MINUTES

SWMMP Steering Committee Meeting #2-06
Thursday, February 2, 2006
Convention Centre, Room 206
10:30 a.m. - 12:00 p.m.

Present:
Councillor Dave Braden
Councillor Maria Pearson
Councillor Philip Bruckler
Beth Goodger, Director, Waste Management
Pat Parker, Manager of Solid Waste Planning, Waste Management Division
Blair Smith, Manager of Waste Collection, Waste Management Division
Colin Vidler, Supervisor of Waste Collection, Waste Management Division
Craig Murdoch, Manager of Disposal, Waste Management Division
Colleen Brakewell, Policy Analyst, Waste Management Division
David Hart Dyke, Chairperson, Waste Reduction Task Force

Regrets: Councillor Chad Collins

1. Adoption of Agenda

The agenda was adopted as presented (moved by Councillor Pearson, seconded by Councillor Bruckler) CARRIED

2. Adoption of Minutes from previous meetings, December 13, 2005

The minutes were adopted as presented (moved by Councillor Pearson, seconded by Councillor Bruckler) CARRIED

3. Administration Schedule - Meeting Schedule for 2006

The committee agreed to meet at the Mountain CRC on March 2\textsuperscript{nd}, 2006. The new meeting time was agreeable with all present.

4. 2006 Budget Development

a) 2006 Budget Savings

Beth Goodger reported that staff was looking at ways of finding reductions to the 2006 budget but with the Green Cart Program rolling out this year it has been very difficult. Staff have been considering User Pay ideas as well as reviewing service levels. There will be more opportunities in 2007 for cost savings once the Green Cart Program is up and running. Waste Management recognises the fact that their programs are a huge pressure on the 2006 budget. With regards to a Pay as You Throw (PAYT) program, staff would like to present this program properly to counsel and residents. Other municipalities, such as Peel, who have implemented a Pay as You Throw program have noticed a 10\% increase in diversion and a 4\% reduction in overall garbage. Another option staff is considering is reduction in service adaptations, such as a 4 day week collection. This would reduce costs in A zones but because of the new contracts in the B zones, it is unknown if there would be cost savings. As we are eight weeks out from roll out of the green cart this is not a feasible option for 2006. Staff is also looking at deferring the contributions to reserve for the CCF and delaying the opening of the Kenora CRC to October saves $80-$90 thousand. Councillor Pearson asked how much we needed to save and staff informed her it would be in the range of $800,000. Councillor Pearson would prefer it if all of the
savings were not made up from the reserves. The current budgeted reserve amount is reduced from the sustainable amount by about \( \frac{3}{4} \). Councillor Braden would like to see the savings options outlined and detailed (list) so they can evaluate. Councillor Braden stated that we need to send a message corporately that we are not taking the easy way out and do the tough stuff now. Councillor Bruckler would like to see what comes out of a 4 day work week for collections. Blair pointed out that the contracts for collection are just starting and starting a 4 day collection now would not be prudent. Councillor Bruckler asked that staff look at A zones for a 4 day week collection. Blair Smith pointed out that recycling is still 5 day collection in the A zones and that the contract would have to be renegotiated if we were to go with a 4 day collection. Staff will prepare a list of cost saving alternative and send them to the committee.

b) Glanbrook Tipping Fees for Out of Town Waste

Committee of the Whole at their meeting of November 28th, 2005 asked staff to review and report on tipping fees for Out of Town Wastes. The City’s legal department advised that this report should go in camera due to the price issue. The thought being that if the tipping fee is published, other municipalities would set their rates higher. The Glanbrook Landfill Committee passed a motion stating that the landfill would not accept Toronto wastes. David Hart Dyke suggested we set the fee prohibitively. Craig Murdoch responded that under the Municipal act, the City is prohibited from profiting from fees. Councillor Braden would like to see a pollution cost and a road cost assessed in the fee. He would like a quantitative assessment on the qualitative impacts. When the report is completed it will be emailed to the members of the committee.

5. SWMMP Implementation

a) Green Cart Roll-out Monthly Update

Blair Smith presented the report on Green Cart program staffing and provided reasons why the positions are important to the success of the Green Cart program. The SWMMP Task Force made a motion in favour of the hiring of additional Green Cart program personnel. Blair Smith pointed out the issues involved in the additional staffing and how they all need to come together to make the Green Cart program a success. Collection, communications and enforcement need to be supported. Discussion took place regarding the additional staff and the amount of time they will be needed. Councillor Braden stated that he feels the extra staff will only be needed for six months. Councillor Bruckler asked who is currently performing the duties for these positions. Staff explained that with the additional fleet and service expansion the additional staff are needed. The Green Cart program and Call-in Bulk program will require routeing and scheduling. Councillor Bruckler asked how many current positions deal with these problems. Staff responded that currently there are 2 coordinators and 2 clerks handling the calls as well as any calls the call centre can handle. Staff explained that with review of the pilot program we are anticipating approximately 300 calls per week. The concern being that if the resources are not there the calls will not get answered in a timely manner. Pat Parker mentioned that staff has been asked to soft sell the Green Cart program and that the additional are needed for this reason. Blair Smith also reported that modified workers would be utilized wherever possible. Councillor Bruckler stated that the Hansen data collection system will be very important in deciding how long the additional temporary staff will be needed. David Hart Dyke stated that posting a six month term position would not attract qualified staff and if you take all the slack out of the system then when you have a problem there is no way to fix it. Pat Parker also stated that the current By-law now restricts organics from the garbage stream and that we will be able to use the By-law for enforcement purposes. Councillor Bruckler noted that Waste Management had presented at his Ward 9 Advisory Committee with regards to the new Green Cart Program. Questions were raised with regards to where the roll-out will start and staff stated that the lower City will be the last area that is rolled out, with the outlying areas of the City getting the Green Carts first. The schedule will be coming out soon and will be made available to councillors. The
new calendar will be mailed out in early March. It is now 8 weeks from roll-out. There was a problem with the distribution contractor finding a proper storage location for the bins but that has been sorted out. Collection of the Green Cart will take place the week after delivery. Therefore if you receive your cart on a Monday you will be able to use it that week and put it out for collection on the following Monday. The new trucks to be used in the A zones have started to arrive.

b) Centralized Composting Facility
The construction of the CCF is at 85% completion.

c) Recycling Contract and MRF Retrofit
The City is still in negotiations with Halton Recycling. Byrne Engineering, the design consultants chosen for the MRF retrofit are busy working on the design and it should be completed by June or July. The thought is that 120ft of building at the back of the current MRF will be demolished to create an access to the facility.

d) Community Recycling Centres
The Dundas CRC is 80% complete and scheduled to open in April. The Kenora CRC opening has been delayed until the fall which will save approximately $90,000. Councillor Braden noted that he would like to see all new buildings energy conservative. He would like to see anything done to increase the energy conservation. Staff explained that they are using a number of green building initiatives for the retrofit of the MRF and that the Mountain CRC also had a number of green building initiatives incorporated into the design. It was asked that Craig Murdoch report back to the committee on these initiatives at the next meeting.

e) Niagara-Hamilton WastePlan
The recommendation for the preferred disposal system is out for comment until Monday, February 6th. Social and Public Health took an additional look at Air Quality. Councillor Braden stated that the rational of WastePlan is being questioned and that he feels the process needs to be transparent and correct. The process is good. Staff also noted that there had been a good turn out at the delegation meetings and that interest in the process is high.

f) Corporate Recycling Program
Staff noted that this program is almost wrapped up. Waste management will be meeting with Parks and Operation and Maintenance staff to ensure that recycling drums are distributed to all parks and that they are collected properly.

6. Operations Updates
Edgewood closed landfill has been recapped. Upper Ottawa closed landfill’s leachate collection system has been completed. Craig Murdoch will discuss tree planting on the slope to increase vegetation.

7. Standing Agenda Items
a) Waste Reduction Task Force
Staff reported that the WRTF had reviewed the applications for New Task Force member appointments. The applications were reviewed on the basis of:

1. Experience (with waste management issues)
2. Qualifications (background and education)
3. Evidence (of interest in waste management issues such as participation in events, workshops, meetings, neighbourhood concerns etc.)
On this basis the Task Force recommended:

Public B1 candidate - Mary Lou Dickson
Public B3 candidate - Angela Pastorius
Public A3 candidate - Rena Cornelius
Environmental candidate - David Hart Dyke

Dave Hart Dyke left the meeting.

The recommendation of the new WRTF members was adopted as presented (moved by Councillor Pearson, seconded by Councillor Bruckler) CARRIED

A motion will be brought forward at the next meeting in regards to the selection process for new members.

b) Recently Issued and Upcoming Tenders/RFPs
None to report on

c) School Recycling Program
Councillor Pearson is the vice chair of the school liaison committee and unfortunately the committee is not going well and she has not been able to address a school recycling program. Councillor Braden suggested that staff find out what schools in the public board have a good recycling program and send inquiries from other schools to them.

8. Outstanding Agenda Items (see Appendix A)
Councillor Collins asked for a list of C of A sites and staff provided a list to the best of their abilities.

9. Association of Municipalities Waste Management Strategy
Deferred to next meeting.

10. Other Business
Councillor Pearson asked what the current diversion rate was. Staff responded that it was approximately 30%. Councillor Braden asked what a PAYT program would do for diversion rates and staff responded that other municipalities have noted a 10% increase in diversion as a result of this program. Staff will bring something back to the committee in the next couple of months with regards to PAYT.

11. Next Meeting: Tuesday, March 2, 2006 Mountain CRC
The next meeting is scheduled on Tuesday, March 2, 2006 Mountain CRC, Education Room.