CITY HALL RENOVATIONS
STEERING COMMITTEE
MINUTES
2:00 p.m.
Monday, March 17, 2008
Hamilton Convention Centre
One Summer’s Lane
Albion Rooms A, B and C

Present: Mayor F. Eisenberger
Councillor L. Ferguson (Chair)
Councillor M. Pearson (Vice Chair)
Councillors C. Collins, T. Whitehead

Also Present: G. Peace, City Manager
S. Stewart, General Manager, Public Works
J. Mater, Director, Fleet and Facilities
G. Davis, Senior Director, Capital Planning and Implementation
S. Dickson, Solicitor
K. Christenson, City Clerk
R. Caterini, Deputy Clerk and Manager of Legislative Services
C. Biggs, City Clerk’s Office

THE FOLLOWING WAS REPORTED TO THE PUBLIC WORKS COMMITTEE FOR CONSIDERATION:

1. Temporary Meeting Space (CL08002) (City Wide)

(Whitehead/Pearson)
That Report CL08002 respecting Temporary Meeting Space (attached hereto Appendix “A”), be received and no further action taken. CARRIED
FOR THE INFORMATION OF THE COMMITTEE:

(a) Call to Order/Declarations of Interest

Councillor Ferguson called the meeting to order and asked if there were any declarations of interest, of which there were none.

(b) Changes to the Agenda

None.

(Collins/Pearson)
That the agenda be approved, as presented. CARRIED

(c) Approval of Previous Minutes - February 25, 2008

(Collins/Pearson)
That the Minutes of the February 4, 2008 meeting of the City Hall Renovation Steering Committee be adopted as presented. CARRIED

(d) Updates:

Gerry Davis provided the Steering Committee with a draft information update providing the current status on the following issues:

(i) Prime Consultant (Item 4.1)
(ii) Asbestos Abatement (Item 4.2)
(iii) ITA Process (Item 4.3)
(iv) Project Budget (Item 4.4)

Councillor Pearson suggested that staff give a presentation to the Municipal Heritage Committee with respect to the heritage components which are required to be preserved in City Hall.

Councillor Whitehead asked if there was some form of measurement/benchmarking in place with respect to the ITA process and whether it works or not. Staff responded that the ITA approach could be incorporated into the City’s policy for future reference and consideration. Staff also advised that a peer review would be conducted upon the completion of the City Hall project.

Gerry Davis advised the Sub-Committee that two proponents were invited to bid on the Prime Consultant for the City Hall project; however, one bid was declined and the price of the other bid submitted is significantly over budget. As a result, staff wanted to discuss options with the Committee with respect to the sole bid received. As legal advice would be required, the Sub-Committee was advised that further discussions on this issue should be held in closed session.
(Collins/Pearson)
That the Information Update on the above-noted matters, be received.  CARRIED

(e)  Temporary Meeting Space (CL08002) (City Wide)

Kevin Christenson outlined the Appendices attached to Report CL08002 which set out the costs of the Convention Centre vs meeting space available at the City Centre.

(f)  Other Business

None

(g)  Private and Confidential

(Collins/Pearson)
That the Sub-Committee move into Closed Session at 2:55 p.m. for the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to the Prime Consultant.

(Collins/Pearson)
That the Sub-Committee reconvene in Open Session at 3:05 p.m.

Direction was given to staff in camera.

(h)  Adjournment

There being no further business, the meeting adjourned at 3:10 p.m.

Respectfully submitted

Councillor L. Ferguson
Chair

C. Biggs
Legislative Assistant
March 17, 2008