Peter Hutton called the meeting to order.

1. **Approval of the Agenda**

The agenda was approved as written.

(Moved by Jim Sweetman, seconded by Greg Kraatz) CARRIED

2. **Approval of the Minutes from the January 20, 2010**

The minutes were approved as written.

(Moved by Tom Thompson, seconded by Rose Killey) CARRIED

3. **Business Arising from the Minutes**

Staff circulated and discussed the five “Oops stickers”. Suggestions can be made directly to Dennis Guy.

4. **Administrative Items**

a) **Sub-committee Representation**

Staff circulated a list of Sub-committee representation for members to review. The committees have been confirmed as:

**Education & Communication Sub-Committee**

Grant Ranalli, Michelle Morris

**Multi-Residential, Commercial and Institutional Waste Sub-Committee**

Jim Sweetman, Tom Thompson, Dan Rodrigues, Peter Hutton and Trisha Branigan-Kilner

**Business and Government Liaison Sub-Committee**

Mark McQueen, Rose Killey, Peter Hutton and Trisha Branigan-Kilner
Ad-hoc Recycling Review Sub-committee
Ron Speranzini (chair), Paula Hamilton, Laurie Nielsen, Mack Sparrow (CCLC)

Ad-hoc Festival Sub-committee
Jim Sweetman, Ron Speranzini, Peter Hutton, Greg Kraatz and Trisha Branigan-Kilner

SWMMP Steering Committee Representative
Jim Sweetman

Glanbrook Landfill Coordinating Committee Representative
Dan Rodrigues

Pat Parker introduced Operations and Waste Management staff Jennifer DiDomenico, the Manager of Policy and Programs and Ruta Morkunas, Policy/Program Analyst.

5. Projects
a) Sub-Committee Updates

Education & Communication Sub-Committee
A report will be prepared regarding the green cart organics at a school and will be presented at the April WRTF meeting.

Multi-Residential, Commercial and Institutional Waste Sub-Committee
At the last Steering Committee meeting staff reported that there are about 70 properties left to roll green carts out to. Most of these properties have been particularly challenging.

Business and Government Liaison Sub-Committee
This committee has nothing new to report.

b) Glanbrook Landfill Coordinating Committee
This committee has nothing new to report.

c) SWMMP Steering Committee
Jim Sweetman will be circulating a summary from the February 10 Steering Committee meeting.

d) Clean City Liaison Committee (CCLC)
This committee has nothing new to report.

e) Ad-hoc Recycling Review Sub-Committee
The sub-committee met two weeks ago and discussed single stream versus two stream recycling. They will meet again prior to preparing the report for the City.

f) Ad-hoc Festival and Special Event Recycling Committee
This committee has nothing new to report.

6. Operations
a) 2010 Waste Collection Calendar
Dennis Guy presented the 2010 Leaf and Yard Waste Collection Schedule. The calendar has been revised to only include a schedule for leaf and yard waste collection days, as garbage, recycling, and organics collection days stay the same each week. Now there is the need for only one calendar for the whole City instead of six different versions to reflect different leaf and yard waste schedules. It will also include details about what is acceptable, what is not acceptable, diversion progress, information on CRCs and other operational details. The schedule will be mailed out to households the first week of March.
b) Year End Tonnages

Adrienne Press presented the 2009 year end tonnages. The presentation included a summary of waste generated in 2008 and 2009. The residential diversion rate has increased from 44.2% in 2008 to 47.5% in 2009. The total waste generated in 2009 was 220,390 tonnes, 42,498 tonnes went to recycling and 52,683 went to composting.

7. Public Discussion

A member of the public requested that community outreach material have more pictures and symbols for people who do not read or do not speak English. Staff would like to translate the material into some of the popular languages for this area however there are challenges in finding individuals to properly translate waste management language.

8. Other Business

There will be an unofficial pilot for “Waste Watchers” during Earth Day, the week of April 18 to 24. If anyone is interested in volunteering let Dennis Guy know.

The Task Force briefly discussed the invitation to have a booth at the proposed Eco Fair that takes place this Sunday in conjunction with the Upwind Downwind conference sponsored by the City and Clean Air Hamilton. While the Task Force has participated in the past, it was agreed by consent that the Task Force had neither the appropriate display materials or the volunteers to mount a display this year. There had not been any interest shown by the Clean City Liaison Committee either.

A member indicated that there is a meeting at the Hamilton Wentworth District School board Auditorium on February 24 to discuss the environmental education as part of the school curriculum.

The committee decided to cancel the March 17 meeting as it is March break and many members and staff will be on vacation. Peter will organize an informal meeting for WRTF members on March 24.

9. Adjournment

There being no further business, the meeting adjourned at 9:05 p.m.

The next meeting is scheduled for Wednesday April 21, 2010 at the Hamilton Convention Centre.

(Moved by Mark McQueen and seconded by Rose Killey that the meeting be adjourned.) CARRIED