SUBJECT: 2007 Hamilton Veterans’ Committee Volunteer Budget Submission (CS06033) (City Wide)

RECOMMENDATION:

a) That the budget submission attached as Appendix A to Report CS06033 from the Hamilton Veterans’ Committee be received.

b) That the budget submission from the Hamilton Veterans’ Committee be referred to the 2007 budget deliberations for consideration.

c) That the Hamilton Veterans’ Committee continue through the next term of Council (December 2006 to November 2010).

d) That the Mandate and Goals of the Hamilton Veterans’ Committee attached as Appendix B to Report CS06033 be approved.

Joe-Anne Priel
General Manager
Community Services Department

EXECUTIVE SUMMARY:

In accordance with the process for submission of budgets for Volunteer Advisory Committees, the Hamilton Veterans’ Committee’s (HVC) budget for 2007 in the amount of $10,000 is being submitted with the recommendation that it be referred to the 2007 budget process.
In addition, at the end of the term of the committee, they have requested to consider the matter of continuation of the committee for the next term of Council and to confirm or propose amendments to their Terms of Reference. The committee continues to provide valuable service to the City and the community.

**BACKGROUND:**

The Hamilton Veterans’ Committee advises Council on all matters affecting the Veterans of the City of Hamilton and acts as a liaison between the City and its Veterans. It coordinates various Veterans’ activities throughout the year including Remembrance Day and Decoration Day. Many of the costs of this committee such as road closures for the annual Remembrance Day parade are borne by the services-in-kind in the Community Partnership Program.

**ANALYSIS/RATIONALE:**

The Hamilton Veterans’ Committee’s work is ongoing. The 2006 approved budget was $9,890. This funding is used for expenses incurred that are not included in the Event Road Closure Services funding. These expenses include but are not limited to meeting expenses, honorariums for bands, wreaths and sound systems at Remembrance Day, and other Veterans’ Services throughout the six communities of Hamilton.

**ALTERNATIVES FOR CONSIDERATION:**

If the Hamilton Veterans’ Committee’s 2007 budget request is not approved in its entirety, they will have to adjust their 2007 activities to accommodate a lower funding level.

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

**Financial**
For 2007, the Hamilton Veterans’ Committee has requested a budget of $10,000. The 2006 approved and 2007 base budget is only $9,890. The difference of $110 will be forwarded to the 2007 budget process and be considered as an enhancement.

The enhancement, if not received, will not make a significant difference in the activities of the Hamilton Veterans’ Committee.

**Staffing**
Culture Section staff will continue to act as staff liaisons to the Hamilton Veterans’ Committee.

**Legal**
There are no legal implications associated with Report CS06033.
Policies Affecting Proposal:

There are no policies affecting Report CS06033.

Relevant Consultation:

In preparation of Report CS06033, Culture Section staff consulted the Hamilton Veterans’ Committee as well as Finance and Administration and Culture and Recreation Division.

City Strategic Commitment:

By evaluating the “Triple Bottom Line”, (community, environment, economic implications) we can make choices that create value across all three bottom lines, moving us closer to our vision for a sustainable community, and Provincial interests.

Evaluate the implications of your recommendations by indicating and completing the sections below. Consider both short-term and long-term implications.

Community Well-Being is enhanced.  ☑ Yes  ☐ No
Diversity and peace are supported. Acting as an advisory group, the Hamilton Veterans’ Committee, provides advice to City Council and staff, services to City Veterans and other residents and organizes events in our community. As volunteers, the Committee enhances and encourages volunteerism in the City. All of these activities ultimately assist in ensuring that Hamilton is a great city in which to live.

Environmental Well-Being is enhanced.  ☐ Yes  ☑ No

Economic Well-Being is enhanced.  ☐ Yes  ☑ No

Does the option you are recommending create value across all three bottom lines?  ☐ Yes  ☑ No

Do the options you are recommending make Hamilton a City of choice for high performance public servants?  ☑ Yes  ☐ No
CITY OF HAMILTON

2007 BUDGET SUBMISSION

“HAMILTON VETERANS COMMITTEE”
PART A: General Information

VOLUNTEER COMMITTEE MEMBERS:

<table>
<thead>
<tr>
<th>Frank Caldwell, Chair</th>
<th>Jack McFarland</th>
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<tbody>
<tr>
<td>Bill Eisan</td>
<td>Tom Dean</td>
</tr>
<tr>
<td>Lloyd Shephard</td>
<td></td>
</tr>
</tbody>
</table>

MANDATE:

“Provide the Volunteer Committee’s mandate”

To report to City Council on all matters affecting the Veterans of the City of Hamilton.
STRATEGIC OBJECTIVES:

“Indicate the Volunteer Committee’s goals and objectives, how they will be achieved and who will benefit”

Goals and objectives:
Act as liaison for the veterans of the City of Hamilton on all matters.
Administer all other matters directly relating to or of concern to Veterans.

How they will be achieved:
Co-ordinate the remembrances for significant anniversaries such as Decoration Day, East End Decoration Day, Remembrance Day, D Day, VE Day including the parades and Memorial Services.
Administer all other matters directly relating to or of concern to Veterans.
Over see the burial of Veterans in the Field of Honour – Woodland Cemetery.
Veterans Committee advises on the use and care of the Cenotaph – Gore Park including but not limited to the placement of wreaths.

Who will benefit:
Audience:
All citizens of the City of Hamilton as well as Veterans. Upwards of 1000 people have attended the Remembrance Day Service and Parade.

All residents of Hamilton will have the opportunity to show respect for the Veterans’ service to our country.

ALIGNMENT WITH CORPORATE GOALS:

Please check off which Council approved Strategic Commitments your Volunteer Committee supports

| 1) A City of Growth and Opportunity | 4) A City Where People Come First | X |
| 2) A Great City in Which to Live | X | 5) A City that Spends Wisely and Invests Strategically |
| 3) A Healthy, Safe and Green City | 6) A City of Choice for High Performance Public Servants |

2007 VOLUNTEER COMMITTEE
BUDGET SUBMISSION
### INCIDENTAL COSTS:

<table>
<thead>
<tr>
<th>Cost Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Meeting Costs</td>
<td>$1500</td>
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**TOTAL** $1500

### SPECIAL EVENT/PROJECT COSTS:

<table>
<thead>
<tr>
<th>Event Description</th>
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<tbody>
<tr>
<td>Hamilton (Gore Park Cenotaph) Remembrance Day Ceremonies</td>
<td>$6,000</td>
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<tr>
<td>Ancaster, Stoney Creek, Dundas Remembrance Day Services</td>
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**TOTAL** $8500

<table>
<thead>
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<th>Total 2007 Budget Request (Sum of the Above)</th>
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<tbody>
<tr>
<td>Previous Year Budget Request</td>
<td>$10000</td>
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</tbody>
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### CERTIFICATION:

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

**Representative’s Name:**

__________________________________________

**Signature:**

__________________________________________

**Date:**

__________________________________________
HAMILTON VETERANS’ COMMITTEE

MANDATE
The mandate of the Hamilton Veterans’ Committee (HVC) is to report to City Council on all matters affecting the Veterans of the City of Hamilton.

GOALS
I) Act as liaison for the veterans of the City of Hamilton on all matters.
III) Administer all other matters directly relating to or of concern to Veterans.