MINUTES
COMMUNITY FOOD SECURITY STAKEHOLDER ADVISORY COMMITTEE
Wednesday, June 2, 2010
4:00 p.m., The Hayloft
Dundurn Castle
610 York Blvd., Hamilton


Absent with Regrets: Judi Childs, Susan Coverdale, Councillor Pasuta, Councillor McHattie, Councillor Bratina, Bob Hart, Tabaruk Jahan, Russ Ohrt, Ed Devries (for Adam Watson), Ursula Samuels

Also Present:

1. CHANGES TO THE AGENDA
   Order of agenda items was changed to move presentations under item 4.

2. DECLARATIONS OF INTEREST
   There were no declarations of interest.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING
   (Simon Taylor/Melanie Golba)
   3.1 Community Food Security Stakeholder Committee Meeting minutes dated May 5, 2010 were approved.

4. PRESENTATIONS

   4.1 Farmers’ Market Policy Research – Robert Clackett presented his report on current licensing and building code requirements that could affect the establishment of farmers’ markets in Hamilton. To date there are no official policies or by-laws that exist with respect to farmers’ markets. With the creation and implementation of the new Zoning By-law, farmer’s markets may be permitted as of right, subject to certain criteria. Robert summarized the bylaws and regulations that may apply.
   Action: The policy sub-committee (Chris, Melanie, Sarah, Vicki, Liz and Robert) will use this information, along with the report from Erika of what is
done in other cities, to develop some recommendations on a farmer’s market policy and present these to council in September.

5. DISCUSSION ITEMS

5.1 Strategic Planning 2010
The draft workplan was circulated and the revised mandate was approved.
Mandate: To move Hamilton towards being a place where all community residents obtain a safe, culturally acceptable, nutritionally adequate diet through a sustainable food system that maximizes self-reliance and social justice.

The draft committee objectives were discussed and Sarah will make suggested changes and circulate final draft wording for approval.

5.2 BoH Deputation Planning
Deferred

5.3 Subcommittee Reports

5.31 Local Food Distribution Initiative:
Councillor Pasuta, Sue, Chris, Melanie, Vicki and Karen attended the Friends of the Greenbelt consultation in Vineland on May 6. At this meeting, the results of the research undertaken by the Value Chain Management Centre were presented and round table discussions were facilitated - notes from the discussions have not yet been circulated. Sue is attending a conference call to determine whether or not to contract the centre to continue with a Phase II of the project and would like attendees to email her with comments.

5.32 Community Garden Policy
Committee members Carolyn, Sarah, Vicki and Liz have met with representatives from Green Venture, Hamilton Community Garden Network, and the Landsdale Neighbourhood Association to work on a grant proposal for a coordinator position to support Community Gardens. The proposal should be ready for submission by July 1.
It was suggested that we could model the gardening position on that of the Rooming House Coordinator who works out of the Housing Help Centre and partners with the City of Hamilton.
It was also noted that Hamilton Housing had recently created a Community Garden Facilitator position for gardens at their properties, and that the coordinator position being proposed by the Community Garden subcommittee would be a complementary position to work on gardens outside of City housing.

5.33 Education and Outreach committee
www.hamiltonfoodmatters.org is now live, and will become more dynamic over the summer months.
Action: Committee members are encouraged to look at it and email Tina with suggestions for content.
5.4 2010 Budget
It was decided that the education and outreach committee projects take priority for budgetary allocation this year.

5.5 Summer meeting schedule
Committee decided not to formally meet over the summer. Subcommittee work will continue. Sarah suggested a barbecue social and will touch base with members in the summer.

5.6 Meeting location for September, 2010 – June, 2011: Room 264, City Hall (note new location!)

6. GENERAL INFORMATION & OTHER BUSINESS

6.1 Chris complimented the efforts to source local food for the meetings.

7. ADJOURNMENT

Melanie Golba/Tina Moffat
There being no further business, the meeting adjourned at 6:00 p.m. CARRIED