March 19, 2007

Dear Head of Council:

As you are aware, the Emergency Management and Civil Protection Act requires the implementation of a mandatory Essential Level emergency management program by all Ontario municipalities. Since the inception of this legislation Emergency Management Ontario (EMO) has provided guidance, resources, and tools to all communities to assist them in meeting the requirements of the Act, and of the associated Ontario Regulation 380/04. Both the Act and the Regulation specify activities that must be conducted on an annual basis by municipalities in order to maintain full compliance.

At this time I am writing to advise you that a review of our records indicates that in 2006 your municipality completed all of the steps that are required for the maintenance of the Essential Level Emergency Management Program required by this legislation. The implementation of sound community emergency management programs, which are integrated with those of other levels of government, is a key element of our shared responsibility to the residents of Ontario. Such a partnership will lead to the fulfillment of our mutual goal, which is the creation of safer and more disaster-resilient communities. Your municipality is to be congratulated on its commitment to public safety in Ontario.

It is the responsibility of municipalities to ensure that they are compliant with Provincial legislation and regulated standards at all times. EMO is committed to working with your community and staff to assist you in maintaining your program in 2007. Your local EMO Field Officer will be contacting you to determine how we may continue to be of help in this regard.

Should you have any questions please do not hesitate to contact Joy McLeod, Deputy Chief, Program Delivery at 416-314-8610.

Sincerely,

[Signature]

Dan Hefkey
Chief

cc: CEMC
EMO Field Officer