PRESENT: Simon Lebrun (Chair), Jae Adams, Lyla Miklos, Debbie Woolridge, Deirdre Pike, D. Dixon, and Councillor Bob Bratina

REGRETS: Jane Lee (City of Hamilton Staff)

1. WELCOME AND INTRODUCTIONS
The meeting was called to order. Agreement was made that we would all take a break at 6:30pm to eat dinner.

2. ASSIGNING OF MEETING CHAIR AND MINUTE TAKER
Simon agreed to Chair. Lyla agreed to take minutes. Dixon agreed to be the timekeeper. Other members agreed to act as “Mood Minders” as needed (this role comes from a meeting facilitation model used at The Well).

3. DISCUSSION

3.1 LGBTQ Committee Covenant
The LGBTQ Committee Covenant was drafted and adopted. Final approval will be made over e-mail as members process the content from a different perspective. Lyla agreed to complete the draft document and distribute it to all members before the end of the weekend for final approval.

3.2 LGBTQ Committee Vision, Mission, Values, Principles and Terms of Reference
The LGBTQ Committee’s Vision, Mission, Values, Principles and Terms of Reference were given a final review. Edits and revisions were made. Final approval will be confirmed following the final draft being submitted to the committee members. It will be submitted to Council for approval at the September meeting.

3.3 LGBTQ City Clerk’s Document
Edits and revisions were made to the LGBTQ Clerk’s document. Final approval will be confirmed once members have reviewed the final document. Lyla agreed to type this document out and send it to all members before the end of the weekend for final approval.

3.4 An initial discussion regarding our Work Plan, Budget, and Presentation to Council on September 22nd started, but it was agreed that we would need
another meeting to give this the time and focus it needed. The committee agreed to hold another meeting after Labour Day to complete this task.

4. INFORMATION SHARING
Debbie shared the amazing news regarding the award she won for her volunteer work with Pride Toronto. Jae, Simon, and Dixon will look into sharing this news with the wider community via The Well’s e-newsletter.

5. NEXT MEETING
Simon will send an e-mail out to all committee members so we can arrange for the next meeting to complete our Work Plan, Budget, and Presentation to Council.

6. ADJOURNMENT
The meeting adjourned at 9:00 p.m.