Present: Sarah Wakefield (Chair), Karen Burson, Robert Clackett, Emma Cubitt, Vicki Edwards, Melanie Golba, Tabaruk Jahan, Brian Kreps, Chris Krucker, Tina Moffat, Cindy Purnomo (Program Secretary), Ursula Samuels, Liz Shaver-Heeney, Adam Watson.


Also Present: Theresa Phair (City Housing Hamilton), representatives of the Friends of the Hamilton Farmers Market

1. PRESENTATIONS
Theresa Phair presented on Community Garden development in City Housing Hamilton last year. Considerable progress was made in creating new gardens, as a result of the new coordinator position. Further garden development is anticipated next year.

2. CHANGES TO THE AGENDA
No changes.

3. DECLARATIONS OF INTEREST
No declarations.

4. APPROVAL OF MINUTES OF PREVIOUS MEETING
   (Tabaruk/Melanie)
4.1 Community Food Security Stakeholder Committee Meeting minutes dated November 3, 2010.
5. **DISCUSSION ITEMS**

5.1 Subcommittee Reports and messages for council

5.21 **Policy**
- A Job posting was advertised for 2 part-time researchers to work on the Farmers’ Market policy consultations report from January to March. Fifteen resumes were received to date, and the posting will close on December 10.
- Three items identified to bring forward to Council: 1) continue to develop food policies such as the community garden policy that will support the movement of local food to residents in Hamilton, 2) support a policy that encourages more farmers’ markets within city limits, and 3) endorse an overall food policy/charter for Hamilton before the end of council’s term.

5.22 **Infrastructure and Procurement**
- Reviewed Clean Air report and provided suggestions.
- Item identified to bring to Council: enhanced support for Student Nutrition Programs.

5.23 **Education and Outreach**
- A Food Policy Conference is planned for February 10, 2011 at the RBG. Keynote speaker will be Gord Hume, and Lauren Baker is the featured speaker. All are invited to a planning meeting on Tuesday, December 7 at 1:00 pm, at 1 Hughson St, 5th Floor Boardroom.
- Further report in January.

5.24 **Access**
- Nothing to report.

5.2 **Membership Renewal Update and Succession Planning**
There are vacancies in specific stakeholder sectors to fill on this committee. Carolyn Cade has resigned. Sarah and Vicki will develop a recruitment strategy.

5.3 **Deputation and Outreach Planning**

5.3.1 **Update from City Clerk’s Office**
A representative from City Clerk’s is not available to conduct presentation. However, Ida provided website information to Vicki which she will be sharing at next meeting. Ida noted that not all committee meetings are posted on the web.

5.3.2 **Request for a member from the CFSSC to give an update to the GTA Clean Air Council.**
Karen and Sarah reviewed report and provided feedback on behalf of the committee. Sarah will contact Brian Montgomery (Air & Climate Change Coordinator, Planning & Economic Development, City of Hamilton) to confirm that this was all that was required.
6. GENERAL INFORMATION & OTHER BUSINESS

6.2 Concerns were shared by three members of the Friends of the Hamilton Famers’ Market, a new citizen’s coalition group, regarding the Farmers’ Market democratic process of vendor screening and appeals. After some discussion, the citizen members of the Committee voted to draft a letter that would raise their concerns about the market transition with the Farmers Market Transition Subcommittee.

6.3 Sarah presented to Planning Department yesterday and it was well received. Robert was asked to do a presentation on food and agriculture zoning and the approval process for committee members in the new year.

6.4 There will be a screening of Fresh at the Skydragon Centre on Friday, December 10. Doors open at 7:00 PM.

6.5 Karen encouraged us to visit Food Secure Canada’s people’s food policy project information on website. http://foodsecurecanada.org/

6.6 January 27-30, 2010 is the Guelph Organic conference.

6.7 Sarah and Brian met with Craig Rushton, Theresa Phair and David Derbyshire to discuss the possibility establishing a community food centre in Hamilton, similar to The Stop in Toronto. There is interest in moving forward with a multi-service food hub in the city, possibly in multiple locations and using a different, more inter-organizational approach than The Stop.

7. ADJOURNMENT
(Chris/Ursula)
There being no further business, the meeting adjourned at 5:45 PM CARRIED