THE HMRF/HWRF PENSION ADMINISTRATION SUB-COMMITTEE PRESENTS REPORT 07-001 AND RESPECTFULLY RECOMMENDS:

1. Hamilton Municipal Retirement Fund (HMRF) Plan Text Amendment (FCS07090) (City Wide) (Item 4.2)

That the Treasurer be authorized to file the amendment to add Section 11.03 to the Hamilton Municipal Retirement Fund, as Appendix ‘A’ to Report FCS07090, with the applicable government agencies.

2. Hamilton-Wentworth Retirement Fund (HWRF) Plan Text Amendment (FCS07091) (City Wide) (Item 4.3)

That the Treasurer be authorized to file the amendment to Section 11.03 to the Hamilton Wentworth Retirement Fund, attached as Appendix ‘A’ to Report FCS07091, with the applicable government agencies.
3. Master Trust Pension Investment Performance June 30, 2007 (FCS07088) (City Wide) (Item 4.5)

(a) That Capital Guardian’s management role be terminated and the funds realized be added to Letko, Brosseau & Associates Inc. fund.

(b) That Letko, Brosseau & Associates Inc. be authorized to invest up to 20% of their funds under management at cost in international hedged or unhedged equities at their discretion.

(c) That CIBC Asset Management’s Equity Index Fund be closed and proceeds be placed in an active Canadian Equity account with CIBC, Guardian Capital or Letko, Brosseau & Associates Inc., or a combination, at the Treasurer’s and Chief Investment Officer’s discretion.

(d) That a copy of Report FCS07088 – Master Trust Pension Investment Performance June 30, 2007, be forwarded to the HSR Pension Advisory Committee for information.

4. 2007 Master Trust Statement of Investment Policies and Procedures (FCS07096) (City Wide) (Item 4.6)

(a) That the 2007 Master Trust Statement of Investment Policies and Procedures, (attached as Appendix A to Report FCS07096), for the City of Hamilton defined benefit pension plans Master Trust, be approved.

(b) That the 2006 Master Trust Statement of Investment Policies and Procedures, which was previously approved in Report FCS06062, be rescinded and replaced with the 2007 Master Trust Statement of Investment Policies and Procedures (attached as Appendix A to Report FCS07096).

(c) That staff be directed to forward a copy of Report FCS07096 and the 2007 Master Trust Statement of Investment Policies and Procedures (attached as Appendix A to Report FCS07096) to the Hamilton Street Railway Pension Advisory Committee for their information.

FOR THE INFORMATION OF COMMITTEE:

(a) APPOINTMENT OF CHAIR AND VICE CHAIRS FOR 2008 (Item A)

Councillor M. Pearson was appointed as Chair of the HMRF/HWRF Pension Administration Sub-Committee for the balance of 2007 and 2008.
Both Jim Garchinski (HWRF) and Don Skarratt (HMRF) were appointed as Vice Chairs to the HMRF/HWRF Pension Administration Sub-Committee for the balance of 2007 and 2008.

(b) **CHANGES TO THE AGENDA (Item 1)**

There were no changes to the agenda.

(c) **DECLARATIONS OF INTEREST (Item 2)**

There were none declared.

(d) **APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)**

3.1 **Minutes of the September 14, 2006**

The minutes of the September 14, 2006, meeting of the HMRF/HWRF Pension Administration Sub-Committee were approved, as presented.

(e) **Requirement of Additional Member for HMRF Membership (Item 4.1)**

The Committee Clerk was directed to send out notification to the Hamilton Municipal Retirement Fund (HMRF) membership requesting that an HMRF member be appointed to the HMRF/HWRF Pension Administration Sub-Committee, to represent the Others Group, for the balance of the 2006-2010 term of Council.

(f) **Hamilton Wentworth Retirement Fund (HWRF) Actuarial Valuation as at December 31, 2006 (FCS07092) (City Wide) (Item 4.4)**

Report FCS07092 – Hamilton Wentworth Retirement Fund (HWRF) Actuarial Valuation as at December 31, 2006, was tabled to the next meeting until such time as the actuary may be present to address questions respecting information contained within Report FCS07092.

The Committee Clerk was requested to attempt to arrange a meeting within the next few weeks in order that Committee may discuss Report FCS07092 with the actuary, and bring forward its recommendations to the Audit & Administration Committee and Council, prior to the end of 2007.
(g) Master Trust Pension Investment Performance June 30, 2007 (FCS07088) (City Wide) (Item 4.5)

Gerry Boychuk, Chief Investment Officers and Barbara Lomnicki, Hewitt Associates, provided an overview and PowerPoint presentation of Report FCS07088.

Ms. Lomnicki also provided an additional handout, which outlined the Master Trust – Asset Mix Analysis, the Q3 2007 Market Overview, the Capital Markets overview, Funds Investment Performance and the Managers Performance relative to Peer Groups and Benchmarks, for periods ending September 30, 2007.

(h) Feasibility of Merging the Hamilton Municipal and Hamilton-Wentworth Retirement Funds

Staff was directed to investigate the feasibility of merging, the currently separate, Hamilton Municipal and the Hamilton-Wentworth retirement funds into a singular, combined pension fund, and report back to the HMRF/HWRF Pension Administration Sub-Committee at the next appropriate meeting.

(i) Resignation Letter from Murray Main (Item 7.1)

That the resignation letter from Murray Main be received with regrets.

(j) Hamilton Municipal Retirement Fund (HMRF) 2007 Pension Indexation (FCS07009) (City Wide) (Item 7.2)

Report FCS07009 – Hamilton Municipal Retirement Fund 2007 Pension Indexation was received for information.

(k) Hamilton-Wentworth Retirement Fund (HWRF) 2007 Pension Indexation - (FCS07010) (City Wide) (Item 7.3)

Report FCS07010 – Hamilton-Wentworth Retirement Fund (HWRF) 2007 Pension Indexation was received for information.

(l) 2006 Financial Report and Audited Financial Statements (FCS07062) (City Wide) (Item 7.4)

Report FCS07062 – 2006 Financial Report and Audited Financial Statements was received for information.
(m) Master Trust Pension Investment Performance 2006 (FCS07039) (City Wide) 
(Item 7.5)

Report FCS07039 – Master Trust Pension Investment Performance 2006 was 
received for information.

(n) ADJOURNMENT (Item 8)

There being no further business, the Committee adjourned at 10:45 a.m.

Respectfully submitted,

Councillor M. Pearson, Chair
HMRF/HWRF Pension Administration Sub-Committee

Stephanie Paparella
Legislative Assistant
November 16, 2007