City of Hamilton

MINUTES: Waste Reduction Task Force
Wednesday, June 18, 2008, 7:00 p.m.
Hamilton Convention Centre, Room 202

Present: Mary Lou Dickson  David Hart Dyke  Tom Thompson
Jim Sweetman  Peter Hutton  Betty Hay Lambeck
Mark McQueen  Dan Rodrigues  Angela Pastorius
Grant Ranalli

Regrets: Allan Freeman  Paul Barrett  Anton Volcansek
Rose Killey

Also Present: Pat Parker, Manager of Solid Waste Planning, Waste Management Division
Adrienne Press, Policy Analyst, Waste Management Division
Margaret Field, Public
Donna Robinson, Public

1. Approval of the Agenda
The agenda was approved as written.
(Moved by David Hart Dyke, seconded by Dan Rodrigues)

2. Approval of the Minutes from the May 21st, 2008 Meeting
The Task Force received a copy of the minutes from the May 21st, 2008 meeting. The minutes were approved as written.
(Moved by Dan Rodrigues, seconded by Mary Lou Dickson)

3. Administrative Items
A reminder that next month’s meeting will be held in room 203.

4. Projects
a) Sub-Committee Updates
Business and Government Liaison Sub-Committee
Members from the sub-committee presented their displays at Westdale high school on May 29th when the school was showing the movie Garbage.
A letter regarding the excess packaging (zipper bag) on a package of peppers has been sent.

Education & Communication Sub-Committee
Letters of recognition have been sent to five (5) schools, Tim Horton’s, Harvey’s Restaurant and the Hamilton Tiger Cats.

Multi-Residential, Commercial and Institutional Waste Sub-Committee
The sub-committee has no updates to report.

b) Glanbrook Landfill Coordinating Committee
The GLCC has not met since the last WRTF meeting. Staff reminded the WRTF that there will be a landfill open house on June 21.
c) SWMMP Steering Committee
The Steering Committee met on June 11th. An update was given from the Steering Committee delegate. Much of what was discussed at the Steering Committee meeting will be presented under item 5b.

5. Operations
a) Transfer Station and Disposal Review
The closing date for the Operation and Maintenance of the Landfill and Transfer and Disposal System RFP has been extended from June 26 to July 9.

b) Multi-residential Public Opinion Survey
Pat Parker gave a presentation on the 2007 Multi-residential Public Opinion Survey. The presentation outlined the demographics of the survey, survey results, ideas for improvement and how the results will be/are being used.

6. Solid Waste Management Master Plan
a) Customer Contact Centre Analysis Presentation
Jim Sweetman gave a presentation on the Customer Contact Centre Waste Management Data Analysis. The presentation included the Customer Contact Centre process and various types/quantities of waste management calls.

b) Status of SWMMP
This item has been deferred.

c) Balanced Scorecard
This item has been deferred.

7. Other Business
City employees have new email addresses firstname.lastname@hamilton.ca. The old version of email will continue to be active as well.

An inquiry was made on the status of organics in City facilities, libraries, recreation centres, etc. Staff responded that the current focus is on the implementation of organics in multi-residential facilities. Further focus on City facilities and commercial properties will follow.

8. Public Discussion
An inquiry was made on whether shopping malls would receive City recycling service. Staff commented that shopping malls are not eligible to receive municipal recycling collection however they are mandated under EPA Regulation 101/94 to recycle.

9. Adjournment
There being no further business, the meeting adjourned at 8:50 p.m.

The next meeting is scheduled for July 16, 2008 at 7 p.m., Hamilton Convention Centre, Room 203.

Moved by Tom Thompson and seconded by Dave Hart Dyke that the meeting be adjourned.

Copies to: All present
Regrets
SWMMP Waste Reduction Task Force Binder Distribution List
Scott Stewart, General Manager, Public Works Department
Glanbrook Landfill Coordinating Committee c/o Craig Murdoch, Waste Management Division
City Clerks Division, c/o Carolyn Biggs, Lisa Barroso