

**CITY OF HAMILTON**

***CORPORATE SERVICES DEPARTMENT  
Financial Planning & Policy Division***

<b>Report to:</b> Chair and Members Economic Development and Planning Committee	<b>Submitted by:</b> Roberto Rossini General Manager, Finance & Corporate Services Corporate Services Department  Tim McCabe General Manager Planning and Economic Development Department
<b>Date:</b> November 16, 2009	<b>Prepared by:</b> Sue O'Dwyer 4108 Tom Hewitson 4159

**SUBJECT: 2010 Tax Supported Operating Budget – Planning & Economic  
Development (FCS09120d) (City Wide)**

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**RECOMMENDATION:**

That the 2010 net operating levy for Planning & Economic Development, inclusive of Savings Options per Appendix Two to report FCS09120d, be approved at \$16,346,326.

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Roberto Rossini  
General Manager, Finance & Corporate Services  
Corporate Services Department

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Tim McCabe  
General Manager  
Planning and Economic Development Department

**SUBJECT: 2010 Tax Supported Operating Budget – Planning and Economic Development (FCS09120d) (City Wide) - Page 2 of 4**

**EXECUTIVE SUMMARY:**

The 2010 Planning & Economic Development budget is submitted for Council's consideration.

2010 Requested Budget – Planning and Economic Development

The following table highlights the 2010 Requested Budget versus the Budget Guideline:

**2010 Submission vs. Budget Guideline**

<b>2009 Budget</b>		<b>\$17,007,600</b>
	<b>2010 Levy Change</b>	
	\$	
<b>2010 Base Levy Change</b>	<b>\$339,500</b>	
<b>2010 Savings Options</b>	<b>-\$1,000,800</b>	
<b>2010 Budget Excluding Provincial Impact<sup>1</sup></b>		<b>\$16,346,300 -3.9%</b>
<b>2010 Provincially Mandated</b>	<b>\$0</b>	
<b>2010 Requested Budget</b>	<b>-\$661,300</b>	<b>\$16,346,300 -3.9%</b>

1 - Council Guideline is 2% or less excluding provincial impacts.

As shown above, the 2010 Planning & Economic Development requested budget is well below the Council approved guideline of 2.0% or less. Savings options totalling approximately \$1.0 million have been included in the requested budget and results in a net levy reduction of -\$661,300 or -3.9%.

Savings Options

Savings options for Planning and Economic Development totalling -\$1.0 million have been included in the 2010 requested budget. The following table identifies these savings options (detailed forms are included in Appendix Two to report FCS09120d).

Savings Options	FTE	\$ Levy Impact	
		Gross	Net
Tourism Hamilton - eliminate downtown ambassador program (fall delivery)	(0.93)	\$ (30,810)	\$ (30,810)
Parking & By-law Services - increase parking meter rate to \$1 per hour	-	\$ (325,000)	\$ (325,000)
Parking & By-law Services - install paid parking in all commercial areas <sup>1</sup>	-	\$ (400,000)	\$ (400,000)
GM/Finance - OMB costs incurred when Legal defends Council's decision against the advice/recommendations of Planning staff	-	\$ (200,000)	\$ (200,000)
Downtown & Community Renewal - reduce interest costs for the Hamilton Downtown Property Investment Program (less loan advances)	-	\$ (45,000)	\$ (45,000)
<b>Total Savings Options</b>	<b>(0.93)</b>	<b>(1,000,810)</b>	<b>(1,000,810)</b>

<sup>1</sup> Capital budget impact of \$205,000 (meters/pay & display equipment financed from Parking Capital Reserve)

**SUBJECT: 2010 Tax Supported Operating Budget – Planning and Economic Development (FCS09120d) (City Wide) - Page 3 of 4**

Complement

The 2010 requested complement for Planning & Economic Development results in a decline of -0.23 FTE. This reduction in complement is as a result of the savings option included in the budget submission for the Tourism (-0.93 FTE) partially offset by an increase of 0.7 FTE as a result of the replacement of a part-time complement with full-time. The slight increase in the 2009 restated complement is due to a complement transfer from Community Services.

	2009		2010 Requested	2010 Requested vs 2009 Restated	
	Budget	Restated			
<b>Planning &amp; Economic Development</b>	503.31	504.18	503.95	(0.23)	0.0%

**BACKGROUND:**

The budget summaries and overviews for the Planning and Economic Development are included in the attached Appendix One to report FCS09120d. During the budget committee meetings commencing in December, staff will present the department and divisional budgets and explain the requirements for 2010.

**ANALYSIS/RATIONALE:**

As indicated, the Planning and Economic Development requested budget is declining by approximately -\$661,300 or -3.9%, as a result of saving options totalling just over \$1.0 million. The following identifies the department submission, by division.

<b>Planning &amp; Economic Development</b>							
	2009 Budget	2009 Projected Actual	2010 Base Budget	2010 Savings Options	2010 Requested Budget	2010 Requested / 2009 Restated	
						\$	%
Building Services	1,004,554	1,078,214	1,079,921	0	1,079,921	75,367	7.5%
Development Engineering	(664,558)	(677,001)	(651,267)	0	(651,267)	13,291	2.0%
Downtown & Community Renewal	1,396,037	1,165,642	1,415,963	(45,000)	1,370,963	(25,074)	(1.8)%
Economic Development & Real Estate	2,341,180	2,253,028	2,418,664	0	2,418,664	77,484	3.3%
GM, Finance & Support Services	3,351,826	3,363,502	3,342,444	(200,000)	3,142,444	(209,382)	(6.2)%
Industrial Parks & Airport	111,451	106,671	111,764	0	111,764	313	0.3%
Parking & By-law Services	4,959,367	4,757,228	5,048,856	(725,000)	4,323,856	(635,511)	(12.8)%
Planning	1,976,637	1,975,072	2,015,260	0	2,015,260	38,623	2.0%
Strategic Services/Special Projects	976,157	944,153	980,572	0	980,572	4,415	0.5%
Tourism Hamilton	1,554,933	1,515,030	1,584,959	(30,810)	1,554,149	(784)	(0.1)%
<b>NET LEVY</b>	<b>17,007,584</b>	<b>16,481,539</b>	<b>17,347,136</b>	<b>(1,000,810)</b>	<b>16,346,326</b>	<b>(661,258)</b>	<b>(3.9)%</b>

**SUBJECT: 2010 Tax Supported Operating Budget – Planning and Economic Development (FCS09120d) (City Wide) - Page 4 of 4**

**ALTERNATIVES FOR CONSIDERATION:**

Council can direct changes to this budget submission as required.

Staff will continue to monitor the 2009 year-end actuals, to see if there are further opportunities to reduce the 2010 budget.

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The attached Appendix One to report FCS09120d provides the summary budget and complement data related to the Planning & Economic Development budget.

**POLICIES AFFECTING PROPOSAL:**

N/A

**RELEVANT CONSULTATION:**

This budget has been developed in conjunction with internal and external partners.

**CITY STRATEGIC COMMITMENT:**

By evaluating the “**Triple Bottom Line**”, (community, environment, economic implications) we can make choices that create value across all three bottom lines, moving us closer to our vision for a sustainable community, and Provincial interests.

**Community Well-Being is enhanced.**       Yes     No

**Environmental Well-Being is enhanced.**       Yes     No

**Economic Well-Being is enhanced.**       Yes     No

**Does the option you are recommending create value across all three bottom lines?**

Yes     No

**Do the options you are recommending make Hamilton a City of choice for high performance public servants?**

Yes     No