SUBJECT: Citizen Appointments to the City of Hamilton Waste Reduction Task Force (WRTF) - (PW08013) - (City Wide)

RECOMMENDATIONS:

(a) That the minutes of the December 12, 2007 Waste Reduction Task Force meeting be received.

(b) That Council approve the City of Hamilton Waste Reduction Task Force recommendation that the following citizens be appointed to the City of Hamilton Waste Reduction Task Force for the noted term of office:

<table>
<thead>
<tr>
<th>Name</th>
<th>Affiliation</th>
<th>Term of Office</th>
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</thead>
<tbody>
<tr>
<td>Daniel Rodrigues</td>
<td>Business</td>
<td>December 31, 2010</td>
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<tr>
<td>Peter Hutton</td>
<td>Environment</td>
<td>December 31, 2010</td>
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<td>Grant Ranalli</td>
<td>Education</td>
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<td>Mark McQueen</td>
<td>Business</td>
<td>December 31, 2010</td>
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<tr>
<td>Paul Barrett</td>
<td>Environment</td>
<td>December 31, 2010</td>
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EXECUTIVE SUMMARY:

The Waste Reduction Task Force was established in response to Recommendation #17 of the Solid Waste Management Master Plan (SWMMP), which was approved by

The three year (3) term of office for WRTF members is staggered to maintain continuity and consistency in the experience on the Task Force. As such, each year new members are required to fill some of the vacancies. This year there were five (5) members whose term of office had ended and recruitment was undertaken to identify successful applicants to fill the vacancies.

The Waste Reduction Task Force considered twelve (12) applications and at the meeting of December 12, 2007, recommended that Daniel Rodrigues, Peter Hutton, Grant Ranalli, Mark McQueen and Paul Barrett be appointed to the Waste Reduction Task Force.

The recommendation of the Waste Reduction Task Force requires Council approval.

**BACKGROUND:**

The information in this report has City wide implications.

On December 11, 2001, Council approved the nineteen (19) strategic recommendations in the City's Solid Waste Management Master Plan (SWMMP) to set out a framework for the City's waste management system over the next twenty-five (25) years. The Master Plan was developed through a public consultation process with the assistance of a Public Advisory Committee (PAC).

The PAC included a recommendation in the Master Plan that a waste management implementation task force be established to assist staff and Council to implement and monitor changes of various components of the new waste management system. Council approved the establishment of the Waste Reduction Task Force (formerly the SWMMP Implementation Task Force) on September 11, 2002 (Report TOE02170). The Waste Reduction Task Force membership is staggered with one third of the members' terms of office expiring each year. The staggered membership provides the opportunity for new members to join the Task Force on an annual basis. Members can serve for two (2) terms of office. Incumbent members who wish to re-apply for their position must complete an application form stating their intentions.

The mandate of the Waste Reduction Task Force is to advise and assist the City of Hamilton with the implementation and monitoring of the Solid Waste Management Master Plan. The responsibilities of the Task Force include the following:

- Provide a community-based forum to present a wide range of input to the Solid Waste Management Master Plan;
- Provide input and recommendations on waste management initiatives;
- Assist in identifying and resolving community concerns related to the waste management system;
- Assist in research of new waste management practices and solutions;
- Participate in public consultation and community events in co-ordination with the Waste Management Division Community Outreach efforts.

The Waste Reduction Task Force is comprised of individuals reflecting a broad range of socio-economic and environmental interests including residents, businesses, education, and local organizations. Through their community networks, Task Force members
gather information and provide feedback to staff and Council on the performance and public acceptance of the City's waste management system.

The membership is comprised of:

- Six (6) members of the Public representing all City waste collection zones
- Two (2) representatives from the Business Sector
- Two (2) representatives from the Education Sector
- Three (3) representatives from the Environmental Sector
- One (1) representative from the Glanbrook Landfill Coordinating Committee

Waste Management staff is responsible for advertising the positions on the Waste Reduction Task Force. A variety of methods are used to solicit applications:

- Application packages are emailed, faxed, or mailed to the public and various stakeholder groups; and
- Advertisements are placed in local newspapers; and
- Application forms are available from the City's website, Municipal Service Centres, City Clerks office and at the Waste Management Division's office.

Citizen appointees are selected by the Waste Reduction Task Force based on a review of the applications submitted. The Waste Reduction Task Force approved the recommended appointees at its December 12, 2007 meeting as outlined in the meeting minutes. The SWMMP Steering Committee gave approval for the new citizen appointees to begin their participation with the Waste Reduction Task Force on an interim basis, with the understanding that the appointees would be endorsed by the Public Works Committee and Council upon presentation of this staff report.

**ANALYSIS/RATIONALE:**

Applications for the available positions on the Waste Reduction Task Force were received for a three (3) week period in November 2007. A total of twelve (12) applications were received prior to the deadline of November 30, 2007. A sub-committee of Waste Reduction Task Force members reviewed the applications. Consideration was given to the candidates' familiarity with the Solid Waste Management Master Plan, work and/or volunteer activities related to waste management or environmental issues and anticipated contribution to the Waste Reduction Task Force. At the December 12, 2007 meeting, the Task Force recommended that Daniel Rodrigues, Peter Hutton, Grant Ranalli, Mark McQueen and Paul Barrett be appointed to the Waste Reduction Task Force.

The applicants were selected based on their interest and ability to represent their sector. Daniel Rodrigues and Peter Hutton had both served on the Task Force for one (1) previous term of office and are eligible for one (1) additional three (3) year term.

The recommendation that Daniel Rodrigues, Peter Hutton, Grant Ranalli, Mark McQueen and Paul Barrett be appointed to the Waste Reduction Task Force was supported by the SWMMP Steering Committee.

A list of Waste Reduction Task Force members including the recommended appointees is provided in Appendix A. All unsuccessful applicants were formally thanked for their
interest in joining the Waste Reduction Task Force and invited to attend future meetings as a member of the public.

**ALTERNATIVES FOR CONSIDERATION:**

Since the formation of the Waste Reduction Task Force is in accordance with the Solid Waste Management Master Plan, alternatives have not been considered.

**FINANCIAL/STAFFING/LEGAL IMPLICATIONS:**

The staffing level to support the Waste Reduction Task Force is provided by the Waste Management Division. The Waste Reduction Task Force reports to the SWMMP Steering Committee.

The Waste Reduction Task Force provides valued advice to Council and City staff, assists with community outreach, and acts as representatives with stakeholder community groups.

**POLICIES AFFECTING PROPOSAL:**

a) Public Works Strategic Plan

The Waste Reduction Task Force is a link between the City and the public helping to build services that our community relies on.

b) Solid Waste Management Master Plan

The establishment of the Waste Reduction Task Force is outlined in Recommendation #17 of the City of Hamilton’s Solid Waste Management Master Plan. The Task Force assists the City in its goal of an effective solid waste management system.

**RELEVANT CONSULTATION:**

The SWMMP Steering Committee and the Waste Reduction Task Force have been consulted in the citizen appointment process and both have recommended approval of appointment.

**CITY STRATEGIC COMMITMENT:**

By evaluating the “Triple Bottom Line”, (community, environment, economic implications) we can make choices that create value across all three bottom lines, moving us closer to our vision for a sustainable community, and Provincial interests.

- **Community Well-Being is enhanced.** ☑ Yes ☐ No
  The Waste Reduction Task Force provides a link between the City and the residents.

- **Environmental Well-Being is enhanced.** ☑ Yes ☐ No
  Waste is reduced and recycled.

- **Economic Well-Being is enhanced.** ☑ Yes ☐ No
  The Waste Reduction Task Force assists with the implementation of the SWMMP in consideration of impacts of waste management activities on taxes and costs to residents.

**Does the option you are recommending create value across all three bottom lines?**

- ☑ Yes ☐ No

**Do the options you are recommending make Hamilton a City of choice for high performance public servants?**

- ☐ Yes ☑ No
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<tr>
<th>NAME</th>
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<tbody>
<tr>
<td>Paul Barrett</td>
<td>Environment</td>
<td>December 31, 2010</td>
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<tr>
<td>Mary Lou Dickson</td>
<td>Public - B1 Zone</td>
<td>December 31, 2008</td>
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<tr>
<td>David Hart Dyke, Vice-Chairperson</td>
<td>Environmental</td>
<td>December 31, 2008</td>
</tr>
<tr>
<td>Peter Hutton</td>
<td>Environmental</td>
<td>December 31, 2010</td>
</tr>
<tr>
<td>Rose Killey</td>
<td>Public - B2 Zone</td>
<td>December 31, 2008</td>
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<tr>
<td>Betty Hay Lambeck</td>
<td>Public - A3 Zone</td>
<td>December 31, 2008</td>
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<tr>
<td>Mark McQueen</td>
<td>Business</td>
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<tr>
<td>Angela Pastorius</td>
<td>Public - B3 Zone</td>
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<td>Jim Sweetman</td>
<td>Public - A2 Zone</td>
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<tr>
<td>Tom Thompson</td>
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<tr>
<td>Anton Volcansek</td>
<td>Education</td>
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