THE HAMILTON FARMERS’ MARKET TRANSITION SUB-COMMITTEE PRESENTS REPORT 11-003 TO THE EMERGENCY AND COMMUNITY SERVICES COMMITTEE AND RESPECTFULLY RECOMMENDS:

1. Increasing active loading time from 10 minutes to 20 minutes for the Outdoor Seasonal Market at the Hamilton Farmers’ Market (CS11061) (Ward 2) (Outstanding Business List Item B) (Item 5.1)

That Report CS11061 respecting Increasing active loading time from 10 minutes to 20 minutes for the Outdoor Seasonal Market at the Hamilton Farmers’ Market be received.
2. Terms of Reference for Hamilton Farmers' Market Sub-committee (CS11060) (Ward 2) (Outstanding Business List Item) (Item 8.1)

(a) That the revised Hamilton Farmers’ Market Sub-committee Terms of Reference, hereto attached as Appendix A, be approved;

(b) That the Hamilton Farmers’ Market Sub-committee continue with its current membership.

FOR INFORMATION:

(a) CHANGES TO THE AGENDA

The Clerk advised there were no changes to the agenda.

The Agenda of the May 25, 2011 Hamilton Farmers Market Transition Sub-Committee meeting was approved as presented.

(b) DECLARATIONS OF INTEREST

There were none declared.

(c) APPROVAL OF MINUTES OF THE PREVIOUS MEETING

The Minutes of the April 27, 2011 meeting were approved as presented.

(d) DISCUSSION ITEMS

(i) Terms of Reference for Hamilton Farmers’ Market Sub-committee (CS11060) (Ward 2) (Outstanding Business List Item) (Item 8.1)

Committee discussed the proposed Terms of Reference. Councillor Pasuta indicated that he would prefer to delay making the change and continue to hear the delegations for three or four more months.

This Item CARRIED on the following votes:

Emergency and Community Services Meeting June 8, 2011
(ii) Update on the Outdoor Market (verbal) (Item 8.2)

Bill Atanas advised Committee that the Outdoor Market will not be open this weekend as farmers do not have products available due to record breaking rain fall. He indicated that staff have received 15 enquiries concerning the outdoor market and are currently working with prospective vendors. Staff will continue to update the Sub-Committee regarding the status.

In response to questions from Committee, staff provided information as follows:

- Only 7 stalls can be accommodated (70 square feet of area is available due to the shape of the sidewalk and the Urban Braille);
- Preference will be given to farmers, local producers, artisans and resellers - in that order;
- No applications have been received as yet;
- Staff are looking into signage that would invite shoppers to the inside stalls and to provide information regarding the vendors and the products;
- The outdoor market can still be a draw for customers and its too soon to abandon the proposal.

The verbal update provided by staff respecting the Outdoor Market was received.

(e) Outstanding Business List (Item 11.1)

(a) The following Items were identified as being completed and were removed from the Outstanding Business List:

(i) Item B: Active loading times

(ii) Item C: Revised Terms of Reference

Emergency and Community Services Meeting June 8, 2011
(f) PRIVATE AND CONFIDENTIAL

(i) Closed Session Minutes of the April 27, 2011 meeting.

The Sub-committee moved into Closed Session at 10:35 a.m. to discuss the Closed Session Minutes regarding matters of litigation or potential litigation and to receive advice that is subject to solicitor client privilege.

The Sub-committee reconvened in Open Session at 10:45 a.m.

(i) The Private and Confidential Minutes of April 27, 2011 were approved.

(ii) That the Private and Confidential Minutes of April 27, 2011 are to remain Private and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.

Committee received advice in Closed Session with nothing to report in Open Session.

(g) ADJOURNMENT

The Hamilton Farmers’ Market Transition Sub-committee meeting adjourned at 10:50 a.m.

CARRIED

Councillor B. McHattie, Chair
Hamilton Farmers’ Market Transition Sub-committee

Ida Bedioui, Legislative Assistant,
Hamilton Farmers’ Market Transition Sub-Committee
May 25, 2011

Emergency and Community Services Meeting June 8, 2011
### HAMILTON FARMERS’ MARKET SUB-COMMITTEE

**Terms of Reference**

#### Mandate
- To review and reconsider decisions made by the Market Supervisor to terminate the contract of a stallholder or reject a person’s application for a stall when requested by the stallholder or person as required by By-Law No. 10-209.

#### Scope and Purpose
- To fulfill mandate as established under Hamilton By-Law No. 10-209 to:
  - Hear appeals regarding termination of stallholder contracts by the Market Supervisor;
  - Hear appeals regarding rejections of applications by the Market Supervisor;
  - Affirm, overturn, or provide other direction on Market Supervisor decisions related to termination of stallholder contracts and rejection of applications.
- To approve and recommend updates to the Hamilton Farmers’ Market By-Law as may be required from time-to-time.

#### Membership
- Three to five Members of Council

#### Chair & Vice Chair
- To be selected from the appointed members

#### Voting & Quorum
- A majority means that more than half of the Sub-committee members are present and voting.
- Quorum for purposes of voting shall be more than 50% of the appointed members

#### Staff Support
- Director of Culture or Designate
- Market Supervisor
- Staff Representative from Legal Services Division

#### Meetings
- Meetings shall be held as required

#### Reporting
- The Sub-committee is accountable to Hamilton City Council through the Emergency and Community Services Committee.