#### Residential Driveway Access Permit Program

## Can I remove a City tree to build a driveway or an approach?

The installation of a driveway or driveway extension will not be approved if the proposed driveway is under the canopy (branches) of a City tree.



#### What can I do about water running down my neighbour's driveway onto my property?

Driveway disputes may be a private/civil matter. Contact the Building and Licensing Division at 905-546-2424, ext. 2782 for information

## Is my neighbour allowed to build his driveway onto my property?

Driveway disputes may be a private/civil matter. Contact the Building and Licensing Division at 905-546-2424, ext. 2782 for information.

## Can I build my driveway near a fire hydrant or hydro pole?

Your driveway must be .91 metres (3 ft.) away from a fire hydrant or pole.



For more information contact:

#### Hamilton Municipal Parking System

Physical Address: 80 Main Street West at Summers Lane Hamilton, ON

Mailing Address: 71 Main Street West Hamilton, ON L8P 4Y5

Phone: (905) 540-6000 Fax: (905) 540-6001 Email: parking@hamilton.ca www.hamilton.ca/parking

> Office Hours: Monday to Friday 8:30 a.m. to 4:30 p.m.

RESIDENTIAL
DRIVEWAY ACCESS
PERMIT PROGRAM



This publication is intended as a general reference to inform the public and assist them with their parking needs and/or concerns. It should not be viewed as providing legal advice and is subject to change without notice.

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#### Residential Driveway Access Permit Program

The Residential Driveway
Access Permit Program allows
property owners to establish a new or
modify an existing driveway approach or
culvert entrance so residents can park on
their own property.

## Do I need approval to build a driveway or driveway approach?

Yes. The Driveway Investigator, at 905-546-2424, ext. 4578, can confirm if permission or an application is required to:

- ➤ Build a driveway on your property.
- ➤ Install a new driveway approach or culvert entrance.
- ➤ Widen an existing driveway approach or culvert entrance.
- ➤ Install a temporary driveway approach to provide access to vehicles for construction projects, home renovations, etc.

If Scenario "A"
applies to you,
then you need a
Residential
Driveway Access Permit

SIDEWALK

ROAD

SCENARIO "A"

6 metre minimum distance on private property.

SIDEWALK

ROAD

## What is the fee for a Residential Driveway Access Permit?

The application processing fee for a Residential Driveway Access Permit is \$62.47 (2004 rate, subject to change) and includes G.S.T.

#### What is the cost to have a driveway approach or culvert entrance installed?

Once you receive approval from the Driveway Investigator, the Public Works Roads District staff in your area will contact you to provide you with a quote to install a concrete driveway approach or culvert entrance. They will also inform you if they will do the installation themselves or provide you with a list of bonded contractors who are authorized to do the work.

# Can I put some asphalt at the bottom of the sidewalk so I can make my own approach/ramp to my driveway?

No. Putting asphalt on the road to create or extend a driveway approach ramp, or putting any material on the roadway without authorization from the City, is deemed to be obstructing, encumbering or fouling the highway and, therefore, contravenes the City of Hamilton Streets By-law. Anyone found guilty of an offence under this by-law is subject to a penalty of up to \$5,000 and is liable for all costs for removing the obstruction or encumbrance.

#### Can I park on or over the sidewalk to get an extra car on my driveway?

No. Parking over the City sidewalk or on a boulevard between the sidewalk and the roadway is not permitted.



## What is the standard width of a driveway approach?

- ➤ single vehicle driveway approaches are 4 metres (13 ft.) wide
- ➤ multiple vehicle driveway approaches can be up to 8 metres (27 ft.) in width

## What is the standard width of a culvert entrance?

The standard width of a culvert platform entrance (not the pipe) is 6 metres (20 ft.) for residential properties.

#### Can I pave my entire front yard?

No. The City of Hamilton has a 50% green space by-law. Contact the Building and Licensing Division at 905-546-2424, ext. 2782 for information.