### Minutes: Status of Women Committee

**Monday, January 10, 2005 @ 5:30 PM**

**Hamilton City Hall, Room 264**

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**Present:**
- Chair: Paula Holmes-Rodman
- Vice Chair: Suzanne Skinner
- Secretary: Patti McNaney
- Members: Pat Saunders, Rehana Khanam, Jo-Ann Savoie

**Also Present:**
- Bev Neill

**Absent:**
- Liz Weaver
- Claudia Monton
- Zaitoon Adatia

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<thead>
<tr>
<th>Item</th>
<th>Discussion</th>
<th>Action</th>
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<tbody>
<tr>
<td>1. DECLARATIONS OF INTEREST</td>
<td>nil</td>
<td>nil</td>
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<tr>
<td>2. APPROVAL OF MINUTES</td>
<td>Minutes of 13 December 2004 be adopted as presented (Pat/Jo-Ann)</td>
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<tr>
<td>3. BUSINESS ITEMS</td>
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<tr>
<td>3.1 Community Meeting -</td>
<td>No community guests attended the meeting. The Ontario March of Dimes sent a fax expressing interest in several of the categories but were unable to send a representative to the meeting. Bev wrote up the community letter in coordination with Pat. The committee thanked Bev and Pat for their hard work.</td>
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<td>3.2 Discussion of Written Input –</td>
<td>No written input was received.</td>
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<td>3.3 Women of Distinction Work Plan-</td>
<td>There was discussion around the cost of the dinner. It was</td>
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suggested that fewer free tickets are given out either by asking nominees to pay for their dinner or by giving out fewer tickets to other guests.

The committee went over the categories for the Women of Distinction dinner. The process used was to identify the categories we would like to see included and vote for the ones considered most important.

The following categories were approved by the committee:

1. Arts and Entertainment
2. Politics and Public Affairs
3. Health and Healing
4. Community Development and Social Activism
   i. Intercultural Relations
   ii. Justice and Peace
5. Youth Leadership
6. Mentoring and Education
7. Women’s Rights

3.4 Work Plan 2005 and Beyond –
Brian McHattie attended the beginning of the meeting. He described his role in relation to the committee as a liaison/representative to City Council for specific interests and issues that we identify. Discussion about Brian McHattie’s role in promoting our directives was tabled until February’s meeting.

Suzanne informed the committee that Evelyn Myrie has offered to speak at one of our meetings about her experience with Status of Women Canada. She can offer suggestions about steps forward and provide information about funding opportunities by Status of Women Canada for initiatives we may want to develop.

3.5 Discussion about Jan 18th Meeting –
Due to the length of time spent on approving the categories, there was no time for this discussion.

4. ADJOURNMENT
The meeting adjourned at 7:40 PM.
The next meeting will be on Monday, February 14th, 2005 at 5:30 PM in Room 264.
**MINUTES:** Status of Women Committee  
Monday, April 11, 2005 @ 5:30 PM  
Hamilton City Hall, Room 264

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**Present:**  
Chair: Paula Holmes-Rodman  
Secretary: Jo-Ann Savoie  
Members: Pat Saunders  
Rehana Khanam  
Jo-Ann Savoie  
Liz Weaver

**Also Present:**  
Bev Neill

**Absent:**  
Suzanne Skinner  
Zaitoon Adatia

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<th>Item</th>
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<tbody>
<tr>
<td>1.</td>
<td><strong>DECLARATIONS OF INTEREST</strong></td>
<td>nil</td>
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</table>
| 2.   | **APPROVAL OF MINUTES** | (Saunders/Khanam)  
Minutes of March 14, 2005 were adopted as presented with the minor change of Johnson to Jones |
| 3.   | **BUSINESS ITEMS** |  
3.1 Review and Reports Advertisement  
Jackson, Kelly and Whitehead have all purchased advertisement.  
Pat spoke to three councilors and Liz contacted Bratina, Morelli, McCarthy and Braden.  
To date 9 councilors have been confirmed.  
Bev stated she would talk to Barry’s in reference |
| 3.2 Door Prizes | Paula |  
Paula debriefed the committee on her conversation with Exclusively Women and what they were prepared to provide.  
It was decided that Paula would advise them that we would Not entertain any type of raffle or draw for free membership. |
Other prizes have been secured from Great Glass in Dundas
Joseph coiffeurs, YWCA gift basket, Mohawk College
Pat had contacted, Michael’s, Bar & Grill Time Out, Shoppers
Drug mart, Montana’s ($25.00 gift certificate) The Body Shop,
Zellers and the Bay.

3.3 Charitable Donation form.
Liz will forward the form used by the YWCA to Bev for modification.

3.4 Advertisement
Paula stated that she conducted an interview with McMaster
University- Daily News with Jane Christmas. Bev will create
An electronic e-mail and forward it to the committee members.

3.5 Nominations
Nominations are still required, Jo-Ann will look into nominating
A member from the police service Lynda Sohal for her work in
Community Services.

3.6 Guest MC/Entertainment
Liz will contact Annette Hamm. Jo-Ann to secure a singer(Sabrina Jo-Ann
Feser), for O’Canada with accompanying pianist (Glenn Fabe)
as well as a piper(Mike Spencer).

3.7 Speeches
The Toast/Invocation will be done by Anne Jones- Pat to confirm.
Host Paula to thank committee and selection committee.
Liz will put together a run script for Annette. Awards will be
Presented by Paula and Annette.
Pat will introduce the key note speaker. Keynote address by MP
Acknowledgement by Liz as well as the YWCA Silent Auction.
Jo-Ann will do the closing.

3.8 Thank you letters
The following people will be getting thank you letters:
the nominees; the singer, pianist, piper and host.

3.9 Ticket Purchase
It was decided that the committee members would be purchasing
their own tickets. If someone can not afford a ticket one would be
made available through Paula.
Jo-Ann was given tickets # 251- 270:
Liz was given 231-250. Tables are seating of 10, no reservations.

3.10 Menu
Bev will e-mail both options for committee to decide which chicken
Dish to serve. Dietary requirements will be available.

3.11 Proceeds
The sale of the tickets will go to the Status of Women Committee.
And the sales from the silent auction will go to the YWCA.

3.12 Breakfast Invitation From YWCA Board 21 Apr 05
To be tabled until Mon 9 May 05
3.13 Selection Committee Meeting
The Selection Committee will meet on Wed the 4th of May
At City Hall at 6PM. The committee will be:
Paula, YWCA Rep, Anne Jones, Maxine Carter, and
Irene Sushko (Past Chair)

3.14 Media Release
A media release will go out on Apr 26 publishing the nominees.

3.15 Program’s
Program’s will be picked up by Bev. Letters will be included from
The Mayor, Annette Hamm, Boutrogianni. Printer deadline 30 Apr.

4. ADJOURNMENT
The meeting adjourned at 7:40 PM.
The next meeting will be on Monday, May 9th, 2005 at 5:30 PM in Room 264.
MINUTES: Status of Women Committee
Monday, May 9, 2005 @ 5:30 PM
Hamilton City Hall, Room 264

Present: Chair: Paula Holmes-Rodman
Secretary: Jo-Ann Savoie
Members: Patti McNaney
          Pat Saunders
          Rehana Khanam
          Liz Weaver

Also Present: Bev Neill

Absent: Suzanne Skinner
        Zaitoon Adatia

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<td>1. Declarations of Interest</td>
<td>nil</td>
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<tr>
<td>2. Approval of Minutes</td>
<td>Minutes from April’s meeting were not available until this evening.</td>
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<td>3. Business Items</td>
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<tr>
<td>3.1 Program Overview</td>
<td>The majority of the evening was reviewing the Awards dinner script as well as last minute items. Minutes were not formally taken.</td>
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<td>Liz reviewed the itinerary and advised members what their role would be.</td>
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<td>A discussion was held on the award categories, gifts and door prizes.</td>
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<td>The evening would start at 5:30 PM with cocktails and the silent auction.</td>
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<td>Award nominees would be escorted to the VIP room.</td>
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<td>Confirmation of the Mayor had been received, as well from the singer, piper and pianist.</td>
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<td>Liz will e-mail out the script to all members with additions and deletions.</td>
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<td>4. Adjournment</td>
<td>The meeting adjourned at 8:00 PM.</td>
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<td></td>
<td>The next meeting will be on <strong>Monday, June 6, 2005</strong> at 5:30 PM in Room 264.</td>
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Head Table Guests (10):
Mayor Larry D'Ianni
Dr. Marie Bountrogianni
Staff of Dr. Bountrogianni (1)
Paula Holmes-Rodman
Bill Rodman
Annette Hamm
Pat Saunders
Anne Jones
Jo-Ann Savoie
Paul Savoie

SOW Committee Table and Guests:
Mike Spencer (Piper)
Sabrina Feser (Vocalist)
Glenn Fabe (Pianist)
Suzanne Skinner (to be confirmed)
Rehana Khanam
Patti McNaney
Liz Weaver
Bev Neill
City of Hamilton staff (2)

Draft Event Plan / Script

<table>
<thead>
<tr>
<th>Item and Time</th>
<th>Presenter</th>
<th>Script Notes</th>
</tr>
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<tbody>
<tr>
<td>4:00 pm</td>
<td>Bev Neill Committee YWCA</td>
<td>City of Hamilton staff, SOW Committee members and YWCA arrive at Convention Centre for set up and preparation for the evening event. Lobby – Registration Table (staffed by City of Hamilton staff) Silent Auction (Staffed by YWCA) Greeters at top of escalator (SOW Committee members) Cash Bar (staffed by Convention Centre) Pre-Dinner Reception – (Room 314 - to be confirmed by Bev) for special guests, nominees and a guest – media can also be directed to the room Dinner – Doors open to main hall at 6:00 pm</td>
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</table>
5:15 pm  | Committee City Staff  | Two committee members wait at the top of the escalator to greet nominees and their guests and direct them to the Pre-Dinner Reception.

City of Hamilton Staff are at reception table taking tickets and giving each guest a red ticket for the door prize draws. Will require a bowl to put half of the door prize ticket into – each guest keeps the other half. Guests need to be there to win a prize.

Silent Auction set up complete and available for viewing.

Pat Saunders assigned to greet Marie Bountrogianni and escort her and her party to the pre-event reception.

Jo-Ann Savoie assigned to greet the piper, vocalist and pianist.

| 5:30 – 6:00 pm | Mayor D'Ianni Committee Nominees  | **PRE EVENT RECEPTION For special guest only**
Room 314, Hamilton Convention Centre
Pre-Dinner Reception for Nominees and their Guests with Status of Women Committee Members and Mayor D'Ianni

Also invited: Annette Hamm (Host), Dr. Marie Bountrogianni, Minister of Citizenship and Immigration (Keynote Speaker), Ann Jones

| 5:30 pm | Mayor D'Ianni Paula Holmes-Rodman  | Paula Holmes-Rodman welcomes all guests and nominees on behalf of the City of Hamilton Status of Women Committee. She invites Mayor D'Ianni to bring greetings on behalf of the City of Hamilton.

Mayor D'Ianni welcomes all guests and nominees to the Pre-Dinner Reception. He speaks briefly. He hands recognition scrolls to each of the nominees.

Paula Holmes-Rodman thanks Mayor D'Ianni on behalf of the Status of Women Committee for the support of the City of Hamilton for this event. She briefly tells the special guests and nominees that they will be arranged in alphabetical order behind the Piper and piped into the room. They will stand in front of the stage and then each nominee will be introduced and invited on to the stage to receive a small token of recognition (flower) from the Status of Women committee. Each nominee will then join their table guests and after that O’Canada will be sung.

| 6:15 pm | Guests  | Lights flashed off and on in the lobby area notifying that the doors are open to the main dinner area. Guests are instructed to find seats. Reserved tables are identified. Open seating is available for the rest of the guests.

City of Hamilton staff and Committee members are assigned to assist with the seating of guests.
<table>
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<tr>
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| 6:15 pm | **Piper**  
Mayor D’Ianni  
Paula Holmes-Rodman  
Marie Bountrogianni  
Nominees  
Pre-dinner reception closes. All guests are asked to go to the main dining hall for the dinner.  
**DINNER EVENT**  
Head table guests and Nominees are lined up in alphabetical order to be piped into the main dining hall.  
Piper Mike Spencer  
Mayor Larry D’Ianni *(Dee I annie)*  
Dr. Marie Bountrogianni *(Ma-ree Boot-tro-gee-annie)*  
Paula Holmes-Rodman  
Teresita Abugan *(Tess-ee A-boo-gan)*  
Karyn Callaghan  
Brandy Gowling  
Ruth Greenspan  
Myrtle Greve *(Mer-tel Greeve)*  
Mary Lamb  
Taunya Laslo *(Tawn-ya Las-low)*  
Barbara Laughland *(Bar-ba-ra Law-land)*  
Sara Lukacin *(Sara Luke-a-sin)*  
Betty Muggah *(Bet-tee Mug-ah)*  
Deborah Nanson  
Arlene Outlaw  
Judi Partridge  
Jenny Tzoc *(Jen-nee T-sock)*  
Geraldine Voros *(Ger-ald-deen Vore-os)*  
Amanda Vyce  
Renee Wetselaar *(Re-nay Wet-cellar)*  
Nathalie Xian Yi Yan *(Nat-a-lee Yan)* |
| 6:30 pm | **Annette Hamm**  
Annette goes to the podium. Introduces herself and then welcomes guests.  
Welcomes guests to the 29\textsuperscript{th} Annual Women of the Year Awards sponsored by the City of Hamilton Status of Women Committee. |
| 6:35 pm | **Annette Hamm**  
Annette asks the audience to please rise as we welcome in the entrance of the special guests and nominees lead by **Piper Mike Spencer**, a detective with the Hamilton Police Service.  
(Head table and nominees walk in and line up across the front of the stage and continue standing for the next item.)  
Annette introduces the special guests and nominees lined up in front of the stage. She invites each nominee to come on stage and accept a small token of recognition from the Status of Women Committee (Paula to assist with handing out the flowers). She asks the guests to hold their applause until after each nominee has come on and off of the stage.  
**Piper Mike Spencer**  
**His Honour Larry D’Ianni**, Mayor, City of Hamilton  
**Dr. Marie Bountrogianni**, Minister of Citizenship and Immigration, Minister of Children and Youth, Government of Ontario and our guest speaker this evening.  
**Paula Holmes-Rodman**, Chair, City of Hamilton, Status of Women Committee |
This year’s nominees:  (to confirm pronunciation)
Teresita Abugan (Tess-ee A-boo-gan)
Karyn Callaghan
Brandy Gowling
Ruth Greenspan
Myrtle Greve (Mer-tel Greeve)
Mary Lamb
Taunya Laslo (Tawn-ya Las-low)
Barbara Laughland (Bar-ba-ra Law-land)
Sara Lukacin (Sara Luke-a-sin)
Betty Muggah (Bet-tee Mug-ah)
Deborah Nanson
Arlene Outlaw
Judi Partridge
Jenny Tzoc (Jen-nee T-sock)
Geraldine Voros (Ger-ald-deen Vore-os)
Amanda Vyce
Renee Wetselaar (Re-nay Wet-cellar)
Nathalie Xian Yi Yan (Nat-a-lee Yan)

6:50 pm  Annette Hamm
Please continue to stand as Sabrina Feser (Sa-bree-na Feh-ser) accompanied by pianist Glenn Fabe (Fay-b) both Detectives with the Hamilton Police Service present ‘O Canada’.

At the completion of ‘O Canada’, the special guests and nominees are invited to join their table guests.

6:55 pm  Annette Hamm
Anne Jones
Annette invites Anne Jones, a former nominee and recipient of a Status of Women award to provide the Toast to Women and Invocation.

7:00 pm  Annette Hamm
Mayor D’Ianni
Annette invites Mayor D’Ianni to provide greetings on behalf of the City of Hamilton. Mayor D’Ianni.

7:03 pm  Mayor D’Ianni
Mayor D’Ianni speaks briefly about the City of Hamilton Status of Women Committee, the nominees and the awards.

7:07 pm  Dinner
Annette Hamm announces that dinner will be served and that the program for the evening will begin during dessert. She also announces that the YWCA Hamilton silent auction is still going on in the Lobby and encourages guests to visit the auction and make their bids. The Silent Auction will close around 8:45 pm.

7:45 pm  Annette Hamm
Paula Holmes-Rodman
Annette returns to the podium once dessert is being served. She invites Paula Holmes-Rodman, Chair of the City of Hamilton Status of Women Committee to the podium to talk about the committee and tonight’s awards.

7:50 pm  Paula Holmes-Rodman
Paula briefly describes the work of the City of Hamilton Status of Women Committee. She discusses the event and recognizes the nominees, their nominators, the event sponsors and donors, and the volunteers who have generously supported this event. She then turns over the podium to Annette Hamm who will conduct the awards ceremony.

7:55 pm  Annette Hamm
Paula Holmes-Rodman
Annette reads a description of each category. Paula reads a brief biography for the award recipient in the category and
Rodman announces the recipient. Annette and Paula provides the certificate, and the gift(s) for the recipient.

Categories are as follows:
Arts, Entertainment and Creative Energy
Politics and Public Affairs
Health and Wellness
Community Development and Social Activism
Young Woman of the Year
Mentoring and Education
Volunteerism

Each recipient is invited to provide brief remarks.

<table>
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<tr>
<th>Time</th>
<th>Name</th>
<th>Event Description</th>
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<tbody>
<tr>
<td>8:45 pm</td>
<td>Paula Holmes-Rodman</td>
<td>At the completion of the awards presentations, Paula goes to the podium to once again congratulate all nominees and to announce the plans for 2006 – Women of Distinction presented by YWCA Hamilton and the Status of Women Committee to be held in the Spring of 2006. The theme of this event is ‘Celebrating 30 years of Honouring Women’.</td>
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<tr>
<td>8:50 pm</td>
<td>Annette Hamm</td>
<td>Annette announces that there will be a short break and that the Silent Auction will close in five minutes. Proceeds from the Silent Auction will go to support women and their families in Hamilton.</td>
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<tr>
<td>8:55 pm</td>
<td>YWCA</td>
<td>Silent Auction Closes – staff and volunteers prepare for sales after the speaking portion of the dinner ends.</td>
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<tr>
<td>8:55 pm</td>
<td>Annette Hamm</td>
<td>Annette invites Pat Saunders, a member of the City of Hamilton Status of Women Committee to introduce our keynote speaker for this evening.</td>
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<tr>
<td>8:57 pm</td>
<td>Pat Saunders</td>
<td>Pat introduces Dr. Marie Bountrogianni.</td>
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<tr>
<td>9:00 pm</td>
<td>Dr. Marie Bountrogianni</td>
<td>Dr. Bountrogianni speaks for approximately 20 minutes about the importance of women.</td>
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<td>9:20 pm</td>
<td>Jo-Ann Savoie</td>
<td>Jo-Ann Savoie provides the thank you and acknowledgement for Dr. Bountrogianni.</td>
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<tr>
<td>9:25 pm</td>
<td>Jo-Ann Savoie</td>
<td>Jo-Ann Savoie announces that the Silent Auction winners will be posted outside in the lobby. She invites Annette Hamm to draw the door prizes for the evening.</td>
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<tr>
<td>Time</td>
<td>Activity</td>
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<tr>
<td>9:20 pm</td>
<td>Annette Hamm and Jo-Ann Savoie draw door prizes. Jo-Ann officially closes the evening and thanks everyone for attending. She thanks Annette for hosting the evening and thanks the committee for their support.</td>
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<tr>
<td>9:30 pm</td>
<td>Award Recipients Paula Holmes-Rodman</td>
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<td>9:30 pm</td>
<td>Paula and the Award Recipients are invited to meet with any media present at the event.</td>
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<td>9:30 pm</td>
<td>YWCA</td>
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<td>YWCA Hamilton is prepared with banking facilities to assist individuals who have purchased a silent auction item.</td>
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</table>
1. **Arts, Entertainment and Creative Energy**
This woman has enriched the community through her work in the area of the arts. Aspects of her work are either focused on women or benefit women in the community. She may be encouraging artistic expression in the community, committed to helping others find their own creative expression, encouraging the achievement of excellence in the arts, and/or promoting the value of the arts as integral to the life of the community.

(Recipient BIO and Name)

2. **Politics and Public Affairs**
This woman has demonstrated noteworthy service through direct political or governmental involvement at any level, or involvement with boards, commissions or public institutions. She may also have demonstrated outstanding achievement within the broadest sense of communications systems: e.g. media, education or public forums.

(Recipient BIO and Name)

3. **Health and Wellness**
This woman has improved the well being of our community by fostering better living standards, providing leadership to sport and physical activity or by promoting healthier lifestyles. She may be recognizing the keys to her own well-being and helping others to find theirs. As well, in her position as a role model for women seeking inner peace, strength, and/or balanced lifestyles, she emanates and encourages creative health-promoting ideas.

(Recipient BIO and Name)

4. **Community Development and Social Activism**
This is a woman who combines with others to build community strength. She makes changes and advocates for improvements in the community where she lives and in the lives of others. She may be striving for awareness and change in the areas of women’s rights, intercultural relations, social justice and peace, and/or the environment.

(Recipient BIO and Name)

5. **Young Woman of the Year**
This is a woman under 19 who has demonstrated outstanding leadership in her school, community and/or workplace and has inspired her peers to follow her example. She has demonstrated leadership, maturity, perseverance, innovation, compassion and a keen understanding of community or global issues. This exceptional young woman has already made her mark and will continue to inspire us for years to come.

(Recipient BIO and Name)

6. **Mentoring and Education**
This woman is a mentor and/or educator in many avenues of life; she values teaching and learning through a diversity of interactions with others. She may be developing innovative programs to meet the special needs of learners, and/or building a strong rapport with students, parents, colleagues and the community at large to foster learning in a broader sense. She demonstrates a strong belief that all people can grow and attain success throughout their lives and thus she stimulates students of all ages to think, feel, and learn, and initiates programs which respond to changing individual and societal needs. Above all, she is committed to assisting others to be successful in their achievements; she inspires and encourages women to take part in shaping the future of their own lives and their communities.

(Recipient BIO and Name)

7. **Volunteerism**
This woman is making a difference by volunteering in her community. She has shown her dedication by creating, participating or adapting programs to meet community needs. She has also demonstrated the strength and resolve to weather the challenges facing her community. Never bound by anyone’s definition
of volunteering, she forges new ground by refusing to believe that there are limits to how we can share skills and care for others.

(Recipient BIO and Name)
**MINUTES:**

**Status of Women Committee**  
Monday, August 8, 2005 @ 5:30 PM  
Hamilton City Hall, Room 264

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**Present:**  
Chair: Paula Holmes-Rodman  
Secretary: Jo-Ann Savoie  
Members: Patti McIney  
Pat Saunders  
Rehana Khanam  
Santina Moccio

**Also Present:**  
Jane Lee

**Absent:**  
Liz Weaver

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<td>APPROVAL OF MINUTES</td>
<td>Minutes from June meeting approved. (Pat/Jo-Ann).</td>
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<tr>
<td>3.</td>
<td>BUSINESS ITEMS</td>
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<tr>
<td>3.1</td>
<td>Thank you Letters</td>
<td>Thank you letters were sent as requested. Jo-Ann asked that copies be sent electronically so they may be attached to the minutes.</td>
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<td>3.2</td>
<td>Welcome new member</td>
<td>Paula introduced SWC newest member Santina Moccio. Santina spoke briefly as to her background and expectations as a member.</td>
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<td>3.3</td>
<td>YWCA Partnership</td>
<td>Paula, Bev and Joan met on Friday the 5th to further discuss the makeup of the new partnership. Paula provided minutes from that meeting. Paula stressed the need for involvement from everyone regardless of the level, formal or informal. She suggested if a SWC member was not available to be on a sub committee, they may still participate by providing a letter outlining any areas of concern they may have. It was further suggested that the makeup of the awards event be made up</td>
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of representatives from SWC, Y and City members. There was some discussion as to the division of profits. Percentage of profits realized- but not incurred loses. The committee agreed that 25% of the profits would be fair. Some points the group would like to encourage is that all volunteers purchase a ticket with previsions for those who can not afford. Nominees will be given 1 free ticket, and that there a two tier system but rather only one ticket price.

Sponsorship: SWC will request sponsorship fro City Councilors as per last year. Ticket sales will be managed by the Y. Awards: Committee to review any new categories before they are accepted. All in agreement about a life time achievement award.

SWC shall participate in the creation and definition of all categories.
The partnership is to be developed. Staffing other than committee members will be Bev.

As per Jane’s suggestion we went over the minutes from the July 4th Y Meeting. Veronica Haining will take over for Marie’s spot. Liz will put together a budget. The budget needs to be transparent for both parties.

Rehanna and Patti were excluded off the committee and requested clarification. Patti stressed her concern that she was misunderstood and did want to be apart of the awards event.

Paula apologized and stated the minutes would reflect the error.

### 3.4 Aug 8 Meeting

Minutes from 8 Aug had an error. Members of the committee will be composed of members of SWC. The next meeting will be in early Sept.

Clarification under the *Understanding*: Partnership terms are in the process of being developed in early fall of 2005 by the members of SWC and YWCA members.

### 4 New Business

**Brain Storming**

Committee members were asked what projects they would like to take on next. Everyone was asked to bring their suggestions back to the next meeting. Paula had mentioned the last event made a profit and we would like to have some suggestions on how to spend it. Some ideas were:

- How does City Hall work? Hold a workshop
- Offer a scholarship to Political Science Students
  (New budget to be done in September)
- Take back the night in September. It was decided we would participate.
  It will be held at City Hall. It was also decided that we would spend up to $500.00 to make a professional banner for this event and others. Currently we have no formal banner. Patti agreed to look into the cost of what the GLBT committee paid.

### 5. ADJOURNMENT

The meeting adjourned at 8:00 PM.
The next meeting will be on **Monday, September 12, 2005**
at 5:15 PM in Room 264.
MINUTES: Status of Women Committee
Monday, September 12, 2005 – 5:30 P.M.
Hamilton City Hall, Room 264

Present: Rehana Khanam, Paula Holmes-Rodman, Santina Moccio,
Pat Saunders, Liz Weaver

Also Present: Bev Neill

Regrets: Jo-Ann Savoie

1. DECLARATION OF INTEREST
None declared.

2. MINUTES OF August 8, 2005
The Committee accepted minutes as presented.

3. BUSINESS ITEMS

3.1 SWC Participation

3.1.1 Paula provided an update. The banner has been ordered. Information
was kept to 2 lines and the font kept simple. Status of Women logo not included
but can be added later. The total cost is $280.60. Large banner/small banner.
Pat wanted it noted that we are the “City of Hamilton Status of Women
Committee”.

3.1.2 Take Back the Night (TBTN) Event
Rehana shared information about TBTN planning meeting.
Table at TBTN – comments & suggestions. Bev will provide a box of City of
Hamilton pens for distribution. Paula to put together one page information sheet
for TBTN event. Paula to email Patti & Jo-Ann about TBTN.

3.2 Budget & Work Plan for 2006

Bev updated the committee as to the budget process. $3700 dinner profits are to
be put into a reserve account. In annual budget submission, need to request that
remainder roll over into the next fiscal year. Mandate, Strategic Plan, Objectives,
etc. should be the same. Opportunities for more dollars not really available at this
time. Previous successes not on the form for 2005/06. Budget form needs to be
submitted by September 17, 2005.
(Saunders/Moccio)
That the Status of Women Committee direct staff to put $3700 into a reserve account and that this is utilized for SWC activities. If the full amount is not used in a fiscal year, the remainder to be rolled over to the next fiscal year.

CARRIED.

At your Service – cost of an advertisement is $700. Bev will investigate putting information on the “myhamilton” website. Bev will have the budget document ready and Paula will sign this to be submitted.

3.2.2 Work Plan / Fall 2005
Hamilton Celebrates – October 2005
Paula asked “does SWC want to do anything as an event during this month? VIP program – could nominate individuals for consideration of this VIP program. If Bev sees something she will get something out to us.

Myhamilton.ca to be launched Tuesday September 13 2005. Carolyn will be the web author. Bev will let us know when we need to provide information to represent the SWC information on myhamilton.ca. Will need information in PDF/html format. This item, the launch of myhamilton.ca will be an item on next month’s committee agenda.

Decision – The SWC will not organize an event for “Hamilton Celebrates”.

Potential Activities (to be included on Work Plan)

Women in Politics Event
- all currently elected female municipal, federal, provincial political representatives
- mid-November date (14/15; 21/22)
- Bev to check dates and availability of Council Chambers
- Pat Saunders to investigate & report

Women Impacting Local Decision Making Process
- ? workshop
- Bev to contact FCM about accessing Increasing Participating in Municipal Government.

Need to know what are:
- issues confronting women related to municipal government
- potentially approach council with out work plan

4. OTHER BUSINESS

Paula received a request to write a letter of congratulations from SWC. Do we want any criteria around letters of support/congratulations?
(Saunders/Weaver)
That the SWC will not provide letters of support to requesters.
CARRIED.

(Saunders/Weaver)
That the SWC will not provide letters of congratulations to requesters.
CARRIED.

5. ADJOURNMENT

NEXT MEETING:
Tuesday, October 11, 2005 (NOTE NEW DATE)
5:00 pm to 7:00 pm

Please email regrets to Paula if you are unable to attend this meeting.