Corporate Administration Committee
MINUTES
9:30 a.m.
Wednesday, September 21, 2005
Council Chambers
Hamilton City Hall
71 Main Street West, Hamilton

Present: Councillor D. Braden (Chair)
Councillor A. Samson (Vice Chair)
Councillors P. Bruckler, C. Collins, M. Ferguson, M. Pearson

Also Present: Councillor D. Mitchell
G. Peace – City Manager
J. Rinaldo – General Manager, Finance and Corporate Services
D. Logan – A/General Manager, Human Resources/
   Director, Employee and Labour Relations
R. Male – Director, Financial Services
J. Lee – Director, Customer Service, Equity and Access
S. Robichaud – Manager, G.R.I.D.S.
K. Christenson – City Clerk
S. Hayden – Deputy Clerk/Manager of Elections
C. Biggs – Legislative Assistant, City Clerk’s

THE FOLLOWING ITEMS WERE REPORTED TO CITY COUNCIL FOR CONSIDERATION:

1. Tax Applications for Overcharges of Tax Processed under Section 358 of the Municipal Act, 2001 (FCS05059(a)) (City Wide) (Item 5.1)

(Ferguson/Pearson)
That realty tax applications for overcharges of tax processed under Section 358 of the Municipal Act, Chapter 45, Statutes of Ontario, 2001 in the amount of $73,570.39 be approved and charged to HAMTN 52108 211025 Tax Remissions per Appendix “A” to Report FCS05059(a).

CARRIED
2. Red Hill Valley Project Financial Status Report (FCS05027f/PW05023f) (Item 5.2)

(Ferguson/Pearson)
That the Red Hill Valley Project Financial Status Report for August 31, 2005, as set out in Appendix “A” to Report FCS05027f/PW05023f be received for information. CARRIED

3. Freedom of Information Quarterly Report (CL05015) (City Wide) (Item 8.1)

(Pearson/Samson)
That Report CL05015 which lists the requests for information made to the City under the Municipal Freedom of Information and Protection of Privacy Act for the second quarter of 2005 (April 1 to June 30), be received for information. CARRIED

4. Follow Up to Councillors Request regarding Customer Service – Telephones (FCS05100) (City Wide) (Item 8.2)

(Bruckler/Pearson)
(a) That Report FCS05100 be received;
(b) That the issue of follow up Customer Service – Telephones on Outstanding Business of the Corporate Administration Committee be identified as completed and removed from the Outstanding List. CARRIED

5. OMERS Autonomous Governance Model Update on Proposed Legislation (FCS05096/HUR05015) (City Wide) (Item 8.3)

(Pearson/Collins)
(a) That Report FCS05096/HUR05015 and Appendix “A” respecting OMERS Autonomous Governance Model be received;
(b) That the Minister of Municipal Affairs and Housing be requested to provide a detailed analysis of the potential costs related to supplementary plans that the new legislation for OMERS would permit. CARRIED

6. Fair Wage Policy for Construction Trades Review (FCS05098/HUR05016) (City Wide) (Item 8.4)

(Collins/Samson)
(a) That the revised Fair Wage Policy (FWP) as set out in Appendix “A” attached to Report HUR05016/FCS05098, be adopted;
(b) That the Fair Wage Schedule 2006, as attached to Report HUR05016/FCS05098 as Appendix “B”, be adopted;

(c) That the appropriate City staff be authorized and directed to take the necessary actions to implement the revised Fair Wage Policy and Schedule 2006;

(d) That Appendix B become public information once Council approval is received;

(e) That the Fair Wage Policy item be removed from the Outstanding Business List of the Corporate Administration Committee.  CARRIED

7. Contract C1-02-05 RFP for the Provision of Consultant Services to Conduct a Comprehensive Employment Study (CM05033) (City Wide) (Item 8.5)

(Ferguson/Bruckler)
That Request for Proposal Contract C1-02-05 be awarded to Hemson Consulting to provide Consultant Services for a Comprehensive Employment Study. CARRIED

FOR THE INFORMATION OF THE COMMITTEE:

(a) Changes to the Agenda (Item 1)

The Clerk advised of the following changes to the agenda:

(a) Item A of the Outstanding Business List – Hamilton Utilities Corporation expenses related to salaries/bonuses added as Item 11.8 (Due Date: September 21, 2005) (No Copy)

(Pearson/Ferguson)
That the agenda be approved, as amended. CARRIED

(b) Declarations of Interest (Item 2)

None.

(c) Approval of Minutes (Item 3)

(Ferguson/Pearson)
That the Minutes of the September 7, 2005 meeting of the Corporate Administration Committee be received and adopted as presented. CARRIED
(d) Follow Up to Councillors Request regarding Customer Service – Telephones (FCS05100) (City Wide) (Item 8.2)

Members of the Committee expressed concern with respect to the zero-out option, and requested staff to continue to investigate various options and report back to the Committee on costs and process/implementation, following consultation with the Corporate Management Team.

(e) OMERS Autonomous Governance Model Update on Proposed Legislation (FCS05096/HUR05015) (City Wide) (Item 8.3)

On motion (Samson/Ferguson) the Committee moved an amendment to add sub-section (b) as outlined in Item 5, which was subsequently carried.

(f) General Information/Other Business (Item 11)

(i) Corporate Administration Outstanding Business List

The following updates were provided with respect to items on the Outstanding Business List of the Corporate Administration Committee:

(aa) Outstanding Business Item B - Implementation of recommendations in report re: Reality of Anti-Racism Work in the City of Hamilton (Due Date: September 21, 2005) (No Copy)

Staff advised that a report will be presented to the Committee in October, 2005.

Due date on Outstanding Business List to be amended accordingly.

(bb) Outstanding Business Item D – Chargebacks and Interdepartmental Transfers (Due Date: September 21, 2005) (No Copy)

Staff advised that a report will be presented to the Committee in November, 2005.

Due date on Outstanding Business List to be amended accordingly.

(cc) Outstanding Business Item F – Resolution from Peel Region re: Funding of GO Transit Development Charges By-law (Due Date: September 21, 2005) (No Copy)

(dd) Outstanding Business Item AA – Resolution from Peel Region re: GO Transit Development Charges Background Study (Due Date: September 21, 2005) (No Copy)

Staff advised that these two issues will be addressed in the same report, which is to be presented to the Committee in October, 2005.
Due date on Outstanding Business List to be amended accordingly.

(ee) Outstanding Business Item L – Provincial Offences Act (POA) Payments at Municipal Service Centres (Due Date: September 21, 2005) (No Copy)

Staff advised that the “Integrated Courts Offences Network (ICON)” System, which is provincially-mandated, cannot be implemented to allow payments to be made at the Municipal Service Centres. Also, privacy issues such as plate information, vehicle registration, etc., must be taken into consideration, should payments be processed in other locations.

The Committee was advised that the on-line payment process has been well received by the citizens, and staff indicated that a report will be presented outlining the success of the program.

As a result of the staff response, the Committee agreed that this item be removed from the Corporate Administration Committee Outstanding Business List.

(ff) Outstanding Business Item N – Property Tax Exemptions – 1155 and 1157 Beach Blvd. (Due Date: September 21, 2005) (No Copy)

Staff advised that a report will be presented to the Committee in November, 2005.

Due date on Outstanding Business List to be amended accordingly.

(gg) Outstanding Business Item Z – Advisory Committee for Persons with Disabilities respecting Urban Braille (Due Date: September 21, 2005) (No Copy)

Staff advised that it is more appropriate that this item be transferred to the Outstanding Business List of the Public Works Committee as the information requested with respect to financial implications relates to the expansion of the current Urban Braille program.

(hh) Outstanding Business Item A – Hamilton Utilities Corporation Expenses related to Salaries/Bonuses (Due Date: September 21, 2005) (No Copy)

Staff advised that a report will be presented to the Committee in October, 2005.

Due date on Outstanding Business List to be amended accordingly.
(ii) **Request for Information – Front-line Workers**

*(Collins/Pearson)*

That staff be directed to bring a report back to the Committee showing a comparison of the number of front-line workers in the Operations and Maintenance Divisions from June 1, 1998 to present. Staff advised that a report containing whatever information is available will be presented to the Committee in December, 2005.  **CARRIED**

(iii) **Request for Proposals – Evaluation Process**

Councillor Bruckler requested staff to bring a report back to the Committee outlining the viability/conflicts with respect to the involvement of elected officials in the evaluation process of requests for proposals.

There being no further business, the Committee adjourned at 11:00 a.m.

Respectfully submitted

Councillor D. Braden  
Chairman  
Corporate Administration Committee

Carolyn Biggs  
Legislative Assistant  
September 21, 2005