Mayor Bratina called the meeting to order and asked that Council take a moment to contemplate the constituents that they serve.

APPROVAL OF THE AGENDA

The Clerk advised of the following changes to the agenda:

1. **ADDED COMMUNICATIONS**

   5.9 Correspondence from The Azrieli Foundation respecting International Holocaust Remembrance Day

   Recommendation: Be received.

   5.10 Correspondence from Jim Kay respecting his resignation from the Hamilton Police Services Board

   Recommendation: Be referred to the Selection Committee

   5.11 Correspondence from George Nakamura respecting his resignation from the Hamilton Public Library Board

   Recommendation: Be referred to the Selection Committee.
2. **ADDED PRIVATE AND CONFIDENTIAL MATTER**

   10.1 Personal Matter about identifiable individuals

   10.2 Personal Matter about identifiable individuals

3. **NOTICES OF MOTION**

   8.2 Funding for the 91st Highlanders Athletic Association Indoor Games

(Pearson/Johnson)
That the agenda for the January 23, 2013 meeting of Council be approved, as amended.

CARRIED

**DECLARATIONS OF INTEREST**

Councillor Pearson declared a conflict of interest with respect to Items 1 and 3 of Planning Committee Report 12-020 as she is involved in the rental housing industry.

Mayor Bratina declared a conflict of interest with respect to Item 7.2 as his family has had a lengthy relationship with the Serbian Orthodox Centre.

**CEREMONIAL ACTIVITIES/ANNOUNCEMENTS**

None

**APPROVAL OF MINUTES**

4.1 December 12, 2012

(Johnson/Pearson)
That the Minutes of the December 12, 2012, meeting of Council be approved, as presented.

CARRIED

**COMMUNICATIONS**

(Pearson/Clark)
That Council Communications 5.1 through 5.11 be approved, as amended, as follows:

5.1 Correspondence from Martin Dooley respecting transgendered accessed to washrooms and change rooms at the City of Hamilton’s facilities.
Recommendation: Be received and referred to the General Manager of Community Services for appropriate action.

5.2 Correspondence from Jim Bradley, Minister, Ministry of the Environment, respecting the City of Hamilton’s position with respect to the County of Oxford resolution regarding future landfill construction or approval.

Recommendation: Be received.

5.3 Correspondence from the Regional Municipality of Halton, respecting OMB Costs – Provincial Growth Plan.

Recommendation: Refer to the General Manager of Corporate Services for a Report back to the Audit Finance & Administration Committee.

5.4 Correspondence from Vern Nelligan respecting Property Standards Committee resignation.

Recommendation: Be referred to the Selection Committee.

5.5 Correspondence from Scarfone Hawkins LLP, respecting Urban West Developments Inc.

Recommendation: Be received and referred to Staff for inclusion in the 2014 Development Charges By-law revision process.

5.6 Correspondence from the Ministry of the Environment respecting Application for Approval of Waste Disposal Sites.

Recommendation: Be referred to the General Manager of Planning and Economic Development and the Ward Councillor for discussion.

5.7 Correspondence from Cathy Ivanski respecting the voluntary pay policy of the Hamilton Street Railway (HSR).

Recommendation: Be received.

5.8 Correspondence from the Minister of Human Resources and Skills Development respecting Affordable Housing in the City of Hamilton.

Recommendation: Be received.

5.9 Correspondence from The Azrieli Foundation respecting International Holocaust Remembrance Day.

Recommendation: Be received.
5.10 Correspondence from Jim Kay respecting his resignation from the Hamilton Police Services Board

Recommendation: Be referred to the Selection Committee

5.11 Correspondence from George Nakamura respecting his resignation from the Hamilton Public Library Board

Recommendation: Be referred to the Selection Committee.

CARRIED

(Collins/Merulla)
That Council move into Committee of the Whole for consideration of the Committee Reports.

CARRIED

**SPECIAL PLANNING COMMITTEE REPORT 12-020**

Deputy-Mayor Pearson relinquished the Chair to Mayor Bratina and refrained from consideration of this Report.

(Clark/Johnson)
That the Report 12-020 of the Special Planning Committee meeting be adopted and the information section received. (attached hereto)

CARRIED

Deputy-Mayor Pearson assumed the Chair.

**GENERAL ISSUES COMMITTEE 13-001**

1. **Request for Proposal C11-12-12 – Consultant Services Required for the Citizen Engagement of Values-Based Infrastructure Management**

(McHattie/Farr)
That Item 1 of General Issues Committee Report 13-001 be amended by adding subsection (b) as follows:

(b) That the names of the two former employees of Dialogue Partners Inc. be redacted from the proposal prior to it being released as a public document.

Amendment CARRIED
Main Motion as amended CARRIED
(Bratina/Jackson)
That Information Item (i)(iii) respecting Hamilton Entertainment and Convention Facilities Inc. (HECFI) Request For Proposals (RFP) Negotiations Update be lifted from the Information Section of General Issues Committee Report 13-001 to allow consideration of the following recommendation:

32. Hamilton Entertainment and Convention Facilities Inc. (HECFI) Request For Proposals (RFP) Negotiations Update

(a) That staff be directed to include a transition period (the year 2013) in the Management Agreements with The Carmen’s Group and Global Spectrum for the Management of the HECFI facilities;

(b) That the Term of the Management Agreements for the HECFI facilities be extended to include the transition period;

(c) That Global Spectrum be allowed to apply for up to $110,000 in additional funding for any losses experience in the transition year upon providing proof of the loss through an Audited Financial Statement;

(d) That The Carmen's Group Inc. be allowed to apply for up to $663,000 in additional funding for any losses in the transition year upon providing proof of the loss through an Audited Financial Statement;

(e) That the total costs associated with the HECFI transition year of 2013 not exceed the total 2012 Net Budget Levy.

CARRIED

(Powers/Partridge)
That Item 32 be referred back to the next appropriate General Issues Committee meeting for further discussion.

CARRIED

(McHattie/Collins)
That General Issues Committee Report 13-001 be TABLED to allow for deliberation with respect to Information Item (m)(iv) respecting Our Voice Our Hamilton. – Update during the Private and Confidential portion of the agenda.

The Tabling Motion CARRIED on the following standing recorded votes:

Yeas: Bratina, Pearson, Collins, Duvall, Jackson, Merulla, Morelli, Ferguson, Pasuta, McHattie, Powers and Whitehead
Total: 12
Nays: Clark, Johnson, Partridge
Total: 3
Absent: Farr
Total: 1
9. Business Licensing Fee Review (PD01104(g)) (Item 8.6)

This Item CARRIED on the following votes:

Yeas: Bratina, Pearson, Collins, Farr, Duvall, Jackson, Merulla, Morelli, Pasuta, McHattie, Powers Clark, Johnson, Partridge, and Whitehead

Total: 15

Nays: Ferguson

Total: 1

(Farr/Morelli)
That the FIRST Report of the Planning Committee be adopted and the information section received. (attached hereto)

CARRIED

PUBLIC WORKS COMMITTEE REPORT 13-001

(Ferguson/Powers)
That the FIRST Report of the Public Works Committee be adopted, and the information section received. (attached hereto)

CARRIED

AUDIT, FINANCE & ADMINISTRATION COMMITTEE REPORT 13-001

(Clark/Johnson)
That the FIRST Report of the Audit, Finance & Administration Committee be adopted and the information section received. (attached hereto)

CARRIED

EMERGENCY & COMMUNITY SERVICES COMMITTEE REPORT 13-001

(Whitehead/Duvall)
That the FIRST Report of the Emergency & Community Services Committee be adopted, and the information section received. (attached hereto)

CARRIED
MOTIONS

7.1 The Hamilton Association of Business Improvement Areas (H.A.B.I.A.) Terms of Reference and Strategic Plan (PED11193) (Wards 1, 2, 3, 4, 6, 7, 9, 12, 13 and 15) (TABLED at the December 12, 2012 Council meeting)

(Clark/Whitehead)
That Item 7.1 respecting the Hamilton Association of Business Improvement Areas (H.A.B.I.A.) Terms of Reference and Strategic Plan (PED11193) be referred to the General Issues Committee.

CARRIED

7.2 Objection to Liquor License Application The Serbian Orthodox Centre, 2545 Guyatt Road, Binbrook, Ontario

Mayor Bratina relinquished the Chair to Deputy-Mayor Pearson and refrained from voting on this Item.

(Johnson/Pasuta)
Whereas, the Serbian Orthodox Center at 2545 Guyatt Road, Binbrook, Ontario has applied for a Liquor License;

And Whereas, under Section 7.1 (1) of the Alcohol and Gaming Commission of Ontario's legislation, they shall consider a resolution of Council of the municipality, in which are located the premises for which a person makes an application to sell liquor or holds a license to sell liquor, as proof of the needs and wishes of the residents of the municipality for the purposes of clause 6 (2) (h) of the Act;

And Whereas, there are documented past incidences with this establishment which have given rise to concerns;

Therefore, be it resolved:

That the Alcohol and Gaming Commission of Ontario (AGCO) be advised that the City of Hamilton wishes to object to the Liquor License application for The Serbian Orthodox Centre at 2545 Guyatt Road, Binbrook, Ontario as concerns have been brought to Council’s attention in which the issuing of the license would not be in the best interest of the public.

CARRIED
7.3 Disbanding of the Gaming Facility Proposal Sub-Committee

(Whitehead/Duvall)
That the Gaming Facility Proposal Sub-Committee, established by Council on September 26, 2012 in approving Item 8 of General Issues Committee Report 12-025, be disbanded as the issue requires the full participation of the General Issues Committee.

CARRIED

7.4 Amendment to Item 6 of General Issues Committee Report 12-035

(Johnson/Pasuta)
That Item 6 of General Issues Committee Report 12-035 respecting License Renewal between City of Hamilton and Binbrook Agricultural Society (BAS), 2600 Highway 56, Binbrook Memorial Hall, approved by Council on December 12, 2012, be amended by deleting the year “2023” in sub-sections (a), (b) and (c) and replacing it with the year “2022” in lieu thereof, to read as follows:

6. License Renewal between City of Hamilton and Binbrook Agricultural Society (BAS), 2600 Highway 56, Binbrook Memorial Hall (PED12237) (Ward 11)

(a) That an existing License Agreement between the City and the Binbrook Agricultural Society (BAS) for the premises commonly known as the Binbrook Memorial Hall, identified as Parcel “A” on Appendix “A” attached to Report PED12237, be renewed for a period of ten (10) years from January 1, 2013 to December 31, 2022, with an option to renew for a further term of ten (10) years;

(b) That a portion of the Binbrook Lion’s Park, held by the City, identified as Parcel “B” on Appendix “A” attached to Report PED12237, be licensed to the Binbrook Agricultural Society for a period of three (3) days per annum for the purpose of facilitating the annual Binbrook Agricultural Fair through the years 2013 to 2022, with the option to renew for a further term of ten (10) years;

(c) That the premises identified as Parcel “C” on Appendix “A”, attached to Report PED12237, be licensed to the Binbrook Agricultural Society for periodic parking for a term of ten (10) years from January 1, 2013 to December 31, 2022, with an option to renew for a further term of ten (10) years;

(d) That the Real Estate Section of the Economic Development Division of the Planning and Economic Development Department be authorized and directed to complete the License Agreement for the subject lands, in accordance with the terms set out in Report PED12237 and with By-law 04-299;
(e) That the Mayor, General Manager of Finance and Corporate Services and City Clerk be authorized and directed to execute the License in a form satisfactory to the City Solicitor.

CARRIED

7.5 Amendment to Item 8 of General Issues Committee Report 12-014

(Ferguson/Farr)
That Item 8 of General Issues Committee Report 12-014 respecting Public Health Services Accommodation and Consolidation within the Downtown Core (PED11134(d)/ FCS11063(d)/BOH11026(d)/CM11008(d)), approved by Council on May 23, 2012, be amended as follows:

(a) By deleting the dates of May 1, 2014 and April 30, 2034 in sub-section (a)(i) and replacing them with the dates of June 1, 2014 and May 31, 2034 respectively;

(b) By deleting dates of April 30, 2014 and May 1, 2014 in sub-section (a)(v) and replacing them with the dates of May 31, 2014 and June 1, 2014 respectively;

(c) By adding the following as sub-sections (a)(vi) and (a)(vii) as follows:

(a)(vi) **Condition of Premises:** The leasehold improvements to the Premises will be completed by the Landlord at the Tenant’s costs in accordance with the Tenant’s plans. The Landlord will tender and submit bids from independent contractors to the Tenant for consultation prior to the selection of a contractor, to be hired by the Landlord for the completion of the improvements. The Landlord shall provide certificates of payment, as approved by an Architect, directly to the Tenant which shall be payable within thirty (30) days. The Landlord hereby confirms that it will eliminate its standard ten per cent (10%) supervision fee.

(a)(vii) **Improvement Allowance:** The Landlord shall provide an allowance to a maximum of Ten Dollars ($10.00) per square foot plus applicable taxes for improvements to the premises.

(d) By deleting the date of May 1, 2014 in sub-section (b) and replacing it with the date of June 1, 2014 in lieu thereof.

(e) By deleting sub-section (e) in its entirety and replacing it with the following in lieu thereof:

(e) That Recommendations (a) through (d) are subject to the condition that prior to execution of the Agreement, the City and Yale Properties have executed Minutes of Settlement in the outstanding
litigation, in a form and content satisfactory to the Acting City Solicitor, in accordance with the terms set out herein.

to read as follows:

8. Public Health Services Accommodation and Consolidation within the Downtown Core (PED11134(d)/FCS11063(d)/BOH11026(d)/CM11008(d)) (Ward 2) (Item 7.1)

(a) That a new lease between the City of Hamilton (the “Tenant”) and Second Real Property Limited, be approved, subject to the following terms and conditions:

(i) **Term**: Twenty (20) years, commencing **June 1, 2014** and terminating **May 30, 2034** with an option to renew for a further ten (10) years to 2044;

(ii) **Property**: Robert Thompson Building, 110 King Street West, Suites 200, 300 and 400, Hamilton, comprising a gross rentable area of 52,300 square feet;

(iii) **Rental Rate**: From the date of commencement, being May 1, 2014, the Base Rental rate shall be:

- (1) Years 1 to 4 at $7.00 per square foot;
- (2) Years 5 to 8 at $10.00 per square foot;
- (3) Years 9 to 14 at $12.00 per square foot;
- (4) Years 15 to 20 at $14.00 per square foot;

(iv) **Operating Costs**: The Tenant shall be responsible for its full proportionate share of operating costs and property taxes accruing to the premises. These costs are forecasted to be $13.35 per square foot in 2012; and,

(v) **Early Occupancy**: Upon execution of the Lease the Tenant (City) will have access to the premises to undertake leasehold improvements from January 1, 2014 to May 31, 2014 wherein the Tenant (City) shall not be required to pay rent both base and operation during the period. Should the improvements be completed prior to **June 1, 2014**, the Tenant shall be permitted to occupy the premises during said period, in which case the operating costs shall become payable.

(vi) **Condition of Premises**: The leasehold improvements to the Premises will be completed by the Landlord at the Tenant’s costs in accordance with the Tenant’s plans. The Landlord will tender and submit bids from independent contractors to the Tenant for consultation prior to the
selection of a contractor, to be hired by the Landlord for the completion of the improvements. The Landlord shall provide certificates of payment, as approved by an Architect, directly to the Tenant which shall be payable within thirty (30) days. The Landlord hereby confirms that it will eliminate its standard ten per cent (10%) supervision fee.

(vii) **Improvement Allowance:** The Landlord shall provide an allowance to a maximum of Ten Dollars ($10.00) per square foot plus applicable taxes for improvements to the premises.

(b) That Legal Services be authorized and directed to prepare a by-law under Section 110 of the Municipal Act to propose the leased space to become a City Capital Facility, whereby the City would be exempt from paying Realty Taxes at this location commencing June 1, 2014;

c) That all rent and operating costs be funded from Account 55358-677500 (Public Health Administration - Rent Office & Buildings);

d) That the Mayor and City Clerk be authorized and directed to execute the Lease in a form satisfactory to the City Solicitor;

e) That Recommendations (a) through (d) are subject to the condition that prior to execution of the Agreement, the City and Yale Properties have executed Minutes of Settlement in the outstanding litigation, in form and content satisfactory to the Acting City Solicitor, in accordance with the terms set out in Report LS12004(b).

**CARRIED**

### 7.6 Funding for the 91st Highlanders Athletic Association Indoor Games

**(Powers/Pasuta)**
That a grant, in the amount of $32,500, be provided to the 91st Highlanders Athletic Association to assist with funding the rent and event costs, for the 87th Annual Hamilton Indoor Games being held at Copps Coliseum in February 2013; to be funded firstly from the 2012 Corporate surplus and secondly from the Tax Stabilization Reserve.

**CARRIED**

### NOTICES OF MOTION

Councillor Merulla introduced the following Notice of Motion:
8.1 Supporting the StopGap Ramp Initiative

WHEREAS the StopGap Ramp Initiative is a Toronto-based program that provides free, non-permanent ramps to businesses with one-step-up-entries, which would otherwise exclude people who require no-step entries from accessing their services. StopGap’s work brings attention to the many barriers that exist for people with disabilities. By using brightly coloured ramps, the need for accessible spaces in our communities stands out. The group has received support from Home Depot, which provided materials and volunteer labour;

AND WHEREAS the Ottawa Street BIA has volunteered to be the location for the pilot of the StopGap Initiative.

THEREFORE BE IT RESOLVED:

(a) That the appropriate staff be directed to submit a report to the Audit, Finance & Administration Committee, in consultation with the Home Depot or other like suppliers and with the Advisory Committee for People with Disabilities (ACPD), as to how the StopGap Ramp Initiative can be supported by the City of Hamilton and incorporated into the City’s implementation of the Accessibility for Ontarians with Disabilities Act

(b) That the Ottawa Street BIA be used as a pilot location for the StopGap Ramp Initiative in the City of Hamilton.

Councillor Powers introduced the following Notice of Motion:

8.2: Funding for the 91st Highlanders Athletic Association Indoor Games

That a grant, in the amount of $32,500, be provided to the 91st Highlanders Athletic Association to assist with funding the rent and event costs, for the 87th Annual Hamilton Indoor Games being held at Copps Coliseum in February 2013; to be funded firstly from the 2012 Corporate surplus and secondly from the Tax Stabilization Reserve.

(Powers/Pasuta)
That the rules of order be waived to allow the introduction of a motion respecting Funding for the 91st Highlanders Athletic Association Indoor Games.

CARRIED

For disposition of this Item refer to Item 7.6.
STATEMENT BY MEMBERS

Members of Council used this opportunity to discuss matters of general interest.

PRIVATE AND CONFIDENTIAL

(Partridge/Pearson)
That Council move into Closed Session to discuss confidential matters at 7:30 p.m. pursuant to Sections 8.1 (b) and 8 (f) of the City’s Procedural By-law and Section 239 of the Municipal Act as the subject matters pertain to personal matters about identifiable individuals, including municipal or local board employees and also to receive advice that is subject to solicitor–client privilege, including communications necessary for that purpose.

CARRIED

Committee reconvened in Open Session at 10:15 p.m.

10.1 Personal Matter about identifiable individuals

No recommendation to report.

10.2 Personal Matter about identifiable individuals

No recommendation to report.

10.3 Consultant Services for Citizen Engagement Contract Number C11-12-12

Direction was given to staff in Closed Session with nothing to report in Open Session.

(Collins/McHattie)
That General Issues Committee Report 13-001 be LIFTED from the table.

CARRIED

(Bratina/Partridge)
That the FIRST Report of the General Issues Committee be adopted, as amended, and the information section received. (attached hereto)

CARRIED

(Merulla/Collins)
That the Committee of the Whole Rise and Report.

CARRIED
<table>
<thead>
<tr>
<th>Bill No.</th>
<th>Description</th>
</tr>
</thead>
</table>
| 001     | To Amend By-law No. 01-215  
Being a By-law To Regulate Traffic  
Schedule 5 – Stop Control |
| 002     | To Amend By-law No. 01-215, as amended,  
Being a By-law To Regulate Traffic  
Schedule 5 – Stop Control |
| 003     | To Amend By-law No. 01-215, as amended,  
Being a By-law To Regulate Traffic  
Schedule 5 – Stop Control |
| 004     | To Amend By-law No. 01-215  
Being a By-law To Regulate Traffic  
Schedule 5 – Stop Control |
| 005     | To Amend By-law No. 01-215  
Being a By-law To Regulate Traffic  
Schedule 5 – Stop Control |
| 006     | To Amend By-law No. 01-215  
Being a By-law To Regulate Traffic  
Schedule 5 – Stop Control |
| 007     | To Incorporate City Land  
Designated as Part 2 on Plan 62R-19456 and part 2 on plan 62R-17856  
Into King Street East |
| 008     | To Incorporate City Land  
Designated as Part 5 and 11 on plan 62R-19277  
Into Waterbridge Street |
| 009     | To Incorporate City Land  
Designated as Part 1 on Plan 62R-19429  
Into MOONLIGHT COURT |
| 010     | Being a By-law to Permanently Close an Unassumed Portion of King Street Road Allowance abutting 23 West Park Avenue, established by Registered Plan 904, City of Hamilton, designated as Parts 1 and 2 on Plan 62R-18937 |
| 011     | To Incorporate City Land  
Designated as Parts 1 and 7 on Plan 62R-19277  
Into MUD STREET SERVICE ROAD |
012  To Incorporate City Land
     Designated as Parts 8, 9, and 10 ON Plan 62R-19357
     into REMBE AVENUE

013  To Authorize the Temporary Borrowing of Monies to Meet Current
     Expenditures Pending Receipt of Current Revenues for 2013

014  Removal of Part Lot Control
     Block 87, Registered Plan No. 62M-1180 and
     Blocks 53 and 54 of Registered Plan No. 62M-1148
     “Paradise Meadows Phase 3”

015  Removal of Part Lot Control
     Block 86, Registered Plan No. 62M-1180
     “Paradise Meadows Phase 3”

016  Being a By-law to Appoint a Treasurer and Deputy Treasurers
     and to Repeal By-laws No. 09-078 and No. 11-139

017  To Amend Zoning By-law No. 6593
     Respecting Lands Located at 480 Stone Church Road East,
     in the City of Hamilton

018  To Amend Zoning By-law No. 6593
     Respecting Lands Located at 726 Upper Gage Avenue (Hamilton)

019  To Amend By-law No. 01-218, as amended,
     Being a By-law To Regulate On-Street Parking
     Schedule 5 – Parking Meters
     Schedule 6 – Time Limit Parking
     Schedule 8 – No Parking Zones
     Schedule 9 – Alternate Side Parking
     Schedule 10 – Alternate Side Parking
     Schedule 12 - Permit Parking Zones
     Schedule 13 – No Stopping Zones
     Schedule 16 – Taxi Zones

020  To Amend Zoning By-law 05-200
     Respecting Lands Located at
     1925 Rymal Road East
     (Stoney Creek)

021  Being a By-law To Appoint a DRAINAGE SUPERINTENDANT for the City of
     Hamilton Pursuant to the DRAINAGE ACT, R.S.O. 1990

022  To Confirm Proceedings of Council

      CARRIED
That, there being no further business, the City Council meeting be adjourned at 10:20 p.m.

CARRIED

Respectfully submitted,

Mayor R. Bratina

R. Caterini, B. Comm., AMCT
City Clerk
Office of the City Clerk
THE PLANNING COMMITTEE PRESENTS REPORT 12-020 AND RESPECTFULLY RECOMMENDS:

1. Rental Housing Supplementary Report (PED10049(k)) (City Wide) (Item 5.1)

   That Report PED10049(k), Rental Housing Supplementary Report, be received.

2. Seniors Advisory Committee – Citizen Committee Report (Item 5.2)

   That the Seniors Advisory Committee Citizen Committee Report, be received.

3. Rental Housing Licensing Model (PED10049(j)) (City Wide) (Item 6.1)

   The Hamilton Real Estate Board and the Hamilton Apartment Association be requested to provide a solution to illegal apartments and, in particular, student
residences in an effort to respect neighbourhood concerns and tenants’ safety and that staff be directed to provide necessary statistics to both associations.

FOR THE INFORMATION OF COUNCIL:

(a) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised of the following changes to the Agenda:

5. CONSENT

5.2 Seniors Advisory Committee – Citizen Committee Report

6. PUBLIC HEARINGS AND DELEGATIONS

6.1 Rental Housing Licensing Model (PED10049(j)) (City Wide)

Correspondence

(aa) Correspondence from David Hitchcock
(bb) Correspondence from Anita Kuehn
(cc) Correspondence from Matthew Brown
(dd) Correspondence from Jane Logan
(ee) Correspondence from Caroline Fehr
(ff) Correspondence from Nuno Matos
(gg) Correspondence from Luke Wywrot
(hh) Correspondence from Dave Eccles
(ii) Correspondence from Salvatore Curcio
(jj) Correspondence from Margaret Plut
(kk) Correspondence from Dushan Bala
(ll) Correspondence from Roger Nethercot
(mm) Correspondence from Jimmy Liu
(nn) Correspondence from Jurek Kolasa
(oo) Correspondence from Michelle Rechkemmer
(pp) Correspondence from Keith Heckley
(qq) Correspondence from Robert and Marzanna Flis
(rr) Correspondence from John Kosten
(ss) Correspondence from Betty Bechtel
(tt) Correspondence from Amanda Herman
(uu) Correspondence from Renate Manthei
(vv) Correspondence from Mark Giavedoni
The Agenda for the December 11, 2012 meeting of the Planning Committee was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 2)

Councillor Pearson declared a conflict of interest for Item 5.1, Rental Housing Supplementary Report (PED10049(k)) (City Wide) and for Item 6.1, Rental Housing Licensing Model (PED10049(j)) (City Wide), as she is involved in the rental housing industry.

(c) PUBLIC HEARINGS AND DELEGATIONS (Item 6)

(i) Rental Housing Licensing Model (PED10049(j)) (City Wide) (Item 6.1)

Joe Xamin, Manager, Operational Strategies, provided background and an overview of the report with the aid of a PowerPoint presentation. A copy of the presentation has been included in the public record.

The staff presentation respecting Report PED10049(j), Rental Housing Licensing Model, was received.

Correspondence

(aa) Correspondence from David Hitchcock
(bb) Correspondence from Anita Kuehn
(cc) Correspondence from Matthew Brown
(dd) Correspondence from Jane Logan
(ee) Correspondence from Caroline Fehr
(ff) Correspondence from Nuno Matos
(gg) Correspondence from Luke Wywrot
.hh) Correspondence from Dave Eccles
(ii) Correspondence from Salvatore Curcio
(jj) Correspondence from Margaret Plut
(kk) Correspondence from Dushan Bala
(ll) Correspondence from Roger Nethercot
(mm) Correspondence from Jimmy Liu
(nn) Correspondence from Jurek Kolasa
(oo) Correspondence from Michelle Rechkemmer
(pp) Correspondence from Keith Heckley
The correspondence respecting Report PED10049(j), Rental Housing Licensing Model, was received.

Public Speakers:

1. John Cerino

Mr. Cerino expressed that he is a landlord that complies with current legislation and disagrees with the licensing of rental housing.

2. Kim-Karin Rausch

Ms. Rausch expressed that she believes the licensing is redundant and that she is a landlord in compliance and enforces

3. Renee Wetselaar, Larry Huibers and Conrad Zurini

Ms. Wetselaar expressed concerns with housing shortages, especially affordable housing.

4. Mary Flynn

Ms. Flynn expressed that the by-law may deter people from investing in Hamilton and the City is number one on the list of places to invest in Ontario.

5. Robert Flis

Mr. Flis expressed concern to the increase in rental prices and limiting the number of people who can live in a dwelling and how it will reduce affordable housing.
6. Cameron Nolan

Mr. Norlan expressed concerns to the additional costs to landlords and the City for enforcement of the by-law when it could be applied to more social housing.

7. Kenneth Sherman

Mr. Sherman expressed that he and his wife rent to students and supports the by-law with a few concerns related to basement suits and attempts to make these units legal; the landlord living on the premises with family as renters or renting one room of their house; and also concerns with fire systems and how those should be heavily regulated.

8. Joe Hoffer

Mr. Hoffer expressed concerns that the proposed by-law is a duplicate of what is already in the legislation of the Residential Tenancies Act.

9. Robert Fleet

Mr. Fleet expressed concerns with the proposed by-law.

10. Paul Martindale

Mr. Martindale expressed concerns with how this by-law would help good landlords and good tenants and that the bad landlords and tenants should continue to be targeted with current legislation.

11. Andrew Robertson

Mr. Robertson expressed concerns related to placing additional costs on tenants and a Permitted Use Registry.

12. Steve Calverley

Mr. Calverley expressed concerns with rental housing licensing.

13. Tom Karadza

Mr. Karadza expressed concerns with how the current legislation provides the appropriate tools for the City to enforce housing.
14. Alok Pathak

Mr. Pathak expressed that there will be negative impacts if there is a licensing fee.

15. C. Michael Ollier

Mr. Ollier expressed concerns that tenant safety should be the only concern for the by-law and that there should be initiatives to help those who will be displaced. He also stated that the increase in fees of rental housing is regulated and the licensing may not be passed to the tenants in some cases.

16. Ken Moyle

Mr. Moyle expressed concerns with student housing at McMaster in terms of the scarcity and also the poor conditions that goes a long with having many students rent out rooms in a home.

17. Santo Barbieri

Mr. Barbieri expressed concerns with how licensing will increase rent.

18. Julie Twyford

Ms. Twyford expressed concerns with student housing at McMaster, parking requirements, and electrical expenses. Ms. Twyford expressed that the proposed by-law will not effectively solve the problems in Westdale.

19. Donna Bacher

Ms. Bacher expressed concerns with the regulation of rental housing.

20. Ron Tombalin

Mr. Tombalin expressed concerns with the regulation of rental housing.

21. Anthony Shuttleworth

Mr. Shuttleworth expressed concerns related to this by-law being redundant.
22. Mark Loeffler

Mr. Loeffler expressed concerns related to licensing fees and how it will be passed to tenants if allowable, what will be done with displaced tenants and student housing concerns.

23. Arun Pathak

Mr. Pathak expressed concerns with the regulation of rental housing across Hamilton and that it will be counter-productive and we can see how far it will go with Project Compliance.

24. Augie Ammendolia

Mr. Ammendolia expressed concerns with the regulation of rental housing and the loss of tax revenues.

25. Huzaifa Saeed and Noah Sieglm

Mr. Saeed and Mr. Sieglm expressed concerns from McMaster students.

26. Mike Marcu

Mr. Marcu expressed concerns related to the regulation of rental housing in student areas.

27. Carl Lowes

Mr. Lowes expressed concerns respecting the increased fees associated with licensing.

The public meeting respecting Report PED10049(j), Rental Housing Licensing Model, was closed.

The public presentations respecting Report PED10049(j), Rental Housing Licensing Model, were received.

Report PED10049(j), Rental Housing Licensing Model, was referred back to staff for further consideration of the issues presented through the public hearing.
(d) **ADJOURNMENT**

There being no further business, the Planning Committee adjourned at 6:45 p.m.

Respectfully submitted,

Councillor B. Clark  
Chair, Planning Committee

Vanessa Robicheau  
Legislative Coordinator  
Office of the City Clerk
GENERAL ISSUES COMMITTEE
REPORT 13-001
(as approved by City Council on January 23, 2013)
9:30 a.m.
Monday, January 14, 2013
Council Chambers
Hamilton City Hall
71 Main Street West

Present:
Deputy Mayor M. Pearson (Chair)
Mayor R. Bratina
Councillors B. Clark, C. Collins, S. Duvall, J. Farr,
L. Ferguson, T. Jackson, B. Johnson, B. McHattie, S. Merulla,
B. Morelli, R. Pasuta, J. Partridge, R. Powers T. Whitehead

THE GENERAL ISSUES COMMITTEE PRESENTS REPORT 13-001 AND RESPECTFULLY RECOMMENDS:

1. Request for Proposal C11-12-12 – Consultant Services Required for the Citizen Engagement of Values-Based Infrastructure Management

   (a) That the proposal submitted by Dialogue Partners Inc. in response to City of Hamilton Request for Proposal C11-12-12 – Consultant Services Required for the Citizen Engagement of Values-Based Infrastructure Management be released as a public document and uploaded on to the City’s website for the January 14, 2013 meeting of the General Issues Committee;

   (b) That the names of the two former employees of Dialogue Partners Inc. be redacted from the proposal prior to it being released as a public document.

2. Hamilton Police Service Monthly Reports (PSB 12-105 and PSB 12-120) (Item 5.1)

   That Hamilton Police Service Monthly Reports PSB 12-105 and PSB 12-120 be received.

3. Developing an Environmental Roundtable for Hamilton (CM13002) (City Wide) (Item 5.5)

That Report CM13002 respecting Developing an Environmental Roundtable for Hamilton be received.

4. Westdale Village Business Improvement Area (B.I.A.) Resignation from the Board of Management (PED10260(b)) (Ward 1) (Item 5.6)

That Report PED10260(b) respecting Westdale Village Business Improvement Area (B.I.A.) Resignation from the Board of Management be received.

5. Westdale Village Business Improvement Area (B.I.A.) – Proposed Budget and Schedule of Payment for 2013 (PED13001) (Ward 1) (Item 5.7)

(a) That the 2013 Operating Budget for the Westdale Village Business Improvement Area (BIA) (attached as Appendix “A” to Report PED13001), in the amount of $122,500, be approved;

(b) That the levy portion of the Operating Budget for the Westdale Village Business Improvement Area (BIA), in the amount of $122,500, be approved;

(c) That the General Manager of Finance and Corporate Services be authorized and directed to prepare the requisite by-law pursuant to Section 208, The Municipal Act, 2001, to levy the 2013 Budget as referenced in recommendation (b) above;

(d) That the following schedule of payments for 2013 be approved:

<table>
<thead>
<tr>
<th>Month</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>$61,250</td>
</tr>
<tr>
<td>July</td>
<td>$61,250</td>
</tr>
</tbody>
</table>

Note: Assessment appeals may be deducted from the levy payments.

6. Concession Street Business Improvement Area (B.I.A.) – Proposed Budget and Schedule of Payment for 2013 (PED13002) (Wards 6 and 7) (Item 5.8)

(a) That the 2013 Operating Budget for the Concession Street Business Improvement Area (BIA) (attached as Appendix “A” to Report PED13002), in the amount of $78,750, be approved;
(b) That the levy portion of the Operating Budget for the Concession Street Business Improvement Area (BIA), in the amount of $78,750, be approved;

(c) That the General Manager of Finance and Corporate Services be authorized and directed to prepare the requisite by-law pursuant to Section 208, The Municipal Act, 2001, to levy the 2013 Budget as referenced in recommendation (b), above;

(d) That the following schedule of payments for 2013 be approved:

<table>
<thead>
<tr>
<th>Month</th>
<th>Amount</th>
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<tbody>
<tr>
<td>January</td>
<td>$19,687.50</td>
</tr>
<tr>
<td>April</td>
<td>$19,687.50</td>
</tr>
<tr>
<td>July</td>
<td>$19,687.50</td>
</tr>
<tr>
<td>October</td>
<td>$19,687.50</td>
</tr>
</tbody>
</table>

Note: Assessment appeals may be deducted from the levy payments.

7. Dundas Business Improvement Area (B.I.A.) – Proposed Budget and Schedule of Payment for 2013 (PED13003) (Ward 13) (Item 5.9)

(a) That the 2013 Operating Budget for the Dundas Business Improvement Area (BIA) (attached as Appendix “A” to Report PED13003), in the amount of $154,400, be approved;

(b) That the levy portion of the Operating Budget for the Dundas Business Improvement Area (BIA), in the amount of $113,300, be approved;

(c) That the General Manager of Finance and Corporate Services be authorized and directed to prepare the requisite By-law pursuant to Section 208, The Municipal Act, 2001, to levy the 2013 Budget as referenced in recommendation (b) above;

(d) That the following schedule of payments for 2013 be approved:

<table>
<thead>
<tr>
<th>Month</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>January</td>
<td>$28,325</td>
</tr>
<tr>
<td>April</td>
<td>$28,325</td>
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<td>July</td>
<td>$28,325</td>
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<tr>
<td>October</td>
<td>$28,325</td>
</tr>
</tbody>
</table>

Note: Assessment appeals may be deducted from the levy payments.
8. **King Street West Business Improvement Area (B.I.A.) – Proposed Budget and Schedule of Payment for 2013 (PED13004) (Ward 2) (Item 5.10)**

(a) That the 2013 Operating Budget for the King Street West Business Improvement Area (BIA) (attached as Appendix “A” to Report PED13004), in the amount of $6,533.63, be approved;

(b) That the levy portion of the Operating Budget for the King Street West Business Improvement Area (BIA), in the amount of $4,500, be approved;

(c) That the General Manager of Finance and Corporate Services be authorized and directed to prepare the requisite by-law pursuant to Section 208, *The Municipal Act, 2001*, to levy the 2013 Budget as referenced in recommendation (b) above;

(d) That the following schedule of payments for 2013 be approved:

<table>
<thead>
<tr>
<th>Month</th>
<th>Payment</th>
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</thead>
<tbody>
<tr>
<td>January</td>
<td>$2,250</td>
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<tr>
<td>June</td>
<td>$2,250</td>
</tr>
</tbody>
</table>

Note: Assessment appeals may be deducted from the levy payments.

9. **Ottawa Street Business Improvement Area (B.I.A.) – Proposed Budget and Schedule of Payment for 2013 (PED13005) (Wards 3 and 4) (Item 5.11)**

(a) That the 2013 Operating Budget for the Ottawa Street Business Improvement Area (BIA) (attached as Appendix “A” to Report PED13005), in the amount of $133,000, be approved;

(b) That the levy portion of the Operating Budget for the Ottawa Street Business Improvement Area (BIA), in the amount of $133,000 be approved;

(c) That the General Manager of Finance and Corporate Services be authorized and directed to prepare the requisite by-law pursuant to Section 208, *The Municipal Act, 2001*, to levy the 2013 Budget as referenced in recommendation (b) above;

(d) That the following schedule of payments for 2013 be approved:

<table>
<thead>
<tr>
<th>Month</th>
<th>Payment</th>
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</thead>
<tbody>
<tr>
<td>January</td>
<td>$66,500</td>
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<tr>
<td>June</td>
<td>$66,500</td>
</tr>
</tbody>
</table>

Note: Assessment appeals may be deducted from the levy payments.

CARRIED
10. Waterdown Business Improvement Area (B.I.A.) – Proposed Budget and Schedule of Payment for 2013 (PED13006) (Ward 15) (Item 5.12)

(a) That the 2013 Operating Budget for the Waterdown Business Improvement Area (BIA) (attached as Appendix “A” to Report PED13006), in the amount of $144,000, be approved;

(b) That the levy portion of the Operating Budget for the Waterdown Business Improvement Area (BIA), in the amount of $144,000, be approved;

(c) That the General Manager of Finance and Corporate Services be authorized and directed to prepare the requisite by-law pursuant to Section 208, The Municipal Act, 2001, to levy the 2013 Budget as referenced in recommendation (b) above;

(d) That the following schedule of payments for 2013 be approved:

<table>
<thead>
<tr>
<th>Month</th>
<th>Amount</th>
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<tbody>
<tr>
<td>January</td>
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</tr>
<tr>
<td>April</td>
<td>$36,000</td>
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<tr>
<td>July</td>
<td>$36,000</td>
</tr>
<tr>
<td>October</td>
<td>$36,000</td>
</tr>
</tbody>
</table>

Note: Assessment appeals may be deducted from the levy payments.

11. Stoney Creek Business Improvement Area (B.I.A.) – Proposed Budget and Schedule of Payment for 2013 (PED13007) (Ward 9) (Item 5.13)

(a) That the 2013 Operating Budget for the Stoney Creek Business Improvement Area (BIA) (attached as Appendix “A” to Report PED13007), in the amount of $26,400, be approved;

(b) That the levy portion of the Operating Budget for the Stoney Creek Business Improvement Area (BIA), in the amount of $15,073, be approved;

(c) That the General Manager of Finance and Corporate Services be authorized and directed to prepare the requisite by-law pursuant to Section 208, The Municipal Act, 2001, to levy the 2013 Budget as referenced in recommendation (b) above;

(d) That the following schedule of payments for 2013 be approved:

<table>
<thead>
<tr>
<th>Month</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>January</td>
<td>$3,768.25</td>
</tr>
<tr>
<td>April</td>
<td>$3,768.25</td>
</tr>
<tr>
<td>July</td>
<td>$3,768.25</td>
</tr>
</tbody>
</table>

October $3,768.25

Note: Assessment appeals may be deducted from the levy payments.

12. Barton Village Business Improvement Area (B.I.A.) – Proposed Budget and Schedule of Payment for 2013 (PED13020) (Wards 2 and 3) (Item 5.14)

(a) That the 2013 Operating Budget for the Barton Village Business Improvement Area (BIA) (attached as Appendix “A” to Report PED13020), in the amount of $46,630, be approved;

(b) That the levy portion of the Operating Budget for the Barton Village Business Improvement Area (BIA), in the amount of $46,630, be approved;

(c) That the General Manager of Finance and Corporate Services be authorized and directed to prepare the requisite by-law pursuant to Section 208, The Municipal Act, 2001, to levy the 2013 Budget as referenced in recommendation (b) above;

(d) That the following schedule of payments for 2013 be approved:

<table>
<thead>
<tr>
<th>Month</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>January</td>
<td>$11,657.50</td>
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<tr>
<td>April</td>
<td>$11,657.50</td>
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<tr>
<td>July</td>
<td>$11,657.50</td>
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<tr>
<td>October</td>
<td>$11,657.50</td>
</tr>
</tbody>
</table>

Note: Assessment appeals may be deducted from the levy payments.

13. Commercial Heritage and Restoration Program (CHIRP) – 16 Sydenham Street, Dundas (PED11042(a)) (Ward 13) (Item 5.15)

That grant funds in the amount of $5,966.40 be released to Georgina Mitropoulos, the owner of the property at 16 Sydenham Street, Dundas, for work completed on the heritage building, notwithstanding that the one (1) year completion deadline under the Council-approved terms and guidelines for the Commercial Heritage Improvement and Restoration Program (CHIRP) has elapsed.

14. Illegal Dumping, Litter and Escaped Waste – Update (PED11127(d) (City Wide) (Item 5.16)

That Report PED11127(d) respecting Illegal Dumping, Litter and Escaped Waste – Update be received.

15. Acquisition of Easement from McMaster University over Parts 5, 7 and 8, Plan 62R-18474 (PW13002/PED13008) (Ward 1) (Item 5.17)

(a) That an Option to Purchase Agreement (Easement) executed by McMaster University over land described as Parts 5, 7 and 8, Plan 62R-18474, as identified on Appendix “A” attached to Report PW13002/PED13008, be approved and completed and the purchase price of $550,002 be funded from Account No. 59258-5160168111 (Ewen Road CSO Tank);

(b) That as consideration, the amount of $2 paid to the owner pursuant to the Option to Purchase Agreement, be deducted from the purchase price;

(c) That costs incurred for Real Estate staff in the amount of $10,000, be funded from Public Works Account No. 5160168111 and credited to Account No. 45408-3560150200 (Property Purchases and Sales);

(d) That the Mayor and City Clerk be authorized and directed to execute any necessary documents in a form satisfactory to the City Solicitor and that any Legal Services administrative expenses or disbursements be charged to Account No. 5160168111 (Ewen Road CSO Tank).

16. Declaration of Surplus Property and Sale of Land – 88 Keith Street, Hamilton (PED13011) (Ward 3) (Item 5.19)

(a) That the land municipally known as 88 Keith Street, legally described as Plan 209, Part Lot 221, having a frontage of 7.62 metres (25 feet) along the south limit of Keith Street by a depth of 25.30 metres (85 feet), identified as PIN 17189-0267 (LT) and Roll No. 251803022200970, shown on Appendix “A” attached to Report PED13011, be declared surplus to the requirements of the City of Hamilton in accordance with the “Procedural By-law for the Sale of Land”, being By-law No. 04-299;

(b) That an Offer to Purchase executed on October 31, 2012, by Basil Shawaf in Trust, scheduled to close on March 15, 2013, be approved and completed, subject to the conditions described in Recommendation (f), and the sale price of $20,000 less any associated costs be credited to Account No. HAMTN 12025 000100 (Taxation);

(c) That the sum of $2,380 from the sale proceeds be credited to Account No. 45408-3560150200 to recover expenses including Real Estate administration fees in the amount $1200, signage expense of $79, appraisal fee of $461 and legal expenses of $640;
(d) That the deposit cheque in the amount of $2,000, being the required 10% of the purchase price, be held by the General Manager of Finance and Corporate Services, pending acceptance of this transaction;

(e) That the sale price of $20,000 does not include the Harmonized Sales Tax (HST); should the HST be applicable and collected by the City, that the HST amount be credited to Account No. 22828 009000 (HST Payable);

(f) That the following condition(s) be included in the Offer to Purchase of 88 Keith Street:

(i) The Transferee shall commence construction of a residential dwelling upon the said lands within 12 months of the closing date and shall complete construction of said residential dwelling within 24 months of the closing date of this transaction;

(g) That the City Clerk be authorized and directed to execute and issue a Certificate of Compliance for this transaction in the form prescribed pursuant to Section 268 of the Municipal Act, incorporating the following, if required:

(i) That the subject lands be declared surplus by inclusion in this Report to Council;

(ii) An internal appraisal of the fair market value of the real property intended to be sold was completed on June 4, 2012; and,

(iii) That in accordance with the approved methods of giving Notice to the Public in the Real Property Sales Procedural By-law No. 04-299, Section 12(a) 3 by posting a “For Sale” sign on the lands to be sold for not less than 7 days, and Section 12(a) 6, as to sufficient public notification by way of this Report to City Council.

17. Declaration of Surplus Property and Sale of Vacant Land – 97 St. Joseph’s Drive, Hamilton (PED13016) (Ward 2) (Item 5.20)

(a) That the property municipally known as 97 St. Joseph’s Drive, legally described as part of Lot 14, Concession 3, former Township of Barton, comprising an area of approximately 450 square metres (4,844 square feet) on the north limit of St. Joseph’s Drive and the east limit of John Street South, identified as PIN 17116-0003(LT) and Roll No. 251802014109220, as shown on Appendix “A” attached to Report PED13016, be declared surplus to the requirements of the City of Hamilton;
(b) That the Real Estate Section of the Economic Development Division of the Planning and Economic Development Department be authorized and directed to sell the subject lands at fair market value, in accordance with the Procedural By-law for the Sale of Land, being By-law 04-299.

18. Declaration of Surplus and Sale of Normanhurst Community Centre – 1621 Barton Street East, Hamilton (PED13017) (Ward 4) (Item 5.21)

(a) That the property municipally known as 1621 Barton Street East, legally described as Part of Lot 34, Concession 1, former Township of Saltfleet, comprising an area of approximately 845 square metres (9,100 square feet) on the north limit of Barton Street East, identified as PIN 17255-0007(LT) and Roll No. 251805038502390, as shown on Appendix “A” attached to Report PED13017, be declared surplus to the requirements of the City of Hamilton;

(b) That the Real Estate Section of the Economic Development Division of the Planning and Economic Development Department be authorized and directed to sell the subject lands at fair market value, in accordance with the Procedural By-law for the Sale of Land, being By-law 04-299.

19. Presentation of the Neighbourhood Action Plan for Davis Creek (formerly known as Quigley Road) and Riverdale Neighbourhoods developed as part of the Neighbourhood Development Strategy (CM12013(a)) (City Wide) (Item 7.1)

(a) That the Neighbourhood Action Plans attached as Appendix “A” and Appendix “B” to Report CM12013(a) be endorsed;

(b) That Planning staff be directed to consult with the relevant Neighbourhood Planning Team on potential land use changes that could assist in the implementation of the Neighbourhood Action Plan where appropriate.

(c) That the completed Neighbourhood Action Plans attached as Appendix “A” and Appendix “B” to Report CM12013(a) be distributed to and reviewed by City of Hamilton staff and Neighbourhood Development Strategy Partners to determine suitable actions to assist in the implementation of the Neighbourhood Action Plan;

(d) That staff be directed to report back to the appropriate standing committee on suitable implementation measures (including cost and resource implications) that will be undertaken by the City of Hamilton to support the implementation of the Neighbourhood Action Plans attached as Appendix “A” and Appendix “B” to Report CM12013(a).
20. 2013 Planning and Economic Development Business Plan (Item 7.2) (City Wide)


21. Hamilton Follies Inc. Financial Assistance Request (FCS13005) (City Wide) (Item 8.1)

(a) That a grant be provided to Hamilton Follies Inc. (HFI), in the amount of approximately $48,000, to pay HFI’s current indebtedness to Hamilton Entertainment and Convention Facilities Inc (HECFI);

(b) That $45,000 be funded from Reserve #104005 – Special Events Subsidy Fund;

(c) That the remaining amount owing (approximately $3,000) be funded from Reserve #100025 – HECFI Capital Projects;

(d) That a condition of grant be included which requires that Hamilton Follies Inc. utilize the grant to pay the amount owing to HECFI in its entirety.

22. 2013 Area Rating Reserve Funded Projects (FCS13007) (City Wide) (Item 8.2)

(a) That the capital projects, as outlined in Appendix “A” attached hereto, be approved;

(b) That subject to approval of Recommendation (a), the capital projects outlined in Appendix “A” attached hereto be funded by the applicable Area Rating Capital Special Re-Investment Reserve (Reserves # 108052 and 108057);

(c) That subject to approval of Recommendations (a) and (b), the General Manager of Public Works be authorized to prepare, advertise and award tenders as required for the works approved within Report FCS13007.


(a) Transportation Sub-committee Report – November 27, 2012

That the appropriate Emergency and Community staff be directed to attend an Advisory Committee for Persons with Disabilities meeting to provide information on the Affordable Transit Pass Program.

(b) **Revised Sidewalk Policy - Comprehensive Review of Engineering Guidelines**

That the appropriate Planning staff be directed to consult with the Built Environment Sub-committee of the Advisory Committee for Persons with Disabilities respecting the inclusion of changes to the Sidewalk Policy within the Comprehensive Review of Engineering Guidelines.

24. **Report 12-003 of the Non-Union Compensation Sub-Committee – December 12, 2012 (Item 8.4)**

**Non-Union Management & Professional Exempt Group Compensation for 2013 (HUR12021) (City Wide) (Item 6.2)**

(a) That the salary schedule for the Non-Union Management and Professional Exempt Employee Group be increased by 1.9% (estimated at $1.50 million) effective January 1, 2013, to be consistent with the 2011 Memorandum of Settlement for CUPE Local 5167, and that individual salaries be adjusted accordingly;

(b) That staff report back on options to achieve the City’s 50\(^{th}\) percentile pay position following the 2013 budget process;

(c) That the contents of Report HUR12021 respecting the compensation of the Non-Union Management and Professional Exempt group of employees remain confidential as it contains information related to labour relations and employee negotiations.


(a) **Health and Social Impacts of Gambling (BOH12040) (City Wide)**

(i) That a representative from the Ontario Problem Gambling Institute – Centre of Addiction and Mental Health be invited to participate in the Hamilton Educational Forums to provide expert information about the health and social impacts of gambling, and the Hamilton Public Health Services Fact Sheet on the Health and Social Impacts of Gambling be made available;

(ii) That Public Health staff be directed to come forward with options to the Board of Health to improve local gambling prevention activities, with potential funding provided through gaming revenue;
(iii) That the Province be asked to commission a longitudinal research program to study the health, social and economic costs and benefits, at both a provincial and local level, of any gaming expansion including developing a baseline and tracking impacts as the changes are implemented.

26. Report 12-005 of the Pan Am Stadium Sub-Committee – December 17, 2012 (Item 8.6)

Pan Am Games Update #2 (City Wide) (Item 5.3)
That the Pan Am Games Report 12-005, be received.

27. 2013 HECFI Operating Budget (Item 8.7)
That the 2013 HECFI Operating Budget in the amount of $3,247,140, attached hereto as Appendix “B”, be referred to the 2013 budget process.

28. Development of an Urban Woodland Conservation By-law (Item 9.1)

Whereas, the City of Hamilton does not have a tree-cutting bylaw, instead having to rely on a dated Regional Tree-Cutting By-law (prepared under the aegis of the Region of Hamilton-Wentworth), and Tree-Cutting By-laws from the former area municipalities (i.e., Ancaster, Stoney Creek etc.);

Whereas, particular land use developers are taking advantage of this lack of up-to-date and effective legislation and are currently clear-cutting significant woodlands in the urban area;

Whereas, a draft Private Tree and Woodland Conservation By-law was prepared by City staff in 2009, which may contain information helpful in a new Urban Tree Cutting By-law;

Whereas, there is a recognition that the application of a Tree-Cutting By-law in Hamilton may have different characteristics in the urban versus the rural area.

Therefore Be It Resolved:

(a) That staff report back to the Planning Committee on options for a draft Urban Woodland Conservation By-law, specifically addressing current urban woodland clear-cutting, and;
(b) That staff consult with the Agriculture and Rural Advisory Committee and the Ontario Federation of Agriculture on options to protect woodlands in rural Hamilton, taking into account the traditional interests of farmers who already manage their woodlands in a proper fashion, but noting that other rural landowners may be engaging in woodland clear-cutting;

(c) That the Planning Committee be directed to hold a public meeting on this matter.

29. Ratification of Agreement between the City of Hamilton and the Hamilton Ontario Water Employees Association (HOWEA) (City Wide)

That the agreement between the City of Hamilton and Hamilton Ontario Water Employees Association (HOWEA) for a renewed collective agreement for the term January 1, 2013 to December 31, 2016 be ratified.

30. City Defense of Notice of Arbitration and Statements of Claim concerning 8, 12, 14 Tiffany Street, Hamilton (LS13002) (Ward 2) (Item 12.5)

(a) That Report LS13002 respecting City Defense of Notice of Arbitration and Statements of Claim concerning 8, 12, 14 Tiffany Street, Hamilton, be received;

(b) That the contents of Report LS13002 remain confidential.

31. City of Hamilton ats Yale Properties (LS12004(b)) (City Wide)

That Report LS12004(b) respecting City of Hamilton ats Yale Properties be received and the contents remain confidential.

The following was added as Item 32 and subsequently referred back to the next appropriate General Issues Committee meeting for further discussion:

32. Hamilton Entertainment and Convention Facilities Inc. (HECFI) Request For Proposals (RFP) Negotiations Update

(a) That staff be directed to include a transition period (the year 2013) in the Management Agreements with The Carmen’s Group and Global Spectrum for the Management of the HECFI facilities;

(b) That the Term of the Management Agreements for the HECFI facilities be extended to include the transition period;
(c) That Global Spectrum be allowed to apply for up to $110,000 in additional funding for any losses experience in the transition year upon providing proof of the loss through an Audited Financial Statement;

(d) That The Carmen's Group Inc. be allowed to apply for up to $663,000 in additional funding for any losses in the transition year upon providing proof of the loss through an Audited Financial Statement;

(e) That the total costs associated with the HECFI transition year of 2013 not exceed the total 2012 Net Budget Levy.

FOR THE INFORMATION OF COUNCIL:

(a) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised of the following changes to the agenda:

CONSENT ITEMS

(a) The following Report has been withdrawn:

Item 5.18 respecting Environmental Remediation and Site Enhancement (ERASE) Redevelopment Grant Application (ERG-12-04) – 135-137 King Street East and 42 Passmore Street, Stoney Creek, (PED13010)

PUBLIC HEARINGS/DELEGATIONS

(b) The following Presentation is to be re-scheduled to a future meeting at the request of the delegation:

Ryan Moran, Hamilton HIVE, respecting 2nd Annual Hive X Young Professionals Conference (Item 6.1)

(c) Delegation Request from P. J. Mercanti, Carmen’s Banquet Centre, to speak to the economic and social benefits of an entertainment destination (Added Item 4.4) (For Future Meeting)

(d) Delegation Request from Stephani Roy McCallum, Managing Director, Dialogue Partners, to appear before the Committee respecting Our Voice. Our Hamilton (Added Item 4.5) (For Today’s Meeting)
ADDED DISCUSSION ITEMS

(e) 2013 HECFI Operating Budget (Added Item 8.7)

(f) HECFI Contract Negotiations – Verbal Update respecting Global Spectrum and Carmen’s (No Copy) (Added Item 8.8) (Formerly Item 12.8)

PRIVATE & CONFIDENTIAL

(g) The following item is postponed to a future meeting:

Item 12.7 respecting Litigation – National Steel Car (FCS13009/LS13003) (City Wide)

(h) The following item is removed and added to the Discussion Items:

Item 12.8 respecting HECFI Contract Negotiations – Verbal Update respecting Global Spectrum and Carmen’s (See Added Item 8.8)

(i) The following items are added to the Added Private & Confidential Item:

(i) Our Voice. Our Hamilton – Update (No Copy) (Added Item 12.8 New)

(ii) Personal Matters about an Identifiable Individual, including municipal or local board employees (Added Item 12.9)

On a motion, the agenda, as amended, was approved.

(b) DECLARATIONS OF INTEREST (Item 2)

None

(c) APPROVAL OF PREVIOUS MINUTES (Items 3.1 to 3.5)

On a motion, the following Minutes of the General Issues Committee were approved, as presented:

(i) November 21/27, 2012
(ii) December 5, 2012
(iii) December 7, 2012 (Rate Budget)
(iv) December 7, 2012 (Budget Overview)
(v) December 11, 2012 (Capital Budget)
(d) **DELEGATION REQUESTS**

On a motion, the following delegations requests were approved:

(i) Evelyn Myrie, on behalf of the Hamilton Centre for Civic Inclusion, to provide report and request for funding for HCCI (Item 4.1)

(ii) Stewart Trew, Trade Campaigner, Council of Canadians, respecting Canada-EU Trade Agreement (Item 4.2)

(iii) Kathy Drewitt, Downtown Hamilton B.I.A., to report on the 2012 Pedestrian Pilot Program and Gore Park Summer Promenade and to request consideration for funding the Gore Master Plan (Item 4.3)

(iv) P. J. Mercanti, Carmen’s Banquet Centre, to speak to the economic and social benefits of an entertainment destination (Added Item 4.4)

On a motion, the delegation request from Stephani Roy McCallum, Managing Director, Dialogue Partners Inc., to appear before the Committee respecting Our Voice. Our Hamilton was approved and the rules of order were suspended in order to allow the opportunity for the presentation to be provided at today’s meeting. (Added Item 4.5)

(e) **CONSENT ITEMS**

(i) **Minutes of Various Sub-Committees (for information purposes only)** (Items 5.2, 5.3 and 5.4)

On a motion, the following Sub-Committee Minutes were received:

(aa) Hamilton Association of Business Improvement Areas (H.A.B.I.A.) Minutes

(a) October 9, 2012

Councillor Clark indicated that he would meet with Councillor Powers and the appropriate staff to discuss the costs incurred for events in Stoney Creek i.e., Santa Clause parade. Tim McCabe advised that Anna Bradford can assist in providing information with respect to the Community Partnership Program.

(b) November 13, 2012

(bb) Arts Advisory Commission – October 23, 2012

**Council – January 23, 2013**
(cc) Gaming Facility Proposal Sub-Committee Minutes

(a) October 9, 2012
(b) November 1, 2012
(c) November 9, 2012
(d) November 30, 2012

(f) PRESENTATIONS

(i) Presentation of the Neighbourhood Action Plan for Davis Creek (formerly known as Quigley Road) and Riverdale Neighbourhoods developed as part of the Neighbourhood Development Strategy (CM12013(a)) (City Wide) (Item 7.1)

Paul Johnson provided introductory remarks with respect to the citizen participation toward the development of the Davis Creek and Riverdale Neighbourhood Strategies and introduced the representatives speaking to their respective strategies.

Mr. Johnson indicated that the presentation of these two neighbourhood strategies is a follow up to the four presentations which were presented in the Fall of 2012.

Mr. Johnson also acknowledged and thanked all of the staff and citizens for their efforts and specifically thanked the Social Planning and Research Council in facilitating the community in the development of the strategies.

(aa) Davis Creek Neighbourhood

David Deslandes, Co-Chair of the Davis Creek Neighbourhood Planning Team, presented the Neighbourhood Strategy. His comments included, but were not limited to, the following:

- The Neighbourhood Planning Team has been working together for almost a year and have organized various events, including an Easter Egg Hunt, community clean ups, community BBQ’s and movie nights, and a haunted house at Wilfred Laurier
- Although the group seems “new”, the people have been involved in various aspects of the community for some time already
- There have been several pockets of neighbourhood and community activity going on, in the way of individual property events
- Seems that things are naturally moving toward a greater sense of “Davis Creek” and want to support those initiatives under the Davis Creek banner, as well as developing more of them in the community
- Redevelopment is a priority because of it being a key asset to the community; any associated loss will have impact
- Laurier Centre is geographically centre to some of the more “difficult” properties in the area
- Vital to at least maintain the current level of services and availability of programs for that reason
- Five goals include: redevelopment of Bishop Ryan, increase neighbourhood safety, increase respect and social unity, improve beautification, enhance quality and availability of programs

(bb) Riverdale Neighbourhood

Rukhsana Amer, a resident in the Riverdale Neighbourhood for the past five years, appeared before the Committee to present the Neighbourhood Strategy. Her comments included, but were not limited to, the following:

- Riverdale is a community of many people from different countries and is very multi-cultural; has the highest population of renters in the City; highest population of poverty and the highest population of new Canadians
- Riverdale Neighbourhood is bounded by Lake Avenue, Centennial Parkway, Queenston Road and Barton Street
- Spoke to the importance of the Community Centre and ESL School to her specifically
- Became active in the Riverdale community approximately five years ago; joined the Neighbourhood HUB Committee in 2006, which became the Riverdale Planning Team in 2012
- Issues the Planning Team is working on include space; to improve the quality of tenant housing in Riverdale and to increase food security for residents in Riverdale.

A written copy of Ms. Amer’s comments are attached hereto as Appendix “C”.

On a motion, the presentations from David Deslandes and Rukhsana Amer with respect to the Davis Creek and Riverdale Neighbourhoods were received.
(ii) 2013 Planning and Economic Development Business Plan (Item 7.2)

Tim McCabe, General Manager of Planning and Economic Development, provided introductory remarks.

Bill Jansenn, Director of Planning, provided a power point presentation which addressed the following:

- Relationship of Business Planning with Strategic Planning and Budgets
- Planning and Economic Development Department Service Delivery Review (SDR) Summary
- 2013 Business Plan Highlights
- 2012 Accomplishments
- 2013 Business Plan Highlights
  - Strategic Priority #1 – A Prosperous and Healthy Community
  - Strategic Priority #2 – Valued and Sustainable Services
  - Strategic Priority #3 – Leadership and Governance
- Next Steps
  - Ongoing Monitoring and Adjustment
  - 2014 Update
  - Capital Budget Submissions
  - Plans and Individual Performance Appraisals

A copy of the power point presentation is available for viewing on the City of Hamilton website.

On a motion, the presentation respecting the 2013 Planning and Economic Development Department Business Plan, was received.

The Committee recessed and reconvened at 1:00 p.m.

(h) PUBLIC DELEGATIONS/HEARINGS

(i) Stephani Roy McCallum, Managing Director, Dialogue Partners, respecting Our Voice. Our Hamilton. Public Engagement Process (Item 4.5/Item 6.1)

Stephani Roy McCallum, Managing Director of Dialogue Partners Inc., appeared before the Committee with respect to the Our Voice. Our Hamilton public engagement process. Her comments included, but were not limited to, the following:

- Speaking to advocate for the process and to offer what was trying to be achieved
Want to acknowledge and apologize for missteps and mistakes along the way and offer additional views and alternate thoughts in order for the Committee to give full consideration to the issue

Have the heartfelt apology of the entire Dialogue Partners team

Should not have asked what “HSR” is, and want to acknowledge the reaction generated and the perception of whether DPI understood the essence of the people in the community

There have been some very loud voices covered by the media in part because of the silence created by the removal of the site on Wednesday evening

Want to offer respect and acknowledgement of those voices that have raised questions that need to be answered

On a motion, the presentation from Stephani Roy McCallum, Managing Director for Dialogue Partners, respecting the One Voice. One Hamilton. Public Engagement Process, was received.

(ii) Our Voice. Our Hamilton. Citizen Engagement Project – Staff Presentation (Added Item 6.1(a))

Gerry Davis, General Manager of Public Works, and Paul Johnson, Director of Neighbourhood Development Strategies, provided a power point presentation which addressed the following:

- Project Background – January 2010 to April/May 2012
- Asset Management Goal
- Corporate Advisory Team
- Procurement Process
- Original Project Phases/Timelines
- Changes Throughout the Project
- What was Delivered – May to December 2012
- Roles and Responsibilities
- Project Launch
- Escalation of Issues
- Points for Clarification

A copy of the power point presentation is available for viewing on the City of Hamilton website.

On a motion, the staff presentation respecting Our Voice. Our Hamilton. Citizen Engagement Project, was received.
(i) DISCUSSION ITEMS

(i) Hamilton Follies Inc. Financial Assistance Request (FCS13005) (City Wide) (Item 8.1)

On a motion, the rules of order were waived to allow representatives of the Hamilton Follies to respond to questions of the Committee.

Carol Van Caulart, Sophia Buzzelli and Murline Mallette from the Hamilton Follies were in attendance. The representatives provided the Clerk with an “Open Letter to Members of the Hamilton Follies Inc.” outlining the Board’s efforts over the past six months.

(ii) Report 12-005 of the Gaming Facility Proposal Sub-Committee – December 12, 2012 (Item 8.5)

(aa) Health and Social Impacts of Gambling (BOH12040) (City Wide)

On a motion, sub-section (a), which reads as follows, was tabled to the conclusion of the consultation process, and the balance of the sub-sections re-numbered accordingly:

(a) That the City of Hamilton adopt the Public Health approach outlined in Report BOH12040 and attached hereto as Appendix “A” when considering issues related to gaming, including an emphasis on healthy public policy and casino operational policy conditions to mitigate gambling related harm.

(bb) Correspondence respecting Casino Location (New Business)

On a motion, the following items were received:

(i) Correspondence from Matt Jelly respecting casino location (Attached as Appendix “B” to Report 12-005 of the Gaming Facility Proposal Sub-Committee)

(ii) Correspondence from Reverend Aaron Gerrard, on behalf of the Churches of the Ancaster Ministerial Association, expressing their opposition to any proposals to bring a casino into downtown Hamilton (Attached as Appendix “C” to Report 12-005 of the Gaming Facility Proposal Sub-Committee)
(iii) **HECFI Contract Negotiations (Item 8.8)**

Tony Tollis provided an update with respect to the HECFI Contract Negotiations and specifically, the inclusion of the operation of the HECFI facilities (Hamilton Place, Copps Coliseum and the Hamilton Convention Centre) as a “transition year” for the balance of 2013 in the Management Agreements with Global Spectrum and Carmen’s.

On a motion, the update respecting the HECFI Contract Negotiations was received. Staff was directed to provide a written report detailing the financial information with respect to the “transition year” prior to the January 23, 2013 Council meeting for their review and consideration.

(j) **MOTIONS**

Councillor B. McHattie introduced a Motion respecting Development of an Urban Woodland Conservation By-law.

On a motion, sub-section (b) was amended to include the Ontario Federation of Agriculture.

The Amendment CARRIED.

On a motion, the following was added as sub-section (c):

(c) That the Planning Committee be directed to hold a public meeting in this matter.

The Amendment CARRIED and the Motion, as amended, CARRIED.

See Item 28 for the disposition of this item.

(k) **NOTICES OF MOTION**

Councillor B. McHattie introduced the following Notice of Motion:

**Hamilton Centre for Civic Inclusion – Funding Request**

Whereas, City Council had earlier recommended a phase-out of City funding for the Hamilton Centre for Civic Inclusion (HCCI);

And Whereas, due to staffing circumstances at HCCI, namely the unforeseen departure of their CEO, a 1.5 year delay in program development has occurred;
And Whereas, there are many critical civic inclusion needs in Hamilton at this time, with a real need to ensure that the various organizations active in this field work together on a collaborative manner.

Therefore Be It Resolved:

(a) That an additional amount of $25,000 for the Hamilton Centre for Civic Inclusion (HCCI) be referred to the 2013 budget deliberations;

(b) That HCCI funding in the amount of $50,000 be referred to the 2014 budget process;

(c) That staff report back to the Emergency and Community Services Committee on a collaborative plan, following a review of activities by HCCI, the City of Hamilton’s Access and Equity Office, the City of Hamilton’s Anti-Racism Committee, and other organization involved in civic inclusion activities.

(i) GENERAL INFORMATION/OTHER BUSINESS (Item 11.1)

(ii) Outstanding Business Items List

On a motion, the revised due dates for the following items on the Outstanding Business List were approved:

**Planning**

Item D: Hamilton LEEDing the Way  
Due Date: January 14, 2013  
Revised Due Date: February 6, 2013

Item E: City of Hamilton Events Strategy  
Due Date: January 14, 2013  
Revised Due Date: February 20, 2013

**Public Works**

Item E: SCUBE Subwatershed Study  
Due Date: January 14, 2013  
Revised Due Date: March 20, 2013
(m) PRIVATE & CONFIDENTIAL

(i) Closed Session Minutes – November 27 and December 5, 2012 (Items 12.1 and 12.2)

On a motion, the Minutes of the Closed Session Meetings of the General Issues Committee held on November 27 and December 5, 2012 were approved. These Minutes remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.

On a motion, the Committee moved into Closed Session pursuant to subsections (b), (c), (d), (e) and (f) of the City’s Procedural By-law and Section 239.1(b), (c), (d), (e) and (f) of the Municipal Act as the subject matters pertain to:

(b) personal matters about an identifiable individual, including municipal or local board;
(c) a proposed or pending acquisition or disposition of land by the municipality or local board;
(d) labour relations or employee negotiations;
(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose,

respecting:

12.3 Ratification of Agreement between the City of Hamilton and the Hamilton Ontario Water Employees Association (HOWEA) (No Copy)
12.5 City Defense of Notices of Arbitration and Statements of Claim concerning 8, 12, 14 Tiffany Street, Hamilton (LS13002) (Ward 2)
12.6 City of Hamilton ats Yale Properties (LS12004(b)) (City Wide)
12.8 Our Voice. Our Hamilton – Update (City Wide) (No Copy)
12.9 Personal Matters about an Identifiable Individual, including municipal or local board employees.

The Committee reconvened in Open Session at 6:33 p.m.
(i) Ratification of Agreement between the City of Hamilton and the Hamilton Ontario Water Employees Association (HOWEA) (No Copy) (Item 12.3)

See Item 29 for the disposition of this item.

(ii) City Defense of Notices of Arbitration and Statements of Claim concerning 8, 12, 14 Tiffany Street, Hamilton (LS13002) (Ward 2) (Item 12.5)

See Item 30 for the disposition of this item.

(iii) City of Hamilton ats Yale Properties (LS12004(b)) (City Wide) (Item 12.6)

See Item 31 for the disposition of this item.

(iv) Our Voice. Our Hamilton – Update (City Wide) (No Copy) (Item 12.8)

Direction provided to staff in closed session.

The following is the Standing Recorded Vote with respect to the direction provided to staff in Closed Session:

Yeas: Pearson, Bratina, Powers, Ferguson, Jackson, Whitehead, Duvall, Farr, McHattie
Total Yeas: 9
Nays: Partridge, Collins, Merulla, Morelli
Total Nays: 4
Absent: Clark, Johnson, Pasuta

The following is the action taken at the January 23, 2013 Council meeting:

That General Issues Committee Report 13-001 be TABLED to allow for deliberation with respect to Information Item (m)(iv) respecting Our Voice Our Hamilton – Update during the Private and Confidential portion of the agenda.

Upon convening in Open Session, the following was reported:

Direction was given to staff in Closed Session with nothing to report in Open Session.
(v) Personal Matters respecting an Identifiable Individual (Item 12.9)

No action to report.

(n) ADJOURNMENT

There being no further business, the Committee adjourned at 6:38 p.m.

Respectfully submitted

Councillor M. Pearson
Deputy Mayor

Carolyn Biggs
Legislative Co-ordinator
Office of the City Clerk
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### Net Cost

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### Project Rating Attributes

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**Objectives:**

Redevelopment of Carter Park. Scope of work includes: swing set improvement, new band shell, site furniture, new park lights, surface improvement to basketball court, allowance for additional park plantings for replacements and enhancements.
**McLaren Park**

**Objectives:**
Redevelopment of McLaren Park. Scope of work includes: splash pad improvement, refurbish seat wall plastic boards, realign asphalt path, clean up external of building and allowance for additional park plantings for replacements and enhancements.

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CITY OF HAMILTON
2013-2037 CAPITAL BUDGET PROJECT SUBMISSION FORM

Division/Department: Area Rating-Special Capital Reinvestment
Project ID: ________________________________
Category: ________________________________
Ward: ________________________________
Initiation Date: 2012
Start Date: 2013
Completion Date: 2013
TCA: Yes
Project Manager: K. Berry

This project will provide funding for the installation of a LED digital sign at Central Memorial Recreation Centre.

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Division/Department: Area Rating-Special Capital Reinvestment

Project Name: Public Art Mural Central Memorial Rec Centre

Objectives: Improve the quality of public space and civic pride in Carter Park and areas adjacent to the recreation centre.

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CITY OF HAMILTON
2013-2037 CAPITAL BUDGET PROJECT SUBMISSION FORM
This project will provide funding for consultant services to conduct a needs assessment and prepare a feasibility report as well as conceptual design options for landscaping and a patio at Central Memorial Recreation Centre.

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This project will provide funding for consultant services to investigate real estate opportunities and potential partnerships in order to create social and recreational space in Jamesville. Preliminary options and feasibility of each will be detailed in this feasibility study.
### Project Name: Ghandi Statue

**Objectives:**
To provide funding of $1,500 towards project 7101058710 - Monuments, for the installation of the Ghandi Statue donated by the Government of India, as outlined in Report PED12240.

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Division/Department: Area Rating-Special Capital Reinvestment
Project Name: Durand Neighbourhood Association Grant - YWCA Women's Shelter

Objectives:
To provide an $90,000 grant to the Durand Neighbourhood Association who will be co-ordinating and funding the replacement of showers at the Hamilton YWCA Women's Shelter

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CITY OF HAMILTON
2013-2037 CAPITAL BUDGET PROJECT SUBMISSION FORM

Appendix A to Item 22 of General Issues Committee Report 13-001
Page 8 of 16
**Division/Department:** Area Rating-Special Capital Reinvestment  
**Project Name:** AGH Main St. Entrance Grant  
**Objectives:**  
To provide a $5,000 grant to the Art Gallery of Hamilton to fund a feasibility study for renovations surrounding the Art Gallery.

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A grant to the Hamilton Waterfront Trust to build and operate a wind barrier for the outdoor ice rink on the waterfront.

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### Division/Department: Area Rating-Special Capital Reinvestment  
### Project Name: Sidewalk Replacements - various locations  
### Objectives:  
To replace deficient sidewalk in need of reconstruction to improve walkability and increase public safety. This is intended to improve related levels of service while reducing overall risk, liability, and ongoing maintenance costs.

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### Division/Department: Area Rating-Special Capital Reinvestment

**Project Name:** Ward 2 2014 Participatory Budgeting

**Objectives:**
To fund various activities and equipment required for the Ward 2 2014 Participatory Budgeting process for Area Rating funds.

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To build a website where the public can access and add comments relating to the Complete Streets Study Group as well as witness traffic flows and volumes on video and graphs.
Division/Department: Project ID: Category: Council Priority
Project Name: Project ID: Category: Council Priority
Objectives: To remove and replace existing coin parking meters with Pay & Display Parking Meters along Charlton Ave., Herkimer St., Hughson St., Forest Ave. and Robinson St.

Grant
Project Management
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Total Expenditures 102 102

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Total Revenue 102 102

Net Cost

Operating Budget Impact: 2013 2014 2015-2023
Costs(Savings)
Staffing Impacts (F.T.E.)

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Strategic Direction (Dominant Project Theme) 0.29 0.00

Pay & Display Parking Meters

CITY OF HAMILTON 2013-2037 CAPITAL BUDGET PROJECT SUBMISSION FORM
Area Rating-Special Capital Reinvestment

Pay & Display Parking Meters

Ward: 2
Initiation Date: 2013
Start Date: 2013
Completion Date: 2013
TCA: Yes
Project Manager T. Arnold
## Division/Department: Area Rating-Special Capital Reinvestment

### Project Name: York St. Car Park Electric Car Plugins

### Objectives:
To install electric car plugins at the York St. Car Park.

### Expenditures:

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TCA: Yes Project Manager: T. Arnold
### Division/Department: Area Rating-Special Capital Reinvestment  
### Project ID:  
### Category: Council Priority  
### Project Name: Sidewalk Replacements - various locations  
### Ward: 7  
### Initiation Date: 2013  
### Start Date: 2013  
### Completion Date: 2013  
### TCA: Yes  
### Project Manager: P. McShane

#### Objectives:
To replace deficient sidewalk in need of reconstruction to improve walkability and increase public safety. This is intended to improve related levels of service while reducing overall risk, liability, and ongoing maintenance costs.

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THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
CONSOLIDATED STATEMENT OF REVENUE AND EXPENSES

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<th>2013 Budget</th>
<th>2012 Budget</th>
<th>Over 2012 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$1,880,490</td>
<td>$1,887,150</td>
<td>$3,340 (-0.2%)</td>
</tr>
<tr>
<td>RENTAL, LICENCE FEES AND SHOW REVENUE (net of ticket sales)</td>
<td>273,950</td>
<td>266,180</td>
<td>$7,770 (-2.8%)</td>
</tr>
<tr>
<td>FOOD, BEVERAGE AND CONCESSIONS</td>
<td>3,049,080</td>
<td>2,853,680</td>
<td>$95,400 (-3.1%)</td>
</tr>
<tr>
<td>RECOVERIES</td>
<td>3,008,410</td>
<td>3,132,660</td>
<td>($124,250) (-4.1%)</td>
</tr>
<tr>
<td>BOX OFFICE</td>
<td>885,160</td>
<td>848,570</td>
<td>$4,590 (-0.5%)</td>
</tr>
<tr>
<td>OTHER</td>
<td>657,070</td>
<td>681,540</td>
<td>$96,530 (-14.5%)</td>
</tr>
<tr>
<td>SPORT BUSINESS OPERATIONS (net of ticket sales)</td>
<td>0</td>
<td>0</td>
<td>0 (0.0%)</td>
</tr>
<tr>
<td>TOTAL REVENUE</td>
<td>8,122,300</td>
<td>7,947,260</td>
<td>$175,040 (2.2%)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
<th>Over 2012 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>FOOD AND BEVERAGE</td>
<td>2,863,580</td>
<td>2,730,530</td>
<td>(133,050) (-4.6%)</td>
</tr>
<tr>
<td>EVENTS DELIVERY</td>
<td>2,441,580</td>
<td>2,424,900</td>
<td>(16,680) (-0.7%)</td>
</tr>
<tr>
<td>BUILDING OPERATIONS</td>
<td>3,166,900</td>
<td>3,146,310</td>
<td>(40,590) (-1.3%)</td>
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<tr>
<td>SALES AND PROMOTION</td>
<td>1,516,270</td>
<td>1,434,230</td>
<td>(81,800) (-5%)</td>
</tr>
<tr>
<td>HOSPITALITY SALES</td>
<td>334,500</td>
<td>500,480</td>
<td>165,980 (49.4%)</td>
</tr>
<tr>
<td>ENTERTAINMENT PROGRAMMING</td>
<td>374,950</td>
<td>392,860</td>
<td>17,910 (4.8%)</td>
</tr>
<tr>
<td>ADMINISTRATION-CEO/BOARD</td>
<td>944,690</td>
<td>975,350</td>
<td>30,660 (3.2%)</td>
</tr>
<tr>
<td>PROFESSIONAL FEES</td>
<td>50,000</td>
<td>45,500</td>
<td>(4,500) (-9.0%)</td>
</tr>
<tr>
<td>BUSINESS SERVICES</td>
<td>620,080</td>
<td>615,500</td>
<td>(4,580) (-0.7%)</td>
</tr>
<tr>
<td>BOX OFFICE</td>
<td>333,320</td>
<td>340,510</td>
<td>7,190 (2.2%)</td>
</tr>
<tr>
<td>INSURANCE</td>
<td>312,950</td>
<td>290,590</td>
<td>(22,360) (-7.2%)</td>
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<tr>
<td>SPORT BUSINESS OPERATIONS</td>
<td>0</td>
<td>0</td>
<td>0 (0.0%)</td>
</tr>
<tr>
<td>TOTAL EXPENSES</td>
<td>12,977,100</td>
<td>12,955,520</td>
<td>(11,580) (-0.9%)</td>
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<tr>
<td>MUNICIPAL CONTRIBUTION</td>
<td>3,384,740</td>
<td>3,287,360</td>
<td>97,380 (3.0%)</td>
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Hello and Good morning everyone. My name is Rukhsana Amer. I’m from Pakistan. This is my first time speaking like this.....to a group like you....english is not my first language.....please be patience/kind with me....

I came to Canada 13 years ago. I have lived in Riverdale for 5 years. Riverdale is a community of many people from different countries around the world and is very multicultural. We have so much to learn from everyone, it’s a great place to live.

Riverdale has the highest population of renters in the city, highest population of poverty in the city and has the highest population of new Canadians. There are 17 high-rise apartment buildings, 5 townhouse complexes and single houses. There are over 7,500 people who live in Riverdale. Riverdale is from Lake Ave, Centennial Parkway, Queenston Road and Barton.

Every September we have our Fallfest, which brings together our community. Riverdale has been doing the fallfest for about 15 years.

Two of the most important places in Riverdale for me have been the community centre and the ESL school. I meet most of my friends there. I have learned a lot of things there too. Before that I was living in my apartment not knowing
anyone. I joined the Women Alive Program. I meet a lot of other women there.

I became active in the Riverdale community about 5 years ago. I joined the Neighbourhood HUB committee in 2006. This group became the Riverdale Planning Team in 2012. I am proud to be the chair of this committee. Our first step was to bringing the community together to see what they wanted, what we were missing. We have a very good group of community residents. Very nice people. There are about 28 on our list to call for meetings. The committee members are from all different backgrounds. We want people to move into Riverdale, stay in Riverdale and to raise their families in Riverdale.

We worked all though 2012 to do a work plan. We are very proud of this plan. We hope as a community we have brought the voice of the people forward and have covered their main concerns.

Issues the planning team is working on

1) Space - The team doesn’t have a regular meeting space. The community centre is full on Saturday’s with programs; it’s hard to meet in the apartments because tenants are scared of their superintendents. We are working with the school to see if they have space. Hopefully we will find space we can call our own.
2) to improve the quality of tenant housing in Riverdale

3) To increase food security for residents in Riverdale

that’s just to name a few...the whole plan is in your Riverdale Neighbourhood Action Plan book.

As I said before...(speaking in Urdu) We want people to move into Riverdale, stay in Riverdale and to raise their families in Riverdale.

(English) I would like to thank you for inviting me to speak to you today about Riverdale (repeat in Urdu)
THE PLANNING COMMITTEE PRESENTS REPORT 13-001 AND RESPECTFULLY RECOMMENDS:

1. Recovery of Costs Associated with Licensing Tribunal and Property Standards Committee Decisions (PED13015) (City Wide) (Item 5.1)

   (a) That, where the Licensing Tribunal makes a decision which refuses, revokes, suspends or imposes conditions on a business license and the decision causes the City to incur costs, the applicant for the license or license holder shall pay any and all such costs incurred by the City, including but not limited to the costs for City staff;

   (b) That, where the Property Standards Committee makes a decision which modifies a property standards order, and the decision causes the City to incur costs, the property owner shall pay any and all such costs incurred by the City, including but not limited to the costs for City staff;
(c) That the City’s User Fee and Charges By-Law be amended accordingly to reflect the related costs for the Licensing Tribunal and Property Standards Committee decisions, as outlined in recommendations (a) and (b) of Report PED13015.

2. Applications for an Official Plan Amendment, Zoning By-law Amendment, and for Approval of a Revision to a Draft Approved Plan of Subdivision (25T-200808), “Penny Lane Estates”, for Lands Located at 43 and 47 Mud Street West (now 93 and 99 Penny Lane) (Stoney Creek) (PED13013) (Ward 9) (Item 6.1)

(a) That approval be given to Amended Official Plan Amendment Application OPA-12-015, by Parkside Developments, Owner, for Amendment No. 13, to the Stoney Creek Official Plan, for a change in designation on Schedule “A3” from “Low Density Residential” to “Medium Density Residential”, in order to permit 15 street townhouse units on the northerly portion of the lands located at 43 and 47 Mud Street West, and on lands east of 43 and 47 Mud Street West (Stoney Creek), as shown on Appendix “A” to Report PED13013, on the following basis:

(i) That the draft Official Plan Amendment, attached as Appendix “B” to Report PED13013, be adopted by City Council;

(ii) That the proposed Official Plan Amendment is consistent with the Provincial Policy Statement, and conforms to the Hamilton-Wentworth Official Plan.

(b) That Urban Hamilton Official Plan Amendment No. 12, to amend Map B.7.6-1-West Mountain Area (Heritage Green) Secondary Plan from “Low Density Residential 2b” to “Low Density Residential 3c” and to add a site-specific Policy B.7.6.8.X to permit residential development within 160m of the limits of a quarry under rehabilitation, attached as Appendix “C” to Report PED13013, be received and held in abeyance until such time as the relevant sections of the Urban Hamilton Official Plan come into force and effect; and following such final decision, Planning and Economic Development Department staff be directed and authorized to hold a Public Meeting pursuant to the provisions of the Planning Act to consider the proposed Urban Hamilton Official Plan Amendment, for lands located within the Draft Plan of Subdivision “Penny Lane Estates”, Part Lots 25 and 26, Concession 7 (Stoney Creek);

(c) That approval be given to Zoning Amendment Application ZAC-11-081, by Parkside Developments, Owner, for a change in zoning from the Neighbourhood Development “ND” Zone to the Multiple Residential “RM2-19” Zone, to permit the development of 15 street townhouse dwelling
units, for lands located at 43 and 47 Mud Street West (Stoney Creek), as shown on Appendix “D” to Report PED13013, on the following basis:

(i) That the draft By-law, attached as Appendix “E” to Report PED13013, which has been prepared in a form satisfactory to the City Solicitor, be enacted by City Council;

(ii) That the amending By-law be added to Map No. “16” of Zoning By-law No. 3692-92;

(iii) That the proposed change in zoning is in conformity with the Hamilton-Wentworth Official Plan, and will be in conformity with the City of Stoney Creek Official Plan upon approval of Official Plan Amendment No. .

(d) That approval be given to a Revision to Draft Approved Plan of Subdivision Application 25T-200808, by Parkside Developments, Owner, as redlined revised, to incorporate into the draft plan of subdivision known as “Penny Lane Estates”, lands located at 43 and 47 Mud Street West (Stoney Creek), as shown on Appendix “D” to Report PED13013, subject to the following conditions:

(i) That this approval apply to “Penny Lane Estates”, 25T-200808(R), prepared by IBI Group, and certified by S.D. McLaren, O.L.S., dated December 19, 2011, as redlined revised, showing 13 lots for street townhouses (Lots 267-272 and 274-280), 2 blocks for future development (Blocks 266 and 273), and showing lands to be used for “Street F”, attached as Appendix “F” to Report PED13013, subject to the owner entering into a Standard Form Subdivision Agreement, as approved by City Council, and with the Special Conditions attached as Appendix “G” to Report PED13013;

(ii) Acknowledgement that there will be no City share for any municipal works associated with this development;

(iii) That payment of Cash-in-Lieu of Parkland will be required, pursuant to Section 42 of the Planning Act, prior to the issuance of each Building Permit. The calculation for the Cash-in-Lieu payment shall be based on the value of the land on the day prior to the issuance of the first Building Permit for each said Lot or Block. A parkland dedication, at a ratio of 0.6 ha per 300 dwelling units, will be required.

All in accordance with the Financial Policies for Development and the City’s Parkland Dedication By-law, as approved by Council.
(e) That upon finalization of the implementing By-law, the subject lands be re-designated from “Low Density Residential” to “Medium Density Residential” in the Felker Neighbourhood Plan;

(f) That any warning clauses identified in Subdivision Agreements and in all offers of Purchase and Sale Agreements relating to condition “56” in Appendix G of Report PED13013, not be released from Title Subdivision Agreements.

3. Application for an Amendment to Hamilton Zoning By-law No. 6593 for the Property Located at 726 Upper Gage Avenue (Hamilton) (PED13019) (Ward 6) (Item 6.2)

(a) That approval be given to Zoning Application ZAC-12-037, by St. Daniel’s Drugmart, Owner, for a change in zoning to Hamilton Zoning By-law No. 6593 from the “C” (Urban Protected Residential, Etc.) District to the “G/S-1662” (Neighbourhood Shopping Centre, Etc.) District, with a Special Exception, in order to permit the conversion of the existing, former Canada Post building to a medical centre and pharmacy, for the lands located at 726 Upper Gage Avenue, as shown on Appendix “A” to Report PED13019, on the following basis:

(i) That the draft By-law, attached as Appendix “B” to Report PED13019, which has been prepared in a form satisfactory to the City Solicitor, be enacted by City Council;

(ii) That the change in zoning conforms to the Hamilton-Wentworth Official Plan and the City of Hamilton Official Plan.

(b) That Urban Hamilton Official Plan Amendment No. 2013-0003-PED13019, to amend Map 2 of Volume 3 (Urban Site-Specific Key Map) to establish a new Urban Site-Specific Area # UHN-2013-0003-PED13019, and to add the text to permit the conversion of the existing former Canada Post facility to medical offices and a pharmacy, attached as Appendix “C” to Report PED13019, be received and held in abeyance until such time as the relevant sections of the Urban Hamilton Official Plan come into force and effect; and following such final decision, Planning and Economic Development Department staff be directed and authorized to hold a Public Meeting pursuant to the provisions of the Planning Act to consider the proposed Urban Hamilton Official Plan Amendment, for lands located at 726 Upper Gage Avenue (Hamilton);

(c) That at the site plan stage, staff be directed to add language to ensure the preservation of the Barton Corner Stone.

(a) Request to Designate 18-22, 24 and 28 King Street East, Hamilton (no copy) (Item 6.1)

(1) That as per Section 8.(10) of the Building Code Act, the permit holder request in writing that the demolition permit for 18-22 King Street East, Hamilton, ON (Thomas building) be revoked;

(2) That once the permit has been revoked for 18-22 King Street East, that those addresses be placed on the Municipal Register of Property of Cultural Heritage Value or Interest;

(3) That City Council agrees not to designate 18-22, 24 and 28 King Street East, at this time.

(b) Correspondence from Brad MacDonald, Coordinator of the Building & Renovation Program at Mohawk College, respecting support for a proposed new post graduate course titled “Heritage Restoration” (Item 7.6)

That a letter be sent from the Hamilton Municipal Heritage Committee to Mohawk College, Faculty of Skilled Trades and Apprenticeship in support of the development of a course respecting Heritage Restoration.

5. Hamilton Municipal Heritage Committee – Report 12-004 (Item 8.2)

That Hamilton Municipal Heritage Committee – Report 12-004, be received.

6. Hamilton Municipal Heritage Committee Report 12-005 (Item 8.3)

That items 1(i), (v) and (vi) of Hamilton Municipal Heritage Committee Report 12-005, be received.

7. Committee of Adjustment Consent/Land Severance Applications AN/B-12:76-77-78 for the Property Known as Block 102 of Plan 62M-1116 on Fair Street (Ancaster) - Recommended for Denial by the Planning and Economic Development Department but Approved by the Committee of Adjustment (PED13012) (Ward 12) (Item 8.4)

Whereas Landmark Reality Corporation has agreed to settle their OMB appeal of their severance applications for Block 102 of Plan 62M-1116 on Fair Street (Ancaster).
Therefore, Be It Resolved:

That Council for the City of Hamilton agrees to the settlement of the OMB Appeal by Landmark Reality Corporation of the severance applications for Block 102 of Plan 62M-1116 on Fair Street (Ancaster) on the following basis:

(a) That Landmark Reality Corporation has agreed to and will convey the lands identified as “5” on Appendix “G” to Report PED13012 to the City at no cost to the City;

(b) That Landmark Reality Corporation has agreed that the lands identified as Block 14 on Plan 62M-1116 will be conveyed to the City at no cost to the City;

(c) The foregoing two requirements of the settlement will be included as conditions of the approval of the severance by the OMB.

8. Waiving of Fees for a Single Detached Dwelling by the Habitat for Humanity Hamilton Organization, 2 Comet Avenue (Hamilton) (PED13009) (Ward 5) (Item 8.5)

That Council approve the request from Habitat for Humanity Hamilton to waive fees for the development of a single detached dwelling, on the lands located at 2 Comet Avenue (Hamilton), as shown on Appendix “A” to Report PED13009, on the following basis:

(a) That Planning and Economic Development Department fees, in the amount of $1,530.00, be exempted. These fees include a Site Plan Application fee of $1,460.00, and a Driveway Access Permit of $70.00;

(b) That Council deem Habitat for Humanity Hamilton to be a “charitable, non-profit use” under Sub-section 11.(6) of Parkland Dedication By-law 09-124. As such, the development will be exempt from a Cash-in-Lieu of Parkland Dedication of $2,750.00;

(c) That the Municipal Development Charge (DC) Liability of $26,927.00 and the GO Transit DC Liability of $215.00, resulting from the development of 2 Comet Avenue (Hamilton), by Habitat for Humanity Hamilton, be exempted;

(d) That Site Plan Security of $2,000.00 not be exempted, as this security will be refunded when the applicable site works have been completed;
Planning Committee

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(e) That the Driveway Access Installation charge of $713.70 not be exempted, as this charge is to cover the actual contractor fees for installing residential driveway approaches;

(f) That the Building Services fees (Building Permit and Water and Sewer fees), totaling $2,288.60, not be exempted, as waiving fees is inconsistent with the policy of full cost recovery and there is no provision within the Building Code Act that would permit the Chief Building Official to waive fees;

(g) That Education Development Charges of $610.00 not be refunded, as the City has no Authorization to exempt this fee.

9. Business Licensing Fee Review (PD01104(g)) (Item 8.6)

(a) That Report PD01104(g), Business Licensing Fee Review, be received;

(b) That 1-year of the 5-year phase in proposed for Business Licensing Fee increases, be approved.

10. Pier 8 Master Plan (Item 9.1)

(a) That upon receipt of the Setting Sail OMB order for Pier 8 and the completion of servicing studies, Master Plan Options be developed for the pier;

(b) That the scope of work include new street/access configurations, land tenure/subdivision of lands, urban design guidelines/features; all to best accommodate the approved land use scheme;

(c) That part of the Master Planning exercise include a public Design Charrette to solicit public input.

FOR THE INFORMATION OF COUNCIL:

(a) CHANGES TO THE AGENDA (Item 1)

The Agenda for the January 15, 2013 meeting of the Planning Committee was approved.

(b) DECLARATIONS OF INTEREST (Item 2)

Councillor Ferguson declared a conflict of interest for item 8.6, Business Licensing Fee Review (PD01104(g)), as his family is involved with one of the businesses (taxi) whose fees are being reviewed.

Councillor Partridge declared a conflict of interest for item 8.6, Business Licensing Fee Review (PD01104(g)), as her family is involved with one of the businesses (plumbing) whose fees are being reviewed.

(c) APPROVAL OF MINUTES (Item 3)

(i) December 4, 2012

The Minutes of the December 4, 2012 Planning Committee meeting were approved.

(ii) December 11, 2012

The Minutes of the December 11, 2012 Planning Committee meeting were approved.

(d) DELEGATION REQUESTS (Item 4)

(i) Delegation Request from David Almas respecting 11 Springside Dr. (Item 4.1)

The delegation request from David Almas respecting 11 Springside Dr. was approved for a future meeting.

(ii) Delegation Request from Ron and Gayle Sebastian respecting new homes being built in established neighbourhoods (Item 4.2)

The delegation request from Ron and Gayle Sebastian respecting new homes being built in established neighbourhoods was approved for a future meeting.

(iii) Delegation Request from the Ontario Federation of Anglers and Hunters respecting Sunday Gun Hunting in the City of Hamilton (Item 4.3)
The delegation request from the Ontario Federation of Anglers and Hunters respecting Sunday Gun Hunting in the City of Hamilton was approved for the February 19, 2013 Planning Committee meeting.

(iv) Delegation Request from John Ariens respecting Item 8.4 on today’s agenda, report PED13012, Committee of Adjustment Consent/Land Severance Applications AN/B-12:76-77-78 for the Property Known as Block 102 of Plan 62M-1116 on Fair Street (Ancaster) (Item 4.4)

The delegation request from John Ariens respecting Item 8.4 on today’s agenda, report PED13012, Committee of Adjustment Consent/Land Severance Applications AN/B-12:76-77-78 for the Property Known as Block 102 of Plan 62M-1116 on Fair Street (Ancaster) was approved.

(e) PUBLIC HEARINGS AND DELEGATIONS (Item 6)

(i) Applications for an Official Plan Amendment, Zoning By-law Amendment, and for Approval of a Revision to a Draft Approved Plan of Subdivision (25T-200808), “Penny Lane Estates”, for Lands Located at 43 and 47 Mud Street West (now 93 and 99 Penny Lane) (Stoney Creek) (PED13013) (Ward 9) (Item 6.1)

In accordance with the provision of the Planning Act, Chair J. Farr advised those in attendance that if a person or public body does not make oral submissions at a public meeting or make written submissions to the Council of the City of Hamilton before Council approves the official plan, zoning by-law amendment, and revision to a draft approved plan of subdivision, the person or public body is not entitled to appeal the decision of the Council of the City of Hamilton to the Ontario Municipal Board, and the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.

No public speakers came forward.

The public meeting respecting, Report PED13013, Applications for an Official Plan Amendment, Zoning By-law Amendment, and for Approval of a Revision to a Draft Approved Plan of Subdivision (25T-200808), “Penny Lane Estates”, for Lands Located at 43 and 47 Mud Street West (now 93 and 99 Penny Lane) (Stoney Creek), was closed.

The staff presentation respecting, Report PED13013, Applications for an Official Plan Amendment, Zoning By-law Amendment, and for Approval of a Revision to a Draft Approved Plan of Subdivision (25T-200808), “Penny Lane Estates”, for Lands Located at 43 and 47 Mud Street West (now 93 and 99 Penny Lane) (Stoney Creek), was waived.
The recommendations contained in Report PED13013, Applications for an Official Plan Amendment, Zoning By-law Amendment, and for Approval of a Revision to a Draft Approved Plan of Subdivision (25T-200808), “Penny Lane Estates”, for Lands Located at 43 and 47 Mud Street West (now 93 and 99 Penny Lane) (Stoney Creek), were amended by adding a new subsection (f), as follows:

(f) That any warning clauses identified in Subdivision Agreements and in all offers of Purchase and Sale Agreements relating to condition “56” in Appendix G of Report PED13013, not be released from Title Subdivision Agreements.

For disposition on this Item, refer to item 2.

(ii) Application for an Amendment to Hamilton Zoning By-law No. 6593 for the Property Located at 726 Upper Gage Avenue (Hamilton) (PED13019) (Ward 6) (Item 6.2)

In accordance with the provision of the Planning Act, Chair J. Farr advised those in attendance that if a person or public body does not make oral submissions at a public meeting or make written submissions to the Council of the City of Hamilton before Council approves the zoning by-law amendment, the person or public body is not entitled to appeal the decision of the Council of the City of Hamilton to the Ontario Municipal Board, and the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.

No public speakers came forward.

The public meeting respecting, Report PED13019, Application for an Amendment to Hamilton Zoning By-law No. 6593 for the Property Located at 726 Upper Gage Avenue (Hamilton), was closed.

Greg Macdonald, Senior Planner, provided an overview of the report with the aid of a PowerPoint presentation. A copy of the presentation has been included in the public record.

The staff presentation respecting Report PED13019, Application for an Amendment to Hamilton Zoning By-law No. 6593 for the Property Located at 726 Upper Gage Avenue (Hamilton), was received.

Maher A-Fares, owner, spoke to the retaining wall and assured that the retaining wall will be replaced.
The recommendations contained in Report PED13019, Application for an Amendment to Hamilton Zoning By-law No. 6593 for the Property Located at 726 Upper Gage Avenue (Hamilton), was amended by adding a new sub-section (c), as follows:

(c) That, at the site plan stage, staff be directed to add language to ensure the preservation of the Barton Corner Stone.

For disposition on this Item, refer to item 3.

(f) DISCUSSION ITEMS (Item 8)

(i) Hamilton Municipal Heritage Committee – Report 12-006 (Item 8.1)

Hamilton Municipal Heritage Committee Report 12-006, Item 1, was amended by deleting the recommendation and replacing it with the following recommendations:

(a) That as per Section 8.(10) of the Building Code Act, the permit holder request in writing that the demolition permit for 18-22 King Street East, Hamilton, ON (Thomas building) be revoked;

(b) That once the permit has been revoked for 18-22 King Street East, that those addresses be placed on the Municipal Register of Property of Cultural Heritage Value or Interest;

(c) That City Council agrees not to designate 18-22, 24 and 28 King Street East, at this time.

Hamilton Municipal Heritage Committee Report 12-006, Item 2, was referred to staff for a report on the Hamilton Municipal Heritage Committee recommendations.

The motion CARRIED on the following vote:

Yeas: C. Collins, B. Clark, L. Ferguson, J. Partridge, M Pearson
Total: 5
Nays: J. Farr
Total: 1
Absent: R. Pasuta, B. Johnson, T. Whitehead
Total: 3

For disposition on this Item, refer to item 4.
(ii) Hamilton Municipal Heritage Committee Report 12-005 (Item 8.3)

Staff were directed to report back on 1(ii), 1(iii) and 1(iv) of Hamilton Municipal Heritage Committee Report 12-005.

For disposition on this Item, refer to item 6.

(iii) Committee of Adjustment Consent/Land Severance Applications AN/B-12:76-77-78 for the Property Known as Block 102 of Plan 62M-1116 on Fair Street (Ancaster) - Recommended for Denial by the Planning and Economic Development Department but Approved by the Committee of Adjustment (PED13012) (Ward 12) (Item 8.4)

Kate Mihaljevic, Planner, provided an overview of the report with the aid of a PowerPoint presentation. A copy of the presentation has been included in the public record.

The staff presentation respecting Report PED13012, Committee of Adjustment Consent/Land Severance Applications AN/B-12:76-77-78 for the Property Known as Block 102 of Plan 62M-1116 on Fair Street (Ancaster) - Recommended for Denial by the Planning and Economic Development Department but Approved by the Committee of Adjustment, was received.

John Ariens, consultant, on behalf of Landmark Homes, provided and overview of the applicants concerns with the aid of a PowerPoint presentation. A copy of the presentation has been included in the public record. Mr. Ariens also expressed that the small block of land in contention will be given to the city or to the property owner.

The consultant’s presentation respecting Report PED13012, Committee of Adjustment Consent/Land Severance Applications AN/B-12:76-77-78 for the Property Known as Block 102 of Plan 62M-1116 on Fair Street (Ancaster) - Recommended for Denial by the Planning and Economic Development Department but Approved by the Committee of Adjustment, was received.

The recommendations contained in Report PED13012, Committee of Adjustment Consent/Land Severance Applications AN/B-12:76-77-78 for the Property Known as Block 102 of Plan 62M-1116 on Fair Street (Ancaster) - Recommended for Denial by the Planning and Economic Development Department but Approved by the Committee of Adjustment, were deleted and replaced with the following recommendations:
“Whereas Landmark Reality Corporation has agreed to settle their OMB appeal of their severance applications for Block 102 of Plan 62M-1116 on Fair Street (Ancaster).

Therefore, Be It Resolved:

That Council for the City of Hamilton agrees to the settlement of the OMB Appeal by Landmark Reality Corporation of the severance applications for Block 102 of Plan 62M-1116 on Fair Street (Ancaster) on the following basis:

(a) That Landmark Reality Corporation has agreed to and will convey the lands identified as “5” on Appendix “G” to Report PED13012 to the City at no cost to the City;

(b) That Landmark Reality Corporation has agreed that the lands identified as Block 14 on Plan 62M-1116 will be conveyed to the City at no cost to the City;

(c) The foregoing two requirements of the settlement will be included as conditions of the approval of the severance by the OMB.”

For disposition on this Item, refer to item 7.

(iv) Waiving of Fees for a Single Detached Dwelling by the Habitat for Humanity Hamilton Organization, 2 Comet Avenue (Hamilton) (PED13009) (Ward 5) (Item 8.5)

Bob McConkey, CEO, Habitat for Humanity Hamilton, provided an overview of their family selection process with the aid of a PowerPoint presentation. A copy of the presentation has been included in the public record.

The presentation from Habitat for Humanity Hamilton, was received.

For disposition on this Item, refer to item 8.
(v) **Business Licensing Fee Review (PD01104(g)) (Item 8.6)**

Tim McCabe, General Manager, Planning and Economic Development, and Marty Hazell, Senior Director, Parking and By-law Services, provided a brief overview of the concerns related to Report PD01104(g), Business Licensing Fee Review.

Staff were directed to review legislative authority of municipalities to assign penalties (fines) regarding business licensing compliance and show cause hearings.

(a) That 1-year of the 5-year phase in proposed for Business Licensing Fee increases, be approved;

(b) That staff report back to the Planning Committee, in detail, on the justification for the License Fee increases.

The motion CARRIED on the following vote:

Yeas: J. Farr, C. Collins, M. Pearson, R. Pasuta, B. Clark
Total: 5

Nays: Partridge, Ferguson
Total: 2

Absent: B. Johnson, T. Whitehead
Total: 2

Abstained: L. Ferguson (taxi), J. Partridge (plumbing)
Total: 2

For disposition on this Item, refer to item 9.

(g) **MOTIONS (Item 9)**

(i) **Parking on One-Way Streets (Item 9.2)**

That staff report back on amending the Parking Bylaw to prohibit vehicles parking the wrong way only on one-way streets and roadways with painted centre lines.
(h) NOTICES OF MOTION (Item 10)

Councillor Collins introduced the following Notice of Motion:

(i) Parking on One-Way Streets (Item 10.1)

That staff report back on amending the Parking Bylaw to prohibit vehicles parking the wrong way only on one-way streets and roadways with painted centre lines.

The rules were waived in order to allow the Notice of Motion respecting Parking on One-Way Streets to be heard as a Motion.

Councillor Ferguson introduced the following Notice of Motion:

(ii) 1920 Fiddler’s Green Road (Item 10.2)

(a) That $7,600 plus HST be granted to the owners of 1920 Fiddlers Green Road to replace a driveway culvert and raise the driveway to address site flooding issues that are believed to be a result of site alterations that took place on the adjacent property in September 2006;

(b) That the owners of 1920 Fiddler’s Green Road be responsible for obtaining any permits and approvals necessary to perform the work;

(c) That staff be directed to investigate funding this grant out of the Capital Levy Reserve, Account #108020;

(d) As a condition of receiving the funds provided by this grant, that the owners of 1920 Fiddlers Green Road be required to execute a full and final release in favour of the City, in a form satisfactory to the Acting City Solicitor.

Councillor Clark introduced the following Notice of Motion:

(iii) Reoccurring Flooding in New Subdivisions

That staff be directed to work with Councillors in Wards 8, 9 and 11 to select subject properties with new subdivisions that have reoccurring flooding both overland and by pipe (sewer and storm water) for subsequent peer review on storm water management, drainage, sewers and possible aquifer impacts.
(i) GENERAL INFORMATION AND OTHER BUSINESS (Item 11)

(i) Outstanding Business List Amendments (Item 11.1)

The following items were removed from the Outstanding Business List:

(a) Item Q: Hamilton Municipal Heritage Committee – Report 12-004

(b) Item S: Hamilton Municipal Heritage Committee Report 12-005

(c) Item J: Application for an Amendment to Hamilton Zoning By-law No. 05-200 for the Property Located at 586 Beach Road

(d) Item M: 3-35 Greenleaf Lane (Formerly 306 Woodworth Drive) (Ancaster)

That the following items due dates be revised in the Outstanding Business List:

(a) Item P: Enforcing Blocked Swales
   Current Due Date: May 14, 2013
   Proposed Due Date: March 19, 2013

(ii) News from the General Manager (Item 11.2)

The General Manager provided updates of current events and initiatives within the department.

(j) ADJOURNMENT

There being no further business, the Planning Committee adjourned at 2:30 p.m.

Respectfully submitted,

Councillor J. Farr
Chair, Planning Committee

Vanessa Robicheau
Legislative Coordinator
Office of the City Clerk

THE PUBLIC WORKS COMMITTEE PRESENTS REPORT 13-001 AND RESPECTFULLY RECOMMENDS:


2. Smart Commute Hamilton Annual Report 2011/2012 (PW10062(a)) (City Wide) (Item 5.3 and 7.2)

That Report PW10062(a) respecting Smart Commute Hamilton Annual Report 2011/2012, be received.

3. Transit Fleet – Business Case Analysis for Transit Fuel and 2013 Budget Mitigation (PW12017(a)) (City Wide) (Item 8.2 and 7.3)

(a) That staff be directed to undertake a Request for Information (RFI) process to determine the viability of replacing the CNG fuelling station at the Mountain Transit Centre (MTC) to support a dual fuel policy, as follows:
(i) The RFI process shall investigate replacing the CNG station with the City as the owner/operator or having a vendor constructing, owning and maintaining the CNG station under a contract with the City;

(ii) Staff be authorized to retain appropriate consulting services to manage the RFI process at an estimated cost not to exceed $50,000 with funds to be provided from Transit Capital reserve ID #108025; the Director of Transportation be authorized to retain suitable consulting services to manage the RFI process through single source procurement Policy #11;

(iii) That the RFI include an investigation of providing a public use of the CNG fueling station along with the private usage by the City.

(b) That staff report back to Committee on the results of the RFI process prior to any future conventional transit fleet purchase;

(c) That the following 2013 budget mitigation initiatives be approved and referred to the 2013 budget deliberations:

(i) Cancel year three (2013) of the five year contribution of $450,000 to the 110030 Transit Fleet Replacement Reserve;

(ii) Cancel the planned 2013 conventional transit (HSR) capital fleet purchase in the amount of $9.1 million.

4. Petition Request to City of Hamilton and Maple Leaf Foods Requesting a Cul-de-Sac North of 580 Glover Road (PW12021(a)) (Item 8.1)

That Report 12021(a) respecting Petition Request to City of Hamilton and Maple Leaf Foods Requesting a Cul-de-Sac North of 580 Glover Road, be received.


6. Appointment of a Drainage Superintendent for the City of Hamilton Pursuant to the Drainage Act R.S.O 1990 (TOE02091(a)) (City Wide) (Item 8.4)

That a By-law appointing Wayne Song as the Drainage Superintendent for the City of Hamilton, in the form outlined in Appendix A to Report TOE02091a, be approved.
7. **Staff Correspondence dated January 10, 2013 respecting, Winter Control Program Response – December 26 & 27, 2012 Storm Event – Information Update (Added Item 8.5)**

That the staff correspondence dated January 10, 2013, respecting Winter Control Program Response – December 26 & 27, 2012 Storm Event, attached hereto as Appendix A, be received.

8. **Theatre Ancaster Storage Agreement - 1104 Fiddlers Green Road Public Works Depot (Item 9.2)**

   (a) That staff be directed to negotiate a lease agreement with the Theatre Ancaster for the use of one bay of the Public Works Depot at 1104 Fiddlers Green Road;

   (b) That Theatre Ancaster be charged the annual fee of $1.00 for the use of the bay.

**FOR THE INFORMATION OF COUNCIL:**

(a) **CEREMONIAL ACTIVITIES (Item A)**

   (i) **Cheque Presentation by Bruce de Lottinville towards the de Lottinville Neighbourhood Park (Item A)**

   Chair Ferguson welcomed Bruce de Lottinville and family. Ward Councillor Powers introduced Mr. de Lottinville his wife Lillian, sons Brian and Carl and daughter-in-laws Christina and Linda. Councillor Powers provided an overview of the important role the de Lottinville Park has played in Dundas and the continued importance it will continue to play thanks in part to the generous donation of the de Lottinville family.

   (ii) **Ontario Power Authority Community Conservation Award (CCA) (Item B)**

   Chair Ferguson announced that the City of Hamilton recently received the Community Conservation Award from the Ontario Power Authority. The award was presented at the Association of Municipalities of Ontario (AMO) conference. The award highlights efforts in conservation leadership, innovation and market transformation, corporate and community engagement, and conservation savings.

   Councillor Powers, as the current President of AMO, presented the award to Geoff Lupton and Tom Chessman who accepted the award on behalf of staff.
(b) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised of the following changes to the agenda:

(i) That Item 5.3 respecting the Smart Commute Hamilton Annual Report be moved to the presentation section and numbered 7.2.

(ii) That Item 8.2 respecting Transit Fleet – Business Case Analysis for Transit Fuel and 2013 Budget Mitigation be moved to the presentation section and numbered 7.3.

(iii) That staff correspondence sent January 10, 2013 respecting Winter Control Program Response December 26 & 27, 2012, be added to the discussion section of the agenda as item 8.5

(iv) Added Notice of Motion respecting Two-way Conversion Victoria Avenue North (Item 10.1)

(v) That Added Item 8.5 respecting staff correspondence sent January 10, 2013 respecting Winter Control Program Response December 26 & 27, 2012 be moved up in the agenda to be heard after the Consent Section.

The January 16, 2012 Public Works Committee Agenda was approved, as amended.

c) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

d) MINUTES (Item 3)

(i) December 3, 2012 (Item 3.1)

The Minutes of the December 3, 2012 Public Works Committee meeting were approved as presented.

e) DELEGATION REQUESTS (Item 4)

(i) Delegation Request by Alex Sears respecting improvements and changes to the City of Hamilton (Item 4.1)

The Delegation Request by Alex Sears respecting improvements and changes to the City of Hamilton, was approved.
(ii) Delegation Request by Sonny Ross respecting horticultural practices and waste in the City of Hamilton (Item 4.2)

The Delegation Request by Sonny Ross respecting horticultural practices and waste in the City of Hamilton, was approved.

(f) CONSENT ITEMS (Item 5)

(i) Minutes of Various Sub-Committee (FOR INFORMATION PURPOSES ONLY) (Item 5.1)

The following Advisory and Sub-committee Minutes were received for information:

Clean City Liaison Committee
(a) October 16, 2012
(b) November 20, 2012

(ii) Lake Erie Source Water Protection Committee (Item 5.2)

The following Advisory Minutes of the Lake Erie Source Water Protection Committee were received for information:

(a) April 26, 2012
(b) June 7, 2012
(c) July 5, 2012
(d) August 16, 2012
(e) October 4, 2012

(g) PRESENTATIONS (Item 7)


Gerry Davis, General Manager, Public Works addressed the Committee with the aid of a Powerpoint presentation. A copy of the presentation has been included in the official record.

The presentation respecting the Public Works 2013 Business Plan, was received.

For disposition on this matter refer to item 1.
(ii) **Smart Commute Hamilton Annual Report 2011/2012 (PW10062(a)) (City Wide) (Item 5.3 & 7.2)**

Peter Topalovic, Project Manager, Transportation Demand Management, addressed the Committee with the aid of a Powerpoint presentation. A copy of the presentation has been included in the official record.

The presentation respecting Smart Commute Hamilton Annual Report 2011/2012, was received.

For disposition on this matter refer to item 2.

Vice-Chair Whitehead recessed the Committee at 1:10 p.m. for a ten minute break.

(iii) **Transit Fleet – Business Case Analysis for Transit Fuel and 2013 Budget Mitigation (PW12017(a)) (City Wide) (Item 8.2 and 7.3)**

Mark Selkirk, Vehicle Maintenance Supervisor addressed the Committee with the aid of a Powerpoint presentation. A copy of the presentation has been included in the official record.

The presentation respecting Transit Fleet – Business Case Analysis for Transit Fuel and 2013 Budget Mitigation, was received.

The Motion was amended through the addition of a sub-section (a)(iii) to read as follows:

(a)(iii) That the RFI include an investigation of providing a public use of the CNG fueling station along with the private usage by the City.

For disposition on this matter refer to item 3.

(h) **MOTIONS (Item 9)**

(i) **Red Hill Parkway Improvements (Item 9.1)**

On a Motion staff were directed to investigate upgrading the lighting on the Red Hill Parkway in the vicinity of the Mud/Rose Church Rd interchanges; and
Staff were directed to investigate better reflective signage and lane markings or other initiatives to assist motorists in the same area; and

That a full costing of all options and alternatives be presented to committee for their consideration.

(ii) Two-way Conversion Victoria Avenue North (Added Item 10.1 & 9.3)

On a Motion staff were directed to prepare a feasibility study of a two way conversion for Victoria Avenue North, between Barton Street East and Burlington Street East and to report back to Public Works Committee as soon as possible.

(i) NOTICES OF MOTION (Item 10)

Councillor Merulla Introduced the Following Notice of Motion:

(i) Two-way Conversion Victoria Avenue North (Added Item 10.1)

That staff be directed to prepare a feasibility study of a two way conversion for Victoria Avenue North, between Barton Street East and Burlington Street East and report back to Public Works Committee as soon as possible.

The rules of order were waived to allow for the introduction of Motion respecting the Two-way Conversion Victoria Avenue North.

For disposition on this matter refer to Item (h)(ii).

(j) PRIVATE & CONFIDENTIAL

(i) Staff Correspondence dated January 10, 2013 respecting, Winter Control Program Response – December 26 & 27, 2012 Storm Event – Information Update (Added Item 8.5 & 12.1)

The Committee moved into Closed Session at 2:11 p.m. pursuant to Section 8.1(f) of the City’s Procedural By-law and the Municipal Act as the subject matter dealt with advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

For disposition on this matter refer to Item 7.
(k) **ADJOURNMENT (Item 13)**

That, there being no further business, the Public Works Committee adjourned at 2:20 p.m.

Respectfully submitted,

Councillor L. Ferguson, Chair
Public Works Committee

Andy Grozelle
Legislative Coordinator
Office of the City Clerk
TO: Mayor and Members  
City Council

WARD(S) AFFECTED: CITY WIDE

DATE: January 10, 2013

SUBJECT:
Winter Control Program Response - December 26 & 27, 2012 Storm Event (City Wide) – (OPS1301).

SUBMITTED BY:  
Bryan Shynal, B.Sc.; B.L.A., Director  
Operations Division  
Public Works Department

SIGNATURE:  
[Signature]

This update summarizes the results of a review of the Winter Control Program (WCP) response to the weather event of December 26 & 27, 2012 and identifies service delivery issues and remedial actions to ensure effective future program performance. The review, undertaken by staff, involved the analysis of weather data, program operations records, customer service requests and feedback received from other internal stakeholders and the Councillors Office.

The winter storm yielded snow accumulation depths ranging from 15 to 20 centimetres by its cessation at approximately 3:00 a.m. on December 27, 2012. Both in-house and contracted WCP resources were deployed by 12:30 a.m. on December 27th to address priority Class 1 & 2 roadways across the city and with minor exceptions achieved program service level objectives. Class 1 and 2 roadways include priority areas such as the LINC, Red Hill Valley Parkway, arterial roads, escarpment crossings, and collector roads. This is in accordance with the program’s tiered response delivery model which ensures that main routes and escarpment crossings are accessible for users including transit, and emergency responders. WCP issues were experienced in the second stage of the storm ploughing response relative to the Class 3 (residential) component of the roadway network specifically involving:

- **Missed Residential Neighbourhoods**
  - Residential ploughing routes (approximately 5) not receiving service within 24 hours following the maximum snow accumulation depth trigger of 10 cm.

- **Missed Residential Streets**
  - Individual Residential streets not receiving ploughing service within 24 hours following the maximum snow accumulation depth trigger of 10 cm.
Snow Storage
  o Roadway ploughing windrow storage on sidewalks.
  o Roadway ploughing storage at intersections and terminuses.

Courts & Cul de Sacs
  o Untimely response and ineffective clearing of snow and temporary storage pending the activation of the next stage of storm response.

Customer Service Request Processing
  o Increased volumes and untimely distribution of service requests from the Maintenance Management System (Hansen CRM) for investigation and response by program supervisors off peak hours.

Program management staff has assessed each performance issue to identify root causes and have identified 18 corrective actions key of which are the following:

• Pursue termination of a contract (without compensation) with a "non-responsive" WCP contractor assigned to various Class 3 ploughing routes through a recent award, and engagement of an alternative qualified vendor.
• Implementation of the Vendor Performance Management process with certain contracted service providers on matters of quality of work and timeliness of response in relation to various Class 3 ploughing routes and specific streets including appropriate ploughing techniques to ensure optimal traffic safety and appropriate snow storage.
• Directive to Roads District program management staff to ensure the timely activation of sufficient contracted equipment to achieve service level standards for Courts and Cul de Sacs within Class 3 residential roadways, i.e. timeliness and quality of work.
• Directive to Roads District program management staff to review program workmanship quality standards with "in house" and "contracted" equipment operators to ensure that performance standards are understood and that operator knowledge and skill levels meet requirements for effective performance of works.
• Management review of WCP contracted equipment complement to ensure optimal effectiveness to service the roadway system.
• Management review of WCP District protocols for monitoring, tracking and quality assurance management of activity performance to ensure effective oversight and accountability for the program response.
• Establishment of a dedicated project manager position to coordinate, supervise, and optimize contracted services and manage bulk material inventories.
• Establish a protocol for ensuring sufficient operations administrative staffing levels during and post storm events to ensure effective flow of customer service requests to program supervisors for timely response.
The implementation of corrective actions from this review in conjunction with other continuous improvement initiatives will provide immediate and sustained improvement to the performance of the WCP going forward as we manage through on-going program challenges such as:

- High rate of staff change over due to normal attrition and retirement;
- Equipment access issues related to narrow street widths with on street parking;
- High degree of turnover in external service providers through contract renewals;
- Climate changes which affect the nature and frequency of our weather events, challenging program response and resource readiness;
- By-law Compliance respecting sidewalk winter maintenance and snow storage;
- Hours of Work Regulations; and
- Public Expectations / Service Level Gap:
  - Tiered response and staged response.
  - Customer service request processing.

A staff "recommendation report" respecting the provision of WCP service enhancements through the redeployment of in-house resources following the completion of minimum maintenance standards (MMS) storm response services will be submitted to a future Public Works Committee agenda for consideration.

The Operations Division will provide future "Information Updates" on the performance of the WCP throughout the remainder of this winter season.

Copy to:

Chris Murray, City Manager
Gerry Davis, General Manager, Public Works
Rose Caterini, City Clerk
Mary Gallagher, Manager, Legislative Services/Deputy Clerk
Kelly Anderson, Public Affairs Coordinator, Public Works
Andy Grozelle, Legislative Assistant, City Clerks
Darrell Smith, Manager, Roads & Maintenance
THE AUDIT, FINANCE & ADMINISTRATION COMMITTEE PRESENTS REPORT 13-001
AND RESPECTFULLY RECOMMENDS:

1. Treasurer’s Apportionment of Land Taxes (FCS13001) (Wards 8 and 13) (Item 5.1)
   
   (a)  That the 2011 land taxes in the amount of $43,866.71 for 531 Rymal Rd. W., Hamilton (Roll #2518 081 101 08210 0000 and Roll #2518 081 101 08591 0000) be apportioned and split amongst the forty-eight newly created parcels as set out in Appendix “A” to Report 13-001; and,

   (b)  That the 2012 land taxes in the amount of $4,511.13 for 316 MacNab St., Dundas (Roll #2518 260 140 33400 0000) be apportioned and split amongst the two newly created parcels as set out in Appendix “A” to Report 13-001.

2. Appointment of Treasurer and Deputy Treasurers (FCS13006) (City Wide) (Item 5.2)

   (a)  That the By-Law, to provide for the appointment of the Treasurer and Deputy Treasurers, attached as Appendix “A” to Report FCS13006, be passed;

   (b)  That By-Law 09-078, to appoint a Treasurer, be repealed; and,
(c) That By-Law 11-139, to provide for the appointment of Deputy Treasurers, be repealed.

3. Follow Up of Audit Report 2011-05 – Ontario Works - Overpayments to Active Clients (AUD13002) (City Wide) (Item 5.3)

That Report AUD13002, respecting the follow up of Audit Report 2011-05, Ontario Works – Overpayments to Active Clients, be received.

4. Follow Up of Audit Report 2011-03 - Sole and Single Source Procurement (AUD13003) (City Wide) (Item 5.4)

That Report AUD13003, respecting the follow up of Audit Report 2011-03, Sole and Single Source Procurement, be received.

5. Follow Up of Audit Report 2010-11 - Citizen Service Centre - Funds Handling (AUD13004) (City Wide) (Item 5.5)

That Report AUD13004, respecting the follow up of Audit Report 2010-11, Citizen Service Centre – Funds Handling, be received.

6. 2013 Temporary Borrowing and Interim Tax Levy By-laws (FCS13003) (City Wide) (Item 5.6)

(a) That Appendix “A”, attached to Report FCS13003, a By-law to Authorize the Temporary Borrowing of Monies to Meet Current Expenditures Pending Receipt of Current Revenues for 2013, be passed; and,

(b) That Appendix “B”, attached to Report FCS13003, a By-law to authorize an Interim Tax Levy for 2013, be passed.

7. 2013 Business Plan – City Manager’s Office (CM12017) (City Wide) (Item 7.1)

That the 2013 Business Plan for the City Manager’s Office be approved, as amended.
8. **2013 Business Plan – Finance & Corporate Services (CM12017) (City Wide) (Item 7.2)**

(a) That staff be directed to develop a method of incorporating the *Accessibility for Ontarians with Disabilities Act (AODA)* requirements into reports and policies being provided to City Committees, and report to the Governance Review Sub-Committee.

(b) That the 2013 Business Plan for the Corporate Services Department be approved, as amended.

9. **Treasurer’s Write-Off of Taxes under Section 354 of the *Municipal Act, 2001* (FCS13004) (Ward 4) (Item 8.3)**

That staff be authorized to write-off taxes up to $203,709 for four properties at 1154 and 1162 Barton Street East and 50 and 52 Fraser Avenue, known as the Olympia Banquet Centre.

10. **Annual Follow Up of Outstanding Audit Recommendations (AUD13007) (City Wide) (Item 8.4)**

That Report AUD13007, respecting the Annual Follow up of Outstanding Audit Recommendations, be received.

11. **2013 Internal Audit Work Plan (AUD13001) (City Wide) (Item 8.5)**

That Appendix "B" attached to Report 13-001, respecting the 2013 Internal Audit Work Plan, be approved.

12. **Audit Report 2012-06 - Snow Clearing / Salt & Sand Contracts (AUD13005) (City Wide) (Item 8.6)**

(a) That the Management Action Plans, attached as Appendix “C” to Report 13-001 be approved; and,

(b) That the General Manager of Public Works be directed to instruct the appropriate staff to have the Management Action Plans (attached as Appendix “C” to Report 13-001) implemented.
13. Audit Report 2012-10 - Public Health Services (PHS) - Tobacco Control Program (AUD13006) (City Wide) (Item 8.7)

(a) That the Management Action Plans, attached as Appendix “D” to Report 13-001, be approved; and,

(b) That the Medical Officer of Health be directed to instruct the appropriate staff to have the Management Action Plans (attached as Appendix “D” to Report 13-001) implemented.

FOR THE INFORMATION OF COUNCIL:

(a) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised of the following change to the agenda:

(i) Added as Item 4.1 – a delegation request, submitted by John Gray, of Municipal Solutions, respecting Item 8.2 – Report (FCS12083/HUR12015), Proposed Fair Wage Policy and Fair Wage Schedule

The agenda for the January 17, 2013 Audit, Finance & Administration Committee meeting was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)

(i) December 10, 2012 (Item 3.1)

The Minutes of the December 10, 2012 meeting of the Audit, Finance and Administration Committee were approved, as presented.
(d) DELEGATION REQUESTS (Item 4)

(i) John Gray, of Municipal Solutions, respecting Item 8.2 – Report (FCS12083/HUR12015), Proposed Fair Wage Policy and Fair Wage Schedule (Item 4.1)

The delegation request from John Gray, of Municipal Solutions, respecting Item 8.2 – Report (FCS12083/HUR12015), Proposed Fair Wage Policy and Fair Wage Schedule, was approved.

(e) DELEGATIONS (Item 6)

(i) Sunil Angrish (previously Matthew Sweet), respecting Green Venture’s Community Partnership Program Grant Application for Open Streets Hamilton (Item 6.1)

The delegation from Sunil Angrish (previously Matthew Sweet), respecting Green Venture’s Community Partnership Program Grant Application for Open Streets Hamilton remained tabled to the February 11, 2013 meeting.

(ii) Pete Wobschall, Director, Green Venture, respecting Green Venture's Community Partnership Program Grant Application for Open Streets Hamilton (Item 6.2)

The delegation from Pete Wobschall, respecting Green Venture's Community Partnership Program Grant Application for Open Streets Hamilton remained tabled to the February 11, 2013 meeting.

(iii) Gord O'Coin, of the Christian Labour Association of Canada (CLAC), respecting Report (FCS12083/HUR12015), Proposed Fair Wage Policy and Fair Wage Schedule (Item 6.3)

The delegation from Gord O'Coin, of the Christian Labour Association of Canada (CLAC), respecting Report (FCS12083/HUR12015), Proposed Fair Wage Policy and Fair Wage Schedule, was tabled to the March 25, 2013 Audit, Finance & Administration Committee meeting.

(iv) Joe Beattie, of the Hamilton-Brantford, Ontario Building and Construction Trades Council, respecting Report (FCS12083/HUR12015), Proposed Fair Wage Policy and Fair Wage Schedule (Item 6.4)
The delegation from Joe Beattie, of the Hamilton-Brantford, Ontario Building and Construction Trades Council, respecting Report (FCS12083/HUR12015), Proposed Fair Wage Policy and Fair Wage Schedule, was tabled to the March 25, 2013 Audit, Finance & Administration Committee meeting.

(f) STAFF PRESENTATIONS (Item 7)

(i) 2013 Business Plan – City Manager’s Office (CM12017) (City Wide) (Item 7.1)

Chris Murray, City Manager, addressed Committee and provided a PowerPoint presentation, respecting the 2013 Business Plan for the City Manager’s Office. Mr. Murray’s presentation included, but was not limited to, the following:

- The 2012 Accomplishments:

  (i) Audit Services Division

  o Approval of and budget for the Value for Money Audit Program (including two additional staff).
  o Completion of the 2012 Internal Audit Work Plan.

  (ii) Legal Services Division

  o Rural Official Plan in effect. Outstanding appeals tied to other development initiatives and projects.
  o HECFI Request for Proposal process and award completed.
  o In 2012, resolved claims against the City totaling $124 million for $4.7 million.

  (iii) City Manager’s Office

  o Neighbourhood Development Strategy.
  o Approval of the 2012 – 2015 Strategic Plan.
  o Development of first ever Corporate based Departmental Business Plans for 2013.
  o Approval of revised Media Plan.
  o Vision 2020 Sustainability Indicators Report.
o Increased communication with supervisory staff and union leadership.

o First ever Expanded Extended Management Team meeting (550+ staff).

o Facilitated Randle Reef community funding solution.

o Facilitated early return of Piers 7 & 8 process (MOU slated for 2013).

o Facilitated HECFI review and RFP process.

(iv) Human Resources Division

o Completion of Workforce Profile, including projected retirements.

o Employee Attendance Management Action Plan launched.

o Succession Planning Risk Assessment completed for Senior Management positions.

o Leadership Pathway, Learning and Development Framework and Tuition Reimbursement policy developed to support a culture of continuous learning and succession development.

o Performance management system revised and core competencies established for all positions; system to be piloted in 2013 and evaluated before Corporate wide roll-out.

o Eight (8) collective agreements finalized.

o Casual/part time and in-scope arbitrations settled with savings of approximately $4.5 million.

o Labour relations/legal review of Pan Am contract with ProjectCo and Infrastructure Ontario plus negotiation with Carpenters Union to enable general contractor construction of stadium.

o Developed six (6) policies arising from Recruitment and Selection Audit.

o Other policies developed - Telecommuting, Influenza Immunization, Organization Restructuring, Vacation Entitlement, and Inclement Weather.

o 2013 Business Plan Highlights

o Neighbourhood Action Plans

o Complete agreements related to implementation plan and financing strategy for Randle Reef.

o Complete the Memorandum of Understanding (MOU) and operating agreement for Piers 7 & 8.

o Complete operational agreements with new managers of HECFI assets.
o Initiate a community and stakeholder engagement process that will lead to the development of a draft Community Vision and goals around “what Hamilton will look like in 2050” to replace Vision 2020. Adoption of the Vision is expected in 2014.
o Development and implementation of a Foreign Direct Investment Strategy with an emphasis on immigrant entrepreneurs.
o Continue to support, participate in and implement the Service Delivery Review.
o Develop an Open Data Strategy for Council approval and initiate implementation strategies.
o Review municipal comparators and prepare reports for the Non-Union Compensation Sub Committee.
o Continue to implement management action plan arising out of internal audit on recruitment and selection.
o Implement the Value for Money performance audit program.
o Focus on enhanced efficiency of Provincial Offences Act prosecutions.
o The City Manager and staff through increased engagement activities.
o Continue to develop and implement the Workforce Management Strategy – succession planning for leadership and critical need positions, leadership and management development program, attraction and retention that fosters diverse and inclusive workforce.
o Continue to develop and update Human Resource policies and procedures.
o Standardize across the corporation the Employee Recognition Program.
o Continue to progress Employee Attendance Management Action Plan; implement Healthy Workplace strategy.
o Establish and progress the desired organizational culture.
o Continue to plan for and implement Workforce Management technology, as per capital budget approvals (e.g. automated workflow and approvals).
o Collective bargaining with CUPE 1041 and Hamilton Professional Fire Fighters Association Local 288.

Staff was directed to amend the 2013 Business Plan for the City Manager’s Office to include the development of a Social Media Policy and report back to the Audit, Finance & Administration Committee.
The presentation, respecting the 2013 Business Plan for the City Manager’s Office, was received.

(ii) 2013 Business Plan – Finance & Corporate Services (CM12017) (City Wide) (Item 7.2)

Mike Zegarac, Acting General Manager of Finance & Corporate Services, addressed Committee and provided a PowerPoint presentation, respecting the 2013 Business Plan for the Corporate Services Department. Mr. Zegarac’s presentation included, but was not limited to, the following:

- 2012 Accomplishments:
  - Records Management - over 2,800 file transfer requests in and out of off-site storage. Accepted more new file boxes for storage (1,800) than were shred (1,000) (City Clerks).
  - Clerked over 1,800 hours of Committee/Council meetings; prepared 2,130 agendas/minutes/reports and processed over 2,700 staff reports (City Clerks).
  - Early Resolution began March 31, 2012 for Part One Offence Notices allowing defendants to meet with a Prosecutor to arrive at a resolution and avoid a trial (City Clerks – POA).
  - Coordinated electronic building permit data transfer to MPAC (Taxation).
  - Assisted Economic Development in evaluation and recommendation of changes to Tax Incentive Programs (Taxation).
  - Improved focus on Quality Management at Customer Contact Centre.
  - After hours dispatch radio system update to computer-based system at Customer Contact Centre.
  - Initiated improved control tracking measures at Municipal Service Centres.
  - Completed Service Delivery Review, establishing performance measures and identification of recommended service levels (Financial Planning & Policy – FP&P).
  - Initiated first phase of web re-development project (FP&P).
  - Coordinated 2012 budget processes (FP&P).
  - Maintained AA credit rating status (FP&P).
  - Placed approximately $98 million in debt (FP&P).
o Generated $5M in capital gains through investment strategy – reserve funds (FP&P).

\textbf{2013 Business Plan Highlights - Strategic Priority #1}

o Provide tax analysis on Enterprise Projects (Tax).
o Strive for a zero % levy increase (all).
o Develop an implementation plan for a Common Address Database (IS).
o Support the development of an RFP for a residential water/wastewater protection plan (FP&P).
o Develop financial case/impact of LRT Financial Sustainability Debt policy (FP&P).
o Reserve policies (FP&P).
o Review of multi-year tax-supported operating budget (FP&P).

\textbf{2013 Business Plan Highlights - Strategic Priority #2}

o Enterprise wide Geographic Information systems (GIS) upgrade (IS).
o Automated Vehicle Location (AVL) System software upgrade (IS)
o IS business process improvements in response to an Internal Audit (IS).
o Upgrades to the City’s voice and data network to meet increased demands (IS).
o Enhance efficiency in POA Court Administration by scheduling phone-in early resolution requests (City Clerks).
o Complete RFP for 2014 Municipal Election voting equipment (City Clerks).
o Promote different payment options (Taxation).
o Implementation of KPMG recommendations from the “Accounts Payable Review” (Financial Services).
o Web redevelopment, including addressing AODA requirements (Customer Service, Access & Equity).
o Call Handling review follow-up for efficiencies and improved service (Customer Service, Access & Equity).

\textbf{2013 Business Plan Highlights - Strategic Priority #3}

o Multi-Year Accessibility Plan implementation (Customer Service, Access & Equity).
o Equity and Inclusion Policy Implementation (Customer Service, Access & Equity).

The presentation, respecting the 2013 Business Plan for the Corporate Services Department, was received.

(g) Green Venture for Open Streets Hamilton (SE-9) (GRA12006(a)) (Tabled at October 4, 2012 AF&A meeting.) (Item 8.1)

This matter remained tabled until the February 11, 2013 meeting.

(h) Proposed Fair Wage Policy and Fair Wage Schedule (FCS12083/HUR12015) (City Wide) (Item 8.2)

Report FCS12083/HUR12015, respecting the Proposed Fair Wage Policy and Fair Wage Schedule was lifted from the table.

Report FCS12083/HUR12015, respecting the Proposed Fair Wage Policy and Fair Wage Schedule, was referred back to staff for a report to the March 25, 2013 Audit, Finance & Administration Committee.

(i) Treasurer’s Write-Off of Taxes under Section 354 of the Municipal Act, 2001 (FCS13004) (Ward 4) (Item 8.3)

That staff be directed to report back to the Audit, Finance & Administration Committee, respecting the outcome of the Power of Sale and proceeds with regard to the four properties at 1154 and 1162 Barton Street East and 50 and 52 Fraser Avenue, known as the Olympia Banquet Centre.

(j) GENERAL INFORMATION/OTHER BUSINESS (Item 11)

(i) Amendments to the Outstanding Business List (Item 11.1)

The following item was considered complete and removed from the Audit, Finance & Administration Committee’s Outstanding Business List:

(i) Item “O” - Annual Follow Up of Outstanding Audit Recommendations (AUD12018)
(k) **ADJOURNMENT (Item 13)**

There being no further business, the Audit, Finance & Administration Committee adjourned at 11:56 a.m.

Respectfully submitted,

Councillor M. Pearson, Chair
Audit, Finance & Administration Committee

Stephanie Paparella
Legislative Coordinator
Office of the City Clerk
APPORTIONMENT OF TAXES

That the original land taxes recorded against;

(a) **Roll #2518 081 101 08591 0000** – (531 Rymal Rd. W., Hamilton) in the amount of $43,866.71 be split amongst the forty-eight newly created lots listed below:

<table>
<thead>
<tr>
<th>YEAR</th>
<th>ADDRESS</th>
<th>ROLL NUMBER</th>
<th>APPORTIONED ASSESSMENT</th>
<th>TAX AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>2011</td>
<td>0 Rymal Rd. W.</td>
<td>2518 081 101 08210 0000</td>
<td>180,083</td>
<td>$2,663.92</td>
</tr>
<tr>
<td>2011</td>
<td>3 Raphael Court</td>
<td>2518 081 101 08991 0000</td>
<td>61,133</td>
<td>904.32</td>
</tr>
<tr>
<td>2011</td>
<td>7 Raphael Court</td>
<td>2518 081 101 08992 0000</td>
<td>58,384</td>
<td>863.65</td>
</tr>
<tr>
<td>2011</td>
<td>11 Raphael Court</td>
<td>2518 081 101 08993 0000</td>
<td>58,935</td>
<td>871.80</td>
</tr>
<tr>
<td>2011</td>
<td>15 Raphael Court</td>
<td>2518 081 101 08994 0000</td>
<td>58,384</td>
<td>863.65</td>
</tr>
<tr>
<td>2011</td>
<td>19 Raphael Court</td>
<td>2518 081 101 08995 0000</td>
<td>64,443</td>
<td>953.28</td>
</tr>
<tr>
<td>2011</td>
<td>23 Raphael Court</td>
<td>2518 081 101 08996 0000</td>
<td>63,341</td>
<td>936.98</td>
</tr>
<tr>
<td>2011</td>
<td>20 Raphael Court</td>
<td>2518 081 101 08997 0000</td>
<td>60,036</td>
<td>888.09</td>
</tr>
<tr>
<td>2011</td>
<td>16 Raphael Court</td>
<td>2518 081 101 08998 0000</td>
<td>64,994</td>
<td>961.43</td>
</tr>
<tr>
<td>2011</td>
<td>12 Raphael Court</td>
<td>2518 081 101 08999 0000</td>
<td>57,833</td>
<td>855.50</td>
</tr>
<tr>
<td>2011</td>
<td>8 Raphael Court</td>
<td>2518 081 101 09000 0000</td>
<td>57,282</td>
<td>847.35</td>
</tr>
<tr>
<td>2011</td>
<td>4 Raphael Court</td>
<td>2518 081 101 09001 0000</td>
<td>58,935</td>
<td>871.80</td>
</tr>
<tr>
<td>2011</td>
<td>7 Bernini Court</td>
<td>2518 081 101 09002 0000</td>
<td>69,400</td>
<td>1,026.62</td>
</tr>
<tr>
<td>2011</td>
<td>11 Bernini Court</td>
<td>2518 081 101 09003 0000</td>
<td>64,994</td>
<td>961.43</td>
</tr>
<tr>
<td>2011</td>
<td>15 Bernini Court</td>
<td>2518 081 101 09004 0000</td>
<td>69,400</td>
<td>1,026.62</td>
</tr>
<tr>
<td>2011</td>
<td>19 Bernini Court</td>
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<td>67,748</td>
<td>1,002.17</td>
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<tr>
<td>2011</td>
<td>20 Bernini Court</td>
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<td>58,935</td>
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<td>2011</td>
<td>16 Bernini Court</td>
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<td>59,486</td>
<td>879.95</td>
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<tr>
<td>2011</td>
<td>12 Bernini Court</td>
<td>2518 081 101 09008 0000</td>
<td>56,732</td>
<td>839.22</td>
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<tr>
<td>2011</td>
<td>8 Bernini Court</td>
<td>2518 081 101 09009 0000</td>
<td>55,630</td>
<td>822.91</td>
</tr>
<tr>
<td>2011</td>
<td>4 Bernini Court</td>
<td>2518 081 101 09010 0000</td>
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<td>822.91</td>
</tr>
<tr>
<td>2011</td>
<td>12 Giotto Lane</td>
<td>2518 081 101 09011 0000</td>
<td>56,732</td>
<td>839.22</td>
</tr>
<tr>
<td>2011</td>
<td>8 Giotto Lane</td>
<td>2518 081 101 09012 0000</td>
<td>55,630</td>
<td>822.91</td>
</tr>
<tr>
<td>YEAR</td>
<td>ADDRESS</td>
<td>ROLL NUMBER</td>
<td>APPORTIONED ASSESSMENT</td>
<td>TAX AMOUNT</td>
</tr>
<tr>
<td>------</td>
<td>---------------</td>
<td>-----------------</td>
<td>-------------------------</td>
<td>------------</td>
</tr>
<tr>
<td>2011</td>
<td>4 Giotto Lane</td>
<td>2518 081 101 09013 0000</td>
<td>58,935</td>
<td>871.80</td>
</tr>
<tr>
<td>2011</td>
<td>7 Michelangelo Lane</td>
<td>2518 081 101 09014 0000</td>
<td>56,181</td>
<td>831.06</td>
</tr>
<tr>
<td>2011</td>
<td>11 Michelangelo Lane</td>
<td>2518 081 101 09015 0000</td>
<td>56,181</td>
<td>831.06</td>
</tr>
<tr>
<td>2011</td>
<td>15 Michelangelo Lane</td>
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<td>55,630</td>
<td>822.91</td>
</tr>
<tr>
<td>2011</td>
<td>19 Michelangelo Lane</td>
<td>2518 081 101 09017 0000</td>
<td>55,079</td>
<td>814.76</td>
</tr>
<tr>
<td>2011</td>
<td>23 Michelangelo Lane</td>
<td>2518 081 101 09018 0000</td>
<td>55,079</td>
<td>814.73</td>
</tr>
<tr>
<td>2011</td>
<td>57 Michelangelo Lane</td>
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<td>59,486</td>
<td>879.95</td>
</tr>
<tr>
<td>2011</td>
<td>64 Michelangelo Lane</td>
<td>2518 081 101 09020 0000</td>
<td>53,978</td>
<td>798.48</td>
</tr>
<tr>
<td>2011</td>
<td>60 Michelangelo Lane</td>
<td>2518 081 101 09021 0000</td>
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<td>798.48</td>
</tr>
<tr>
<td>2011</td>
<td>56 Michelangelo Lane</td>
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<td>839.22</td>
</tr>
<tr>
<td>2011</td>
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<td>2518 081 101 09023 0000</td>
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<tr>
<td>2011</td>
<td>48 Michelangelo Lane</td>
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<td>871.80</td>
</tr>
<tr>
<td>2011</td>
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<td>831.06</td>
</tr>
<tr>
<td>2011</td>
<td>40 Michelangelo Lane</td>
<td>2518 081 101 09026 0000</td>
<td>53,978</td>
<td>798.48</td>
</tr>
<tr>
<td>2011</td>
<td>34 Michelangelo Lane</td>
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<td>53,978</td>
<td>798.48</td>
</tr>
<tr>
<td>2011</td>
<td>28 Michelangelo Lane</td>
<td>2518 081 101 09028 0000</td>
<td>53,978</td>
<td>798.48</td>
</tr>
<tr>
<td>2011</td>
<td>22 Michelangelo Lane</td>
<td>2518 081 101 09029 0000</td>
<td>53,978</td>
<td>798.48</td>
</tr>
<tr>
<td>2011</td>
<td>61 Eagleglen Way</td>
<td>2518 081 101 09030 0000</td>
<td>53,978</td>
<td>798.48</td>
</tr>
<tr>
<td>2011</td>
<td>65 Eagleglen Way</td>
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<td>53,978</td>
<td>798.48</td>
</tr>
<tr>
<td>2011</td>
<td>69 Eagleglen Way</td>
<td>2518 081 101 09032 0000</td>
<td>53,978</td>
<td>798.48</td>
</tr>
<tr>
<td>2011</td>
<td>73 Eagleglen Way</td>
<td>2518 081 101 09033 0000</td>
<td>53,978</td>
<td>798.48</td>
</tr>
<tr>
<td>2011</td>
<td>77 Eagleglen Way</td>
<td>2518 081 101 09034 0000</td>
<td>53,978</td>
<td>798.48</td>
</tr>
<tr>
<td>2011</td>
<td>81 Eagleglen Way</td>
<td>2518 081 101 09035 0000</td>
<td>53,978</td>
<td>798.48</td>
</tr>
<tr>
<td>2011</td>
<td>85 Eagleglen Way</td>
<td>2518 081 101 09036 0000</td>
<td>56,732</td>
<td>839.22</td>
</tr>
<tr>
<td>2011</td>
<td>Bellini Lane</td>
<td>2518 081 101 09037 0000</td>
<td>118,421</td>
<td>1,751.76</td>
</tr>
</tbody>
</table>

| Total | 2,965,444 | $43,866.71 |
(b) **Roll #2518 260 140 33400 0000** – (316 MacNab St., Dundas) in the amount of $4,511.13 be split amongst the two newly created lots listed below:

<table>
<thead>
<tr>
<th>YEAR</th>
<th>ADDRESS</th>
<th>ROLL NUMBER</th>
<th>APPORTIONED ASSESSMENT</th>
<th>TAX AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012</td>
<td>316 MacNab St.</td>
<td>2518 260 140 33400 0000</td>
<td>248,700</td>
<td>$ 3,233.19</td>
</tr>
<tr>
<td>2012</td>
<td>325 Mill St.</td>
<td>2518 260 140 34410 0000</td>
<td>98,300</td>
<td>1,277.94</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td></td>
<td><strong>347,000</strong></td>
<td><strong>$ 4,511.13</strong></td>
</tr>
</tbody>
</table>
## 1. ANNUAL RESPONSIBILITIES

<table>
<thead>
<tr>
<th>Audit Project</th>
<th>Project Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Police Cash Accounts, Revenue Process and Procurement Card Usage</strong></td>
<td>A requested independent verification of selected cash accounts and procurement card usage as well as a review of controls in various revenue collection processes are conducted.</td>
</tr>
<tr>
<td><strong>Follow Up of Outstanding Recommendations from Previous Audit Reports</strong></td>
<td>This work relates to the verification of the implementation status of audit recommendations from approximately 11 audit reports issued in the prior 12-18 months.</td>
</tr>
<tr>
<td><strong>Procurement Card Usage</strong></td>
<td>Several changes in processes and oversight have been made in this area over the last few years based on Audit Services annual reviews. Council has requested annual reviews until such time as the processes have all been tested for compliance and adequate control.</td>
</tr>
<tr>
<td><strong>Annual Follow Up Process</strong></td>
<td>In order to ensure that the Audit, Finance and Administration Committee has adequate information to fulfill its responsibilities for the oversight of governance and control, a follow up system of yearly updating on the status of uncompleted recommendations (and how they measure against a proposed 95% overall corporate completion rate) was developed and the results are reported annually to the Committee.</td>
</tr>
</tbody>
</table>

## 2. NEW PROJECTS

<table>
<thead>
<tr>
<th>Audit Projects</th>
<th>Project Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Information Services – Review of Asset Management (Hardware)</strong></td>
<td>Considerable dollars are spent in the provision of technology resources for the City. In 2012, a contract for desktop and mobile computers and servers was awarded. A review of the roll out of the hardware as well as the administrative and management process is being considered after the audit of this subject was delayed from 2012. Such processes will be reviewed and assessed as to their ability to ensure sustainability of assets, provide adequate service to users and guide sound decision making.</td>
</tr>
<tr>
<td><strong>Continuous Monitoring</strong></td>
<td>A program to be known as Continuous Controls Monitoring will be investigated and developed. Specific data will be extracted from the financial system on an ongoing basis in order to identify and further investigate transactions that are unusual. A corporate-wide process will be selected as the first pilot project for the development of continuous control reports.</td>
</tr>
</tbody>
</table>
2. NEW PROJECTS (Continued)

<table>
<thead>
<tr>
<th>Audit Projects</th>
<th>Project Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ethics</td>
<td>Ethics are at the heart of the control environment. The audit will review the most recent code of ethics/conduct, stakeholder understanding through communication within the City and the code’s alignment with corporate values. Handling of complaints under the code and the reporting of issues dealt with under the code will be investigated.</td>
</tr>
<tr>
<td>Construction Contracts Review</td>
<td>The review will focus on selected construction contracts and the adequacy of controls in tendering, awarding and managing of two selected contracts under Roads. Contract payments and other costs will be reviewed for supporting documents and reasonableness. Compliance with policies, procedures and contract terms and conditions will be assessed. Monitoring of deficiencies identified in the warranty period will also be included.</td>
</tr>
<tr>
<td>Inactive Landfill Sites – Controls and Liabilities</td>
<td>The City of Hamilton is responsible for the post closure maintenance of 12 inactive landfill sites. The perpetual care of any closed site can include various activities from simple monitoring to construction of containment structures. A liability of $33.4 million for the closure of the current operational site and post closure care of the closed sites has been reported in the 2011 financial statements. In addition a reserve of $666,000 has been established to finance future costs for closed landfill sites.</td>
</tr>
<tr>
<td>Overtime – Transit - Fire</td>
<td>Based on the January to August, 2012 overtime expenses, 2012 annual overtime expenses will likely fall in the range of $9.7 million. Two areas which contribute greatly to this cost have been selected for review. Justification for the extent of overtime, its approval and related controls will be included in the audit.</td>
</tr>
<tr>
<td>Building Permit Fees</td>
<td>The Building Code Act authorizes Council to set and collect building permit fees in order to recover costs for the administration of the building permit process. This review will assess compliance with legislative requirements and City policies and procedures for charging, collecting and reporting on building permit fees.</td>
</tr>
<tr>
<td>Review of Inventory Controls at Water/WasteWater Storage Facilities</td>
<td>Water/WasteWater holds approximately $1 million of parts and materials related to operations. This audit will include an evaluation of the adequacy of controls in managing this inventory.</td>
</tr>
<tr>
<td>Animal Services</td>
<td>The audit will review administrative practices with particular emphasis on the process relating to animal licences as well as control over collection of annual revenues of approximately $1.4 million.</td>
</tr>
</tbody>
</table>
2. NEW PROJECTS (Continued)

<table>
<thead>
<tr>
<th>Audit Projects</th>
<th>Project Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Health – Cold Chain/BIOS Program</td>
<td>The Cold Chain/BIOS program receives vaccine from the Ontario Government Pharmacy and manages and distributes it to area physicians and institutions. Annually, Public Health receives over $11 million worth of vaccine. The audit will review the various processes involved with the receipt, storage, management and distribution of the vaccines.</td>
</tr>
<tr>
<td>Traffic Operations</td>
<td>The Traffic Operations section of Public Works maintains and operates approximately 550 traffic signals and is also responsible for maintaining approximately 250,000 traffic signs on an annual basis. The section manufactures 10,000 traffic signs annually in the City’s in-house sign fabrication facility. The audit will involve an assessment of the management and administrative processes over these operations as well as inventory controls over parts and materials.</td>
</tr>
<tr>
<td>Homes for the Aged – Fees</td>
<td>The City operates two Homes for the Aged – Macassa and Wentworth Lodges, providing care and living accommodations to elderly and disabled adults. The Ministry of Health and Long Term Care provides standards for operation and fee schedules. The audit will concentrate on the determination of accommodation fees and their collection. In addition, a review of the administration of the residents' trust funds will be assessed.</td>
</tr>
<tr>
<td>Investments</td>
<td>The Investment Section of Corporate Services is responsible for investing the assets of the City’s Reserve Funds, inline with the investment framework provided by the Statement of Investment Policies and Procedures (SIP&amp;P). The audit will review the investment processes and procedures for initiating, tracking, maintaining and accounting for the investments of the funds.</td>
</tr>
<tr>
<td>EMS – Controlled Substances</td>
<td>For the provision of emergency health care, EMS maintains a stock of controlled medical substances in emergency vehicles and in stock inventory. In addition to comply with the Controlled Drug and Substances Act, processes and procedures for controls and administration over controlled substances inventory will be assessed.</td>
</tr>
<tr>
<td>Community Services – Employment Services</td>
<td>The City’s Community Services provides employment supports under the Ontario Works program. The facilitation or provision of services including training and skills development, case management, the employment centre and job development to eligible individuals in accordance with the Ontario Works Act and Directives will be reviewed.</td>
</tr>
</tbody>
</table>
### 2. NEW PROJECTS (Continued)

<table>
<thead>
<tr>
<th>Audit Projects</th>
<th>Project Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Services – Food Services and Revenue</td>
<td>Food and beverages are provided at various City locations – golf courses, arenas and recreation facilities. Expenditures related to the preparation and delivery of the food services will be reviewed as well as the controls and administration related to the collection of related revenues.</td>
</tr>
<tr>
<td>Network Security and Access</td>
<td>The City’s network allows large amounts of information to be easily transmitted and permits the sharing of data amongst departments. An environment of this nature is not without risk. Information must be secured against inappropriate use or destruction. The accuracy and integrity of records must be ensured. The audit will assess the administration and security practices which govern the City’s network environments.</td>
</tr>
</tbody>
</table>
### Observations of Existing System

**1. Inventory Control – Salt and Salt/Sand Mix**  
The City uses a variety of materials such as salt and a salt/sand mix for winter snow and ice control. During the past winter season, the City purchased more than $2.6 million in salt and $270,000 of salt/sand mix. End of the year inventory counts of salt and salt/sand were performed at the 14 yards across the City. At nine of the 14 yards, there were salt variances between the inventory count and the amount reported in the Hansen inventory system greater than 100 tonnes. In four of the eight yards, there were salt/sand mix variances of over 100 tonnes. As a result, salt inventory was understated in Hansen by $16,510 and the salt/sand mix was understated by approximately $87,150.

### Recommendation for Strengthening System

That management improve practices of inventory control. By reconciling inventory in the yards to that recorded in the Hansen system more often throughout the year, overages and shortages may be easier to investigate and thus, take corrective action, if applicable.

### Management Action Plan

Agreed. Loadrite will be installed on all the yard loaders. There will be a complete removal and reload of all stock from storage structures using the Loadrite system before and after the winter season. If a full time Winter Project Manager position is approved, Loadrite tickets will be reconciled each month and compared to the monthly estimates of inventory. This will allow staff to address any discrepancies between the actual inventory and Hansen.
### Observations of Existing System

2. Inventory Replenishment

Salt and salt/sand mix are ordered by the Operations' Supervisors as their inventory is depleted. The contracts specify that the City is to receive the materials ordered the next day, weather permitting. The Supervisors in the East and West District yards do not maintain a log documenting when the order was placed. The lack of documentation makes it difficult for management to evaluate the vendor’s performance with respect to deliveries as per the contract.

The City does not confirm the inventory delivered from the vendor when it agrees to the quantity listed on the invoices. Inventory is not weighed upon delivery and City management does not visit the vendor periodically to inspect the process.

The salt/sand mix contract has a provision that the materials delivered will meet specified quality requirements. The salt/sand mixture is required to be at a ratio of one part salt and three parts sand (1:3 ratio). Management does not confirm that the product received meets this standard. There is a risk that the City could be paying for a more expensive material than actually received. If a sub-standard mixture of salt/sand was applied to the roads, it may affect the safety conditions.

### Recommendation for Strengthening System

- That Supervisors maintain a log with the material ordered and the date of the order. This information should be compared to the actual delivery date in order to evaluate the vendor’s performance per the contract terms.

- That management weigh trucks on a sample basis throughout the year on the City’s weigh scales at the transfer stations to determine the reasonableness of the quantities billed.

- That management confirm the materials purchased meet the quality standard provisions specified in the contract.

### Management Action Plan

- Agreed. The East and West Districts will implement a similar recording practice that is currently being used in the North.

- Agreed. There will be spot checks of inventory being delivered by sending the delivery trucks to local transfer stations for weight verifications.

- Agreed. Quality control spot checks will be performed by external companies during various times throughout the season.
### Observations of Existing System

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<th>Observations of Existing System</th>
<th>Recommendation for Strengthening System</th>
<th>Management Action Plan</th>
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| 3 | Reconciling IMOS Timesheets

The City has a contract with Integrated Maintenance & Operations Inc. (IMOS) to provide winter road maintenance on some of the City roads. IMOS is responsible for monitoring and keeping the roads clear of ice and snow. IMOS submits invoices to the City for work performed and City staff verify the accuracy of the invoices by comparing the hours charged to the information provided from the Global Positioning System (GPS) units installed on IMOS vehicles. Discrepancies in time between the Operator timesheets and the output from the GPS units are required per the contract to be returned to IMOS for verification.

During audit testing, several instances were noted where time claimed by IMOS exceeded what was recorded in the GPS records. City management attributed the differences to the time taken by IMOS to load trucks at the beginning of the shift and unload them on their return. However, no billing for idle time is to be made as per the term of the contract and as recently clarified under the new contract. The City could be paying more for the services provided by IMOS than provided for in the contract.

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<th>That management ensure IMOS is only being paid for “Operational Time” as per the terms of the new contract, which began on October 15, 2012.</th>
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<td>Agreed. The recommendation has been addressed through the new contract and the full use of the GPS system.</td>
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### OBSERVATIONS OF EXISTING SYSTEM

**4. GPS on City Vehicles**

The City’s vehicles used in the clearing of winter snow and ice are equipped with GPS units. GPS data is used to verify that all streets have been cleared and/or salted. The GPS can also be used to verify that the work reported on the Daily Activity Sheets by the Supervisors is accurate.

Currently, there is no reconciliation between the information provided by the GPS units and the work reported by the Supervisors in the Daily Activity Sheets which is recorded in the Hansen system.

Accurate GPS records reconciled to the Daily Activity Sheets will improve the City’s ability to limit its liability for accidents on City roads during winter conditions.

**RECOMMENDATION FOR STRENGTHENING SYSTEM**

That management and staff compare the ploughing and materials spread information available from GPS reports to the Daily Activity Sheets and Hansen data. Differences should be investigated and documented.

**MANAGEMENT ACTION PLAN**

Agreed. Random spot checks will be performed throughout the year. Due to existing staff limitations, it is not feasible to compare every GPS report to the Daily Activity Sheets and Hansen data.

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**5. Snow Clearing Services**

Vendors (on-call or standby equipment and operators) are required to be on the work site within one hour of being called into services to assist with snow clearing and removal. Supervisors are not documenting when calls are made to on-call vendors, when they arrive for work and late arrivals. Vendors that do not show up within an hour impact the City’s ability to clear snow in a timely manner and comply with a term of the contract.

**RECOMMENDATION FOR STRENGTHENING SYSTEM**

That Operations’ Supervisors responsible for contacting the vendors for snow clearing and removal document the time they place the calls to the vendors and the arrival times in the yard. Follow up should be performed with vendors that do not arrive within an hour as per the terms of the contract.

**MANAGEMENT ACTION PLAN**

Agreed. The Contract Winter Project Manager will monitor the performance parameters of the vendors for 2013. If a new full time position is approved, this task will be part of his ongoing duties.
## OBSERVATIONS OF EXISTING SYSTEM

1. **Tobacco Vendor Inventory**
   
   A key deliverable specified in Schedule A-4 of the agreement between the City of Hamilton’s Public Health Services (PHS) and the Ministry of Health Promotion and Sport (Ministry) (now the Ministry of Health and Long Term Care) is the maintenance by PHS of an inventory of all premises where tobacco products are sold.

   PHS maintains an inventory of such premises based on inspection data in the Tobacco Inspection System (TIS). However, the City’s Municipal Law Enforcement Section also has a database of premises licensed to sell tobacco products. A comparison of the information in these two sources identified several differences - e.g. five locations with licenses to sell tobacco which were not included in the TIS. These vendors are not inspected by the Tobacco Enforcement Officers (TEOs) and present a risk that they may not be complying with the Smoke-Free Ontario Act (SFOA).

## RECOMMENDATION FOR STRENGTHENING SYSTEM

1. That PHS update their inventory of tobacco vendors to reflect all the premises licensed to sell tobacco products and thus, subject to inspection.

2. That PHS and the Municipal Law Enforcement Section work cooperatively to regularly exchange related tobacco database changes and update their respective tobacco vendor inventories.

## MANAGEMENT ACTION PLAN

1. Agreed. Public Health Services will update their inventory of tobacco vendors.

2. Agreed. PHS has been providing its current list of known tobacco vendors to Municipal Law Enforcement annually since 2006. PHS and Municipal Law Enforcement will develop a semi-annual process to jointly review current tobacco vendors with the intent of updating the respective departments’ active lists. To be completed by June 2013.
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<td>2.</td>
<td>Tobacco Vendor Inspections&lt;br&gt;One of the program requirements specified in Schedule A-4 of the agreement between the City’s PHS and the Ministry is the daily reporting in the TIS of the data collected from the inspections of tobacco vendors. &lt;br&gt;One of the three TEOs that performs inspections has had difficulties intermittently throughout 2011 and 2012 in uploading inspection data from her computer tablet into the TIS. This results in incomplete records and any statistical information obtained from the TIS can be misleading. In addition, without the daily update of inspection data, PHS is not in compliance with the applicable term of the agreement with the Ministry even though the uploading issues have been reported.</td>
<td>That TIS be updated to include data from all inspections performed in 2011 and 2012. &lt;br&gt;That an alternate procedure for use in times of data uploading issues be developed to ensure all inspection information is reported in TIS on a daily basis as specified in the agreement.</td>
<td>Agreed. Previous Smoke-Free Ontario Act inspections are being updated within the TIS. To be completed by Q1, 2013. &lt;br&gt;Agreed. A policy and procedure will be developed, implemented and monitored pertaining to the frequency of TIS data entry practices. To be completed by Q2, 2013.</td>
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### 3. Automatic Prohibitions of Tobacco Vendors

Automatic prohibitions are Ministry directives forbidding vendors from selling tobacco products. Such prohibitions are usually the result of a variety of tobacco sales offences, the most common being the selling of tobacco products to youth under 19 years of age. The Smoke-Free Ontario Act (SFOA) Compliance Protocol states that a vendor that has incurred two tobacco convictions within a five year period will face a six month prohibition and three convictions within a five year period results in a nine month prohibition. However, the staff of the Tobacco Control Program only apply for automatic prohibitions of tobacco vendors after they have been convicted three times.

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<td>3</td>
<td>Automatic Prohibitions of Tobacco Vendors</td>
<td>That staff of the Tobacco Control Program request automatic prohibition orders for vendors convicted of two tobacco sales offences, as per the Smoke-Free Ontario Act.</td>
<td>Agreed. PHS Tobacco Enforcement will apply to the Ministry of Health and Long Term Care (MOHLTC) for automatic prohibitions that are specific to eligible tobacco vendors using the established two registered convictions within the past five year threshold requirement as outlined in the Smoke-Free Ontario Act. Completed in Q4, 2012.</td>
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</table>
Present: Councillor T. Whitehead, Chair
Councillor J. Farr, Vice-Chair
Councillors S. Duvall, T. Jackson, B. McHattie, S. Merulla, B. Morelli, and J. Partridge

THE EMERGENCY AND COMMUNITY SERVICES COMMITTEE PRESENTS REPORT 13-001 AND RESPECTFULLY RECOMMENDS:

1. Seniors Advisory Committee Report 13-001 – Increased Snow Clearing Efforts (Added Item 5.3)
   That the Public Works Department and the Municipal Law Enforcement Section increase snow clearing efforts to ensure that HSR lines, roads, sidewalks, including intersections at hospitals, seniors buildings, nursing homes and senior recreation centres are cleared as soon as possible following a snow fall.

2. Domiciliary Hostel Re-Investment Reconciliation (CS11095(a)) (City Wide) (Item 5.2)
   That Report CS11095(a) respecting Domiciliary Hostel Re-Investment Reconciliation be received.

3. 2013 Community Services Business Plan (CM12017) - (Referred from the November 27, 2012 General Issues Committee meeting) (Item 7.1)
   That the 2013 Community Services Business Plan be approved.
4. **Group Purchasing Service for Food and Related Supplies (Lodges) (CS13003) (Wards 6 and 13) (Item 8.1)**

   (a) That Complete Purchasing Services Inc. be approved as the single source vendor for group purchasing services for food and related supplies for the food service and nutrition programs at Macassa and Wentworth Lodges for a period of one year;

   (b) That Sysco Canada Inc., GFS Canada Company Inc., Agropur Cooperative (Division of Natrel), Canada Bread Company Ltd., Sammons Preston Canada and Hendrix Food Service Equipment be approved as single source vendors to be used in conjunction with the Complete Purchasing Services Inc. group purchasing program for food and related supplies for the food service and nutrition programs at Macassa and Wentworth Lodges for a period of one year.

5. **City of Hamilton Early Years Community Plan (CS13002) (City Wide) (Item 8.2)**

   That Report CS13002 respecting City of Hamilton Early Years Community Plan be received.

6. **Petition respecting “Opposite Biological Gender Usage of Washrooms, Change Rooms and Shower Facilities in the City of Hamilton” (Added Item 11.2)**

   That the letter from Jim Enos, President of the Hamilton-Wentworth Family Action Council be received and the additional 163 signatures be added to the petition submitted on December 10, 2012 respecting “Opposite Biological Gender Usage of Washrooms, Change Rooms and Shower Facilities in the City of Hamilton”.

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**FOR THE INFORMATION OF COUNCIL:**

(a) **CHANGES TO THE AGENDA (Item 1)**

   The Committee Clerk advised of the following changes:

   (i) Added Item 5.3 – Seniors Advisory Committee Report 13-001;

   (ii) Added Communication 11.2 from Mr. Jim Enos with an additional 163 signatures to the petition with 336 signatures he submitted at the December 10, 2012 meeting respecting “Opposite Biological Gender usage of washrooms, change rooms and shower facilities in the City of Hamilton”.

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Recommendation: That the letter be received and the additional signatures be added to the petition submitted on December 10, 2012 respecting “Opposite Biological Gender usage of washrooms, change rooms and shower facilities in the City of Hamilton”.

The agenda was approved as amended.

(b) DECLARATIONS OF INTEREST (Item 2)

There were none declared.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)

That the Minutes of the December 10, 2012 meeting were approved as presented.

(d) CONSENT (Item 5)

(i) VARIOUS ADVISORY COMMITTEE MEETING MINUTES (Item 5.1):

1. Seniors Advisory Committee Minutes of November 2, 2012 meeting

On a motion the Seniors Advisory Committee Minutes of November 2, 2012 were received.

Committee requested that the Chair and Staff Liaison of the Seniors Advisory Committee be advised that they are welcome to provide input to the Two Way Street Conversion Task Force.

2. Seniors Advisory Committee Report 13-001 – Increased Snow Clearing Efforts (Added Item 5.3)

On a motion Committee approved the Seniors Advisory Committee Report 13-001.

Committee requested that Public Works staff be advised to pay particular attention to the snow clearing around bus stops in order to avoid piling up snow which interferes with pedestrian circulation and creates a hazard.

(e) PUBLIC HEARINGS/DELEGATION REQUESTS (Item 6)

(i) Lena Bassford, Food4Kids Hamilton Halton Niagara, to provide general information about the Food4Kids Program. (Item 6.1)

Lena Bassford, Executive Director of Food4Kids, addressed Committee. She submitted brochures respecting the Food4Kids program which were
distributed and a copy was included in the Clerk’s record and will be uploaded onto the City’s website.

Her comments included but were not limited to the following:

- How was Food4Kids started?
- Food4Kids provides backpacks of healthy food for children aged 5 – 14 years with limited or no access to food each and every weekend;
- It is volunteer driven with the help of donations;
- Hamilton School Priority List 2012 – 2013
- Food4Kids Hamilton Halton Niagara 2012 – 2015 Projected Budget

Lean Bassford responded to questions from Committee.

On a motion Committee received the delegation and referred the information to staff for consideration in the broader plan on how to best support student nutrition and report back to Committee.

(f) PRESENTATIONS (Item 7)

(i) 2013 Community Services Business Plan (CM12017) – (Item 7.1)

A copy of the companion report (CM12017) which was on the November 27 GIC agenda and which was approved by Council on November 28 was distributed for background information.

Joe-Anne Priel addressed Committee with the aid of a PowerPoint presentation and copies of the hand-out were distributed. Copies of the Community Services People Practices Program were also distributed to the Councillors. The topics covered by Joe-Anne Priel included but were not limited to the following:

- Community Services Department;
- Relationship of Business Planning with Strategic Planning and Budgets;
- Community Services;
- Community Services SDR Summary;
- 2012 Accomplishments;
  - A Prosperous & Healthy Community – Strategic Priority #1;
  - Valued & Sustainable Services – Strategic Priority #2;
  - Leadership & Governance – Strategic Priority #3;
- 2013 Business Plan Highlights;
  - A Prosperous & Healthy Community – Strategic Priority #1;
  - Valued & Sustainable Services – Strategic Priority #2;
  - Leadership & Governance – Strategic Priority #3.
Staff responded to questions from the Committee.

Joe-Anne Priel noted that she has excellent staff. The Committee thanked her and her staff for their incredible work.

On a motion, Committee received the presentation and approved the Community Services Business Plan.

Committee approved the Community Services Business Plan as outlined in Item 3 of this Report.

(g) GENERAL INFORMATION (Item 11)

Outstanding Business List

(i) The following New Due Dates were approved:

Item “C” – Needs Assessment – Ice Rinks in the Stoney Creek Area
Due dated: January 17, 2013
Proposed New Due Date: February 11, 2013

Item “F” – Follow-up report re: HHS ABC Program pre and post conditions after one year
Due dated: February 11, 2013
Proposed New Due Date: March 25, 2013

Item “G” – Report back re: CPR training for members of the community and the frequency of CPR performance.
Due dated: January 17, 2013
Proposed New Due Date: February 11, 2013

Item “H” – Neighbourhood Down Payment Assistance Program.
Due dated: January 17, 2013
Proposed New Due Date: February 11, 2013

(ii) The following item was identified as completed and removed from the Outstanding Business List:

Item “E” – How Allocation for Domiciliary Hostel Funding was spent

(h) PRIVATE AND CONFIDENTIAL (Item 11)

On a motion, Committee approved the Private and Confidential Minutes of the December 10, 2012 meeting in Open Session and directed that they remain private and confidential and restricted from Public Disclosure.

(i) **ADJOURNMENT**

There being no further business the Emergency & Community Services Committee meeting adjourned at 3:14 p.m.

Respectfully submitted,

Councillor T. Whitehead, Chair
Emergency & Community Services Committee

Ida Bediou
Legislative Co-ordinator
Office of the City Clerk