City of Hamilton

MINUTES: Waste Reduction Task Force  
Wednesday, March 19, 2008, 7:00 p.m.  
Hamilton Convention Centre, Room 203

Present: Mary Lou Dickson  David Hart Dyke  Grant Ranalli  
Jim Sweetman  Peter Hutton  Paul Barrett  
Angela Pastiorius  Rose Killey  Mark McQueen  
Tom Thompson  Anton Volcansek  Dan Rodrigues  
Allan Freeman

Regrets: Betty Hay Lambeck

Also Present: Pat Parker, Manager of Solid Waste Planning, Waste Management Division  
Anne Winning, Supervisor of Policy and Planning, Waste Management Division  
Adrienne Press, Policy Analyst, Waste Management Division  
Trisha Branigan, Public  
Donna Robinson, Public  
Margaret Field, Public

The Task Force members and staff introduced themselves to those in attendance.

1. Approval of the Agenda

The agenda was approved.

(Moved by Dan Rodrigues, seconded by Tom Thompson)

2. Approval of the Minutes from the February 20th, 2008 Meeting

The Task Force received a copy of the minutes from the February 20, 2008 meeting. The minutes were approved as written.

(Moved by Peter Hutton, seconded by Anton Volcansek)

3. Administrative Items

Staff announced that there will be a new speaker and microphone system for the April meeting.

The Task Force decided to cancel the August meeting due to summer vacations.

4. Projects
   a) Sub-Committee Updates

   Education & Communication Sub-Committee

   A draft WRTF Letter of Recognition was circulated and discussed. Some suggestions for recipients are Harvey’s Restaurant (Upper Wentworth and Fennell), Hamilton Tiger Cats, Saltfleet School, Fortinos (Rymal and Upper James) and Chadwick and Hacks.

   The sub-committee will develop recognition criteria for consideration.

   Business and Government Liaison Sub-Committee

   The Task Force had a booth at this year’s Upwind Downwind Conference to provide information about the WRTF and waste diversion/minimization. The display at Jackson Square was dismantled today.

   A letter was sent to Tim Horton’s regarding appropriate recycling of their packaging.
Multi-Residential, Commercial and Institutional Waste Sub-Committee

Staff stated that the roll-out has been completed at approximately 225 small buildings.

Although this committee has not met often, there will be a roll in the diversion programs for medium and high density buildings.

b) Glanbrook Landfill Coordinating Committee

There has not been a GLCC meeting yet this year. The next meeting of the GLCC is scheduled for March 31st.

c) SWMMP Steering Committee

An update was given from the Steering Committee delegate. The delegate has circulated an email update regarding the March 8th meeting.

Some topics of discussion included the gas generation project which will be complete by September. There will be a staff report going to Council regarding festival and special event waste diversion.

The Steering Committee is still interested in having a joint meeting with the Task Force. Dates have not been finalized although it could be sometime in May.

5. Operations

The new contract for recycling services with National Waste Services begins on March 31st.

6. Solid Waste Management Master Plan

a) Status of SWMMP

Jim Sweetman continued presenting the status of the SWMMP recommendations. Recommendations 4 through 9 were discussed and some edits were made. Jim will make changes for the next meeting.

b) Balanced Scorecard

Jim Sweetman gave a presentation on the balanced scorecard. A balanced scorecard is a strategic planning and management system. The four (4) main components to achieve a balance of measures are financial, customer, internal business practices, and learning and growth.

7. Other Business

A member commented that the “Compostable Liners and Green Cart Program” handout, “What does not go in” section, states that NO FOOD PACKAGING OF ANY KIND is accepted in the green cart. This contradicts acceptable food packaging such as freezer paper, pizza boxes, and microwave popcorn bags.

A member would like to organize a Task Force litter clean up and would like suggestions for local parks and volunteers. Pitch-In Week is April 21-27.

8. Public Discussion

A member of the public commented that Ryan’s Pet Foods are giving away compostable plastic bags instead of grocery bags. Another public member commented that St. Joseph’s hospital has recently installed blue boxes for recycling.

9. Adjournment

There being no further business, the meeting adjourned at 8:58 p.m.

The next meeting is scheduled for April 16th, 2008 at 7 p.m., Hamilton Convention Centre, Room 203.

Moved by Dan Rodrigues and seconded by Anton Volcansek that the meeting be adjourned.

Copies to: All present
Regrets
SWMMP Waste Reduction Task Force Binder Distribution List
Scott Stewart, General Manager, Public Works Department
Glanbrook Landfill Coordinating Committee c/o Craig Murdoch, Waste Management Division
City Clerks Division, c/o Carolyn Biggs, Lisa Barroso