PRESENT:

Councillors S. Duvall (Chair), R. Pasuta (1st Vice Chair)
T. Jackson, S. Merulla (2nd Vice Chair), M. McCarthy, B. McHattie,
and B. Morelli

ALSO PRESENT:

J. Priel, General Manager, Community Services Department
J. Brown, Director Benefit Eligibility Division
A. Bradford, Director, Culture Division
K. Lubrick, Special Supports, Program Manager, Benefit Eligibility
A. Swan, Hamilton Funeral Directors Association
R. Ludwig, Hamilton Funeral Directors Association
S. Paparella, Legislative Assistant, City Clerk’s Office

THE EMERGENCY & COMMUNITY SERVICES COMMITTEE PRESENTS REPORT 09-002 AND RESPECTFULLY RECOMMENDS:

1. Implications of Expanding the Affordable Transit Pass Program to Persons in Receipt of Ontario Works/Ontario Disability Support Program with Earnings (ECS08051(a)) (City Wide) (Item 5.1)

That Report ECS08051(a) – Implications of Expanding the Affordable Transit Pass Program to Persons in Receipt of Ontario Works/Ontario Disability Support Program with Earnings, be received.

2. Housing Division Staff Accommodations (CS09011) (City Wide) (Item 5.2)

That Report CS09011 – Housing Division Staff Accommodations, be received.
3. **East Kiwanis Place Public Art (CS09012) (Wards 3 and 4) (Item 5.3)**

   That Report CS09012 – East Kiwanis Place Public Art, be received.

4. **Amended Terms of Reference for Food Shelter and Housing Advisory Committee (CS09013) (City Wide) (Item 5.8)**

   That the revised Terms of Reference for the Food Shelter and Housing Advisory Committee, attached as Appendix A to Report 09-002, be approved.

5. **Amendments to the Outstanding Business List (Item 11.2)**

   That the following Items be considered complete and be removed from the Emergency & Community Services Committee’s Outstanding Business List:

   (a) **Item “H” – Farmers’ Market – Costing and Temporary Relocation**
   
   *(Item was addressed at Dec. 8/08 Committee of the Whole – Staff Report ECS08063/PED080299.)*

   (b) **Item “JJ” – Emergency Shelter Funding Pressure**
   
   *(Item was addressed at the Dec. 3/08 E&CS Committee – Staff Report ECS08026(a)).*

### FOR THE INFORMATION OF COUNCIL:

(a) **CHANGES TO THE AGENDA (Item 1)**

   The Committee Clerk noted the following change to the Agenda:

   (i) Added as Item 11.2(c) – staff is requesting the removal of Outstanding Business List Item “C” – the City’s Strategy to manage Greenspace and Open Space Deficiencies, as this Item was addressed at the Jan. 20/09 ED&P Committee – Staff Report PED09028.

The January 21, 2009 Emergency & Community Services Committee Agenda were approved, as amended.
(b) **DECLARATIONS OF INTEREST (Item 2)**

There were none declared.

(c) **APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING (Item 3)**

3.1 December 3, 2008

The Minutes of the December 3, 2008 meeting of the Emergency & Community Services Committee were approved, as presented.

(d) **ADVISORY COMMITTEE MEETING MINUTES (Items 5.4 to 5.7)**

The following Advisory Committee meeting Minutes were received:

(i) Hamilton Veteran’s Committee Minutes, dated October 6, 2008

(ii) Tenant Advisory Committee Minutes, dated September 12, 2008

(iii) Tenant Advisory Committee Minutes, dated October 10, 2008


(e) **Andrew Swan and Rick Ludwig, Hamilton District Funeral Directors Association requesting an Increase to City Funded Funerals (Item 6.1)**

Andrew Swan and Rick Ludwig, Hamilton District Funeral Directors Association highlighting the following areas of their presentation:

(i) Rationale for Submission

(ii) Reflections on Special Supports Program 2009 Report

(iii) Summary Statement

(iv) City Memorandum, November 26, 2009

(v) Hamilton Funeral Home Compassionate Rate, April 1, 2009

(vi) Letters of Endorsement from Hamilton Funeral Homes
(viii) Examples of Recent Agreements in Surrounding Counties (Oxford and St. Thomas-Elgin Counties)

The presentation, made by Andrew Swan and Rick Ludwig, Hamilton District Funeral Directors requesting an Increase to City Funded Funerals, was received.

(f) Funeral Service Fee Increases (CS09014) (City Wide) (Item 8.1)

Report CS09014 – Funeral Service Fee Increases was referred back to staff so that they may review and assess the additional information provided, by the Hamilton Funeral Directors Association, and report back to the Emergency & Community Services Committee.

(g) Amendments to the Outstanding Business List (Items 11.1 and 11.2):

The proposed new due dates for the following Emergency & Community Services Committee’s Outstanding Business List were approved:

(i) Item “A” – Fee Waiver Policy
   Current Due Date: January 21, 2009
   Proposed New Due Date: April 22, 2009

(ii) Item “E” – Campaign for Adequate Welfare
    Current Due Date: January 21, 2008
    Proposed New Due Date: February 18, 2009

(iii) Item “I” – Adequacy of Ontario Works Social Assistance Rates and the Economic Impact of Ontario Child Benefit Monies
     Current Due Date: November 5, 2008
     Proposed New Due Date: February 18, 2009

(iv) Item “J” – State of Care for Seniors
    Current Due Date: January 21, 1009
    Proposed New Due Date: March 4, 2009

(v) Item “K” – Plan on How to Redevelop the Oriole Crescent Housing Complex
    Current Due Date: January 21, 2009
    Proposed New Due Date: February 18, 2009

(vi) Item “M” – Ice Rates and Times for Non-Affiliated Clubs
    Current Due Date: December 3, 2008
    Proposed New Due Date: May 20, 2009

Council – January 28, 2009
(vii) Item “O” - City of Hamilton Events Strategy  
Current due Date: October 7, 2008  
Proposed New Due Date: September 23, 2009

(viii) Item “P” – Artificial Outdoor Ice Rinks  
Current Due Date: December 3, 2008  
Proposed New Due Date: April 22, 2009

(ix) Item “R” – Strategic Plan for the Emergency Food Sector  
Current Due Date: December 3, 2008  
Proposed New Due Date: June 17, 2009

(x) Item “S” – City of Hamilton’s War of 1812 Bicentennial Commemoration Initiative  
Current Due Date: December 3, 2008  
Proposed New Due Date: August 11, 2009 - Committee of the Whole

(xi) Item “T” – Squash Courts at Chedoke Golf Club  
Current Due Date: December 3, 2008  
Proposed New Due Date: April 8, 2009

(xii) Item “U” – Ancaster Little League – Hosting for the 2010 Little League Championships  
Current Due Date: December 3, 2008  
Proposed New Due Date: April 22, 2009

(xiii) Item “W” – Call for Action – Recreation, Parks and Sport Infrastructure Funding  
Current Due Date: December 3, 2008  
Proposed New Due Date: May 20, 2009

Item “C” – City’s Strategy to manage Greenspace and Open Space Deficiencies was to be removed as it was to have gone before the January 20, 2009 Economic Development & Planning Committee. However, as the agenda for that meeting was carried over to a subsequent date, this item will remain on the Emergency & Community Services Committee’s Outstanding Business List until such time as it is addressed by the Economic Development & Planning Committee.

(h) Closed Session Minutes, dated December 3, 2008 (Item 12.1)

The Closed Session Minutes of the December 3, 2008 meeting of the Emergency & Community Services Committee were approved, as presented.
(i)  ADJOURNMENT (Item 13)

There being no further business, the Emergency & Community Services Committee adjourned at 2:35 p.m.

Respectfully submitted,

Councillor S. Duvall, Chair  
Emergency & Community Services Committee

Stephanie Paparella  
Legislative Assistant  
January 21, 2009
FOOD, SHELTER & HOUSING ADVISORY COMMITTEE
TERMS OF REFERENCE

The Food, Shelter & Housing Advisory Committee (FSHAC) is made up of citizens and service providers with an expertise in the field of emergency food, shelter and housing. In partnership with the City, the committee will provide advice and recommendations regarding actions to address identified and emerging crises and appropriate preventative actions. Where appropriate, member agencies will take immediate, concrete actions to address these issues. The Committee is a forum to provide networking, information sharing and collaborative partnership opportunities for service providers dealing with hunger, homelessness, and transitional/supportive housing.

**Mandate:**

- To identify the urgent needs of citizens within the community for whom barriers exist to income security, sufficient nutritious food, and access of safe, accessible, affordable shelter/housing with adequate supports.

- To provide the opportunity for agencies to collaborate and to respond to urgent needs in our community as they emerge, to collaborate on appropriate preventative strategies, and to collaborate on systems planning.

- To provide information regarding urgent community needs and recommendations toward their resolution to Council via the Emergency & Community Services Committee.

- To provide an opportunity for other levels of government and all citizens/agencies with a keen interest in emergency food distribution and emergency housing needs to meet on a regular basis to discuss, and/or provide recommendations and/or undertake actions to address those needs for citizens of Hamilton who are hungry and in need of adequate shelter.

**Guiding Principle:**

As an Advisory Committee to Council, FSHAC will identify short-term emergency issues, determine what immediate actions may be taken by member agencies and provide advice and recommendations to Council regarding these issues, as well long-term planning and preventative measures.

**Objectives:**

- To ensure that issues specific to people who are homeless or at risk of becoming homeless are brought forward and acted upon in a timely manner.
• To ensure that issues specific to people who are hungry are brought forward and acted upon in a timely manner.

• To coordinate concrete action to address these issues and provide advice to Committee regarding preventative measures related to emergency food, shelter and health related supports.

• To bring forward research initiatives and identify emerging trends and potential gaps in service.

• To advise the City in its planning for inclusive zoning to ensure safe shelter and affordable housing through participation in the development of the City’s Official Plan.

• To educate the community about urgent food and shelter needs through regular reporting to the Emergency & Community Services Committee.

Composition:

Up to 12 Program and Service Providers and up to 3 citizen members for a total composition of up to 15 members.

Support:

• Community Services Department Staff (technical support)

• Community Partners and other levels of government (Ministry of Community and Social Services/Ministry of Children and Youth Services, Service Canada, Local Health Integration Network 4, Social Planning and Research Council, Residents).

Other:

• The committee will format its agenda to be responsive to emerging community needs on a timely basis.

• The committee must ensure that the proper process is adhered to when communicating the business of the Advisory Committee Council through the Emergency & Community Services Committee via the City Clerk’s Office.

• The membership term is for four years and will coincide with the term of City Council or until such time as a successor(s) is appointed by Council.

• One participant per member organization/agency (or its delegate) may vote, as well as each appointed citizen representative. Emergency service providers who are not
members are encouraged to attend and participate in identifying emerging needs and in responding to those needs.

- Quorum is defined as 50% plus one of current voting membership.

- Sub-Committees and/or Working Groups will be established by the Advisory Committee, as required. The Committee may call on other experts in the fields of health, legal, housing, etc. to assist in formulating appropriate recommendations and/or action plans. However, any recommendation or action plan must be voted upon and approved by Committee, prior to going to the Emergency & Community Services Committee, and subsequently, Council for final approval.

- Meetings for the Working Groups or Sub-committees will be scheduled, as required. If the work of the Shelter Providers Network and the Emergency Food Action Committee cannot effectively become an integral part of the Food Shelter and Housing Advisory Committee, one or both committees shall become sub-committees of FSH.

**Chair and Vice Chair:**

To be appointed by the Advisory Committee by open nomination and vote.

**Advisory Committee Minutes and Reports:**

Advisory Committee meeting minutes will be compiled and circulated by support staff at least seven (7) days prior to next Advisory Committee meeting.

Approved minutes and/or reports are to be forwarded to the Legislative Assistant to the Emergency & Community Services Committee immediately upon approval for inclusion in the next appropriate agenda of the Standing Committee.

**Frequency of Meetings:**

Meetings are held six (6) to eight (8) times per year, at the call of the Chair. Meetings are rarely held during the months of July, August and December.