1. Approval of the Minutes from the September 19\textsuperscript{th}, 2007 Meeting

The Task Force received a copy of the minutes from the September 19\textsuperscript{th}, 2007 meeting.

The minutes were approved.  
(Moved by Dan Rodrigues, seconded by Jim Sweetman)

2. Administrative Items

a) New Member Appointment Sub-committee

Staff informed the Task Force of the five (5) members whose terms are ending at the end of 2007. These members are Peter Hutton, Laurie Nielsen, Dan Rodrigues, Karin Maja Larsen and Mike Caruso. Discussion took place on the Terms of Reference and whether there is an opportunity for a potential third term for an existing member. The Terms of Reference will be reviewed to see if a third term is allowable.

Angela Pastorius, Mary Lou Dickson and Jim Sweetman volunteered to join this sub-committee. Their roles on the sub-committee were outlined and staff will provide a timeline on the application process and the submission of applications for their consideration.

The decision was made to move the December Task Force meeting from the 19\textsuperscript{th} to the 12\textsuperscript{th} to avoid conflict with the holiday season. The decision on the new member appointments will be made at this meeting.

3. Standing Agenda Items

a) Sub-Committee Updates

Business & Government

An update was provided by the sub-committee. Letters have been written to product manufacturers and were offered to be reviewed by the Task Force members.
Multi-Residential, Institutional & Commercial Waste

No update was provided by the sub-committee. Staff provided an update on the recent superintendent workshop and the initial roll-out of carts to small multi-residential buildings in Dundas and West Hamilton. A sub-committee member requested there be a discussion on the potential role for this sub-committee at the next WRTF meeting during Adam’s presentation on the progress of the Multi-residential roll-out. Staff indicated that sub-committee members would be invited to attend a future staff meeting to have a discussion on this.

Education & Communication Sub-Committee

No update was provided by the sub-committee.

b) Glanbrook Landfill Coordinating Committee (GLCC)

The Task Force representative to the GLCC advised that a meeting will be held next month. It was indicated that the Waste Reduction Task Force will have to determine who will be the next representative to the GLCC once the existing member ends their term in December 2007.

c) Steering Committee Update

The Task Force delegate to the Steering Committee gave an update from the last Steering Committee meeting. It was indicated that a meeting schedule has been set. Staff indicated that some rescheduling will likely occur during the upcoming budget deliberations.

An update was provided on the upcoming review of the operations of the CRC’s and it was stated that the WRTF will play a role in the review. An outline of the review that will take place and the timelines on the new contracts was provided by staff. Staff stated that a presentation on this will be provided early in 2009.

The delegate outlined some of the discussion that took place on role of the WRTF in the implementation and design of programs and promoting diversion and the master plan objectives. A presentation of the overall SWMMP objectives was discussed as an overview in light of new members coming on in 2009 and due to the recent discussions on the role and objectives of the Task Force.

4. Winona Peach Festival Organics Diversion Pilot Update

Adrienne Press made a presentation on the organics pilot project at the Winona Peach Festival.

Major topics of the presentation included: budget, collection, disposal, staffing, community outreach, communication and implementation. Tonnages captured of garbage, recyclables and organics and the audit results were reported. Issues with the high contamination rate were outlined. Recommendations were provided on how best to improve organics diversion at future city festivals.

An inquiry was made on the amount of styrofoam found in the contaminated portion. The potential for having vendors change their packaging to a compostable type of material was discussed.

One member provided some first hand information on the festival and called for waste staff to be involved in the early stages of festival planning.

An inquiry was made into whether vendors were communicated with prior to the festival. Staff responded that vendors were provided with an overview of what was being planned in advance of the festival.

A question was asked on the acceptability of chewing gum in the green cart program. Staff indicated it was not acceptable.

Discussion took place on the diversion figures provided and it was concluded that there is a lot of additional divertable material present in the festival’s garbage stream.

Inquiries were made into what future festival diversion programs will be and whether the City will have the funding to implement this in all festivals. Staff noted that the major barrier to expanding the program is the high staffing costs.

An inquiry was made into the garbage collection service at the festival. Staff stated that the SEAT committee is granted funds which they use for services such as waste management and policing. It was suggested that the cost of waste collection be isolated in the budget and potentially fund waste diversion
operations. Staff indicated that a policy is being considered which would encourage the provision of waste diversion services by the festivals.

Staff advised that the high prevalence of garbage cans at the festival was due to litter issues and the need to control this by festival organizers. Staff indicated that in future the litter issue could potentially be addressed by the Clean City Committee.

It was asked whether the public provided any negative feedback on the organics pilot to staff at the festival. Staff indicated no negative feedback was provided. The Public Works trailer at the festival was staffed by Waste Management and there were many people visiting the trailer.

Discussion took place on the recent Tiger Cat environment events at Ivor Wynne Stadium. The results of the audits were not yet known, but staff indicated that the preliminary observations showed the organics looked uncontaminated. Staff outlined some future planning necessary for continuing the program into future seasons.

5. Diversion Options Update

Staff provided an update on the Diversion Options Report and indicated they have been requested to present this report to the Public Works Committee (PWC) on November 19th. Staff informed Task Force members that if they choose to request a delegation they need to direct the request to Carolyn Biggs prior to the November 5th PWC meeting. It was decided that the WRTF will request a delegation to this meeting.

Staff provided information on the contents of the report including an update on the acceleration of the multi-residential program roll-out which may increase the diversion rate in a shorter time. However, it was noted that it would be preferable to do the roll-out over two (2) years to make sure that the outreach component is done properly at each building.

The recommendation for increased by-law enforcement in the Public Works report was outlined and staff clarified what was being requested by staff.

6. Information Update on Provincial Initiatives

Staff provided an overview on the two (2) staff reports on recent provincial waste management initiatives, including how the City of Hamilton has responded to them and how it will affect Hamilton’s waste management operations. Staff provided some detail on each of the initiatives.

A member spoke about a recent media release on the phasing-out of analogue televisions and the potential for old/out-of-date televisions to increase in the waste stream. Staff indicated that under the WEEE designation, industry will have to deal with the recycling of this waste product. Timelines were provided on the phasing-in of this legislation. A member noted that the 2010 CRC contracts will have to incorporate this legislation in the contract design.

An inquiry was made into whether the WRTF will be involved in this CRC review. Staff outlined a few of the potential ways the Task Force could be involved. It was requested that a Task Force sub-committee be formed to work on issues pertaining to the CRC contract review.

7. Halton Region Organics Processing

Staff provided an update on the Halton Region organics processing contract and the work done related to the acceptance of certified compostable bags in the Green Cart program. The Task Force was updated on a recent meeting with staff from Niagara, Peel, Halton and Durham on a joint initiative on acceptable compostable bags. Staff provided an outline of the new Canadian compostable bag certification process.

A member commented on the plastic bag issue and the potential consideration for bans or to tax plastic bags to help reduce the plastics contamination in a compostable bag Green Cart program. It was noted that the City of San Francisco has employed this strategy. Staff provided a response and noted they will be reporting on the plastic bags issue in 2008. The increased presence of compostable packaging is also another issue currently being considered by staff.

Staff informed the Task Force that we have been awarded the Simcoe County organics processing contract and the CCF will now be at full capacity. Staff mentioned that potential changes to the allowable amounts
of the L&Y waste might be considered if full capacity was reached at the facility. Some clarification was provided on the implications of this leaf & yard waste restriction.

An inquiry was made on whether the CCF could be retrofitted to increase capacity in the facility. Staff indicated there was expansion potential.

A question was asked about whether Task Force input on potential program changes is received and considered by staff. Staff clarified the process by which Task Force input is received and acted on by staff.

8. Other Business

A member inquired if any improvements have been made to the signage at the Mountain CRC. It was noted there is no signage heading south bound on Upper Ottawa prior to reaching Rymal Road. Staff indicated there is a portable sign present on Kilbride Road and only visible if you are at the facility entrance. Discussion on whether a permanent sign could be installed took place and this issue will be brought up with Waste Disposal staff.

Staff announced that the Mountain CRC Reuse Store anniversary event will be held on October 26th from 10 a.m. to 2 p.m. The reuse store will be holding a big sale.

A request was made for Dennis Guy to attend the next meeting to speak on Community Outreach plans to address the problem of recycling materials identified in waste audits and the audit analysis presented at the July meeting. Staff indicated they will request his presence at the next meeting.

Discussion took place on the diversion analysis undertaken by Jim Sweetman. Staff suggested discussion on this be combined with the community outreach piece from Dennis Guy at the next meeting.

Alternate meeting locations were discussed and staff indicated that a downtown location is currently being looked into and will hopefully be available in early 2008.

It was clarified that the Hamilton Chamber of Commerce building is in the same building as the Hamilton Yacht Club.

9. Public Discussion

An inquiry was made on whether Certificate of Approval amendments were necessary for opening the CCF for the Peach Festival Organics pilot. Staff advised that a C of A amendment will be applied for future expansion of festival organics programs, but only required verbal permission for the Winona Peach pilot.

An inquiry was made on whether WDO funding would be available to pay for the festivals organics program. Staff advised that WDO was available for only blue box related projects.

An inquiry was made on the potential for businesses to take on the cost of organics diversion at festivals. A Task Force member responded that it is possible, but the cost would likely be put back on the City due to higher grant amounts being provided by the City to cover the increased costs of offering this service.

Discussion took place on the organics diversion program implemented at the Halton Rib-Fest and its applicability to future Hamilton festivals.

An inquiry was made on whether the Peach Festival vendors had their own Green Carts. Staff advised that they did.

A comment was made on two (2) e-waste recovery events run by the City of Guelph and it was outlined how they have utilized inmates which has helped them reduce costs. Staff advised they have contractual arrangements which prohibit this type of initiative. A member requested that staff look into this for the future. It was noted that the City of Guelph has been running a wood waste collection program where it is being used to make biofuels. The Task Force requested that staff look into the potential for this type of program operating in Hamilton.

A request was made that the public be allowed to ask questions at the end of presentations because at the last meeting they missed the opportunity to ask questions of the ReMM and Canada Fibers representatives as they left prior to the public discussion agenda item. Staff suggested the Chair ask for any public comments after future presentations.
10. Adjournment

There being no further business, the meeting adjourned at 8:50 p.m.

The next meeting is scheduled for November 21st, 2007 at 7 p.m. at the Hamilton Chamber of Commerce, 555 Bay Street North, Hamilton.

Moved by Angela Pastorius and seconded by Dan Rodrigues that the meeting be adjourned.

Copies to: All present
Regrets
SWMMP Waste Reduction Task Force Binder Distribution List
Scott Stewart, General Manager, Public Works Department
Glanbrook Landfill Coordinating Committee c/o Craig Murdoch, Waste Management Division
City Clerks Division, c/o Ida Bedioui, Lisa Barroso