Corporate Administration Committee
MINUTES
9:30 a.m.
Wednesday, April 19, 2006
Council Chambers
Hamilton City Hall
71 Main Street West, Hamilton

Present: Councillor A. Samson (Chair)
Councillor C. Collins (Vice Chair)
Councillors D. Braden, P. Bruckler, D. Mitchell, M. Pearson,
T. Whitehead

Absent with Regrets: Councillor M. Ferguson – Illness

Also Present: Councillor T. Jackson
J. Rinaldo – General Manager, Finance and Corporate
Services
C. Graham – General Manager, Human Resources
P. Barkwell – City Solicitor
C. Swenor – Director – Information Technology Services
C. Biggs – Legislative Assistant, City Clerk’s

THE FOLLOWING ITEMS WERE REPORTED TO CITY COUNCIL FOR CONSIDERATION:

1. Minutes of Meeting – Advisory Committee for Persons with Disabilities –
   February 7, 2006 (Item 5.1)

   (Pearson/Mitchell)
   That the Minutes of the February 7, 2006 meeting of the Advisory Committee for
   Persons with Disabilities, be received. CARRIED

2. Minutes of Meeting – Advisory Committee for Persons with Disabilities –
   March 7, 2006 (Item 5.2)

   (Pearson/Mitchell)
   That the Minutes of the February 7, 2006 meeting of the Advisory Committee for
   Persons with Disabilities, be received. CARRIED
3. **Apportionment of Taxes – Pursuant to Section 356 of the Municipal Act, 2001, S.O. 2001, c.25, for various properties in Hamilton (Wards 7 and 8); Stoney Creek (Wards 9 and 11); Glanbrook (Ward 11); Ancaster (Ward 14); Flamborough (Ward 15) (FCAS06001(b)) (Item 5.3)**

(Pearson/Mitchell)

(a) That the land taxes levied against Roll #2518 070 861 05330 (228 Dicenzo Drive, Hamilton) for the 2005 tax year, be apportioned in the amount of $2,712.75 and split amongst the twenty-seven newly created parcels as set out in Appendix “A”, as amended, to Report FCS06001(b);

(b) That the land taxes levied against Roll #2518 070 871 07290 (0 Upper Wellington W/S, Hamilton) for the 2004 and 2005 tax years, be apportioned in the amount of $10,613.87 and split amongst the three newly created parcels as set out in Appendix “A”, as amended, to Report FCS06001(b);

(c) That the land taxes levied against Roll #2518 080 941 04810 (20 Blossom Lane, Hamilton) for the 2004 and 2005 tax years, be apportioned in the amount of $6,637.97 and split amongst the three newly created parcels as set out in Appendix “A”, as amended, to Report FCS06001(b);

(d) That the land taxes levied against Roll #2518 080 971 00430 (134 Stone Church Rd. W., Hamilton) for the 2005 tax year, be apportioned in the amount of $3,727.83 and split amongst the three newly created parcels as set out in Appendix “A”, as amended, to Report FCS06001(b);

(e) That the land taxes levied against Roll #2518 081 081 04012 (570 Southridge Drive, Hamilton) for the 2004 and 2005 tax years, be apportioned in the amount of $10,268.13 and split amongst the seventeen newly created parcels as set out in Appendix “A”, as amended, to Report FCS06001(b);

(f) That the land taxes levied against Roll #2518 081 081 12000 (0 Southside Place Street, Hamilton) for the 2004 and 2005 tax years, be apportioned in the amount of $20,467.12 and split amongst the thirty-one newly created parcels as set out in Appendix “A”, as amended, to Report FCS06001(b);

(g) That the land taxes levied against Roll #2518 003 650 20700 (0 Mud Street, N/S, Stoney Creek) for the 2005 tax year, be apportioned in the amount of $2,944.10 and split amongst the fifteen newly created parcels as set out in Appendix “A”, as amended, to Report FCS06001(b);

(h) That the land taxes levied against Roll #2518 003 020 18532 (34 Whitefish Cres., Stoney Creek) for the 2005 tax year, be apportioned in the amount of $3,161.02 and split amongst the eight newly created parcels as set out in Appendix “A”, as amended, to Report FCS06001(b);
(i) That the land taxes levied against Roll #2518 003 110 08042 (150 Benziger Lane, Stoney Creek) for the 2005 tax year, be apportioned in the amount of $2,727.15 and split amongst the seven newly created parcels as set out in Appendix “A”, as amended, to Report FCS06001(b);

(j) That the land taxes levied against Roll #2518 003 110 08046 (120 Benziger Lane, Stoney Creek) for the 2005 tax year, be apportioned in the amount of $2,556.72 and split amongst the six newly created parcels as set out in Appendix “A”, as amended, to Report FCS06001(b);

(k) That the land taxes levied against Roll #2518 003 110 08048 (106 Benziger Lane, Stoney Creek) for the 2005 tax year, be apportioned in the amount of $2,758.15 and split amongst the four newly created parcels as set out in Appendix “A”, as amended, to Report FCS06001(b);

(l) That the land taxes levied against Roll #2518 003 110 08054 (119 Benziger Lane, Stoney Creek) for the 2005 tax year, be apportioned in the amount of $1,456.55 and split amongst the five newly created parcels as set out in Appendix “A”, as amended, to Report FCS06001(b);

(m) That the land taxes levied against Roll #2518 003 110 08060 (153 Benziger Lane, Stoney Creek) for the 2005 tax year, be apportioned in the amount of $1,611.50 and split amongst the six newly created parcels as set out in Appendix “A”, as amended, to Report FCS06001(b);

(n) That the land taxes levied against Roll #2518 901 410 48564 (78 Southbrook Drive, Glanbrook) for the 2004 tax year, be apportioned in the amount of $8,488.99 and split amongst the fifty-one newly created parcels as set out in Appendix “A”, as amended, to Report FCS06001(b);

(o) That the 2005 land taxes levied in the amount of $4,942.41 against the properties listed below, be apportioned amongst the three newly created parcels as set out in Appendix “A”, as amended, to Report FCS06001(b):

   Roll #2518 140 110 65400 – 1991 Powerline Rd., Ancaster
   Roll #2518 140 110 65500 – 0 Powerline Rd. N/S, Ancaster

(p) That the 2005 land taxes levied in the amount of $39,264.18 against the properties listed below, be apportioned amongst the eight newly created parcels as set out in Appendix “A”, as amended, to Report FCS06001(b):

   Roll #2518 140 240 24800 – 0 Lover’s Lane (E/S), Ancaster
   Roll #2518 140 240 24850 – 211 Lover’s Lane, Ancaster
   Roll #2518 140 240 25200 – 166 Sulphur Springs Rd., Ancaster
   Roll #2518 140 240 25300 – 168 Sulphur Springs Rd., Ancaster
(q) Roll #2518 302 610 02400 (1285 Brock Road, Flamborough) for the 2004 and 2005 tax years, be apportioned in the amount of $14,916.83 and split amongst the two newly created parcels as set out in Appendix “A”, as amended, to Report FCS06001(b);

(r) That the 2005 land taxes levied in the amount of $11,376.07 against the properties listed below, be apportioned amongst the twelve newly created parcels as set out in Appendix “A”, as amended, to Report FCS06001(b):

Roll #2518 303 330 23402 – 6 Goldenview Court, Flamborough
Roll #2518 303 330 23404 – 14 Goldenview Court, Flamborough
Roll #2518 303 330 23446 – 27 Goldenview Court, Flamborough
Roll #2518 303 330 23448 – 21 Goldenview Court, Flamborough
Roll #2518 303 330 23450 – 15 Goldenview Court, Flamborough
Roll #2518 303 330 23452 – 7 Goldenview Court, Flamborough

(s) Roll #2518 303 330 23408 (12 Redcliff Court, Flamborough) for the 2005 tax year, be apportioned in the amount of $1,828.55 and split amongst the two newly created parcels as set out in Appendix “A”, as amended, to Report FCS06001(b);

(t) Roll #2518 303 330 23412 (50 Goldenview Court, Flamborough) for the 2005 tax year, be apportioned in the amount of $1,870.42 and split amongst the two newly created parcels as set out in Appendix “A”, as amended, to Report FCS06001(b);

(u) Roll #2518 303 330 23424 (95 Goldenview Court, Flamborough) for the 2005 tax year, be apportioned in the amount of $3,643.14 and split amongst the two newly created parcels as set out in Appendix “A”, as amended, to Report FCS06001(b);

(v) Roll #2518 303 330 23426 (89 Goldenview Court, Flamborough) for the 2005 tax year, be apportioned in the amount of $1,996.05 and split amongst the two newly created parcels as set out in Appendix “A”, as amended, to Report FCS06001(b); and.

(w) Roll #2518 303 330 23430 (77 Goldenview Court, Flamborough) for the 2005 tax year, be apportioned in the amount of $1,828.55 and split amongst the two newly created parcels as set out in Appendix “A”, as amended, to Report FCS06001(b). CARRIED as amended

4. Master Trust Pension Investment Performance 2005 (FCS06036) (City Wide) (Item 5.4)

(Pearson/Mitchell)
That Report FCS06036 respecting Master Trust Pension Investment Performance, be received. CARRIED
5.5 Red Hill Valley Project Financial Status Report – December 2005 (FCS06004b/PW06004b) (City Wide) (Item 5.4)

(Pearson/Mitchell)
That Report FCS06004(b)/PW06004(b) respecting Red Hill Valley Project Financial Status Report – December 2005, be received. CARRIED

6. Red Hill Valley Project Financial Status Report – January/February 2006 (FCS06004c/PW0004c) (City Wide) (Item 5.6)

(Pearson/Mitchell)
That Report FCS06004(b)/PW06004(b) respecting Red Hill Valley Project Financial Status Report – January/February 2006, be received. CARRIED

7. Hamilton FireFighters Drum Corps Loan (FCS06034) (City Wide) (Item 8.3)

(Braden/Pearson)
(a) That the request by the Hamilton FireFighters Drum Corps (HFFCC) to forgive their $202,463 debt to the City of Hamilton be denied;

(b) That staff be directed to work with the HFFDC to develop, within 3 months, an approach to pay back the outstanding debt, and bring a report back to the Committee. CARRIED as amended

(Councillors Collins and Whitehead indicated that they wished to be recorded as opposed to sub-section (a).)

8. Disaster Recovery Plan Project Update (FCS06033) (Item 7.1)

(Pearson/Braden)
That Report FCS06033 respecting Disaster Recovery Plan Project Update, be received. CARRIED

9. Dominion Bond Rating Service’s 2005 Credit Rating (FCS06040) (City Wide) (Item 8.1)

(Bruckler/Pearson)
That Report FCS06040 respecting Dominion Bond Rating Service’s 2005 Credit Rating, be received. CARRIED
10. **Update on the 2006/07 Provincial Budget Announcement (FCS06032(b))** (City Wide) (Item 8.2)

*(Pearson/Braden)*

That Report FCS06032(b) respecting Update on the 2006/07 Provincial Budget Announcement, be received.  

**CARRIED**

11. **City Hall Print Shop (CM04035(a)) (City Wide) (Item 8.4)**

*(Collins/Pearson)*

(a) That negotiations between the City and the Thumbprint Group for the purpose of concluding a contract to outsource the City’s Print Shop be terminated;

(b) That the print management component of RFP C4-04-02 – Request for Proposal for Print Management and Related Equipment Services, be cancelled;

(c) That the Peer Print Review Sub-Committee be disbanded with thanks.  

**CARRIED**

12. **Grants Sub-Committee Report 06-003 (Item 8.5)**

(a) **Community Partnership Program – Guidelines and Procedure Manual** (City Wide) (GRA06001) (Item 3)

*(Pearson/Braden)*

That the Community Partnership Program Guidelines and Procedure Manual, which details the grant application process, eligibility criteria and evaluation criteria, be received for information.  

**CARRIED**

(b) **Grant Advance: Hamilton Artists Inc. (GRA06002) (Ward 2) (Item 4)**

*(Pearson/Braden)*

(a) That a 2006 grant advance of $8,333 be recommended for Hamilton Artists Inc.;

(b) That a funding recommendation for the 2006 Community Partnership Program be made contingent upon receipt of a detailed plan by the organization that addresses their on-going financial issues.  

**CARRIED**
(c) Request for One-Time Grant of $15,000 – Hamilton Artists Inc. (Item 5)

(Pearson/Braden)
That the request from Hamilton Artists Inc. for a one-time grant in the amount of $15,000, be denied. CARRIED

(d) Fee Waiver Request for Binbrook Women's Institute (GRA06005e) (Ward 11) (New Business #1)

(Pearson/Braden)
That the fee waiver in the amount of $1,395.00 be approved for the Binbrook Women's Institute for the period of January to June and September to November, 2006, to utilize the Seniors Room at Binbrook Memorial Hall, one occasion per month, five hours per occasion, nine months of the year. CARRIED

(e) Review of Fee Waivers (New Business #2) (No Copy)

(Pearson/Braden)
That the Community Services Committee be requested to review the criteria and distribution of fee waivers for the use of city-owned facilities by community groups and organizations. CARRIED

12. Red Hill Creek Expressway – Verbal Update (Item 12)

(Pearson/Braden)
That the verbal update respecting the Red Hill Creek Expressway, be received.

FOR THE INFORMATION OF THE COMMITTEE:

(a) CHANGES TO THE AGENDA (Item 1)

The Clerk advised of the following change:

(i) Minutes of special meeting of the Corporate Administration Committee held on Wednesday, April 12, 2006

(ii) Request to Appear from Laura Falla on behalf of the Hamilton FireFighters Drum Corps respecting Loan (See Item 8.3)

(iii) Amendments to Appendix “A” to Report FCS06001 re: Apportionment of Taxes, as follows:
(aa) Sub-section (d):

(AA) 203 Annabelle Street
Apportioned Assessment should read $69,000
Total Taxes should read $1,207.61

(BB) 132 Stone Church Road West
Apportioned Assessment should read $26,900
Total Taxes should read $470.80

(bb) Sub-Section (e):

584 Southridge Drive to 606 Southridge Drive for Year 2005 to be deleted

(iv) Added In Camera – Verbal Update respecting solicitor-client matter

(Pearson/Collins)
That the agenda be approved, as amended. CARRIED

(b) DECLARATIONS OF INTEREST (Item 2)

None.

(c) APPROVAL OF MINUTES (Item 3)

(Collins/Braden)
That the Minutes of the April 5, 2006 meeting of the Corporate Administration Committee be received and adopted as presented. CARRIED

(Pearson/Bruckler)
That the Minutes of the special meeting held on April 12, 2006 of the Corporate Administration Committee be received and adopted as presented. CARRIED

(d) REQUEST TO APPEAR BEFORE THE COMMITTEE FROM MS. LAURA JEAN FALLA ON BEHALF OF THE HAMILTON FIREFIGHTERS DRUM CORPS (Item 4.1)

(Collins/Bruckler)
That Laura Jean Falla be allowed the opportunity to address the Committee. CARRIED

Ms. Laura Jean Falla, President of the Hamilton FireFighters Drum Corps, appeared before the Committee to request that the Committee reconsider the staff recommendation to deny the HFFDC’s request to forgive their debt to the City of $202,463.
Ms. Falla also recognized members of the HFFDC in attendance at the meeting, including members of the executive and of the Drum Corps.

(Pearson/Collins)  
That the presentation from Ms. Laura Jean Falla, be received.  
CARRIED

(Braden/Bruckler)  
That Item 8.3 be moved up on the agenda.

(Whitehead/Collins)  
That the recommendation to deny the request of the HFFDC to forgive their $202,463 debt to the City of Hamilton, be tabled.

The motion was defeated on the following recorded vote:

Yeas: Collins, Whitehead  
Total Yeas: 2  
Nays: Braden, Bruckler, Mitchell, Pearson, Samson  
Total Nays: 5

(e) DISASTER RECOVERY PLAN PROJECT UPDATE (FCS06033) (City Wide) (Item 7.1)

The Committee received a presentation from Christine Swenor, Director of Information Technology Services, giving an update on the City’s Disaster Recovery Planning Project. The presentation highlighted types of disasters, what is disaster recovery, disaster recovery plan vs. business continuity plan, what is disaster recovery, why the City needs a disaster recovery plan, the City’s data centre and current protection, Project Phase I (complete), Project Phase II (in progress), Project Phase III (optional), Opportunities, Budget, on-going requirements, project recap and conclusions.

The Committee congratulated members of staff who worked and are continuing to work on this project.

(f) CITY HALL PRINT SHOP (CM04035(a)) (City Wide) (Item 8.4)

The Committee requested additional information as follows:

(i) Cost of process to date, including cost of Request for Proposal and contractual negotiations;
(ii) Benchmarking – how other municipalities respond to liability issues

The City Manager responded that he would compile this information and bring it back to the Committee.
(g) PRIVATE AND CONFIDENTIAL (Item 12)

On motion (Pearson/Whitehead) the Committee moved In Camera to receive a verbal update on a solicitor-client matter. CARRIED

On motion (Pearson/Collins) the Committee reconvened in Open Session. CARRIED

(h) GENERAL INFORMATION/OTHER BUSINESS (Item 11)

Councillor Braden requested an update with respect to the Peak Oil Study, and was advised that a special Committee of the Whole meeting is scheduled on Friday, April 28, 2006 at 1:30 p.m. to discuss this matter.

Councillor Whitehead requested an update on the status of upgrades at Ivor Wynne Stadium, specifically the sprinkler system, in order that this facility can be used as a venue for events. Staff will investigate and respond appropriately.

There being no further business, the Committee adjourned at 11:05 a.m.

Respectfully submitted

Councillor A. Samson
Chair
Corporate Administration Committee

Carolyn Biggs
Legislative Assistant
April 19, 2006