savings
- Natural Gas Pricing – Avoided Cost Examples
- Natural Gas – Commodity Pricing
- Electricity Pricing – Avoided Cost Example
- Energy Savings and Avoided Costs – Where they are
- Corporate Energy and Water Use
- Key Performance Indicators
- Next Steps – Energy Teams and Plans

In conclusion, Geoff Lupton thanked Committee and Council for their support of this program, and asked that energy and environmental programs be continued and supported as they reduce energy consumption and environmental emissions, improve quality of life and save money.

Members of the Committee were distributed with a copy of the power point presentation. A copy has been retained in the Office of the City Clerk for the public record.

Councillor Ferguson cited this project as a success story, noting that the City is getting payback for its energy investment. However, he indicated that there are still some KPI’s missing, and requested staff to bring back a 3-year trend of energy consumption for various departments, including housing, wastewater, fire, etc., to allow for competition amongst departments.

Councillor Whitehead inquired as to the oversight of the Department with the Central Utilities Plant (CUP), and what kind of thought has gone into expanding capital investments to look at potential long-term return. Need to challenge and identify more efficient options for chiller/boilers. Hopefully as the downtown grows, hope to have more opportunities for growth to take advantage of potential savings.

Budget Steering Committee – February 12, 2009
(e) Discussion Items

(i) **2009 Program Change Options – Public Works (FCS09011(a)) (City Wide)**

Consideration of this report was deferred pending direction given to staff to bring back options to reduce the budget to a 3% increase.

(ii) **2009 Tax Supported Operating Budget – Public Works (FCS09007(h))**

On a motion, staff was directed to bring back options to reduce the 2009 Public Works Operating Budget to a 3% increase.

(f) Information Updates Responding to Items on Task List

On a motion, the following Information Updates provided by staff, were received:

(i) Costs/Bulk Purchase of Fuel (Items A and G)
(ii) Street Tree Trimming Program – Status of Phased Budget Enhancement Implementation (Item C)
(iii) Asphalt and Salt Commodity Price Information (Item D)
(iv) Recyclables, FTE’s, Cost of Asphalt vs Concrete (Items B, E, G and H)
(v) Energy Installation at Glanbrook (Item I)

(g) Adjournment

There being no further business, the Committee adjourned at 12:15 p.m.

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February 5, 2009

(a) Changes to the Agenda

None

On a motion, the agenda was approved, as presented.

(b) Declarations of Interest

None
(c) Adoption of Minutes

(i) Minutes of the January 30, 2009 Budget Meeting

On a motion, the Minutes of the January 30, 2009 budget meeting of the Public Works Committee, were approved, as presented.

(d) Presentations

4.1 Budget Update

Gerry Davis provided a power point presentation to the Committee showing the net dollars and 2008-09 percentages for the following:

- 2008 Approved Budget
- 2009 Maintenance Budget
- Council Pre-approved Items
- Regulated Impacts
- Council-Referred Items
- Budget Options
- 2009 Proposed Budget
- 3% Budget Impact (as directed by the Committee on January 30)

The presentation also included a list of accomplishments which impact efficiencies, a chart showing the gross Office of Energy Initiative Savings from November 2006 to September 2008, criteria for options being presented and core (essential) and non-core (discretionary) services.

A copy of the presentation was distributed to the Committee and has been retained in the Office of the City Clerk for the public record.

On a motion, the budget update presentation was received.

The following motion was moved by Councillor McCarthy, seconded by Councillor Mitchell:

That all reductions and revenue generators, as presented by staff, with the exception of transit-related items, be approved.

The Committee requested that the options as presented by staff, be split for voting purposes.

The following are the recorded votes for the items listed in Item 4 of this Report:
Items (a), (b), (c), (d) (e) and (f) **CARRIED.**

Item (g) – Road Side Litter - $200,000 reduction, was **DEFEATED** on the following recorded vote:

- **Yeas:** McCarthy
- Total Yeas: 1
- **Nays:** Bratina, Collins, Jackson, Merulla, Mitchell
- Total Nays: 5
- **Absent:** Ferguson, Powers
- Total Absent: 2

Item (h) – Street Sweeping Program - $138,000 reduction, was **DEFEATED** on the following recorded vote:

- **Yeas:** McCarthy, Mitchell
- Total Yeas: 2
- **Nays:** Bratina, Collins, Jackson, Merulla
- Total Nays: 4
- **Absent:** Ferguson, Powers
- Total Absent: 2

Item (i) – Bulk Collection Fee - $360,000 reduction, was **LOST** on the following recorded vote:

- **Yeas:** Bratina, McCarthy, Mitchell
- Total Yeas: 3
- **Nays:** Collins, Jackson, Merulla
- Total Nays: 3
- **Absent:** Ferguson, Powers
- Total Absent: 2

Item (j) – Tipping Fee (3% increase) - $60,000 reduction was **LOST** on the following recorded vote:

- **Yeas:** Bratina, McCarthy, Mitchell
- Total Yeas: 3
- **Nays:** Collins, Jackson, Merulla
- Total Nays: 3
- **Absent:** Ferguson, Powers
- Total Absent: 2
Item (k) – Parking Fees at Major Municipal Park Sites - $310,000 reduction, was **DEFEATED** on the following recorded vote:

Yeas: McCarthy, Mitchell  
Total Yeas: 2  
Nays: Bratina, Collins, Jackson, Merulla  
Total Nays: 4  
Absent: Ferguson, Powers  
Total Absent: 2

Items (l), (m) and (n) respecting transit-related items, were not debated as these issues have been referred to the Committee of the Whole by Council at its meeting of November 26, 2008.

(e) Discussion Items

(i) **2009 Program Change Options – Public Works (FCS09011(e)) (City Wide) (From January 30, 2009 Public Works Budget Agenda Item 5.1)**

The Committee requested that the program change options be split for voting purposes.

The following are the recorded votes for Items 5(a)(i) to (iii) and 5(b)(i):

Item 5(a)(i) – Street Tree Trimming Program Deferral of Phase 4 of 10 Implementation - $530,000 **CARRIED** on the following recorded vote:

Yeas: Bratina, Collins, Jackson, Mitchell, McCarthy  
Total Yeas: 5  
Nays: Merulla  
Total Nays: 1  
Absent: Ferguson, Powers  
Total Absent: 2

Item 5(a)(ii) – Trail Maintenance Program Reduction – Budget Mitigation Option - $22,600 **LOST** on the following recorded vote:

Yeas: Bratina, McCarthy, Mitchell  
Total Yeas: 3  
Nays: Collins, Jackson, Merulla  
Total Nays: 3  
Absent: Ferguson, Powers  
Total Absent: 2
Item 5(a)(iii) – Open Space Maintenance – Program Reduction (Budget Mitigation Option) - $42,000 **LOST** on the following recorded vote:

**Yeas:** Bratina, McCarthy, Mitchell  
**Total Yeas:** 3  
**Nays:** Collins, Jackson, Merulla  
**Total Nays:** 3  
**Absent:** Ferguson, Powers  
**Total Absent:** 2

Item 5(b)(i) – Parks Operating Impacts from Inventory Growth (Development) - $320,530 **CARRIED** on the following recorded vote:

**Yeas:** Bratina, Collins, Jackson, Merulla  
**Total Yeas:** 4  
**Nays:** McCarthy, Mitchell  
**Total Nays:** 2  
**Absent:** Ferguson, Powers  
**Total Absent:** 2

(f) **Adjournment**

There being no further business, the Committee adjourned at 10:55 a.m.

Respectfully submitted

Councillor B. Bratina  
Chair  
Public Works Committee

Carolyn Biggs  
Legislative Assistant  
February 5, 2009
PART A: General Information

VOLUNTEER COMMITTEE MEMBERS:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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<tbody>
<tr>
<td>Daniel Rodrigues</td>
<td>(Chair)</td>
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<td>Mac Sparrow</td>
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<td>Ron Speranzini</td>
<td>(Vice Chair)</td>
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<td>George Zolis</td>
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<tr>
<td>Phil Homerski</td>
<td>(Staff Liaison)</td>
</tr>
</tbody>
</table>

MANDATE:

Reporting through the Public Works standing committee, the Clean City Liaison Committee will provide advice and recommendations to staff and Council on developing, maintaining and sustaining collaborative community programs designed to maintain a clean, healthy and safe city.

PART B: Strategic Planning

STRATEGIC OBJECTIVES:

2007/8/9:

- Creation of a Business Workshop that will see a range of Quick Service Restaurants and multi-location businesses meet and discuss anti-littering and graffiti strategies.
- Implementation of a “Clean City Brand”. Conclusion to the Clean City Initiative of adapting a Clean-City Brand to identify and promote Hamilton as the cleanest Community in Canada.
- Recycling program (proper location of containers and a pick-up frequency). So citizens can see that what they are placing in the recycling containers is actually being recycled. An improved method of recycling for business. To create a seamless link between public and private recycling methods to minimize litter opportunities.
- Be a visible and involved force in all civic matters. Be represented at Standing Committees and Council Agendas.
- Implement an educational initiative to get students involved.
- Creation of sub-committees to ensure broad-member involvement and contribution.

2010/11/12

- Address packaging concerns through governance and corporate strategies.
- Assist in the creation of an ‘anti-littering/graffiti’ by-law and/or components within.
- Creation and active participation in various clean-city initiatives. Programs all-inclusive to businesses as well as citizens.
- Tracking mechanisms to ascertain levels of success. Ongoing evaluation and analysis of committee activities to measure successes and failures.
ALIGNMENT WITH CORPORATE GOALS:

<table>
<thead>
<tr>
<th>Please check off which Council approved Strategic Commitments your Volunteer Committee supports</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) A City of Growth and Opportunity</td>
</tr>
<tr>
<td>2) A Great City in Which to Live</td>
</tr>
<tr>
<td>3) A Healthy, Safe and Green City</td>
</tr>
</tbody>
</table>

PART C: Budget Request

INCIDENTIAL COSTS:

| Refreshments at monthly meetings | $1,200 |
| Paper and mailing costs | $200 |
| **SUB TOTAL** | **$1,400** |

SPECIAL EVENT/PROJECT COSTS:

| Litter clean-up events (Keep Hamilton Beautiful initiatives) | $5,000 |
| Graffiti clean-up events (Keep Hamilton Beautiful initiatives) | $5,000 |
| Registration fees (affiliate organizations – Keep America Beautiful, EcoNet, etc.) | $1,000 |
| Clean City Youth Program (program development, outreach, grants, meetings, materials) | $2,000 |
| Clean City Outreach (promotional items, printing, meetings, materials) | $1,250 |
| Incentives/Awards (BASEF prize, etc.) | $1,000 |
| Clean City Initiative Marketing (creative, stipends, signage, Web site, etc.) | $15,000 |
| **SUB TOTAL** | **$30,250** |

**TOTAL COSTS** | **$31,650**

Funding from Volunteer Committee Reserve (only available to Volunteer Committees with reserve balances) | $13,400

**TOTAL 2009 BUDGET REQUEST (net of reserve funding)** | **$18,250**

**PREVIOUS YEAR (2008) APPROVED BUDGET (2008 Request $28,800)** | **$18,250**
CERTIFICATION:

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

Representative’s Name: Dan Rodrigues

Signature: ________________________________________________________________

Date: ________________________________________________________________
### PART A: General Information

**VOLUNTEER COMMITTEE MEMBERS:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tarquin Adams</td>
<td>Tom Ellis</td>
</tr>
<tr>
<td>Dave Banko</td>
<td>Walter Furlan</td>
</tr>
<tr>
<td>Dwayne Brown</td>
<td>Jordan Fysh</td>
</tr>
<tr>
<td>Robert Brown</td>
<td>Andrea Kita</td>
</tr>
<tr>
<td>Sean Burak</td>
<td>Pauline McKinley</td>
</tr>
<tr>
<td>Robert Corsini</td>
<td>Dave Thompson</td>
</tr>
<tr>
<td>Marisa Di Censo</td>
<td>Brad Tyleman</td>
</tr>
<tr>
<td>Liz Duval</td>
<td></td>
</tr>
</tbody>
</table>

**MANDATE:**

The purpose of the Hamilton Cycling Committee (HCC) is to advise the City Government on all matters related to cycling, to monitor implementation of the Hamilton Cycling Plan, to encourage and participate in planning for bicycling facilities, to encourage citizens to cycle instead of drive, to educate the public on the benefits and necessities of cycling, and to integrate the work of neighbouring municipal bicycle committees.

### PART B: Strategic Planning

**STRATEGIC OBJECTIVES:**

The Committee’s goals are:
- Review progress in implementing the City of Hamilton Bicycle Master Plan and to take action to influence progress if necessary;
- Ensure community input on specific details associated with implementing the Master Plan;
- Ensure that cycling needs are emphasized in all transportation related decisions;
- Encourage legislation and policy changes that are supportive of cycling;
- Promote cycling for transportation and recreation through relevant events;
- Educate the public on the benefits, necessities and safety aspects of cycling;
- Assist in establishing secure, adequate bicycle parking facilities;
- Represent the cycling community at City of Hamilton sponsored functions/events;
- Encourage the formation of, and liaise with other municipal cycling committees;
- Foster a mutual respect between cyclists and other road users; and
- Support the appointment of a City of Hamilton Bicycling Coordinator
### Alignment with Corporate Goals:

Please check off which Council approved Strategic Commitments your Volunteer Committee supports.

<table>
<thead>
<tr>
<th>1) A City of Growth and Opportunity</th>
<th>☒</th>
<th>4) A City Where People Come First</th>
<th>☒</th>
</tr>
</thead>
<tbody>
<tr>
<td>2) A Great City in Which to Live</td>
<td>☒</td>
<td>5) A City that Spends Wisely and Invests Strategically</td>
<td>☒</td>
</tr>
<tr>
<td>3) A Healthy, Safe and Green City</td>
<td>☒</td>
<td>6) A City of Choice for High Performance Public Servants</td>
<td>☒</td>
</tr>
</tbody>
</table>

### PART C: Budget Request

**Incidental Costs:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative fee to the City for the banner over Main Street for one week</td>
<td>$250</td>
</tr>
<tr>
<td>Meeting expenses</td>
<td>$150</td>
</tr>
<tr>
<td>SUB TOTAL</td>
<td>$400</td>
</tr>
</tbody>
</table>

**Special Event/Project Costs:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bike parking at special events in Hamilton ($400 each for 4 events)</td>
<td>$1600</td>
</tr>
<tr>
<td>Safety promotion to promote bike safety – a banner over Main St by City Hall for one week</td>
<td>$1800</td>
</tr>
<tr>
<td>Cycling recreation promotion item – specifically a pamphlet, design and printing</td>
<td>$4000</td>
</tr>
<tr>
<td>Toronto International Bike Show (annual event)</td>
<td>$1000</td>
</tr>
<tr>
<td>One time cost of the purchase of a canopy for an information booth at city festivals</td>
<td>$1200</td>
</tr>
<tr>
<td>SUB TOTAL</td>
<td>$9600</td>
</tr>
</tbody>
</table>

**Total Costs** | $10,000

**Funding from Volunteer Committee Reserve** (only available to Volunteer Committees with reserve balances) | $3750
Appendix “B” to Item 3 of Public Works Committee Report 09-001

<p>| | |</p>
<table>
<thead>
<tr>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL 2009 BUDGET REQUEST</td>
<td>$6250</td>
</tr>
<tr>
<td>(net of reserve funding)</td>
<td></td>
</tr>
<tr>
<td>PREVIOUS YEAR (2008) APPROVED</td>
<td>$3700</td>
</tr>
<tr>
<td>BUDGET (2008 Request $3700)</td>
<td></td>
</tr>
</tbody>
</table>

CERTIFICATION:

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

Representative’s Name: Daryl Bender

Signature: __________________________________________________________

Date: December 17, 2008

Telephone #: ext. 2066