MINUTES: Hamilton Historical Board
Tuesday, February 10, 2009 – 12:30 pm – 2:30 pm
Culture Division Board Room, Hamilton City Centre – Suite 305

CHAIR: Bill Manson
MINUTE TAKER: Jason Ryan

PRESENT: Bill Manson, Graham Crawford, Deborah Eker, Rob Hamilton, Carolyn McCann, Susanne Noordyk, Robin McKee, Pat Saunders, Bob Williamson,

STAFF: Ian Kerr-Wilson

REGrets: Michael Sangermano, Walter Peace, Councillor Russ Powers

CHAIR’S REMARKS 12:55 pm
Thanks to the Board for nomination and election to Chair of HHB
Reminder that meeting time is shortened due to agenda, but there are many topics that require discussion.

1. APPROVAL OF AGENDA
That the February Agenda of the Hamilton Historical Board be approved.
Move Manager’s Report, Item 5.6.1 to Item 4.1
Add to Volunteer Opportunities “Historic Fairs”
(Hamilton/Noordyk) APPROVED

2. DECLARATION OF INTEREST

3. APPROVAL OF MINUTES – January 13, 2009 (attached)
That the January 13, 2009 minutes of the Hamilton Historical Board be approved.
(Crawford/Anderson) APPROVED

4. OUTSTANDING BUSINESS ITEMS 1:00 pm
4.1. Manager’s Report – Ian Kerr-Wilson (moved up from Item 5.6.1
- Will begin, in February, to focus on specific topics/projects occurring throughout the Section
  o Distributed Manager’s Yearly Project Plan to illustrate the scope of the projects and time commitments
- Division Day details; speaker Pier Giorgio Di Cicco spoke on how to have an impact as Municipal employees in the Culture Division, presentation from Therese Charbonneau on Conservation efforts in Antarctica, division visioning exercise led by HHB member Graham Crawford
  o When further information is available, Ian/Anna will provide short presentation on the progress of Auchmar
- HHB meeting may be held at Nash-Jackson in near future
- Increase in museum attendance is up 25% from 2005, school bookings are up 50% from 2005
- Increase can be attributed to re-focused marketing plan, targeting local market, and improved museum programming
- Rob Hamilton request presentation on ‘metrics’ of Section Projects
  o Ian will follow up on request

4.2. War of 1812 Presentation – Bob Williamson
- Informative presentation citing the wins and losses on both sides of the border and posing the question “How is the ‘winner’ determined; land acquisition/retention, battles won or successful final combats?”
- Include on March Agenda time for discussion on HHB’s role in Bicentennial celebrations

5. BUSINESS ITEMS
5.1. Issues Arising from Museum Reports
5.1.1. Battlefield House Museum & Park – Michael Sangermano
- Nash-Jackson House open and preparing for move in of Battlefield administration

5.1.2. Hamilton Children’s Museum – Carolyn McCann
- Dental Exhibit “Bristles and Brushes” and “MouthPower” will be opening in June

5.1.3. Dundurn National Historic Site – Pat Saunders
- The Garden Coordinator has been working on an application for Katimavik participants (an organization that places people ages 17-21 in volunteer positions across the country)
- The application has been completed and staff are currently awaiting a response which we expect in February.

5.1.4. Fieldcote Memorial Park & Museum – Christine Lei
- Arrested in Time exhibit open until March/April, location of March HHB meeting
- Continued meeting and progress regarding the new exhibit surrounding Mount Mary

5.1.5. Griffin House – Robin McKee
- Closed for winter; exterior accessibility of building is necessary in order to open for winter hours, will remain a seasonal museum as a result

5.1.6. Hamilton Museum of Steam & Technology – Rob Hamilton
- Progress has been made on the selection process for new windows
- HMST will be donating funds for drinking water in Haiti

5.1.7. Whitehern Historic House & Garden – Mary Anderson
- Capital Projects for Garden of Whitehern, seeking the replacement of the McQuesten Rose, among other native flowers of the McQuesten Garden
- Request for Mary to write article on McQuesten for future issue of historicity

5.1.8. Hamilton & Scourge Project – Walter Peace
- Ian Kerr-Wilson, in Walter’s absence
  o May dive a possibility, to be confirmed

5.1.9. Conservation – Rob Hamilton
- Encourage Board to read entire report
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- Request to have presentation from Therese Charbonneau on time in Antarctica
- Request to have tour of Burlington Street storage facility, once the building is in a capacity to accept such a request
- Sir John A. MacDonald tampions missing from guns, need to be replaced

5.1.10. Marketing – TBA/Staff
- Seeking staff liaison on Marketing Committee

5.1.11. Programme Committee – Bill Manson
- No Report

That the above reports are received.
(Crawford/Noordyk) CARRIED

5.2. Grounds Use Requests
- GUR from Hamilton Museum of Steam and Technology
  Motion to approve the submitted Grounds Use Request
  (Noordyk/Crawford) APPROVED

5.3. HHB Budget/Work Plan
  1:35 pm
5.3.1. 2009 Budget (Chair/Manager)
  - $500 allocated for Doors Open

5.3.2. 2009 Work Plan (Chair)

5.4. HHB Sub-Committee Reports  
  1:40 pm
5.4.1. Communications & Education Sub-committee – Bill Manson
- Defer discussion on “Embrace the Past...” posters until next meeting
- Jason to forward Word format of Communications Handbook to all Board members
- Review current draft of Communications Handbook, forward any comments/concerns to Bill via email
- Defer discussion on Walking Tours until next meeting

5.4.1.1. Editorial Team – Christine Lei
- Dissolution of the HHB Legacy magazine concept, in favour of four annual issues, one of which is a ‘glossy’ issue
- Newsletter readership has increased from 500 to 1500 over one year of production
- Motion to send Newsletters to all schools via school librarians
  (Williamson/Anderson) CARRIED

That the January report of the Communications & Education Sub-committee be received.
(Manson/Anderson) CARRIED

5.4.2. Joint Plaquing Sub-Committee – Bob Williamson  
  1:50 pm
- Membership Meeting; a full complement of committee members will be elected at the turn of Council
- The current committee will stand as it is, with current members
- Revisit the composition of the JPSC membership in time for 2010 elections
- Wording of Red (Hatt) Mill approved at JPSC, seeking HHB approval
  Motion to approve wording as it was submitted
  (Anderson/McCann) APPROVED
That the January report of the Joint Plaquing Sub-committee be received.
(Williamson/Crawford) \textbf{CARRIED}

5.4.3. \textbf{Heritage Events Sub-Committee – Pat Saunders} \quad 2:00 pm
- Heritage Day & Bailey Award taking place on February 14
  o Thank you to Jason for maintaining production schedule
  o Thank you to Bill for taking on the role of Production Manager
  o Thank you to Christine for preparing Power Point presentation
- Seeking volunteers for assistance at Heritage Day
  o Carolyn McCann, Mary Anderson, Christine Lei
    - Walter Peace has declined, Pat will follow up with Robin McKee re: photography

That the January report of the Heritage Events Sub-committee be received.
(Saunders/Noordyk) \textbf{CARRIED}

Motion to adjourn the meeting at this point, 2:35 p.m.
(Williamson/Anderson) \textbf{CARRIED}

\textbf{ALL FURTHER ITEMS TABLED UNTIL MARCH MEETING}

5.5. \textbf{Other HHB Business} \quad 2:10 pm
5.5.1. Museum of Hamilton

5.6. \textbf{Other Reports/Projects} \quad 2:15 pm
5.6.1. Manager’s Report – Ian Kerr-Wilson
  \textbf{MOVED TO ITEM 4.1, as Ian must leave early}

5.6.2. Municipal Heritage Committee Report –
That the Municipal Heritage Committee liaison report be received.
(name/name) \textbf{CARRIED}

5.6.3. Gore Master Plan Report – Bill Manson
That the Gore Master Plan liaison report be received.
(name/name)

5.6.4. Major Events

5.6.5. Thank yous / Media Coverage

5.6.6. Volunteer Opportunities
  - Annual Heritage Fair
  - Heritage Day
  - Doors Open; Griffin House, Nash Jackson, others
  - Historic Fairs

5.6.7. Community Heritage Organizations & Activities

6. \textbf{New Business} \quad 2:25 pm
6.1. 
6.2. 
6.3. 

7. \textbf{Adjournment}
On motion, the meeting was adjourned at (name/name) CARRIED

Next Meeting: Tuesday, March 10, 2009 – 12:30pm – 2:30pm
Fieldcote Memorial Park & Museum
64 Sulphur Springs Road
Ancaster, ON

Dates to remember: Note-this list is not intended to replace the Community Happenings list prepared by Robin McKee, it is provided as a reminder of HHB events and upcoming events at the Hamilton Civic Museums.

OUTSTANDING BUSINESS
Hamilton Historical Board

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<tr>
<th>Issue</th>
<th>Date Action Initiated</th>
<th>Lead Dept/Div</th>
<th>Status</th>
<th>Due Date</th>
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</thead>
<tbody>
<tr>
<td>A</td>
<td>Board Member to sit on Collections Committee</td>
<td>2008 Work Plan</td>
<td>Board</td>
<td>TBD</td>
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<tr>
<td>B</td>
<td>Presentation to E&amp;CS Committee</td>
<td>February 2009</td>
<td>Board</td>
<td>September 23/09</td>
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