TO: Mayor and Members
   General Issues Committee  
   WARD(S) AFFECTED: CITY WIDE

COMMITTEE DATE: December 12, 2011

SUBJECT/REPORT NO:
2012 Advance Payments to External Boards and Agencies (FCS11110) (City Wide)

SUBMITTED BY:
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Finance & Corporate Services Department

PREPARED BY:
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SIGNATURE:

RECOMMENDATION:

(a) That, effective January 1, 2012, an advancement of funds be provided to the external Boards and Agencies, in the specified amount and on the specific dates, as shown on the attached Appendix A to Report FCS11110; and,

(b) That any outstanding arrears due to the City of Hamilton, by any external Boards or Agencies (as shown on the attached Appendix A to Report FCS11110), be first applied against the approved grant funding, including advances, until the debt is satisfied, prior to that Agency or Board receiving the balance of any approved payment.

EXECUTIVE SUMMARY

Report FCS11110 requests Council approval to continue funding the external boards and agencies that are listed in on Appendix A to Report FCS11110. The 2012 advance payments are based upon the 2011 approved funding levels and closely represents the 2011 payment schedule. Pending the timing of Council approval of the 2012 budget, the remaining payments to the listed external boards and agencies would be adjusted to ensure that payments do not exceed approved levels for 2012. The advancement of
funds does not guarantee the level of 2012 City of Hamilton funding. Those agencies that are provided with monthly payments will continue to receive monthly advances, for the amounts shown on Appendix A to Report FCS11110, until budget approval. At this point, the remaining payments will be adjusted to match the approved levels.

For the Boards and Agencies listed in this report (attached as Appendix A to Report FCS11110), the City follows a policy that ensures that grant payments are not made until outstanding arrears owing to the City of Hamilton are paid off first.

It should be noted that Opera Hamilton has requested that $31,730 of their $42,310 advance amount be paid in early January due to timing of their winter show season. As well, that amounts owing to HECFI (approximately $25,000), be paid from their remaining grant instalments. Normally HECFI is reimbursed first. Staff are recommending that Opera Hamilton’s request be approved for 2012 to ensure they are able to proceed with their winter season. Appendix “A” to report FCS11110 reflects Opera Hamilton’s advance as requested.

| FINANCIAL / STAFFING / LEGAL IMPLICATIONS (for Recommendation(s) only) |

**Financial:**
There are no financial implications associated with providing advance payments to the listed external boards and agencies (attached as Appendix A to Report FCS11110). Pending Council approval of the 2012 funding levels, the remaining payments to these organizations would be adjusted to ensure that the payment amount does not exceed the approved funding level.

The advance payment amounts identified (attached as Appendix A to Report FCS11110) represent the total amounts that would be paid to the various boards and agencies at the approved 2011 funding levels up to April 30, 2012 – the date by which the 2012 budget is expected to be approved.

**Staffing:** None.

**Legal:** None.

| HISTORICAL BACKGROUND (Chronology of events) |

The City has been supporting the various boards and agencies (attached as Appendix A to Report FCS11110) with grants funding support in the past. Since these organizations depend upon City funding for their operational expenditures, past practice has been to continue to support them with regular ongoing funding pending the approval of the City budget for each year.
POLICY IMPLICATIONS

Not applicable.

RELEVANT CONSULTATION

Not applicable.

ANALYSIS / RATIONALE FOR RECOMMENDATION

To be consistent with prior years, staff is seeking Council approval to continue funding, as of January 2012, for those organizations that receive funding (attached as Appendix A to Report FCS11110) on a monthly or quarterly basis, pending approval of the 2012 budget. The funding is based on the previous year’s budget and is adjusted, if necessary, when the current year’s budget receives Council approval.

ALTERNATIVES FOR CONSIDERATION:

Not applicable.

CORPORATE STRATEGIC PLAN (Linkage to Desired End Results)


Skilled, Innovative & Respectful Organization

• A culture of excellence

Financial Sustainability

• Financially Sustainable City by 2020

APPENDICES / SCHEDULES

Appendix A - List of Boards and Agencies Requiring Advance Payments.
### List of Boards and Agencies Requiring Advance Payments *

<table>
<thead>
<tr>
<th>Department</th>
<th>Advance Payment Schedule</th>
<th># of Payments per Year</th>
<th>2011 Approved Annual Budget Gross</th>
<th>2012 Advance Payment Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hamilton Conservation Authority</td>
<td>29-Feb-12 30-Apr-12</td>
<td>4</td>
<td>3,569,320</td>
<td>1,784,660</td>
</tr>
<tr>
<td>Confederation Park</td>
<td>29-Feb-12 30-Apr-12</td>
<td>4</td>
<td>368,970</td>
<td>184,485</td>
</tr>
<tr>
<td>Westfield</td>
<td>29-Feb-12 30-Apr-12</td>
<td>4</td>
<td>546,560</td>
<td>273,280</td>
</tr>
<tr>
<td>Niagara Peninsula Conservation Authority</td>
<td>16-Mar-12</td>
<td>4</td>
<td>510,470</td>
<td>127,618</td>
</tr>
<tr>
<td>Grand River Conservation Authority</td>
<td>30-Apr-12</td>
<td>3</td>
<td>231,920</td>
<td>77,307</td>
</tr>
<tr>
<td>Halton Region Conservation Authority</td>
<td>30-Apr-12</td>
<td>3</td>
<td>170,680</td>
<td>56,893</td>
</tr>
<tr>
<td>Royal Botanical Gardens **</td>
<td>1st of each Month</td>
<td>12</td>
<td>599,210</td>
<td>199,737</td>
</tr>
<tr>
<td>Hamilton Beach Rescue Unit</td>
<td>2-Feb-12</td>
<td>3</td>
<td>126,810</td>
<td>10,000</td>
</tr>
<tr>
<td>Art Gallery of Hamilton</td>
<td>1st of each Month</td>
<td>12</td>
<td>1,000,000</td>
<td>333,333</td>
</tr>
<tr>
<td>HWCA - Festival of Friends</td>
<td>1st of each Month</td>
<td>12</td>
<td>85,270</td>
<td>28,423</td>
</tr>
<tr>
<td>Hamilton Philharmonic Orchestra</td>
<td>1st of each Month</td>
<td>12</td>
<td>113,700</td>
<td>37,900</td>
</tr>
<tr>
<td>Opera Hamilton ***</td>
<td>1st of each Month</td>
<td>12</td>
<td>126,930</td>
<td>42,310</td>
</tr>
</tbody>
</table>

* Excludes Reserve funding and property tax as approved during the 2011 budget deliberations.
** Based on approved funding formula with the Region of Halton.
*** $31,730 to be forwarded to Opera Hamilton on January 3, 2012 with the balance of the advance ($10,580) paid to HECFI in February 1, 2012
**** Assumed Council approval of budget by April 30, 2012
APPENDIX A