MINUTES: Arts Advisory Commission
Tuesday, June 24, 2008 – 5:15 p.m.
The Stable at Whitehern Historic House & Garden

CHAIR: Patti Randazzo-Beckett  MINUTE TAKER: Elizabeth Wakeford

PRESENT: Patti Randazzo-Beckett, Gary DePodesta, Anne McLean, Josefa Radman, Brian Lane, Eli Tshibwabwa (until 6:30 p.m.), Karen Logan, Nancy McKibbin-Gray

Also Present: Janet Hatfield and Austin Knowlton from Village Theatre Waterdown Inc.

REGRETS: Renee Wetselaar

ABSENT: Jahan Zeb

Guest Presentation by:

Janet Hatfield and Austin Knowlton made a presentation which included the information on the history, membership, grants, community involvement, productions, audiences, and the future of Village Theatre Waterdown Inc. Janet and Austin identified two primary needs for their organization: (1) a long term lease for City owned building they are using; and (2) an accessible building.

1. ACCEPTANCE OF AGENDA

Approved: Josefa Radman  Seconded: Nancy McKibbin-Gray

That the 06/24/2008 agenda of the Arts Advisory Commission be approved as circulated.  CARRIED.

2. DECLARATION OF INTEREST

3. APPROVAL OF MINUTES – 05/27/2008 (attached)
That the 05/27/2008 minutes of the Arts Advisory Commission be approved as circulated. CARRIED.

4. BUSINESS ARISING FROM THE MINUTES

4.1 Hills Strategies – Elizabeth Wakeford has circulate an email to AAC members with contact information to sign up free for Research Monitor Newsletter

4.2 AAC Meetings in July & August – AAC meetings for July, 22\textsuperscript{nd} and August 26\textsuperscript{th} have been booked for 5:15 p.m. at The Stable – Whitehern Historic House & Garden. Meetings will be cancelled if we cannot secure quorum or if no items requiring discussion and approval from the Sub-Committees.

4.3 Board of Education Facilities – Action – Brian will contact Councillour Powers & his Administrative Assistant to see if they can provide any recommendations for AAC role in advocacy for this initiative.

5. BUSINESS ITEMS

5.1 Workplan Review

Action: Arts Awards identified as priority item on AAC Workplan

5.2 Hamilton Arts Alliance (Living Wage for Artists on previous agendas)

Follow-up from May 27\textsuperscript{th}: Elizabeth Wakeford provided clarification on the AAC’s role in the Public Art process by describing the ongoing development of the new Art in Public Places Policy and the role of an AAC Sub-Committee as part the Art in Public Places Policy & Procedures. Elizabeth also identified the new Art in Public Places Officer and confirmed block funding for Public Art as significant steps forward in the City’s Art in Public Places Program.

Report from last meeting of HAA - Patti Randazzo-Beckett provided a report that identified a number of issues brought forward by HAA members around the City’s Public Art process and shared that HAA members have been able to leverage Arts coverage in the Hamilton Spectator twice per week. Jeff Mahoney has been identified as the staff person who will cover the Arts for the Spectator.

5.3 Community Partnership Program
Update on 2008 approval & 2009 process: Elizabeth Wakeford provided a summary sheet of the Community Partnership Program from 2003-2008 including scores and approved funding. AAC was advised that applications for 2009 will be available on July 8th and the deadline for application is Wednesday, October 1, 2008.

5.4 Arts Awards Sub-Committee – Volunteers

Karen Logan, Eli Tshibwabwa, Anne McLean, Nancy McKibbin Gray, Renee Wetselaar, Gary Depodesta, Elizabeth Wakeford

Action: Sub-Committee must review previous minutes and bring all action/approval items forward to the AAC to be included in the Commission’s minutes.

Report: No report/June 10th meeting could not be rescheduled

The AAC was provided with copies of the 2008 Production Schedule and a copy of the 2007 Nomination Form for reference

Next Meeting: Tuesday, July 8th at The Stable, Whitehern Historic House & Garden at 5:30 p.m.

5.5 Communications Sub-Committee

Communications Sub-Committee – Volunteers

Josefa Radman, Nancy McKibbin Gray, Renee Wetselaar, Karen Logan, Patti Randazzo-Beckett

Follow up from May meeting: Elizabeth Wakeford

Action: Sub-Committee must review previous minutes and bring all action/approval items forward to the AAC to be included in the Commission’s minutes.

Action: Elizabeth Wakeford will investigate City policy and process for AAC logo design and possible financial resources for this project.

Action: Elizabeth Wakeford will forward tasks to the Communications Sub-Committee related to the presentation to Emergency & Community Services in October 8, 2008.

Report: No report/June meeting did not take place

Next Meeting: July 7th, 6:30 pm at the Factory on James North.

5.6 Education Sub-Committee
Education Sub-Committee – Volunteers

Patti Randazzo-Beckett, Anne McLean, Josefa Radman, Brian Lane

**Action:** Sub-Committee must review previous minutes and bring all action/approval items forward to the AAC to be included in the Commission’s minutes.

**Report:** No report/June meeting did not take place Committee will discuss the first presentation by Village Theatre Waterdown. The next two AAC meetings will be held at the Stable. The September meeting will be held at a guest arts organization (tbd at next sub-committee meeting).

**Next Meeting:** July 7th, 4:30 pm at the Factory on James North.

5.7 Policies & Plans

5.7.1 Our Community Culture Project

**Update on OCC Project:** Elizabeth Wakeford reported that the first meeting of the OCC Project Steering Team took place on Monday, June 9, 2008. Renee Wetselaar was unable to attend the meeting. However, would be able to provide AAC comments directly to the Project Steering Team and consultants. The AAC will also be notified of any opportunities to participate in community consultation sessions predicted to take place in November/December 2008.

5.7.2 Art in Public Places Policy

**Update on Art in Public Places Policy:** Elizabeth Wakeford reported that the policy is still in development and more progress should be made once the Art in Public Places Officer is hired.

5.7.3 Public Art Master Plan

**Update on Public Art Master Plan:** Elizabeth Wakeford reported that the final changes to the Public Art Master Plan have been completed and City staff has started the approval process through the Emergency & Community Services Standing Committee. Final approval by Council is scheduled for September 2008. Staff are currently working on creating a web friendly version of the document for posting on the City’s web pages.

6. NEW BUSINESS

6.1 Resignation from Brian Kelly & Update on interview process
Update on interview process – Elizabeth Wakeford identified that the Office of the City Clerk is coordinating the process to find three new members for the Arts Advisory Commission. There are no plans to re-interview previous AAC applicants. However, applicants on the waiting list have received a letter asking if they’re still interested in a position on the AAC. Interviews have not been scheduled but are expected to take place in the summer of 2008. A letter of thanks from the AAC should be sent to Brian signed by either co-chair.

7. ADJOURNMENT

Approved: Josefa Radman   Seconded: Brian Lane

8. NEXT MEETING

Tuesday, July 22, 2008 at 5:15 p.m. – The Stable, Whitehern Historic House & Garden