TO: Chair and Members
Public Works Committee

WARD(S) AFFECTED: WARD 2

COMMITTEE DATE: June 14, 2010

SUBJECT/REPORT NO:
Special Event Road Closures - Three Street Festivals - August 14 and 15, September 25 and 26 - (PW10054) - (Ward 2)

SUBMITTED BY:
John Mater, C.E.T.
Acting General Manager
Public Works Department

PREPARED BY:
Rich Shebib
905-546-2424, Extension 3909

SIGNATURE:

RECOMMENDATION

That each of the following applications:

(a) James South District for the temporary closure of Augusta Street between James Street and Hughson Street to hold a street festival on Saturday August 14, 2010 8:00 a.m. until Sunday August 15, 2010 2:00 a.m.;

(b) Stewart Memorial Church for the temporary closure of John Street between Cannon Street and Wilson Street to hold a street festival on Saturday August 14, 2010 8:00 a.m. until Sunday August 15, 2010 9:00 p.m.;

(c) Sonic Unyon for the temporary closure of James Street between York Boulevard and Barton Street to hold a street festival on Saturday September 25, 2010 5:00 a.m. until Sunday September 26, 2010 2:00 a.m.

be approved subject to the following conditions:

(i) That the City may revoke the temporary road closure at any time to gain access for emergency services;

(ii) That no property owner or resident within the barricaded area be denied access to their property upon request;

(iii) That the applicant ensure that clean-up operations be carried out immediately before the re-opening of the roads, to the satisfaction of the General Manager of Public Works or designate at the expense of the event organizer;
(iv) That all barricading and traffic control be supplied by the applicant, and must conform to “Ministry of Transportation Book 7 – Temporary Conditions”;

(v) That all barricading and traffic control be subject to the direction and satisfaction of the General Manager of Public Works or designate with all costs the responsibility of the applicant;

(vi) That all warning boards and detour signs manufactured and installed by the City of Hamilton in advance of the closure be at the expense of the applicant;

(vii) That the applicant notify all property owners and tenants along the closed portion of the route of the event in writing a minimum of 2 weeks in advance of the closure. The notice must be completed prior to the event in a form acceptable to the General Manager of Public Works or designate, providing, but not limited to a 24-hour contact name and telephone number;

(viii) That the applicant provide proof of $2,000,000 public liability insurance naming the City of Hamilton as an added insured party with a provision for cross liability, and holding the City of Hamilton harmless from all actions, causes of action, interests, claims, demands, costs, damages, expenses and loss;

(ix) That the applicant pay the required full road closure fee of $560.39 made payable to “The City of Hamilton” prior to road closure.

EXECUTIVE SUMMARY

Applications were received requesting temporary closures of City roadways to hold street festivals by the following organizations during the following time periods,

**District Block Party**
Augusta Street Restaurants in association with the James South District
Saturday August 14, 2010 8:00 a.m. - Sunday August 15, 2010 2:00 a.m.
Augusta Street, James Street to Hughson Street

**Reflections of Our Past**
Stewart Memorial Church
Saturday August 14, 2010 8:00 a.m. - Sunday August 15, 2010 9:00 p.m.
John Street, Cannon Street to Wilson Street

**Supercrawl**
Sonic Unyon
Saturday September 25, 2010 5:00 a.m. - Sunday September 26, 2010 2:00 a.m.
James Street, York Boulevard to Barton Street

As the applications comply with the City’s road closure policy, and with no objections from the SEAT Committee or area residents, staff recommends approval of the application, subject to the conditions detailed in the recommendation, and with support from Hamilton Police Service in providing control within the closure area.

Alternatives for Consideration - See Page 4
FINANCIAL / STAFFING / LEGAL IMPLICATIONS

Financial: N/A
Staffing: N/A
Legal: N/A

HISTORICAL BACKGROUND

The Augusta Street Restaurants, in association with the James South District, is requesting a temporary closure of Augusta Street between James Street and Hughson Street on Saturday August 14, 2010 at 8:00 a.m. until Sunday August 15, 2010 at 2:00 a.m. The Block Party goal is to bring awareness of the James South and Augusta area as a great place to experience restaurants, music and culture.

Stewart Memorial Church is requesting a temporary closure of John Street between Cannon Street and Wilson Street on Saturday August 14, 2010 at 8:00 a.m. until Sunday August 15, 2010 at 9:00 p.m. The homecoming celebration will include a street festival with gospel choirs and other performing artists from the community.

Sonic Unyon is requesting a temporary closure of James Street between York Boulevard and Barton Street on Saturday September 25, 2010 5:00 a.m. until Sunday September 26, 2010 2:00 a.m. The festival involves unique food offerings from local restaurants, local musicians, artists, and organizations sharing information and selling works.

For each event, the Public Works Department will install advance warning signs and detour signing in the area. Where required, the HSR will temporarily relocate all bus stops within the closure area and detour their routes accordingly.

As the applications comply with the City’s road closure policy, and with no objections from area residents, staff recommends approval of the applications, subject to the conditions detailed in the recommendation, and with support from Hamilton Police Service in providing control within the closure area.

POLICY IMPLICATIONS

The City has a policy for delegated authority for short term road closures (TOE02009a). The policy states that delegated authority is given for events from previous years as long as:

- The event has been approved by the Special Events Advisory Committee (SEAT) and conforms to the policies and procedures contained in the City’s Guidelines for Special Event Planning.
- A Council report has been approved in the first year of the event granting the event organizers permission to close the roadway.
- No problems associated with the event were reported in the previous year.
- The location of the event has not changed from the previous year.
- A positive response is received from the Ward Councillor(s) affected by the event. These events do not conform to this policy as they are first time events; therefore Council approval is required.

These events align with the Public Works Business Plan "Innovate Now" by promoting a healthy environment and enhancing tourism, and by being a leader and steward of community events which are mutually beneficial with external customers.

**RELEVANT CONSULTATION**

The Special Events Advisory Team (SEAT) has reviewed and approved these events. SEAT is made up of representatives from Culture, Traffic Engineering, Hamilton Police Service, Public Health, Municipal Parking System, Hamilton Street Railway, Municipal Law Enforcement, Waste Management, and Emergency Services.

Staff has consulted with the Ward Councillor and he is aware of the recommendations being made.

**ANALYSIS / RATIONALE FOR RECOMMENDATION**

With the installation of advance warning boards, and the assistance of the Hamilton Police Service, the events are expected to result in minimal traffic disruption. Their success will be measured based on operational details, participation levels and feedback.

**ALTERNATIVES FOR CONSIDERATION**

Council may elect to deny the applications for temporary road closures. However, considering the positive impacts on culture and the community, and due to the fact that the Special Events Advisory Team has reviewed and approved the events, staff do not support this alternative.

**CORPORATE STRATEGIC PLAN**


**Intergovernmental Relationships**

Maintain effective relationships with other public agencies - event planning with local business improvement agencies and business owners.

**Growing Our Economy**

A visitor and convention destination - events not only attract local residents but can potentially draw from neighbouring communities and beyond.
Healthy Community

An engaged Citizenry - all three events involve outdoor activities geared to engage the Citizens of Hamilton.

APPENDICES / SCHEDULES

Appendix “A”: Location Plan - Augusta Street (James Street to Hughson Street).
Appendix “B”: Location Plan - John Street (Cannon Street to Wilson Street).
Appendix “C”: Location Plan - James Street (York Boulevard to Barton Street).
TEMPORARY ROAD CLOSURE

JOHN STREET
CANNON STREET TO WILSON STREET

CITY OF HAMILTON
PUBLIC WORKS DEPARTMENT

LEGEND

KEY MAP

Stewart Memorial Homecoming

REFERENCE FILE NO: APPENDIX "B"
REPORT PW10054
TEMPORARY ROAD CLOSURE

JAMES STREET
YORK BOULEVARD TO BARTON STREET

CITY OF HAMILTON
PUBLIC WORKS DEPARTMENT

LEGEND

Not to Scale

2010-06-08

APPENDIX "C"
REPORT PW10054