CITY HALL RENOVATIONS
STEERING COMMITTEE
MINUTES
2:00 p.m.
Monday, November 2, 2009
Albion Room
Hamilton Convention Centre
One Summer’s Lane

Present: Councillor L. Ferguson (Chair)
Councillor M. Pearson (Vice Chair)
Councillors C. Collins

Absent with Regrets: Councillor T. Whitehead

Also Present: G. Davis – General Manager, Public Works
T. McCabe – General Manager, Planning and Economic Development
R. D’Angelo – Manager, Corporate Facilities
J. Warner – Project Manager, Facilities
B. Neill – Manager, Municipal Service Centres
S. Dickson – Solicitor
S. Conner – Prism Partners
W. Woloshyn – Sr. Vice President, A.B.E.
S. Hunter – Project Manager, A.B.E.
J. Chobotiuk – Executive in Charge, A.B.E.
C. Biggs – City Clerk’s Office

THE FOLLOWING WAS REPORTED TO THE PUBLIC WORKS COMMITTEE FOR INFORMATION:

(a) Call to Order/Declarations of Interest

Councillor Ferguson called the meeting to order and requested if there were any declarations of interest, of which there were none.

(b) Changes to the Agenda (Item 2)

None
(Pearson/Collins)
That the agenda be approved, as presented. CARRIED

(c) Approval of Previous Minutes – October 5, 2009 (Item 3)

(Collins/Pearson)
That the Minutes of the October 5, 2009 meeting of the City Hall Renovations Steering Committee, be approved, as presented. CARRIED

(d) Updates:

(i) Budget (Item 4.1)
(ii) Schedule (Item 4.2)

Gerry Davis indicated that Scott Hunter, Project Manager with A.B.E., will provide a presentation with respect to procurement and construction.

Scott Hunter covered the following areas in the power point presentation:

- Project status:
  - Progress Update;
  - Schedule Status – Project is on schedule;
  - Budget Status and Procurement – Project remains on budget;
- Key Schedule Milestones;
- Design Development: Key Permit and Design Status
- Concurrent Sub-Projects:
  - Green roof – design development is being completed
  - Audio visual package – shop drawings to be submitted within the next two weeks;
  - District cooling piping – completed;
  - Signage – concept design has been presented to City stakeholders by Gotshalk+Ash & Telmet; design is now being refined;
  - Replacement of Council Chamber seating approved and being investigated;
  - Daylight harvesting – design is being developed.
- Progress photos of:
  - Exterior construction – curtain wall, precast and landscape progress; curtain wall, sunshades and precast progress; ancillary building roof progress
  - Interior – 7th floor west – rough-in and taping progress
  - Exterior – landscaping and pool rough-in progress; landscaping progress.
A copy of the power point presentation was distributed to the members of the Committee and has also been retained in the Office of the City Clerk for the public record.

Chair Ferguson requested staff to provide information with respect to the staging of the move in starting in April 2010 for the next meeting of the Steering Committee. Gerry Davis advised that staff has been meeting with the stakeholders in terms of what would be the best logistics of moving; want minimum disruption on service; will have communication plan for move in.

Councillor Collins requested an update with respect to the status of the cafeteria service. Gerry Davis responded that Expressions of Interest have been received and Purchasing staff is currently preparing a Request for Proposal.

(Pearson/Collins)
That the presentation be received. CARRIED

(e) Other Business (Item 5)

(i) Date of Next Meeting: Monday, November 30, 2009
    2:00 p.m.
    Albion Rooms A and B
    Hamilton Convention Centre

(f) Adjournment (Item 7)

There being no further business, the Committee adjourned at 2:25 p.m.

Respectfully submitted

Councillor L. Ferguson
Chair
City Hall Renovations Steering Committee

Carolyn Biggs
Legislative Assistant
November 2, 2009