| TO: | Chair and Members  
Audit, Finance and Administration Committee |
| WARD(S) AFFECTED: | CITY WIDE |
| COMMITTEE DATE: | December 9, 2013 |
| SUBJECT/REPORT NO: | 2014 Budget Requests - Volunteer Advisory Committees (FCS13093) (City Wide) |
| SUBMITTED BY: | Mike Zegarac  
Acting General Manager  
Finance & Corporate Services |
| PREPARED BY: | Jane Lee (905) 546-2424, ext. 2654 |

### RECOMMENDATION

That the Volunteer Advisory Committee 2014 base budget submissions be approved as follows and forwarded to the 2014 budget process (General Issues Committee (GIC)):

- (a) Advisory Committee on Immigrants & Refugees in the amount of $3,500;
- (b) Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Advisory Committee in the amount of $3,890;
- (c) Aboriginal Advisory Committee in the amount of $3,500;
- (d) Hamilton Mundialization Committee in the amount of $5,890;
- (e) Hamilton Status of Women Committee in the amount of $3,500;
- (f) Committee Against Racism in the amount of $3,890.

### EXECUTIVE SUMMARY

In accordance with the process for submission of budgets for the Volunteer Advisory Committees, the Corporate Services Volunteer Advisory Committee budgets for 2014 in
the amount of $24,170 are being submitted with the recommendation that they be approved, as the budget requests are the same amounts as the 2013 approved budget.

**Alternatives for Consideration – See Page 3.**

**FINANCIAL / STAFFING / LEGAL IMPLICATIONS** (for Recommendation(s) only)

**Financial:** The base budget requested for 2014 for six (6) of the advisory committees is the same as the budget requested and approved for 2013.

**Staffing:** N/A.

**Legal:** N/A.

**HISTORICAL BACKGROUND** (Chronology of events)

At their September, October and November 2013 meetings, the Corporate Services Volunteer Advisory Committees gave consideration to their budget needs for 2014. Their budget submissions are attached (refer to Appendices A to F to Report FCS13093) as approved. The budgets for the Advisory Committees include both incidental costs to support the committees, as well as, additional costs for specific events, programs and initiatives. The following is a summary of the requests and detailed requests are attached as Appendices A to F to Report FCS13093.

<table>
<thead>
<tr>
<th>Advisory Committee on Immigrants &amp; Refugees (Appendix A)</th>
<th>2013 Approved</th>
<th>2014 Base</th>
<th>2014 Increase</th>
<th>2014 Request</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lesbian, Gay, Bisexual, Transgender and Queer Advisory Committee (Appendix B)</td>
<td>$3,500</td>
<td>$3,500</td>
<td>-</td>
<td>$3,500</td>
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<tr>
<td>Aboriginal Advisory Committee (Appendix C)</td>
<td>$3,890</td>
<td>$3,890</td>
<td>-</td>
<td>$3,890</td>
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<tr>
<td>Hamilton Mundialization Committee (includes Kids for Kaga) (Appendix D)</td>
<td>$5,890</td>
<td>$5,890</td>
<td>-</td>
<td>$5,890</td>
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<tr>
<td>Hamilton Status of Women Committee (Appendix E)</td>
<td>$3,500</td>
<td>$3,500</td>
<td>-</td>
<td>$3,500</td>
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<tr>
<td>Committee Against Racism (Appendix F)</td>
<td>$3,890</td>
<td>$3,890</td>
<td>-</td>
<td>$3,890</td>
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<tr>
<td>Total:</td>
<td>$24,170</td>
<td>$24,170</td>
<td>-</td>
<td>$24,170</td>
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</tbody>
</table>
POLICY IMPLICATIONS/LEGISLATED REQUIREMENTS

The Volunteer Advisory Committees are able to put surplus funds from one year into a reserve, for future purposes, and request the use of those funds, in future years, for specific purposes. This possibility gives the committees the chance to plan ahead to undertake specific projects or initiatives, in future years, while minimizing increases in their budgets. Several of the committees have not yet determined all of their activities for 2014. Should additional funding for any of the Advisory Committees be required in 2014 and be available in the volunteer committee reserves, requests for reserve funding will be made at the appropriate time.

RELEVANT CONSULTATION

Each of the Committees discussed their budget submissions at their September, October and/or November 2013 meetings.

ANALYSIS / RATIONALE FOR RECOMMENDATION

(include Performance Measurement/Benchmarking Data, if applicable)

The recommendation will provide funding of the operations of the Advisory Committees, so that they are able to continue to fulfil their terms of reference. The committees are not asking for increased base budgets.

ALTERNATIVES FOR CONSIDERATION

(include Financial, Staffing, Legal and Policy Implications and pros and cons for each alternative)

The alternative would be not to fund the operations of the Advisory Committees. This is not recommended as they provide linkages to the community, as well as, valuable service and advice to the City, both to Council and staff. They assist also in bringing voices to our deliberations that might otherwise not be heard.

ALIGNMENT TO THE 2012 – 2015 STRATEGIC PLAN:

Strategic Priority #1
A Prosperous & Healthy Community

*WE enhance our image, economy and well-being by demonstrating that Hamilton is a great place to live, work, play and learn.*

**Strategic Priority #2**

Valued & Sustainable Services

*WE deliver high quality services that meet citizen needs and expectations, in a cost effective and responsible manner.*

**Strategic Objective**

2.2 Improve the City’s approach to engaging and informing citizens and stakeholders.

**APPENDICES / SCHEDULES**

Appendix “A” to Report FCS13093 – Advisory Committee on Immigrants & Refugees

Appendix “B” to Report FCS13093 – Lesbian, Gay, Bisexual, Transgender and Queer Advisory Committee

Appendix “C” to Report FCS13093 – Aboriginal Advisory Committee

Appendix “D” to Report FCS13093 – Hamilton Mundialization Committee (includes Kids for Kaga)

Appendix “E” to Report FCS13093 – Hamilton Status of Women Committee

Appendix “F” to Report FCS13093 – Committee Against Racism