MINUTES: Status of Women Committee
Thursday, June 26, 2008 – 5:30 p.m.
Room 207, Hamilton Convention Centre

PRESENT: Jennifer Aggus, Denise Doyle, Peggy-Anne Mansfield, Thelma McGillivray, Patti McNaney, Joanne Ruggieri, Pat Saunders, Denise Spoelstra, Basharat Tayyab, Alex Weaver

REGRETS: Jan Lukas, Souhad Masri

1. WELCOME & INTRODUCTIONS
Denise Spoelstra and Alex Weaver were welcomed back.

2. DECLARATIONS OF INTEREST
None declared.

3. MINUTES OF MEETING

3.1 Minutes
The Status of Women Committee minutes of February 28, 2008 were approved as circulated.

3.2 Notes – March 27, 2008
It was suggested that the notes from March 27, 2008 not be circulated as they are not formal minutes.

4. DISCUSSION ITEMS

4.1 Proposed Work Plan & Subcommittee Delegation

Item #1 – Develop Resources for Hamilton Women
Denise Doyle suggested that we produce some documents from City for All Women Initiative (CAWI) for Hamilton women. Jennifer Aggus spoke to CAWI in Ottawa and they are receptive to us using their work if they are credited.
That the City of Hamilton Status of Women Committee recruit an individual to make revisions to Ottawa’s City for All Women Initiative (CAWI) document to make it specific to Hamilton.  **CARRIED.**

Committee members were asked to find someone to do the work.

**Item #2 – “Elect More Women” Committee**

(Doyle/Weaver)

That the Status of Women Committee partner with the Elect More Women Committee.  **CARRIED.**

Denise Doyle will act as the link between the 2 committees.

**Item #3 – Advocacy**

(Saunders/McGillivray)

That the Status of Women Committee provide comments to address media items that affect women, i.e. demeaning political cartoons in the Hamilton Spectator.  **CARRIED.**

**Item #4 – Education / Speakers**

Speakers to provide education on women’s issues. Denise Doyle suggested that we discuss what issues we want to learn about and contact the appropriate women in the community.

**Item #5 – Survey**

Denise Doyle suggested that the committee use Survey Monkey and design a survey. Pat Saunders suggested that the committee postpone the survey until the education piece is complete. Discussion followed suggesting that the 2 projects could be done simultaneously. It was agreed that both would be done at the same time.

(Doyle/Ruggieri)

That the Status of Women Committee form a subcommittee for development and dissemination of the survey.  **CARRIED.**

**Item #6 – Budget Review**

City for All Women Initiative (CAWI) has a template for analyzing a City’s budget. Denise Doyle suggested that the template be adapted and the committee could then present it to City Council.
That the City for All Women Initiative (CAWI) template for analyzing the City budget be adapted for Hamilton and a presentation made to present it to City Council. **CARRIED.**

Item #7 – Process for Contributions from Status of Women Committee Thelma McGillivray suggested that the SWC partner with other groups for events such as International Women’s Day. It was suggested that a process be put in place when contributions are requested. It was also suggested that SWC budget be used to send the co-chairs to women’s event.

**(Weaver/Spoelstra)**
That the Status of Women Committee form a subcommittee to establish parameters when organizations seek contributions from the committee. **CARRIED.**

Item #8 – Committee Membership

**(Spoelstra/Ruggieri)**
That the Status of Women Committee conduct outreach into the community to seek interest in joining the committee. **CARRIED.**

4.2 Amendments to Terms of Reference re: Membership & Quorum
Discussion took place about the problem achieving quorum at many meeting.

**(Saunders/McGillivray)**
That the Status of Women Committee form a subcommittee to amend the Terms of Reference to address the issue of quorum. **CARRIED.**

4.3 Acceptance of Two Additional Members **(Saunders/Weaver)**
That the applications for membership for Lenore Lukaski-Foss and Peggyanne Mansfield be received. **CARRIED.**

4.4 Resignation **(Tayyab/Spoelstra)**
That the resignations of Louise Davis, Lyla Miklos, Lisa DeLong, Junping Chen and Liz Weaver be received. **CARRIED.**
4.5 Summer Meetings
Discussion took place about having a summer meeting for Maxine Carter to attend to discuss the development of the City’s equity & inclusion policy. Members requested a copy of the City’s anti-racism policy. It was agreed that this meeting will take place on Thursday, July 24, 2008 from 5:30 to 7:00 pm. The co-Chairs will contact Maxine for confirmation.

It was also agreed that there will be no meeting in August.

5. NEW BUSINESS

5.1 Child Care
Committee members were in agreement to provide child minders for women who can’t attend meetings due to lack of child care. Jennifer Aggus will send out an email informing members.

5.2 Subcommittee Appointments
Resulting from discussion in Item 4.1 above, the following subcommittees of the Status of Women Committee were struck:

**City for All Women Initiative (CAWI)**
Denise Doyle
Joanne Ruggieri
Alex Weaver

**Partnering with Elect More Women Committee**
Thelma McGillivray
Pat Saunders

**Advocacy**
Denise Spoelstra
Peggyanne Mansfield
Basharat Tayyab

**Education/Speakers**
Patti McNaney
Peggyanne Mansfield
Jennifer Aggus

**Survey**
Patti McNaney
Denise Spoelstra
Denise Doyle
Basharat Tayyab
Budget Review
Pat Saunders
Jennifer Aggus
Basharat Tayyab

Funding Process
Denise Doyle
Joanne Ruggieri
Thelma McGillivray

Terms of Reference Review
Lenore Lukaski-Foss (volunteered by Denise Doyle)
Peggyanne Mansfield

NOTE: SWC members who were not in attendance at this meeting are asked to contact a member of any subcommittee that you would like to be a part of.

6. ADJOURNMENT
On motion, the meeting adjourned.

NEXT MEETINGS
Thursday, July 24, 2008
5:30 p.m. – Room 207, Hamilton Convention Centre
Input on the development of the City’s Equity & Inclusion Policy

August, 2008
No meeting

Thursday, September 25, 2008
5:30 pm – Room 207, Hamilton Convention Centre