Corporate Administration Committee
MINUTES
9:30 a.m.
Wednesday, May 17, 2006
Council Chambers
Hamilton City Hall
71 Main Street West, Hamilton

Present: Councillor A. Samson (Chair)
Councillor C. Collins (Vice Chair)
Councillors D. Braden, P. Bruckler, D. Mitchell, M. Pearson,
T. Whitehead

Absent with Regrets: Councillor M. Ferguson – Illness

Also Present: J. Rinaldo – General Manager, Finance and Corporate Services
C. Graham – General Manager, Human Resources
R. Male – Director, Financial Services
L. Friday – Director, Taxation
J. Lee – Director, Customer Service, Access and Equity
C. Biggs – Legislative Assistant, City Clerk’s

THE FOLLOWING ITEMS WERE REPORTED TO CITY COUNCIL FOR CONSIDERATION:

1. Minutes of the Status of Women Committee (Items 5.1.1, 5.1.2 and 5.1.3):

   (Pearson/Mitchell)
   That the January 12, February 23 and March 23, 2006 Minutes of the Status of Women Committee be received. CARRIED

2. Apportionment of Taxes for Various Properties in Hamilton (Ward 2); Stoney Creek (Wards 10 and 11); Ancaster (Ward 12) and Flamborough (Wards 14 and 15) (FCS06001(c)) (Item 5.2)

   (Pearson/Mitchell)
   (a) That the land taxes levied against Roll #2518 020 130 17950 (80 Markland St., Hamilton) for the 2005 tax year, be apportioned in the amount of $7,105.62 and split amongst the two newly created parcels as set out in Appendix A to Report FCS06001(c);
(b) That the land taxes levied against Roll #2518 020 152 51450 (105-115 King St. E., Hamilton) for the 2005 tax year, be apportioned in the amount of $33,807.21 and split amongst the two newly created parcels as set out in Appendix A to Report FCS06001(c);

(c) That the land taxes levied against Roll #2518 003 250 31010 (2 Peachwood Cres., Stoney Creek) for the 2004 and 2005 tax years, be apportioned in the amount of $2,712.58 and split amongst the two newly created parcels as set out in Appendix A to Report FCS06001(c);

(d) That the land taxes levied against Roll #2518 003 020 28680 (43 Pisa Drive, Stoney Creek) for the 2005 tax year, be apportioned in the amount of $2,045.37 and split amongst the five newly created parcels as set out in Appendix A to Report FCS06001(c);

(e) That the land taxes levied against Roll #2518 003 610 30800 (0 Fifth Rd. East, Stoney Creek) for the 2005 tax year, be apportioned in the amount of $1,608.64 and split amongst the two newly created parcels as set out in Appendix A to Report FCS06001(c);

(f) That the land taxes levied against Roll #2518 140 220 50340 (3 Vansickle St., Ancaster) for the 2005 tax year, be apportioned in the amount of $3,264.36 and split amongst the eight newly created parcels as set out in Appendix A to Report FCS06001(c);

(g) That the land taxes levied against Roll #2518 140 350 27000 (127 Fiddlers Green Rd., Ancaster) for the 2005 tax year, be apportioned in the amount of $2,712.16 and split amongst the two newly created parcels as set out in Appendix A to Report FCS06001(c);

(h) That the land taxes levied against Roll #2518 301 710 82800 (1437 Middletown Line, Flamborough) for the 2005 tax year, be apportioned in the amount of $1,952.03 and split amongst the two newly created parcels as set out in Appendix A to Report FCS06001(c);

(i) That the land taxes levied against Roll #2518 303 330 23418 (39 Overdale Ave., Flamborough) for the 2005 tax year, be apportioned in the amount of $1,884.38 and split amongst the two newly created parcels as set out in Appendix A to Report FCS06001(c); and

(j) That the land taxes levied against Roll #2518 303 970 61200 (137 Campbellville Rd., Flamborough) for the 2004 and 2005 tax years, be apportioned in the amount of $11,702.52 and split amongst the two newly created parcels as set out in Appendix A to Report FCS06001(c).  

CARRIED
3. Quarterly Investment Update to March 31, 2006 (FCS06043) (City Wide) (Item 5.3)

(Pearson/Mitchell)
That Report FCS06043 respecting Quarterly Investment Update to March 31, 2006, be received. CARRIED

4. Hamilton Future Fund March 31, 2006 Quarterly Investment Update (FCS06044) (City Wide) (Item 5.4)

(Pearson/Mitchell)
That Report FCS06044 respecting Hamilton Future Fund March 31, 2006 Quarterly Investment Update, be received. CARRIED

5. Red Hill Valley Project Financial Status Report – March, 2006 (FCS06004(d)/PW06004(d)) (City Wide) (Item 5.5)

(Pearson/Mitchell)
That Report FCS06004(d)/PW06004(d) respecting Red Hill Valley Project Financial Status Report – March, 2006 (FCS06004(d)/PW06004(d)), be received. CARRIED

6. FOI Quarterly Report (January 1 to March 31, 2006) (CL06006) (City Wide) (Item 5.6)

(Pearson/Mitchell)
That Report CL06006 respecting FOI Quarterly Report (January 1 to March 31, 2006), be received. CARRIED

7. HECFI 1st Quarter Financial Results to March 31, 2006 (Added Item 7.1)

(Pearson/Mitchell)
(a) That the presentation and report from HECFI with respect to the 1st Quarter Financial Results to March 31, 2006, be received;

(b). That Item S be deleted from the Outstanding Business List of the Corporate Administration Committee. CARRIED
8. \textbf{2005 Transition Ratios (FCS06052) (City Wide) (Item 8.1)}

(Pearson/Whitehead)

(a) That the following 2005 transition ratios for the purpose of mitigating reassessment tax shifts be applied and that the corresponding Council resolution be forwarded to the Ministry of Finance:

\begin{itemize}
  \item Residential \quad 1.0000
  \item Multi-Residential \quad 2.7469
  \item Commercial (residual) \quad 2.1174
  \item Parking Lot & Vacant Land \quad 2.1174
  \item Industrial (residual) \quad 3.5242
  \item Large Industrial \quad 4.1325
  \item Pipeline \quad 1.7367
  \item Farm \quad 0.2220
  \item Managed Forest \quad 0.2500
\end{itemize}

(b) That Council formally request the Province to set the City of Hamilton transition ratios as calculated by the Provincial Transition Ratio Worksheet 1 (refer to the attached Appendix “A” to report FCS06052);

(c) That the City Treasurer execute the Provincial Transition Ratio Worksheet 1 (refer to the attached Appendix “A” to report FCS06052). \textbf{CARRIED}

9. \textbf{2006 Provincial Grants Allocations (FCS06042) (City Wide) (Item 8.2)}

(Pearson/Collins)

(a) That the one-time Provincial Contribution of $20 million be utilized for the future development of the North Glanbrook Industrial Business Park in accordance with the 2006 approved budget and be deposited to a new Capital Reserve – 108042 North Glanbrook Industrial Business Park Reserve;

(b) That the one-time Provincial Contribution of $15 million be utilized for the environmental upgrades to the Wastewater Treatment Plant in accordance with the 2006 Rate Budget and be deposited to the existing Wastewater Capital Reserve – 108005;

(c) That the one-time Provincial Contribution of $20,834,975 be utilized for Roads, Bridges and Traffic related projects and be deposited to a new Capital Reserve – 108041 Roads, Bridges and Traffic Capital Reserve. \textbf{CARRIED}
10. **Award of Tender C12-01-06 for the Supply and Delivery of Various Janitorial, Sanitary and Food Services Supplies (FCS06047) (City Wide) (Item 8.3)**

(Pearson/Bruckler)
That the Corporate Tender C12-01-06 for the Supply and Delivery of Various Janitorial, Sanitary and Food Services Supplies be awarded to The Cleaning House, with an estimated annual contract price of $460,000.00 per year, for a period of 36 months, with the potential extension of two, 12 months terms, at the sole discretion of the City. **CARRIED**

(Councillors D. Mitchell and T. Whitehead indicated that they wished to be recorded as opposed to this item.)

11. **City Twinning (FCS06049) (City Wide) – Referred from Corporate Administration Committee on March 23, 2005 (Item 8.4)**

(Whitehead/Pearson)
(a) That Report FCS06049 be received for information;

(b) That the request for additional information City Twinning, Item G on Outstanding Business of the Corporate Administration Committee, be identified as completed and removed from the Outstanding Business List. **CARRIED**

12. **Grants Sub-Committee Report 06-004 (Item 8.5)**

(a) **2006 Community Partnership Program**

**STAR Hamilton (Category G: Self Esteem/Prevention Programs) – 2006 Grant Request**

(Collins/Pearson)
That one-time funding in the amount of $35,000 to STAR Hamilton be approved, to be funded from the General Unallocated and Community Partnership Program reserves. **CARRIED**

(b) **Binbrook Senior Citizens (GRA06005(f)) (Ward 11)**

(Mitchell/Bruckler)
That the fee waiver in the amount of $2,971.20 be approved for the Binbrook Senior Citizens, for the period of January to April and September to December, 2006, to utilize the Seniors Room at the Binbrook Memorial Hall, each Monday per month, three hours per occasion, eight months of the year, for a total of 32 occasions. **CARRIED**
(c) Mount Hope Lions Club (GRA06005(g)) (Ward 11) (Item 4.2)

(Mitchell/Bruckler)
That the fee waiver in the amount of $1,795.40 be approved for the Mount Hope Lions Club, for the period of January to June and September to December, 2006, to utilize the downstairs room at the Mount Hope Hall, the first and third Tuesday of each month, two hours per occasion, 10 months of the year, plus 2 evening rentals for special occasion events.

CARRIED

(d) Order of Eastern Star, Binbrook Chapter #117 (GRA05005(h)) (City Wide)

(Mitchell/Bruckler)
That the fee waiver in the amount of $927.60 be approved for the Order of Eastern Star, Binbrook Chapter #117, for the period of January to June and September to December, 2006, to utilize the downstairs room at Binbrook Memorial Hall, one occasion per month, three hours per occasion, 10 months of the year.

CARRIED

(e) Glanbrook Skating (GRA06005(j)) (Ward 11)

(Mitchell/Bruckler)
That the fee waiver in the amount of $1,147 be approved for the Glanbrook Skating Club to utilize the Glanbrook Arena Auditorium and Mezzanine to conduct their monthly meetings for a period of January to March and September to November, 2006, for a total of six occasions, plus two occasions (April 7 and 8), to utilize this area during their annual Figure Skating Carnival 2006.

CARRIED

(f) Glanbrook Minor Hockey Association (GRA06005(k)) (Ward 11

(Mitchell/Bruckler)
That the fee waiver in the amount of $3,366 be approved for the Glanbrook Minor Hockey Association to utilize the Glanbrook Arena Auditorium and Mezzanine to conduct their monthly meetings and coaches clinics for a period of January to December, 2006, for a total of 20 occasions plus two extra occasions, to conduct their Picture Day and Awards Banquet, and Coaches' Appreciation Dinner for 2006. CARRIED

(g) Allocation of One-time Bingo Emergency Funding (GRA06004) (City Wide) (Item 5)

(Collins/Bruckler)
(i) That the one-time emergency bingo fund of $100,000, which is being held in the Tax Stabilization Reserve (110046), be allocated as per Appendix “A” attached to Report GRA06004;
(ii) That the allocated funds be used in a manner consistent with the bingo license guidelines;

(iii) That organizations be advised that the funds are provided on a one-time basis. CARRIED

(h) Catholic Family Services – Interim Service Provider

(Braden/Collins)

(i) That the correspondence dated May 4, 2006 from Catholic Family Services outlining their services provided for April, 2006, be received;

(ii) That the Catholic Family Services be approved as an interim service provider for the Credit Counselling and Community Counselling programs previously delivered by Family Services;

(iii) That the Catholic Family Services provide monthly invoices for their community counselling programs, approved by their Board of Directors, for payment;

(iv) That any amounts funded as per recommendation 8(c) be funded from Community Partnership Program – Category F Unallocated, up to a maximum of $56,925. CARRIED

(i) Grant Advance – Family Services Hamilton

(Collins/Pearson)

That the 2006 advance in the amount of $11,385 provided to Family Services be funded from the Unallocated Category F: Access to Support in Times of Crisis. CARRIED

FOR THE INFORMATION OF THE COMMITTEE:

(a) CHANGES TO THE AGENDA (Item 1)

The Clerk advised of the following changes:

(I) Added Presentation from HECFI re: Financial Results for the 1st Quarter of 2006

(II) Added Report 06-005 of the Grants Sub-Committee.

(Mitchell/Pearson)

That the agenda be approved, as amended. CARRIED
(b) DECLARATIONS OF INTEREST (Item 2)

None.

(c) APPROVAL OF MINUTES (Item 3)

(Whitehead/Braden)
That the Minutes of the May 3, 2006 meeting of the Corporate Administration Committee be received and adopted as presented.  CARRIED

(d) HECFI FIRST QUARTER FINANCIAL RESULTS TO MARCH 31, 2006 (Added Item 7.1)

Duncan Gillespie, Chief Executive Officer of HECFI, appeared before the Committee to report on HECFI's financial results for the 1st quarter of 2006 (to March 31, 2006). The Committee also received a written report outlining the financial results. Messrs. Glen Norton, Treasurer and member on the Board of Directors, and Rick DiFilippo, Director of Business Services, were also in attendance.

(e) GENERAL INFORMATION/OTHER BUSINESS (Item 11)

(i) Tax Capping By-law

Joe Rinaldo advised the Committee that a by-law will be presented to Council on May 24, 2006 amending By-law 06-114, being a By-law to Change Percentage of Tax Capping, approved by Council on April 26, 2006.

(ii) Update – Non-Union Staff Termination Approval Process

Catherine Graham advised that additional information with respect to the above-noted matter will be presented to the Corporate Administration Committee on June 21, 2006. (Note: This matter was referred back to the Committee on May 10, 2006.)

(Pearson/Bruckler)
That the meeting of the Corporate Administration Committee be adjourned.

The motion CARRIED on the following vote:

Yeas: Samson, Braden, Bruckler, Mitchell, Pearson, Whitehead, Collins
Total Yeas: 7
Total Nays: 0
There being no further business, the Committee adjourned at 10:40 a.m.

Respectfully submitted

Councillor S. Samson
Chair
Corporate Administration Committee

Carolyn Biggs
Legislative Assistant
May 17, 2006