MINUTES
SWMMP Steering Committee Meeting #9-06
Thursday, September 7th, 2006
City Hall, Room 264
10:30 a.m. - 12:00 p.m.

Present:
Councillor Dave Braden
Councillor Philip Bruckler
Councillor Maria Pearson
Pat Parker, Manager of Solid Waste Planning, Waste Management Division
Blair Smith, Manager of Waste Collection, Waste Management Division
Emil Prpic, Supervisor of Waste Processing, Waste Management Division
David Hart Dyke, Chairman of the Waste Reduction Task Force
Florence Busnello, Policy Analyst, Waste Management Division
Jackie-Lee McInnes, Business Administrator

Regrets:
Councillor Chad Collins
Beth Goodger, Director of Waste Management, Waste Management Division
Craig Murdoch, Manager of Disposal, Waste Management Division

1. Adoption of Agenda
The agenda was adopted as presented (moved by Councillor Bruckler, seconded by Councillor Pearson). CARRIED

2. Adoption of Minutes from previous meetings, August 3rd, 2006
The minutes were adopted as presented (moved by Councillor Bruckler, seconded by Councillor Pearson). CARRIED

3. SWMMP Implementation
a) Information Update Green Cart Program
There has been an increase in calls during the hot weather. Standard messages outlining alternatives to help deal with odour and maggots were provided to Councillors and resident inquiries. Three (3) Customer Service Staff are out in the community responding to any questions and concerns. City-wide distribution has been competed. City staff are now assembling carts and replacing damaged carts. Councillor’s and their Administrative Assistants can forward any questions/requests concerning green carts and all collection issues to wastemanagement@hamilton.ca.

Biodegradable bags are not accepted in the Green Cart Program. A “No Plastics” campaign will be rolled out to retailers in mid to late fall. A shelf talker will be installed to help educate residents.

b) Central Composting Facility
Emil Prpic reported that 13,250 tonnes of SSO has been received at the CCF. The first load of finished compost, about 100 tonnes has been sold and is Class A quality, an indicator that the feedstock is high quality. Communication materials and outreach programs for residents are working. Staff was requested to provide participation and capture rate for organics for the Steering Committee.
c) Recycling Program Review & HRL Contract

In August, Council approved the termination of the Halton Recycling Limited (HRL) collection contract. The contract will end on March 28, 2008. A new program must be in place commencing March 31, 2008. Currently, an Information Report is being written on the options available - all in-house, all contracted (as is currently our system) or a 50/50 split (like our garbage/organics collection). Single stream and four (4) day collection are also being considered at this time. Bids will be solicited from the marketplace to obtain pricing that will feed into our system model to show what our best option is financially. A report to PWIE Committee and Council is required before April 2007 to implement a new program in March of 2008. Preliminary discussions with Maple Reinders and National Waste Services indicate that they could accommodate four (4) day collection.

d) Community Recycling Centres

Construction is underway at Kenora with the facility expected to open at the end of this year. At the Mountain and Dundas CRC's there have been issues with wood. Residents are bringing in pressure treated wood and attendants are not being consistent in the message that pressure treated wood is not accepted in the wood bin at the CRC's. Emil Prpic will arrange for signs to be posted at the CRC's indicating that pressure treated wood is not accepted in the recycling bins. New CRC brochures have been distributed at the CRC's, Municipal Service Centres, libraries and Recreation Centres. Ads will appear in The Hamilton Spectator and Mountain News promoting the Community Living Reuse Store (ads run bi-weekly from July 28th until October 13th).

e) Niagara-Hamilton WastePlan

With the upcoming election, there is limited activity on WastePlan at this time. Pat Parker reported that a Stabilized Landfill Study has been issued to Gartner Lee with completion by the end of the year. The next Joint Working Group meeting will be held in October. Councillor Braden suggested that a representative from Halton attend the meeting.

f) Corporate Recycling Program

Staff will follow-up with Parks on the preferred cost option from the August meeting. Councillor Braden requested that Waste Management follow-up with a local volunteer group who picks up litter on a weekly basis. Blair Smith will make arrangements for pick up.

4. Operations Updates

The retrofit of the Material Recycling Facility that was scheduled to start late this year will likely begin early in 2007. Repairs have been undertaken on the containers processing line. Blair Smith provided an update on the Halton Recycling Limited work plan.

5. Standing Agenda Items

a) Waste Reduction Task Force

David Hart Dyke requested that the letter (Comments on the Environmental Bill of Right Registry Posting on EA Reforms) be placed on City letterhead. Pat Parker will review the letter and follow-up with David Hart Dyke. Pat Parker will forward the staff report to Waste Reduction Task Force Committee. The possibility of attaching the letter to the staff report was considered, but the report has been completed. Councillor Bruckler made a motion, seconded by Councillor Pearson to approve the submission of the letter from the WRTF, subject to the content and details to be finalized by Pat Parker and David Hart Dyke.

David Hart Dyke expressed concern that in the selection process, staff had not forwarded two (2) applications to the Selection Committee. Pat Parker commented that the two (2) applicants were employed by companies under contract to the City. It was agreed that future advertising
for WRTF members would state that City employees and employees of companies under contract to the City are not eligible.

b) Recently Issued and Upcoming Tenders/RFPs

Recycling Program, MRF retrofits, collections services, single stream recycling, trucks, and scale attendants will be upcoming.

c) School Recycling Program

Councillor Braden indicated that he met with Public School Board officials and had no more success than staff.

7. Outstanding Agenda Items (see Appendix A)

Pat Parker reported that AMO has prepared a discussion paper to be sent to the Province suggesting that blue box stewards’ fees should include the cost of managing the blue box materials that aren’t being captured in by the blue box program and end up being landfilled.

The suggestion that purchasing policies require that all packaging of materials acquired by the City be taken back by the vendor will be considered by Purchasing and Waste Management staff in the broader development of green purchasing policies.

8. Other Business

Blair Smith provided Blue Box Program Delivery Costs. Received and removed from Appendix A - Outstanding Action Items (moved by Councillor Bruckler and seconded by Councillor Pearson).

Councillor Braden requested the cost of programs and services. Blair Smith and Pat Parker to provide an update.

9. Next Meeting: Thursday, October 5th, 2006, Room 264, Hamilton City Hall