City of Hamilton

MINUTES: Waste Reduction Task Force
Wednesday, May 21, 2008, 7:00 p.m.
Hamilton Convention Centre, Room 202

Present: Mary Lou Dickson  David Hart Dyke  Grant Ranalli
Jim Sweetman  Peter Hutton  Betty Hay Lambeck
Mark McQueen  Paul Barrett  Anton Volcansek
Tom Thompson

Regrets: Allan Freeman  Angela Pastorius  Dan Rodrigues
Rose Killey

Also Present: Pat Parker, Manager of Solid Waste Planning, Waste Management Division
Anne Winning, Supervisor of Policy and Planning, Waste Management Division
Adrienne Press, Policy Analyst, Waste Management Division
Margaret Field, Public
Donna Robinson, Public

1. Approval of the Agenda
The agenda was approved as written.
(Moved by Betty Hay Lambeck, seconded by Peter Hutton)

2. Approval of the Minutes from the April 16th, 2008 Meeting
The Task Force received a copy of the minutes from the April 16th, 2008 meeting. The minutes were
approved as written.
(Moved by Betty Hay Lambeck, seconded by Mark McQueen)

3. Administrative Items
A reminder was made that a WRTF meeting will not be held in the month of August.

4. Projects
a) Sub-Committee Updates
i) Battery Initiative Update
The Task Force requested that the City undertake a battery recycling initiative (disposable batteries only). Consideration should be given to P.E.I.’s program and battery collection in grocery stores. The Task Force proposed that the City pick up the battery collection containers on a weekly basis and deliver them to Hotz. Staff will investigate the feasibility of this program with regards to staff resources, budget and environmental legislation.

ii) HWCDSB’s Waste Management and Eco-School Initiative
Grant Ranalli made a presentation on the Eco-schools and HWCDSB environmental initiative. Out of the sixty (60) Catholic schools in Hamilton approximately forty (40) are eco-schools. Schools are able to get certified to benchmark their environmental practices. There are four (4) components of the program: ecological literacy, energy conservation, waste minimization and school greening.

Business and Government Liaison Sub-Committee
There haven’t been any new letters on packaging sent since the last meeting. The sub-committee would like to encourage medical offices to begin greening their practices.
Education & Communication Sub-Committee
The sub-committee is working on distribution of the letters of recognition to environmentally conscious businesses/organizations.

Multi-Residential, Commercial and Institutional Waste Sub-Committee
Staff distributed an up-to-date multi-residential green cart roll-out status. Currently, there have been a total of 362 small buildings completed.

b) Glanbrook Landfill Coordinating Committee
The GLCC has not met since the last WRTF meeting. Staff mentioned that on May 22nd there will be an open house regarding an application to amend the CoFA to allow material from other jurisdictions. The information about the open house will be circulated.

c) SWMMP Steering Committee
The Steering Committee met today (May 21). An update was given from the Steering Committee delegate.

5. Operations
a) Transfer Station and Disposal Review
Pat gave a presentation on the Transfer Station and Disposal Review and advised of changes to facility working days. The RFP was issued May 5th and closes June 26th. A report on the change in working days at the Transfer Station/CRCs will be on the May 26th Public Works Committee agenda.

b) Landfill Tour
There will be a tour of the Glanbrook landfill on June 21st that is open to the public. Details will be posted on the website.

6. Solid Waste Management Master Plan
a) Status of SWMMP
This item has been deferred.
A date for a joint meeting with the SWMMP Steering Committee has not been determined. The Task Force decided to extend an invitation to the Steering Committee to either their September or October meeting.

b) Customer Contact Centre Analysis
This item has been deferred.

c) Balanced Scorecard
Staff circulated a graph on the Summary of Waste Management Activity - First Quarter Comparison 2007 and 2008

7. Other Business
A question arose about the value of compost giveaways. Staff commented that the format for these events was being reviewed.

8. Public Discussion
An inquiry was made regarding recyclability and compostability of Tim Horton’s cups. Staff clarified that the cup is accepted in the green cart and the lid is accepted in the blue box.
A member of the public commented it is unfortunate that kitty litter cannot be composted in the green cart program.

9. Adjournment
There being no further business, the meeting adjourned at 9:10 p.m.
The next meeting is scheduled for June 18, 2008 at 7 p.m., Hamilton Convention Centre, Room 202.
Moved by Dave Hart Dyke and seconded by Grant Ranalli that the meeting be adjourned.
Copies to: All present
Regrets
SWMMP Waste Reduction Task Force Binder Distribution List
Scott Stewart, General Manager, Public Works Department
Glanbrook Landfill Coordinating Committee c/o Craig Murdoch, Waste Management Division
City Clerks Division, c/o Carolyn Biggs, Lisa Barroso