CITY HALL RENOVATIONS
STEERING COMMITTEE
MINUTES
Tuesday, November 13, 2007
2:00 p.m.
Room 207, Hamilton Convention Centre
One Summer’s Lane, Hamilton

Present:
Mayor F. Eisenberger
Councillor L. Ferguson (Chair)
Councillor M. Pearson (Vice Chair)
Councillors C. Collins, T. Whitehead

Also Present:
G. Peace, City Manager
J. Rinaldo, General Manager, Finance and Corporate Services
T. McCabe, General Manager, Planning and Economic Development
J. Mater, Director, Fleet and Facilities
G. Davis, Senior Director, Capital Planning and Implementation
J. Warner, Project Manager, Facilities
M. Strba, City Hall Consultant
M. Devorski, Mayor's Office
S. Dickson, Solicitor
K. Christenson, City Clerk
R. Caterini, Deputy Clerk and Manager of Legislative Services
C. Biggs, City Clerk’s Office

(a) Call to Order/Declarations of Interest

Councillor Ferguson called the meeting to order and asked if there were any declarations of interest, of which there were none.

(b) Changes to the Agenda

None.
(c) Approval of Previous Minutes – October 17, 2007

(Pearson/Eisenberger)
That the minutes of the October 17, 2007 meeting of the City Hall Renovation Steering Committee be adopted as presented.  CARRIED

(d) Private and Confidential

(Pearson/Eisenberger)
That Committee move into Closed Session for the purpose of receiving information respecting a potential litigation matter, CARRIED

(Collins/Pearson)
That Committee reconvene in Open Session. CARRIED

Committee gave direction to staff to report back in two weeks’ time.

(e) Reception Area at Swing Space

The Committee was distributed with a copy of the floor plan of the Councillors’ reception area as it currently exists, and reported that the design has come under question in terms of (ease of) accessibility to the public. The Committee was advised that staff, together with the building management, is looking at various design options to address this issue.

(Collins/Whitehead)
That staff be directed to prepare an appropriate design for the Councillors’ reception area, together with costing, and report back to the Committee as soon as possible. CARRIED

(f) Project Updates

(i) WOW Design
(ii) Forecourt Design
(iii) Leadership in Environment and Energy Design (LEED)
(iv) Security
(v) Project Schedule

Staff advised that there no updates on the above-listed issues.

(g) Presentation – Integrated Team Approach

Susan Connor, President and CEO of Prism Partners Inc., gave a power point presentation outlining a different approach to the City Hall renovation project, being an Integrated Team Approach (ITA).
The presentation included the following:

- The Integrated Team Approach
- Comparison with Traditional
  - Traditional Approach to Construction
  - Integrated Team Approach
  - Traditional Goals vs ITA Goals
- Benefits of an ITA
- Application to City Hall Renovation Project
  - Target Cost and Gain/Pain Share Formula
  - Preliminary Project Schedule (would need to be a “design-completion” strategy)
  - Other Considerations
- The Compelling Case for Choosing ITA
- ITA Experience and Testimonials

Mayor Eisenberger reinforced to the Committee that whatever process is followed must be open and transparent.

(Pearson/Whitehead)
That staff be directed to investigate the Integrated Team Approach and report back to the Committee outlining the advantages/shortcomings of ITA. **CARRIED**

(h) **Other Business**

None

(i) **Adjournment**

There being no further business, the meeting adjourned at 3:35 p.m.

Respectfully submitted

Councillor L. Ferguson  
Chair

C. Biggs  
Legislative Assistant  
November 13, 2007