MINUTES: Tenant Advisory Committee  
Friday, February 8, 2008 – 1:00 p.m.  
Room 207, Hamilton Convention Centre

PRESENT: Andy Cranbury, Mary Sinclair, Madhavi Reddy,  

REGRETS: Laura Harper-Stubbs; Tammy Morasse  

Also Present: Larry Huibers, Michele Attard

1. ACCEPTANCE OF AGENDA  
Additions to the agenda were made by Andy Cranbury, item 1.3  
Correspondence

2. DECLARATION OF INTEREST  
None declared.

3. APPROVAL OF MINUTES for January 11th, 2008  
Item 2.5– CCCOSH is misspelled

(Cranbury/Reddy)  
That the January 11th, 2008 minutes of the Tenant Advisory Committee be approved as circulated. CARRIED.

4. Business Arising/Unfinished Business

4.1 Recommendations
The following five recommendations were reviewed:
1. Meeting space for Advisory Committee’s - OK
2. Multi-residential rate – Andy will review and send a revised copy to Michele
3. Utilities - OK
5. Notification of tenants – revised, Madhavi will check the By-law to see if this is effective

The following additional recommendations were drafted:
1. Affordable Housing Policy and
2. Independent Living recommendations

These recommendations will be added to the current list.

4.2 Statement of Accomplishment 2007
Mary has a list of accomplishments for 2007 which she gave to Andy to review; Mary does not have a copy of previous minutes for reference.

5. Reports

5.1 SHAC
Contracts are in the process of being signed for continuation until March 2009.

5.2 HTEP
Madhavi mentioned that the Tenant Education Program funding has been extended.

There was some discussion regarding the translation line, and if this was available through the city and how the helpline could use this service. The service is needed, but it is not available through the city helpline.

5.3 RTA/Legal Issues
Table to next meeting, Laura absent

5.4 City Housing Hamilton
No updates, Tammy absent

5.5 City voter’s list
Not discussed

5.6 Recruiting New Members
It was agreed that Larry would attend the meeting as a guest, his knowledge is much appreciated. Madhavi will talk to Denise Doyle and Tom Cooper to see whom would be interested in joining the committee and ask them to attend as a guest. Andy asked Michele to make a package of previous minutes (from September to present and the Terms of Reference) for any new members, it was suggested that the information be copied to CD as well as a being printed.
5.7 St. Joseph’s Drive Building Issues
Tabled to a future meeting, Mary Sinclair distributed an article from the Hamilton Spectator regarding St. Joseph’s Drive.

5.8 Proactive Property/building standards
Andy contacted Jim Bruzzese (BMA Consulting) via e-mail to ask of the draft report when ready. Jim replied by saying that they were in the process of preparing the draft report and that the City has yet to receive the findings but he will forward his request to the City’s project manager who will be in a better position to identify how and when the report will be available to review.

6. NEW BUSINESS

6.1 HPI Funding
Larry mentioned that Housing Help Centre would like to submit a proposal in the upcoming Call for Applications for HPI funding. Larry would like to have a web based program for access online to assist tenants with links to other services. This will assist tenants in accessing information more easily and this will give staff at Housing Help Centre more time to help clients. Larry mentioned that Halton has a great web site with links to services and housing.

Andy asked Larry to send him a copy of his proposal and he would be happy to write a letter of recommendation.

7. ADJOURNMENT
On motion, the meeting adjourned at 3:00 p.m.

8. Future Meetings
March 14, 2008 - 1:00-3:00, Convention Centre, room 207
Andy will inquire about booking the Convention Centre for April 25, 2008 meeting.