Public Works Committee
REPORT 12-008
9:30 a.m.
Monday, June 18, 2012
Council Chambers
Hamilton City Hall
71 Main Street West

Present: Councillors B. McHattie (Chair), L. Ferguson (Vice-Chair)
Councillors C. Collins, R. Pasuta, R. Powers, T. Jackson,
S. Duvall, T. Whitehead

Also Present: Councillors M. Pearson, J. Partridge, J. Farr
G. Davis, General Manager Public Works
B. Goodger, Senior Director, Operations & Waste Management
J. Mater, Senior Director, Transportation, Energy & Facilities
D. McKinnon, Director of Water and Wastewater Operations
D. Hull, Director of Transit
P. Parker, Director of Support Services
G. Moore, Director of Engineering Services
R. Norman, Acting Director, Environment and Sustainable
Infrastructure
A. Winning, Supervisor, Program Development
A. Grozelle, Legislative Co-ordinator, City Clerk’s Office

THE PUBLIC WORKS COMMITTEE PRESENTS REPORT 12-008 AND
RESPECTFULLY RECOMMENDS:

1. Alleyway Management Program - Development Strategy (PW07033b) - (City
Wide) (Item 5.2)

That Report PW07033b respecting, Alleyway Management Program -
Development Strategy, be received.

2. Outcome of Appeal of Technical Standards and Safety Authority Order -
Truck Wash at Rymal Road Operations Yard (LS12003a/PW12010a) - (Ward
7) (Item 5.3)

That Report LS12003a/PW12010a respecting, Outcome of Appeal of Technical
Standards and Safety Authority Order - Truck Wash at Rymal Road Operations
Yard, be received.

Council – June 27, 2012
3. **Drinking Water Backflow Prevention Program (PW12050) - (City Wide) (Item 5.4)**

That Report PW12050 respecting, Drinking Water Backflow Prevention Program, be received.

4. **Proposed Permanent Closure and Sale of A Portion of Public Unassumed Alley Abutting 211 Park Row South, Hamilton (PW12048) - (Ward 4) (Item 6.1)**

(a) That a portion of the public unassumed alley abutting 211 Park Row South, Hamilton, be permanently closed and transferred to the owner of 211 Park Row South, Hamilton, as shown on Appendix B attached to Report PW12048, subject to the following conditions:

(i) That the applicant makes an application to a District Court Judge, under Section 88 of the Registry Act, R.S.O. 1990, for an order to permanently close and purchase the subject lands;

(ii) That the General Manager, Public Works or his designate sign the appropriate documentation confirming that no public funds have been expended on the lands to be closed;

(iii) That the documentation regarding the application to the District Court Judge be prepared by the applicant, to the satisfaction of the City Solicitor;

(iv) That the applicant register a reference plan under the Registry Act and that said plan be prepared by an Ontario Land Surveyor to the satisfaction of the Manager, Surveys and Technical Services Section and that the applicant deposit a reproducible copy of said plan with the Manager, Surveys and Technical Services Section;

(b) That provided the Judge's Order to permanently close the lands is granted:

(i) That the City Solicitor be authorized and directed to prepare the by-law to permanently close the highway;

(ii) That the appropriate by-law be introduced and enacted by Council;

(iii) That the Economic Development and Real Estate Division of the Planning and Economic Development Department be authorized and directed to sell this closed highway for one dollar, in accordance with the Procedural By-law for the Sale of Land, By-law No. 04-299;
(iv) That the City Solicitor be authorized and directed to register a certified copy of the by-law permanently closing the highway in the proper land registry office;

(v) That the by-law permanently closing the highway does not take effect until a certified copy of the by-law is registered in the proper land registry office.

5. **Solid Waste Management Master Plan Review (PW12004a) - (City Wide)** (Item 8.1)

(a) That Report PW120049(a), and Appendices A, B, C, D, E, F and G attached thereto, be received;

(b) That the following Guiding Principles (GP1 to GP4) and recommendations (R1 to R11) from the Solid Waste Management Master Plan Steering Committee be approved as the 2012 Solid Waste Management Master Plan (SWMMP);

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<tr>
<td>(i)</td>
<td>GP1</td>
<td>The City of Hamilton must lead and encourage the changes necessary to adopt the principle of Waste Reduction;</td>
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<td>(ii)</td>
<td>GP2</td>
<td>The Glanbrook Landfill is a valuable resource. The City of Hamilton must minimize residual waste and optimize the use of the City’s diversion and disposal facilities;</td>
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<td>(iii)</td>
<td>GP3</td>
<td>The City of Hamilton must maintain responsibility for the residual wastes generated within its boundaries;</td>
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<td>(iv)</td>
<td>GP4</td>
<td>The City of Hamilton will consider inter regional municipal and corporate opportunities for waste management where appropriate and beneficial to the City;</td>
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<td>(v)</td>
<td>R1</td>
<td>A waste diversion target of 65% will be maintained;</td>
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<td>(vi)</td>
<td>R2</td>
<td>The City of Hamilton will continue to lobby for Extended Producer Responsibility (EPR) to encourage manufacturers and retailers to take responsibility for waste they are generating and minimize waste and impacts on the City’s integrated waste management system;</td>
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| (vii) | R3 | Increase waste diversion through the implementation of the Council approved:  
(a) Commercial Green Cart Collection Program;  
(b) Improvements to the multi-residential recycling and green cart programs; and,  
(c) Improvements to the recycling program and expansion of the green cart program in municipal
(viii) **R4** Undertake a review in 2015 of Single Stream processing and expansion of capacity at the Municipal Recycling Facility (MRF) to provide infrastructure planning for 2020 when the current MRF equipment will require replacement;

(ix) **R5** Undertake an operational review and needs analysis in 2017 of the Transfer Stations and Community Recycling Centres;

(x) **R6** Optimize the capacity of the Glanbrook Landfill site which may include consideration of alternative disposal technologies no later than the next five (5) year review;

(xi) **R7** Undertake a five (5) year review of the SWMMP in 2017;

(xii) **R8** The advisory roles of the SWMMP Steering Committee and the Waste Reduction Task Force be merged when appropriate;

(xiii) **R9** On the implementation of Recommendations 1 to 7 consideration will be given to the potential impacts on illegal dumping;

(xiv) **R10** Staff will report to Council on the progress of implementing the SWMMP recommendations on an annual or as needed basis; and

(xv) **R11** The 2001 SWMMP be rescinded and replaced with the 2012 SWMMP;

(c) That the SWMMP Steering Committee and Waste Reduction Task Force be disbanded and replaced with a Waste Management Advisory Committee in accordance with the Clerk’s process for the establishment of advisory committees and the Terms of Reference attached hereto as Appendix “A” to Report PW 12-008 be approved, to implement the 2012 SWMMP R8 (recommendation eight);

(d) That the General Manager, Public Works Department, be authorized and directed to bring forward the recommended projects from the 2012 SWMMP in future capital and operating budget deliberations at the appropriate times;

(e) That the General Manager, Public Works Department, be authorized and directed to discuss and negotiate inter-municipal opportunities that may arise from the 2012 SWMMP GP4 (guiding principle four) and report back as required;

(f) That appropriate amendments to Solid Waste Management By-law 09-067 be enacted to implement recommendations as required for the 2012 SWMMP R3 (recommendation three);
6. Multi-Residential Waste Diversion Plan and Green Cart Program for City Buildings (PW11096b) - (City Wide)(Item 8.2)

(a) That Report PW11096b respecting the Multi-Residential Waste Diversion Plan and Green Cart Program for City Buildings be received;

(b) That the action plans attached hereto as Appendices “B” and “C” to Report 12-008 be initiated by staff;

(c) That the General Managers of City Departments direct staff to accept and participate in all waste diversion programs to the best extent possible;

(d) That staff be directed to report back to the Public Works Committee with and update respecting the Multi-Residential Waste Diversion Plan and Green Cart Program for City Buildings including details on enforcement and compliance by March 31, 2013.

7. Transit Fare Waiver and Free Equipment Use Policy (PW12008a) - (City Wide)(Item 8.3)

(a) That the Transit Fare Waiver and Free Equipment Use Policy, attached hereto, as amended as Appendix “D” to Report 12-008, be approved for implementation.

(b) That staff be directed to report back to the Public Works Committee on a quarterly basis on the Transit Fare Waiver and Free Equipment Use Policy, beginning in 2013.

(c) That staff be directed to provide notification of denials under the Transit Fare Waiver and Free Equipment Use Policy to members of the Public Works Committee and the affected Ward Councillor.

(d) That the Hamilton Tiger Cats - Home Games played in Hamilton, be included in the Transit Fare Waiver and Free Equipment Use Policy under Section 2.2 as a ‘grandfathered’ event.
8. Highway 403 Westbound On Ramp at Mohawk Road (PW12051) - (Ward 12) (Item 8.4)

(a) That the General Manager, Public Works Department, be authorized and directed to undertake the next phase (Municipal Class EA process, and Modelling and Operational analysis) of the proposed Highway 403 Westbound On-Ramp at Mohawk Road;

(b) That the Ministry of Transportation (MTO) be advised of the City of Hamilton’s intention to proceed with the next phase in the process to seek approval of a westbound on-ramp to Highway 403 at Mohawk Road including modelling and operational analysis;

(c) That the General Manager, Public Works Department, report back to the Public Works Committee and City Council during the 2013 budget deliberations; and,

(d) That the budget allocation for the Highway 403 Ramp Studies (Capital Budget Project ID 4031255215) be increased by $195,000 to undertake the next phases of the study and that this increase be funded by a transfer of funds from the Ancaster Transportation Master Plan - Phase 3 & 4 EA (Capital Budget Project ID 4030955945).

9. Cemeteries Harmonized By-law and Ownership of City of Hamilton Cemeteries (PW12052) - (City Wide) (Item 8.5)

(a) That the Hamilton Municipal Cemeteries By-law, attached as Appendix A to Report PW12052, be approved and passed;

(b) That the following by-laws be repealed:

(i) By-law 81-91 - Town of Ancaster;
(ii) By-law 4459-98 - Town of Dundas;
(iii) By-law 96-582 - Township of Flamborough;
(iv) By-law 500-94 - Township of Glanbrook;
(v) By-law 95-125 - City of Hamilton;
(vi) By-law 4402-96 - City of Stoney Creek;

(c) That the General Manager of Public Works, or his designate be authorized to submit a copy of the harmonized Hamilton Municipal Cemeteries By-law, once passed by Council, to the Cemeteries Registrar, Cemeteries Regulation Unit, Consumer Protection Branch, Ministry of Consumer Services in the Province of Ontario for filing and approval;

(d) That the costs associated with the ownership and registration of the 28 cemeteries listed in hereto attached Appendix “E” to Report 12-008, be funded up to $100,000 from the Cemetery Building Fund - Niches Reserve 104105.
10. **Contract Extension Negotiations with Hotz Environmental Services Inc. - 2013 to 2016 (PW12053) - (City Wide) (Item 8.6)**

   (a) That Contract T-025-07 between Hotz Environmental Services Inc. and the City of Hamilton for the operation of the City of Hamilton’s Municipal Hazardous and Special Waste depots and for the transportation and disposal of Municipal Hazardous and Special Waste be amended:

   (i) To extend the term by two years to April 2, 2015 and to add the option for the City to extend the term for one additional year to April 2, 2016;

   (ii) To include an annual escalation factor to be applied to the compensation to Hotz Environmental Services Inc., based on the published Statistics Canada Consumer Price Index for Ontario (all items), and further, to apply said annual escalation factor to the compensation since the commencement of the original term (i.e. March 31, 2008), solely to determine the compensation at the commencement of the extended term;

   (iii) To increase the rate per unit for the transportation and processing of flammable organics by 64%;

   (iv) To decrease the rate per unit for the transportation and processing of all fluorescent tubes by 30%;

   (v) To include a clause which requires the parties to negotiate adjustments or improvements to the work, and to corresponding changes to compensation, when there is a change of laws which impact operational processes and procedures, including any changes to the Waste Diversion Ontario (WDO) Municipal Hazardous and Special Waste Program by WDO, Stewardship Ontario, or the Province of Ontario;

   (b) That the Mayor and City Clerk be authorized and directed to execute all necessary documents to implement subsection (a) with content acceptable to the General Manager of Public Works and in a form acceptable to the City Solicitor.

11. **Truck Route Sub-committee, Report 12-001 – June 7, 2012 (Item 8.7)**

   (a) **Appointment of Chair and Vice Chair**

   (i) That Councillor Robert Pasuta be appointed Chair of the Truck Route Sub-Committee for the 2010 – 2014 term of Council.

   (ii) That Councillor Terry Whitehead be appointed Vice Chair of the Truck Route Sub-Committee for the 2010 – 2014 term of Council.
(b) **Century Brick and Issues Related to the Truck Route Designation for Lawrence Road and the Impact on Operations at Century Brick**

(i) That trucks accessing Century Brick, 178 Lawrence Road, be permitted to use Lawrence Road on a temporary basis, through non enforcement, while discussion is ensuing respecting the physical relocation of Century Brick between the Ward Councillor, Planning and Economic Development staff and representatives of Hamilton's Police Services;

(ii) That, if discussions respecting relocation are not successful, that a truck route be re-established, incorporating the use of Gage Avenue to accommodate truck traffic accessing Century Brick.

(c) **Intersection of Highway # 6 at Concession Road # 5 West (Millgrove Area)**

Whereas the approval of the truck route removal from both Millgrove Side Road and Concession # 5 West, back in August 2010, has relocated all legal truck movements to and from Highway # 6 to utilize the non signalized intersection of Concession # 5 West;

And whereas all previous truck traffic utilized Millgrove Side Road in a northbound only direction from Concession # 5 West to Highway # 6 and accessed Highway # 6 with the assistance of traffic signals located at the intersection of Highway # 6 at Concession # 6 East / Millgrove Side Road;

And whereas the existing Provincial traffic signal installed in November 2000 on Highway # 6 at Concession # 6 East / Millgrove Side Road has created many “Quality of Life” issues for residents living adjacent to Millgrove Side Road between Concession # 5 West and Highway # 6;

And whereas the installation of additional signalization or expansion of the existing traffic signal at Highway # 6 at Concession # 6 East / Millgrove Side Road to include the intersection of Highway # 6 and Concession # 5 West to improve safe movements for truck traffic onto Highway # 6;

And whereas the new signalization of the intersection at Highway # 6 and Concession # 5 West will permit legal truck routes to be reestablished on Millgrove Side Road from Concession # 4 to Concession # 5 West and also on Concession # 5 West from Brock Road to Highway # 6 and will also allow the cul-de-sac of Millgrove Side Road at the northerly limit just south of Highway # 6.
Therefore be it resolved:

That the City of Hamilton officially request the Ministry of Transportation of Ontario to install new traffic signals or expand the existing traffic signal at the intersection of Highway # 6 at Concession # 6 East / Millgrove Side Road to include the intersection of Highway # 6 at Concession # 5 West to facilitate safe access for truck movements on Highway # 6 in the Millgrove area.

12. **All-way Stop Control Appleblossom Drive and Moonbeam Drive (Added Items 10.1 & 9.2)**

(a) That all-way stop control be implemented at the intersection of Appleblossom Drive and Moonbeam Drive;

(b) That an appropriate by-law to amend the City of Hamilton Traffic By-law 01-215 be passed.

13. **Installation of a Pedestrian Activated Signal at Ferguson Street & Kelly Street (Added Items 10.2 & 9.3)**

(a) That a pedestrian activated signal be installed at the intersection of Ferguson Street and Kelly Street.

(b) That installation of the Pedestrian Activated signal, estimated in the amount of $80,000, be funded through Ward 1 area derived funding.

**FOR THE INFORMATION OF COUNCIL:**

(a) **CHANGES TO THE AGENDA (Item 1)**

The Committee Clerk advised of the following change to the agenda:

(i) Added Notice of Motion - 10.1 All-way Stop Control Appleblossom Drive and Moonbeam Drive

The June 18, 2012 Public Works Committee Agenda was approved, as amended.

(b) **DECLARATIONS OF INTEREST (Item 2)**

None
(c) MINUTES (Item 3)

(i) June 4, 2012 (Item 3.1)

The Minutes of the June 4, 2012 Public Works Committee were approved as presented.

(d) CONSENT ITEMS (Item 5)

(i) Clean City Liaison Committee, Minutes – April 18, 2012 (Item 5.1.1)

The Minutes of the Clean City Liaison Committee Meeting of April 18, 2012 were received.

(e) PUBLIC HEARINGS/DELEGATIONS (Item 6)

(i) Proposed Permanent Closure and Sale of a Portion of Public Unassumed Alley Abutting 211 Park Row South, Hamilton (PW12048) - (Ward 4) (Item 6.1)

Chair McHattie indicated that notice of this proposed closure has been advertised in the Spectator on Friday June 8, 2012. The Committee Clerk indicated that no members of the public had registered to speak to this issue. Chair McHattie asked if any members of the public wished to come forward to speak to this matter. No one came forward.

For disposition on this matter refer to Item 4.

(f) DISCUSSION ITEMS (Item 8)

(i) Solid Waste Management Master Plan Review (PW12004a) - (City Wide) (Item 8.1)

The Motion was deleted in its entirety and replace with the following:

(a) That Report PW120049(a), and Appendices A, B, C, D, E, F and G attached thereto, be received;

(b) That the following Guiding Principles (GP1 to GP4) and recommendations (R1 to R11 from the Solid Waste Management Master Plan Steering Committee be approved as the 2012 Solid Waste Management Master Plan (SWMMP);
| (i) | GP1 | The City of Hamilton must lead and encourage the changes necessary to adopt the principle of Waste Reduction; |
| (ii) | GP2 | The Glanbrook Landfill is a valuable resource. The City of Hamilton must minimize residual waste and optimize the use of the City’s diversion and disposal facilities; |
| (iii) | GP3 | The City of Hamilton must maintain responsibility for the residual wastes generated within its boundaries; |
| (iv) | GP4 | The City of Hamilton will consider inter regional municipal and corporate opportunities for waste management where appropriate and beneficial to the City; |
| (v) | R1 | A waste diversion target of 65% will be maintained; |
| (vi) | R2 | The City of Hamilton will continue to lobby for Extended Producer Responsibility (EPR) to encourage manufacturers and retailers to take responsibility for waste they are generating and minimize waste and impacts on the City’s integrated waste management system; |
| (vii) | R3 | Increase waste diversion through the implementation of the Council approved:  
(a) Commercial Green Cart Collection Program;  
(b) Improvements to the multi-residential recycling and green cart programs; and,  
(c) Improvements to the recycling program and expansion of the green cart program in municipal buildings and facilities; |
| (viii) | R4 | Undertake a review in 2015 of Single Stream processing and expansion of capacity at the Municipal Recycling Facility (MRF) to provide infrastructure planning for 2020 when the current MRF equipment will require replacement; |
| (ix) | R5 | Undertake an operational review and needs analysis in 2017 of the Transfer Stations and Community Recycling Centres; |
| (x) | R6 | Optimize the capacity of the Glanbrook Landfill site which may include consideration of alternative disposal technologies no later than the next five (5) year review; |
| (xi) | R7 | Undertake a five (5) year review of the SWMMP in 2017; |
(xii) R8  The advisory roles of the SWMMP Steering Committee and the Waste Reduction Task Force be merged when appropriate;

(xiii) R9  On the implementation of Recommendations 1 to 7 consideration will be given to the potential impacts on illegal dumping;

(xiv) R10  Staff will report to Council on the progress of implementing the SWMMP recommendations on an annual or as needed basis; and

(xv) R11  The 2001 SWMMP be rescinded and replaced with the 2012 SWMMP;

(c)  That the SWMMP Steering Committee and Waste Reduction Task Force be disbanded and replaced with a Waste Management Advisory Committee in accordance with the Clerk’s process for the establishment of advisory committees and the Terms of Reference attached as Appendix G to Report PW12004(a), to implement the 2012 SWMMP R8 (recommendation eight);

(d)  That the General Manager, Public Works Department, be authorized and directed to bring forward the recommended projects from the 2012 SWMMP in future capital and operating budget deliberations at the appropriate times;

(e)  That the General Manager, Public Works Department, be authorized and directed to discuss and negotiate inter-municipal opportunities that may arise from the 2012 SWMMP GP4 (guiding principle four) and report back as required;

(f)  That appropriate amendments to Solid Waste Management By-law 09-067 be enacted to implement recommendations as required for the 2012 SWMMP R3 (recommendation three);

(g)  That heads of all City Departments be directed to ensure that corporate recycling and organics collection programs established as part of the 2012 SWMMP R3(c) (recommendation three c) are implemented and maintained in their respective buildings and facilities.

For disposition on this matter refer to Item 5.
(ii) Multi-Residential Waste Diversion Plan and Green Cart Program for City Buildings (PW11096b) - (City Wide)(Item 8.2)

The Motion was amended through the addition of a sub-section (d) to read as follows:

(d) That staff be directed to report back to the Public Works Committee with an update respecting the Multi-Residential Waste Diversion Plan and Green Cart Program for City Buildings including details on enforcement and compliance by March 31, 2013.

For disposition on this matter refer to Item 6.

(iii) Transit Fare Waiver and Free Equipment Use Policy (PW12008a) - (City Wide)(Item 8.3)

The Motion was amended through the addition of a sub-section (b),(c) and (d) to read as follows:

(b) That staff be directed to report back to the Public Works Committee on a quarterly basis respecting the Transit Fare Waiver and Free Equipment Use Policy, beginning in 2013.

(c) That staff be directed to provide notification to Public Works Committee members and the affected Ward Councillor on denials of the Transit Fare Waiver and Free Equipment Use Policy.

(d) That the Hamilton Tiger Cats - Home Games played in Hamilton, be included in the Transit Fare Waiver and Free Equipment Use Policy under Section 2.2 as a ‘grandfathered’ event.

For disposition on this matter refer to Item 7.

(g) MOTIONS (Item 9)

(i) Solid Waste Management Master Plan Review (PW12004a) – (City Wide)(Item 9.1)

For disposition on this matter refer to Information Item (f)(i) and Item 5.
(h) NOTICES OF MOTION (Item 10)

Councillor Whitehead introduced the following Notice of Motion

(i) All-way Stop Control Appleblossom Drive and Moonbeam Drive (Added Items 10.1 & 9.2)

(a) That all-way stop control be implemented at the intersection of Appleblossom Drive and Moonbeam Drive;

(b) That an appropriate by-law to amend the City of Hamilton Traffic By-law 01-215 be passed.

The rules of order were waived to allow a Motion respecting an All-way stop control Appleblossom Drive and Moonbeam Drive.

For disposition on this matter refer to Item 12.

Councillor Merulla introduced the following Notice of Motion

(ii) Installation of a Pedestrian Activated Signal at Ferguson Street & Kelly Street (Added Items 10.2 & 9.3)

(a) That a pedestrian activated signal be installed at the intersection of Ferguson Street and Kelly Street.

(b) That funding for the Pedestrian activated signal estimated in the amount of $80,000, be derived through Ward 1 area funding.

The rules of order were waived to allow a Motion respecting the Installation of a Pedestrian Activated Signal at Ferguson Street & Kelly Street.

For disposition on this matter refer to Item 13.

(i) GENERAL INFORMATION

(i) Outstanding Business List (Item 11.1)

(a) Items Requiring Approval for Removal:

The following Items were approved for removal from the Outstanding Business List:

(i) Item E - Alleyways Management Program - Development Strategy

(iii) Item H - Drinking Water Backflow Prevention Program
(ii) Asset Management Update (Added Item 11.2)

Gerry Davis provided an update to Committee on the success of the Asset Management Program. He highlighted the leadership role the City of Hamilton has taken in this field and the nationally and internationally notoriety that has occurred as a result.

(j) ADJOURNMENT

There being no further business, the Public Works Committee adjourned at 10:32 a.m.

Respectfully submitted,

Councillor B. McHattie, Chair
Public Works Committee

Andy Grozelle
Legislative Co-ordinator
June 18, 2012
Waste Management Advisory Committee

TERMS OF REFERENCE

1. INTRODUCTION

1.1 Committee Name
Waste Management Advisory Committee (WMAC)

1.2 Statement of Purpose
To assist the City of Hamilton with the development and implementation of the 2012 Solid Waste Management Master Plan.

1.3 Committee Mandate
The mandate of the Waste Management Advisory Committee shall be to:

a) give overall guidance and direction during the preparation of the City’s long-term Solid Waste Management Master Plan;
b) advise Council through the Public Works Committee of the study progress and to receive feedback, advice and direction, as appropriate; and

1.4 Accountability
a) WMAC is a Volunteer Committee that advises Council through the Public Works Committee.
b) Members of the WMAC are responsible for complying with the Procedural By-law and the Advisory Committee Handbook.

2. COMMITTEE STRUCTURE

2.1 Membership
The Waste Management Advisory Committee shall be comprised four (4) members, as follows:

a) Up to three members of City Council;
b) Two citizen members

2.2 Attendance and Vacancies
If a member is absent for three (3) meetings in a calendar year without approval from the WMAC, the member may be subject to replacement.

2.3 Term of Office
The membership term will coincide with the term of Council or until such time as successors are appointed by Council.

2.4 Representation
Quorum shall be 50% plus one, of the appointed Committee membership.

3. SUPPORT SERVICES

3.1 The City’s Operations & Waste Management Division shall provide for the administrative costs of operating the Waste Management Advisory Committee, including the cost of meeting places and clerical support services.

3.2 The City’s Operations & Waste Management Division shall provide the Waste Management Advisory Committee with reasonable access to the City’s consultants and facility operators.

4. MEETINGS

4.1 The Waste Management Advisory Committee shall meet quarterly.

4.2 The meetings will be scheduled at the call of the Chairperson.
Action Plan for Improving Waste Diversion in Multi-Residential Buildings

1.0 Introduction

As of 2010, all multi-residential facilities in the City had access to the green cart program. Recycling was introduced in 2003-04. The inventory consists of 1,000 buildings with about 45,000 units broken down into:

- 409 small buildings with 3,383 units
- 215 medium sized buildings with 5,905 units
- 376 large buildings with 35,376 units

The multi-residential sector represents approximately 30% of the residential units in the City and generates 20% of the waste managed by the City. Multi-residential units generate less waste per unit than single family units due to smaller household size and a lack of leaf and yard waste.

Currently the waste diversion rate in the multi-residential sector is 21%. It is estimated that the multi-residential sector has the potential to divert upwards of 55% of waste from landfill. Therefore an action plan has been developed in efforts to improve waste diversion in the multi-residential sector.

1.1 The Action Plan

The initial task of collecting data to determine barriers and good practices to achieving success in waste diversion programs has commenced. At this time two (2) students are visiting a sampling of 50 to 60 buildings at both ends of the participation spectrum to find what successful buildings are doing right and what challenges the less successful buildings are facing. As the information is received it is being compiled in a database by a program analyst in a form that will be used when the full slate of visits starts. The information will be used to develop an emerging tool kit for property managers/superintendents and information for residents. This task will be carried out through the summer.

During this time, it is also proposed that a meeting be held with several of the prominent multi-residential property owners and management firms in the City to discuss the serious nature of waste diversion in the multi-residential sector. The City has invested in the programs and has developed waste diversion facilities to accommodate the multi-residential materials, and there is an expectation that multi-residential buildings will participate. Also presented will be options for consequences should buildings not participate. Concepts of garbage limits, declined service and enforcement will be presented.
By late summer the team of students will start the complete task of building-by-building visits. In September, a second team of two students will be added. Each team of students will be provided with a vehicle, communication materials (to be discussed later) and waste diversion containers (green carts, kitchen bins, two-stream reusable recycling bags). When the students experience difficult situations in dealing with building property managers or superintendents, they will be assisted by a Waste Customer Service Coordinator. As part of the database, the students will maintain an inventory of supplies distributed by location.

It is expected that the full round of visits will take about one year, considering scheduling, documentation and revisiting challenges. It is proposed to do a follow up waste audit of multi-residential buildings in the fall of 2013 for the purpose of monitoring progress.

1.2 Waste Management By-law and Enforcement Strategy

Through the review of program performance it has become apparent that some multi-residential properties have not chosen to participate in diversion programs, regardless of the support offered to them by staff. Therefore, concurrent with the outreach work being undertaken at multi-residential properties, staff will also be undertaking a review of the waste management by-law to provide for stricter container limits and greater enforcement provisions to deal with non-compliant buildings.

To provide the necessary incentive for multi-residential properties to actively participate in the waste diversion programs provided to them, the weekly allowable garbage limit will established on a per unit basis to an amount that is comparable to the current single-family limit. Performance standards for both the recycling and organics streams will also be determined.

As the work on the by-law revisions are underway, consultation with the building owners and property management will be undertaken to communicate with them the proposed changes to the by-law and to allow them advance notice to prepare for stricter garbage limits and increased diversion program participation.

The enforcement strategy for multi-residential will involve the completion of waste volume limit calculations, appropriate garbage limits and enforcement options for the multi-residential sector. The options could include limiting the number of lifts or containers, charging fees for quantities over the limit or declining to provide collection service. It is expected that an enforcement strategy would be presented to Public Works Committee in 2013.

1.3 Community Engagement
In conjunction with the actions and strategy components outlined above, staff will also design and implement community engagement activities targeting building owners, property managers, superintendents and tenants with the goal of increasing the capacity of the multi-residential sector to manage and improve the performance of the waste diversion programs in their own buildings.

It is proposed to include dedicated space for multi-residential information on the City’s website. This webpage will contain general program information, digital copies of the existing outreach materials and a question and answer section that will cover common or recurring concerns and issues faced by multi-residential properties.

The establishment of reward and recognition and building champion programs aimed at achieving a higher level of tenant and superintendent engagement in the waste diversion programs in their building will be explored in 2013.

1.4 Outreach Materials Review

Based on the findings of the superintendent interviews and site assessments performed, a review the existing communications materials will be undertaken to identify the need for revisions to existing materials or the creation of new materials to assist building staff in improving the operation of the diversion programs. Some of the potential adjustments to the current outreach practices may be the use of pictorial and multi-lingual materials to improve communication with non-English speakers, appropriate font sizes and improved signage to indicate the location of the waste diversion containers on the property.

Commencing in 2013 staff will also begin to prepare and distribute a yearly waste collection calendar/update to multi-residential units, similar to the calendar currently provided to single-family homes.

The annual operating costs associated with these outreach enhancements would require consideration in future budget deliberations as indicated in the 2012 Solid Waste Management Master Plan Report 12004a presented to the Public Works Committee on April 16, 2012.

1.5 Staffing

To implement the necessary site visits and to provide the continued support to the multi-residential sector necessary to maintain and improve the diversion programs, four (4) temporary students will be hired on a continuous basis commencing in Fall 2012 until the end of 2014. One policy analyst and the equivalent and one Customer Service Coordinators (CSC) will be dedicated to focus on the multi-residential sector effective Summer 2012. Staff will be supervised by .4 of an FTE from existing supervisory staff.
1.6 Timelines

Table 1 shows the implementation plan components and associated timelines.

<table>
<thead>
<tr>
<th>Table 1 - Multi-Residential Implementation Plan (Timeline)</th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Q3</td>
<td>Q4</td>
<td>Q1</td>
</tr>
<tr>
<td>1. Stakeholder Consultation &amp; Program Monitoring</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a) Superintendent Interviews</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b) Setout/Participation Monitoring</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>c) Site Visits</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Outreach Materials Review</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a) Stakeholder Interviews</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b) Review of Existing Materials</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>3. Waste Management By-Law Revisions</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a) By-law Revisions</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b) Owner/PM Consultation</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>c) Passage of By-Law</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Strategy Implementation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a) Site Visits</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>b) Continued Program Monitoring</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Community Engagement</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a) Multi-Residential Website</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>b) Review of Potential Engagement Strategies</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c) Development and Implementation of Engagement Strategies</td>
<td></td>
<td>X</td>
<td>X</td>
</tr>
</tbody>
</table>
Corporate Waste Diversion Program Plan

1.0 Introduction

The blue box/cart recycling program was introduced in 81 of 434 City facilities in 2003-04. The green cart program is currently available in approximately 25 facilities. At the Public Works Committee meeting on May 7, 2012, it was requested that the green cart program be provided at all City facilities. This plan provides an approach to appropriately expanding the program to City facilities.

1.1 Program Initiation

Staff from Public Works and Recreation has met to commence follow up on the Public Works Committee’s recommendation concerning the expansion of the green cart program to municipally owned facilities.

There are opportunities to make improvements immediately to the existing waste diversion program including better signage for waste diversion containers and program information for staff. This task has been initiated.

The inventory of buildings that do not have the green cart program will be updated and criteria established to evaluate the suitability of facilities for the program. Once the list of eligible facilities is complete it is proposed that field checks be undertaken to an update the list of appropriate facilities for the provision of full waste diversion program implementation which includes recycling and organics collection.

An implementation schedule will be developed to expand the green cart program to municipal facilities as soon as possible where changes can be made within existing operations and budgets. It is proposed that this be undertaken by September 2012 to identify which facilities would have budget or contractual implications for the future.

1.2 Program Rollout

The focus would be to make the green cart program available for locations which generate a significant amount of organic waste and can be collected through the City’s curbside waste collection routes. The main considerations include the number of employees, type of waste generated, and food service areas such as concession stands. The types of facilities that are suited for the green cart program include facilities with staff lunch rooms, fire stations, recreation centres/arenas with food service areas, and municipal buildings with banquet facilities. The program for the new locations will be set up similarly to the program currently in operation. This includes the supply of green carts similar those currently being used for the residential program and collection through the existing curbside cart-based program.
It is intended to update the inventory of facilities to see what remains to receive full waste diversion programs and to determine the costs, if any, associated with the further implementation of the programs. If there are costs, alternative sources of funding would be reviewed including possible enhancements in the 2013 budget deliberations. The anticipated rollout schedule is outlined in Table 1.

1.3 **Staffing**

A team of two (2) temporary students will be hired commencing in September and through 2014 to assist with the delivery of the program including delivering containers and printed materials to the facilities, and assisting with staff orientation. The students will spend about half of their time on waste diversion in municipal facilities and half of their time on the delivery of the green cart program to the commercial sector.

With the exception of the student team, the administrative activities for the program will be undertaken by existing staff as part of their regular duties.

1.4 **Project Costs**

The capital costs associated with the provision of containers for the waste diversion programs may be funded from the Green Cart Implementation capital project 512094528, including the $37,000 associated with the student team for the rollout.

There is no operating budget impact from the initial program implementation. There may be operating budget impacts at some facilities which would be identified for consideration in the 2013 budget deliberations.

1.5 **Implementation Timeline**

The program delivery schedule is outlined in Table 1. Staff has commenced the review of the waste services currently provided to municipal facilities. Over the next few months, a staff team lead by the Operations & Waste Management Division will meet with the municipal facility operators to develop the program requirements for each site. Site inspections will be completed to determine the container requirements and collection needs.

The delivery of the materials for the municipal waste diversion program will coincide with the launch of the green cart program to eligible commercial properties. Once the rollout is complete, on-going support will be necessary to ensure the smooth operation of the program.
Table 1 – Municipal Building Waste Diversion Program

<table>
<thead>
<tr>
<th>Description</th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Description</td>
<td>Q3</td>
<td>Q4</td>
<td>Q1</td>
</tr>
<tr>
<td>1. Project Initiation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a) Consult with Building Operators</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>b) Site inspections – collect data, identify program requirements</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>c) Identify capital and operating considerations (i.e. collection containers, collection methods, communication materials)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Program Rollout</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a) Coordinate program delivery to municipal buildings</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>b) Develop staff training requirements</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>c) Monitor distribution and facility set-up</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>3. Program Evaluation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a) Evaluate performance</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>b) Identify opportunities for improvement</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
</tbody>
</table>
1. PURPOSE

1. The purpose of the Fare Waiver / Free Equipment Usage Eligible Applicant Criteria set out herein is to assist staff, community organizations/groups and individuals, in responding to requests for waiving the Council approved Transit Fares and free Transit service in accordance with the Transit Fare Waiver Policy.

2. SCOPE

2.1 There are three distinct areas covered by this policy:
   2.1.1 Charter requests – Council approved hourly rate
   2.1.2 Free equipment and/or free fares
   2.1.3 Free access to regular service

2.2. The following previously approved events will continue to be provided with shuttle service; however an application form must be completed as detailed in the policy:
   o Ancaster Fair
   o Rockton Fair
   o Binbrook Fair
   o Winona Peach Festival
   o Annual Transforming & Revitalizing Downtown Summit
   o Canada Day Shuttle
   o Hamilton Veterans Parade
   o Earth Day Shuttles
   o Festival of Friends
   o Eco Fest Shuttles
   o Amity Goodwill – Taste of Downtown
   o Kirkendall Food Drive
   o Hamilton Tiger Cats – Home Games, in the City of Hamilton

This list shall be reviewed annually and revised if necessary.
2.3 The following criterion has been established to aid in responding to the many individuals and organizations requesting transit fares to be waived and/or for free equipment use. However, meeting all criteria does not guarantee that equipment will be provided and/or the transit fare will be waived.

2.3.1 General Criteria:

- Fares will not be waived or equipment provided for an applicant that has an overdue amount owing to the City.
- If the organization is a recipient of a grant through the Community Partnership Program, or any other grant received from the City of Hamilton, and transportation was not included in the event budget, then no transit fare waiver will be considered.
- All requests for Charters or Shuttle service are dependant on the availability of buses and operators, regular scheduled service must not be cancelled.
- All applications must be submitted a minimum of six (6) months in advance, to allow for proper review and approval.

Category 1 - Equipment Use

This is generally a request for special event shuttle service or charter service and requires additional scheduling of buses and operators in excess of the Council approved service hours

- Transit fares may also be waived resulting in Transit budgeted revenue loss

Eligibility
- Must be within the City of Hamilton boundaries
- Must be a one time or annual event that is of significant value to the community
- Must submit a draft Traffic and Transit plan with application
- The event must have received approval from the Special Events Advisory Team

Category 2 – Transit Fare Waiver

This is a request for free access to the HSR regular service in the form of passes or tickets for a specific group to be utilized for a specific day or over the course of a few months resulting in foregone revenue

Eligibility
- Must satisfy at least two of the following:
  - Non profit organization
  - Contributes to the well being of the community

Ineligibility
- The following organizations and/or events are not eligible for Shuttle service or fare waivers:
  - For Profit Organizations
  - Admission events
  - Events where parking is charged
3. DEFINITIONS
None.

4. RESPONSIBILITY
The Director of Transit is responsible to ensure this procedure is communicated to all appropriate personnel and is implemented in the Transit Section.

Managers or designates are responsible to ensure that the procedure is followed in their respective Sections.

5. PROCEDURE
Applications made under this policy will be forwarded to Manager, Transit Support Services for initial review.

Requests for equipment will be forwarded to the appropriate Transit staff to confirm availability of equipment and bus operators to satisfy the request. The request will also determine if the appropriate traffic and transit plan is submitted. Should it be determined that Transit can not meet the request, the applicant will be notified that the request will not be approved.

The Manager, Transit Support Services will confirm that the applicant meets the general criteria.

The Manager, Transit Support Services will advise the applicant of the outcome of the committee’s review and that they may appeal the staff decision to Public Works Committee through a delegation request.

On a quarterly basis a report will be submitted to Public Works Committee detailing the disposition of all requests made through this policy.

Committee members and the effected ward councillor will be advised of any denials under this policy.

6. ASSOCIATED DOCUMENTS
Transit Fare Waiver / Free Equipment Use Request Application

7. REVISION HISTORY
Revision No.: 0
Date of Last Revision: 
Last Approval Date: 
Reason for Change: 
Prepared by: (Print Name) Nancy Purser
Vision: To be the best place in Canada to raise a child, promote innovation, engage citizens and provide diverse economic opportunities.

Values: Honest, Accountability, Innovation, Leadership, Respect, Excellence, Teamwork
TRANSIT FARE WAIVER / FREE EQUIPMENT
USE REQUEST APPLICATION

"Date of application:
"(dd/mm/yyyy)

Note: Group(s) completing this application MUST meet all criteria. Applications must be received a minimum of six (6) months prior to the event to allow for processing and scheduling.

Section A: Contact Information
Name of the organization: Address:
Contact Person: Position in Organization:
Phone Number (Day): (   ) - Phone Number (Evening): (   ) -
E-mail address: Fax Number: (   ) -

Section B: Eligible Organizations
☐ Not-for-Profit Organization operating in the City of Hamilton

Section C: Purpose of the Event - Please Check the Applicable Box.
☐ Community Festival
☐ Environmental Promotional Event
☐ Volunteer Youth Training
☐ Community Agricultural Event
☐ Other (explain)_________________________

The following is ineligible for shuttle service or fare waiver:
☐ Admission Events
☐ Event parking fee

Section D: Does this Organization receive a Grant from the City? ☐ Yes ☐ No
Please indicate the type and the amount of the Grant $ 
Please indicate the amount of Grant to be allocated for Transit use $ 

Section E: Equipment Request
Event Date(s): Time(s): Fee Charged: (if any)
Event Location: Traffic Plan Attached: YES NO
Event Approved by Special Events Advisory Committee (SEAT): YES NO
Describe the Event:

Describe the Service Requirement:

Vision: To be the best place in Canada to raise a child, promote innovation, engage citizens and provide diverse economic opportunities.
Values: Honest, Accountability, Innovation, Leadership, Respect, Excellence, Teamwork
Vision: To be the best place in Canada to raise a child, promote innovation, engage citizens and provide diverse economic opportunities.

Values: Honest, Accountability, Innovation, Leadership, Respect, Excellence, Teamwork

Section F: Fare Waiver Request

Date(s): Time(s): Fee Charged: (if any)

Describe the Service Requirement:

<table>
<thead>
<tr>
<th>Fare Requesting to be Waived</th>
<th>Charter Rate</th>
<th>Monthly Pass</th>
<th>Single Rides</th>
</tr>
</thead>
</table>

For Fare Waiver requests, please provide details of how your organization or event meets the following criteria:

**Non profit organization:**

**Educational experience for youth:**

**Contributes to the well being of the community:**

Applicant’s Name (print): X

Applicant’s Signature: X

For Department Use Only

Gross Cost per Hour: $ Total Hrs _______ Fee Waiver: □ Approved □ Denied

Add Any Other Costs: $ Amount Waiver: $

Total Cost For Event: $ Account Number:

Reviewer’s Signature: X

Date Approved:

Date Denied:

INTERNAL COMMENTS:

Manager’s Signature: X

Director’s Signature - Approval: X
### Cemeteries Where City of Hamilton or Predecessor Municipality Shown as Registered Owner

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>PIN</th>
<th>Registered Owner</th>
<th>Cemetery By-law No. (if any)</th>
<th>Further Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Auld Kirk</td>
<td>Kirk Road</td>
<td>17382-0046(LT)</td>
<td>The Corporation of the Township of Binbrook</td>
<td>Township of Binbrook Operating By-law No. 1056</td>
<td>Transfer to Township registered as Instrument No. AB276839 on 1972/12/29</td>
</tr>
<tr>
<td>Bartonville</td>
<td>2001 King E.</td>
<td>17273-0130 (LT)</td>
<td>The Corporation of the City of Hamilton</td>
<td>Corporation of the City of Hamilton Operating By-law No. 8861</td>
<td>Transfer to City registered as Instrument No. AB207033 on 1971/06/01</td>
</tr>
<tr>
<td>Binbrook Baptist</td>
<td>Binbrook Road</td>
<td>17384-0150 (LT)</td>
<td>The Corporation of the Township of Binbrook</td>
<td>Township of Binbrook Operating By-law No. 1056</td>
<td>Transfer to Township registered as Instrument No. AB276835 on 1972/12/29</td>
</tr>
<tr>
<td>Binbrook United</td>
<td>Hwy 56</td>
<td>17384-0192 (LT)</td>
<td>The Corporation of the Township of Binbrook</td>
<td>Township of Binbrook Operating By-law No. 1056</td>
<td>Transfer to Township registered as Instrument No. AB276840 on 1972/12/29</td>
</tr>
<tr>
<td>Blackheath United</td>
<td>Haldibrook Rd.</td>
<td>17383-0089 (LT)</td>
<td>The Corporation of the Township of Binbrook</td>
<td>Township of Binbrook Operating By-law No. 1056</td>
<td>Transfer to Township registered as Instrument No. AB276838 on 1972/12/29</td>
</tr>
<tr>
<td>Bowman United</td>
<td>880 Garner Rd E.</td>
<td>17081-0021 (LT)</td>
<td>The Corporation of the Town of Ancaster</td>
<td>Town of Ancaster Assuming By-law No. 77-53</td>
<td>Transfer to Town registered as CD52149 on 1977/06/06</td>
</tr>
</tbody>
</table>

**GIS states wrong PIN (17081-0022) for cemetery lands**
<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>PIN</th>
<th>Registered Owner</th>
<th>Cemetery By-law No. (if any)</th>
<th>Further Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>7. Burkholder United</td>
<td>443 &amp; 447 Mohawk Rd. E.</td>
<td>17013-0067 (LT) 17013-0068 (LT)</td>
<td>The Corporation of the City of Hamilton</td>
<td>Corporation of the City of Hamilton Operating By-law No. 8861</td>
<td>Transfer to City registered as Instrument No. NS280977 on 1956/02/13</td>
</tr>
<tr>
<td>8. Christ Church</td>
<td>Woodburn Rd.</td>
<td>17380-0317 (LT)</td>
<td>The Corporation of the Township of Binbrook</td>
<td>Township of Binbrook Operating By-law No. 1056</td>
<td>Transfer to City registered as Instrument No. AB276836 on 1972/12/29</td>
</tr>
<tr>
<td>9. Cline</td>
<td>73 Upper Centennial Pkwy.</td>
<td>17088-0330 (R)</td>
<td>City of Hamilton</td>
<td>Town of Stoney Creek Operating By-law No. 251-75</td>
<td>Transfer to City registered as VM276841 on 2008/07/07</td>
</tr>
<tr>
<td>10. Copetown</td>
<td>1925 Governors Rd.</td>
<td>17420-0049 (LT)</td>
<td>The Corporation of the Township of Ancaster</td>
<td>Corporation of the City of Hamilton Operating By-law No. 95-125</td>
<td>Transfer to Township registered as CD20909 on 1976/08/09</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>PIN as stated on GIS (17420-9501) is incorrect</td>
</tr>
<tr>
<td>11. Eastlawn</td>
<td>2280 Barton St. E.</td>
<td>17296-0001 (LT)</td>
<td>The Corporation of the City of Hamilton</td>
<td>Corporation of the City of Hamilton Operating By-law No. 95-125</td>
<td>Transfer to Township registered as Instrument No. SA23947 on 1928/06/08</td>
</tr>
<tr>
<td>12. Flamborough/</td>
<td>Old Hwy 8</td>
<td>17555-0026 (LT)</td>
<td>The Corporation of the Township of Flamborough</td>
<td>Corporation of the Township of Flamborough</td>
<td>Transfer to Township registered as Instrument No. CD295899 on 1984/10/23</td>
</tr>
<tr>
<td>Rockton</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>13. Fruitland</td>
<td>631 Hwy 8</td>
<td>17350-0054 (R)</td>
<td>The Corporation of the Township of Saltfleet</td>
<td>Township of Saltfleet Assuming By-law No. 701</td>
<td>Transfer to Township registered as Instrument No. SA13596 on 1915/07/16</td>
</tr>
<tr>
<td>Name</td>
<td>Address</td>
<td>PIN</td>
<td>Registered Owner</td>
<td>Cemetery By-law No. (if any)</td>
<td>Further Comments</td>
</tr>
<tr>
<td>-----------------------</td>
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<td>------------------------------------------------------------</td>
<td>-----------------------------</td>
<td>----------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>14. Garden Lane</td>
<td>Garden Lane</td>
<td>17583-0095 (LT)</td>
<td>The Corporation of the Town of Flamborough</td>
<td></td>
<td>Transfer to Township registered as Instrument No. VM165535 on 1993/09/30</td>
</tr>
<tr>
<td>16. Grove</td>
<td>129 York Rd</td>
<td>17584-0308 (LT)</td>
<td>The Corporation of the Town of Dundas</td>
<td>Town of Dundas Operating By-law No. 115</td>
<td>Transfer to Town registered as Instrument No. DN14858 on 1932/06/08</td>
</tr>
<tr>
<td>18. Harker Lyons</td>
<td>b/w 35 and 41 Forestview Dr.</td>
<td>17471-0225 (LT)</td>
<td>The Corporation of the Town of Dundas</td>
<td>Town of Dundas Assuming By-law No. 2771-75</td>
<td>No Transfer registered</td>
</tr>
<tr>
<td>19. Knox Presbyterian</td>
<td>Binbrook Rd. (west of Hendershot Rd.)</td>
<td>17384-0316 (LT)</td>
<td>The Corporation of the Township of Binbrook</td>
<td>Township of Binbrook Operating By-law No. 1056</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Township of Binbrook Assuming By-law No. 1059</td>
<td>Transfer to Township registered as Instrument Nos. AB68663 on 1967/10/11 and AB276837 on 1972/12/29</td>
</tr>
<tr>
<td>20. Mt. Albion</td>
<td>225 Upper Mount Albion Rd.</td>
<td>16933-0046 (LT)</td>
<td>The Corporation of the Township of Saltfleet</td>
<td>Township of Saltfleet Assuming By-law No. 701</td>
<td>Transfer to Township registered as Instrument No. SA13579 on 1915/07/08</td>
</tr>
<tr>
<td>21. Mountview Gardens</td>
<td>735 Hwy 8</td>
<td>17354-0091 (LT)</td>
<td>The Corporation of the City of Stoney Creek</td>
<td>Town of Stoney Creek Operating By-law No. 251-75</td>
<td>No Transfer registered</td>
</tr>
</tbody>
</table>
## Cemeteries Where City of Hamilton or Predecessor Municipality Shown as Registered Owner

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>PIN</th>
<th>Registered Owner</th>
<th>Cemetery By-law No. (if any)</th>
<th>Further Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>22. Mount Zion</td>
<td>244 Hwy 52</td>
<td>17551-0049 (LT)</td>
<td>The Corporation of the Township of Beverly</td>
<td>Township of Flamborough</td>
<td>Operating By-law No. 74-76</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>The Cemetery Board of the Township of Beverly</td>
<td></td>
<td>Transfer to Township registered as Instrument Nos. BV17225 on 1935/08/14; BV17226 on 1935/08/14 And HL271700 on 1964/05/05</td>
</tr>
<tr>
<td>23. Old Union</td>
<td>Osler Dr.</td>
<td>17477-0006 (LT)</td>
<td>The Corporation of the Town of Dundas</td>
<td>Town of Dundas</td>
<td>Assuming By-law No. 2771-75</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>No Transfer Registered</td>
<td></td>
</tr>
<tr>
<td>24. Ryckman Family</td>
<td>1505 Upper James St.</td>
<td>16913-0346 (LT)</td>
<td>The Corporation of the City of Hamilton</td>
<td>Corporation of the City of Hamilton</td>
<td>Operating By-law No. 95-125</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>No Transfer Registered</td>
<td></td>
</tr>
<tr>
<td>25. Smith</td>
<td>155 Rymal Rd. W.</td>
<td>16907-0248 (LT)</td>
<td>The Corporation of the City of Hamilton</td>
<td>Corporation of the City of Hamilton</td>
<td>Operating By-law No. 95-125</td>
</tr>
<tr>
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<td></td>
<td>Transfer to Township registered as Instrument No. AB286460 on 1973/03/30</td>
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</tr>
<tr>
<td>26. Smith Knoll Battlefield</td>
<td>70 King St. W.</td>
<td>17305-0224 (LT)</td>
<td>The Corporation of the City of Stoney Creek</td>
<td>Corporation of the City of Hamilton</td>
<td>Operating By-law No. 95-125</td>
</tr>
<tr>
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<td></td>
<td></td>
<td>No Transfer Registered</td>
<td></td>
</tr>
<tr>
<td>27. St. Albans</td>
<td>758 Old Hwy 8</td>
<td>17555-0243 (LT)</td>
<td>17555-0243 – Margaret Blackburn – see “Further Comments”</td>
<td></td>
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</tr>
<tr>
<td></td>
<td></td>
<td>and 17555-0026 (LT)</td>
<td>17555-0243 – Margaret Blackburn – see “Further Comments”</td>
<td></td>
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<tr>
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<td></td>
<td>17555-0243 – Margaret Blackburn – see “Further Comments”</td>
<td>17555-0243: Registered owner shows as Margaret Blackburn, however Court Order ordering cemetery as abandoned pursuant to s.60 of Cemeteries Act registered as WE65468 on 2001/11/14</td>
<td></td>
</tr>
<tr>
<td></td>
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<td></td>
<td>GIS shows wrong PIN (17555-0242) for cemetery lands</td>
<td>17555-0026 – The Corporation of the Township of Flamborough</td>
<td>Transfer to Township registered as CD295899 ON 1984/10/23</td>
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<td>17555-0026 – The Corporation of the Township of Flamborough</td>
<td>Transfer to Township registered as CD295899 ON 1984/10/23</td>
</tr>
<tr>
<td>28. St. George’s Anglican</td>
<td>1307 Rymal Rd. E.</td>
<td>16930-0050 (LT)</td>
<td>The Corporation of the City of Hamilton</td>
<td>Township of Saltfleet</td>
<td>Assuming By-law No. 913</td>
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<tr>
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<td></td>
<td>registered as Instrument No. CD248917 on 1983/06/27</td>
<td></td>
</tr>
<tr>
<td>Name</td>
<td>Address</td>
<td>PIN</td>
<td>Registered Owner</td>
<td>Cemetery By-law No. (if any)</td>
<td>Further Comments</td>
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<tr>
<td>29. St. George's</td>
<td>651 Mud St.</td>
<td>17379-0002 (LT)</td>
<td>Corporation of the Township of Saltfleet</td>
<td>Corporation of the City of Hamilton Operating By-law No. 95-125</td>
<td>Quit Claim Transfer SA23940 on 1928/06/07</td>
</tr>
<tr>
<td>31. St. Peter's</td>
<td>550 Mohawk Rd. W.</td>
<td>17032-0022 (LT)</td>
<td>The Corporation of the City of Hamilton</td>
<td>Corporation of the City of Hamilton Operating By-law No. 8861</td>
<td>Transfer to Township registered as Instrument No. HL13263 on 1957/06/20</td>
</tr>
<tr>
<td>32. Stoney Creek</td>
<td>2860 King St. E.</td>
<td>17098-0004 (LT)</td>
<td>The Corporation of the City of Hamilton</td>
<td>Corporation of the City of Hamilton Operating By-law No. 8861</td>
<td>Transfer to Township registered as Instrument No. AB165312 on 1970/04/03</td>
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<tr>
<td>33. Swayze</td>
<td>Hwy 56</td>
<td>17385-0115 (LT)</td>
<td>The Corporation of the Township of Binbrook</td>
<td>Township of Binbrook Operating By-law No. 1056</td>
<td>Transfer to Township registered as Instrument No. AB281293 on 1973/02/13</td>
</tr>
<tr>
<td>34. Tapleytown</td>
<td>385 Mud St.</td>
<td>17377-0083 (LT)</td>
<td>The Corporation of the Township of Saltfleet</td>
<td>Township of Saltfleet Assuming By-law No. 701</td>
<td>Transfer to Township registered as Instrument No. SA13588 on 1915/07/12</td>
</tr>
<tr>
<td>36. Trinity Church</td>
<td>12 Trinity Church Rd.</td>
<td>17386-0020 (LT)</td>
<td>The Corporation of the City of Hamilton</td>
<td>Corporation of the City of Hamilton Operating By-law No. 95-125</td>
<td>Transfer to Township registered as Instrument No. AB209185 on 1971/06/17</td>
</tr>
<tr>
<td>Name</td>
<td>Address</td>
<td>PIN</td>
<td>Registered Owner</td>
<td>Cemetery By-law No. (if any)</td>
<td>Further Comments</td>
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<tr>
<td>36. Tweedside</td>
<td>1145 Mud St. E.</td>
<td>17379-0132 (LT)</td>
<td>The Corporation of the City of Stoney Creek</td>
<td>Town of Stoney Creek Operating By-law 251-75</td>
<td>Transfer to Township registered as Instrument Nos. SA13587 on 1915/07/12 And CD500143 on 1989/03/31</td>
</tr>
<tr>
<td>37. Union Cemetery</td>
<td>Margaret St. from Hwy 5, Waterdown</td>
<td>17506-0219 (LT)</td>
<td>The Corporation of the Village of Waterdown</td>
<td></td>
<td>Not listed at all on GIS as a cemetery</td>
</tr>
<tr>
<td>38. Winona (Fifty)</td>
<td>1465 Hwy 8</td>
<td>17371-0034 (LT)</td>
<td>The Corporation of the Township of Saltfleet</td>
<td>Township of Saltfleet Assuming By-law No. 701</td>
<td>Transfer to Township registered as Instrument No. SA13576 on 1915/07/08</td>
</tr>
<tr>
<td>39. Young Family</td>
<td>1541 Upper Wellington</td>
<td>16916-0236 (LT)</td>
<td>The Corporation of the City of Hamilton</td>
<td></td>
<td>No Transfer Registered</td>
</tr>
<tr>
<td>Name</td>
<td>Address</td>
<td>PIN</td>
<td>Registered Owner</td>
<td>Cemetery By-law No. (if any)</td>
<td>Further Comments</td>
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<tr>
<td>40. Barton Stone</td>
<td>21 Stone Church Rd. W.</td>
<td>16912-0049 (LT)</td>
<td>Trustees of the Barton Stone United Church</td>
<td>Corporation of the City of Hamilton Operating By-law No. 95-125</td>
<td></td>
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<tr>
<td>41. Bethel</td>
<td>4413 Powerline Rd. W.</td>
<td>17407-0026 (LT)</td>
<td>Davidson, Theresa Marie Barrie, Brian William</td>
<td>PIN taken from GIS – may not be as accurate as unable to get info just for cemetery lands – seems to include parcel of land abutting cemetery lands</td>
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<tr>
<td>42. Binkley</td>
<td>Lakelet Dr. &amp; Binkley Cres.</td>
<td>17474-0098 (LT)</td>
<td>Binkley, Norman George Borer, Gladys Thayer</td>
<td>Corporation of the City of Hamilton Operating By-law No. 95-125</td>
<td></td>
</tr>
<tr>
<td>(Marx)</td>
<td>Desjardins Ave.</td>
<td>17475-0024 (LT)</td>
<td>Grant, Donald A.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>43. Binkley</td>
<td>Book Rd. E., (n/s)</td>
<td>17313-0065 (LT)</td>
<td>Siwsscan Developments Inc., &amp; Duck’s Landing Inc.</td>
<td></td>
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<tr>
<td>Hollow (Henry)</td>
<td></td>
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<tr>
<td>44. Book/Parkin</td>
<td>Book Rd. E., (n/s)</td>
<td>17313-0065 (LT)</td>
<td>Siwsscan Developments Inc., &amp; Duck’s Landing Inc.</td>
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<tr>
<td>45. Felker</td>
<td>120 Mud St. W.</td>
<td>17091-0065 (LT)</td>
<td>Felker, Frederick</td>
<td>Township of Saltfleet Assuming By-law No. 1513</td>
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<tr>
<td>46. Garners Corner</td>
<td>Southcote Rd.</td>
<td>17414-0476 (LT)</td>
<td>Trustees of the Canadian Wesleyan and Methodists</td>
<td></td>
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<tr>
<td>47. Jerseyville</td>
<td>Field Rd.</td>
<td>17409-0095 (LT)</td>
<td>Trustees of the Jerseyville Methodist Church</td>
<td></td>
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<tr>
<td>48. Lamb</td>
<td>s/s of Hwy 8 (east of Sheffield)</td>
<td>17540-0004 (LT)</td>
<td>Sobisch, Edwin Sobisch, Louis Sobisch, August</td>
<td>Township of Flamborough Assuming By-law No. 83-88-C</td>
<td></td>
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<tr>
<td>49. Lynden</td>
<td>Lynden Rd.</td>
<td>17408-0003 (LT)</td>
<td>Trustees for the Methodist Episcopal Church in Canada</td>
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<tr>
<td>50. Myers / Bradshaw</td>
<td>1910 Book Rd. W.</td>
<td>17405-0085 (LT)</td>
<td>Moffat, Walter John Moffat, Eunice Marie Moffat, John Leslie</td>
<td>PIN taken from GIS – may not be accurate as unable to get info just for cemetery lands – seems to include parcel of land abutting cemetery lands</td>
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</table>
### Cemeteries in Land Titles Where City of Hamilton NOT Shown as Registered Owner

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>PIN</th>
<th>Registered Owner</th>
<th>Cemetery By-law No. (if any)</th>
<th>Further Comments</th>
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</thead>
<tbody>
<tr>
<td>51.</td>
<td>Nisbet-Van Sickle</td>
<td>Lynden Rd.</td>
<td>17557-0102 (LT)</td>
<td>Samuel J. Atkin, Trustee of the Heirs of Benoni Vansickle</td>
<td>By-law No. HL104092 registered on more than 1000 properties – not specific to the cemetery lands</td>
</tr>
<tr>
<td>52.</td>
<td>Troy</td>
<td>2175 Hwy 5 W.</td>
<td>17556-0133 (LT)</td>
<td>Mulholland, Hugh Stenabough, Joseph Sager, Malich Trustees for a Cemetery Clement, Emerson Mulholland, George A. Misener, Nicholas Trustees of a Public Cemetery or Burying Ground</td>
<td>By-law No. HL104092 registered on more than 1000 properties – not specific to the cemetery lands</td>
</tr>
<tr>
<td>53.</td>
<td>Van Dusen</td>
<td>216 Upper Mount Albion</td>
<td>17094-0002 (LT)</td>
<td>Vandusen, Robert (Estate) Vandusen, Ann</td>
<td>Town of Stoney Creek Assuming By-law No. 160-75 Assumed by Town pursuant to Section 62 of Cemetery Act, R.S.O. 1970, Chapter 57</td>
</tr>
<tr>
<td>54.</td>
<td>West Flamborough Presbyterian</td>
<td>Hwy 8 &amp; Middleton Rd.</td>
<td>17490-0056 (LT)</td>
<td>The Trustees of West Flamborough Presbyterian Church</td>
<td></td>
</tr>
<tr>
<td>55.</td>
<td>Westover United Church</td>
<td>1368 6th Concession Rd. W.</td>
<td>17542-0016 (LT)</td>
<td>The Trustees of the Methodist Episcopal Church in Canada</td>
<td></td>
</tr>
<tr>
<td>56.</td>
<td>White Church</td>
<td>White Church Rd.</td>
<td>17400-0169 (LT)</td>
<td>The Trustees of Glenford Congregation of the Wesleyan Methodist Church in Canada The Trustees of the Congregation of the Wesleyan Methodist Church in Canada Trustees of the Wesleyan Methodist Church in Canada Township of Glenbrook Operating By-law No. 153-78</td>
<td></td>
</tr>
<tr>
<td>Name</td>
<td>Address</td>
<td>PIN</td>
<td>Registered Owner</td>
<td>Cemetery By-law No. (if any)</td>
<td>Further Comments</td>
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<tr>
<td>57. Carlisle</td>
<td>Anglican Carlisle Rd.</td>
<td>17519-0020 (R)</td>
<td>Not able to tell by PIN abstract</td>
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<tr>
<td>58. Dyment</td>
<td>Governors Rd.</td>
<td>17409-0032 (R)</td>
<td>Ashlee Farms Limited</td>
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<tr>
<td>59. File / Patterson</td>
<td>Vanderlip Rd.</td>
<td>17405-0108 (R)</td>
<td>Not able to tell by PIN abstract</td>
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<tr>
<td>60. Hamilton</td>
<td>655 York Blvd.</td>
<td>17592-0001 (R)</td>
<td>Not able to tell by PIN abstract</td>
<td>Corporation of the City of Hamilton Operating By-law No. 53</td>
<td>GIS has no info for this cemetery</td>
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<tr>
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<td></td>
<td>By-law registered as VM247767 on 2000/03/29 re: NO. 99-167 – TO DESIGNSATE 777 YORK BOULEVARD AS HISTORIC &amp; ARCHITECTURAL VALUE &amp; INTEREST</td>
<td>Corporation of the City of Hamilton Operating By-law 95-125</td>
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<tr>
<td>61. Hopkins</td>
<td>s/s of York Rd. (b/w Old Guelph Rd. and Hwy 6 N.)</td>
<td>17495-0082 (R)</td>
<td>Not able to tell by PIN abstract</td>
<td>R-Plan registered as 62R-8981 – No Transfer registered</td>
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<tr>
<td>62. Mount Hamilton</td>
<td>260 Ryman Rd.</td>
<td>GIS has no info for this cemetery to do title search</td>
<td>Corporation of the City of Hamilton Operating By-law No. 95.125</td>
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<tr>
<td>63. North Glanford</td>
<td>Dickenson Rd.</td>
<td>17398-0229 (R)</td>
<td>Not able to tell by PIN abstract</td>
<td>Township of Glanbrook Operating By-law No. 153-78</td>
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<tr>
<td>64. Salem</td>
<td>Salem Rd.</td>
<td>17399-0217 (R)</td>
<td>Trustees of the Methodist Episcopal Church</td>
<td>Township of Glanbrook Operating By-law No. 153-78</td>
<td>Township of Glanbrook By-law No. 386-89 states this Cemetery was taken over by Township in accordance with Section 62 of Cemeteries Act, R.S.O. 1980, Chapter 59 (but it was not being assumed by this by-law)</td>
</tr>
<tr>
<td>Name</td>
<td>Address</td>
<td>PIN</td>
<td>Registered Owner</td>
<td>Cemetery By-law No. (if any)</td>
<td>Further Comments</td>
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<td>Sheffield</td>
<td>e/s of Seaton Rd.</td>
<td>17538-0002 (R)</td>
<td>Not able to tell by PIN abstract</td>
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<tr>
<td>West Flamborough</td>
<td>Hwy 8</td>
<td>17491-0140 (R)</td>
<td>The Incumbent and Church Wardens of Christ Church</td>
<td>Corporation of the City of Hamilton Operating By-law No. 8861 Corporation of the City of Hamilton Operating By-law No. 95-125</td>
<td>GIS has no info for this cemetery</td>
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<tr>
<td>Woodland</td>
<td>700 Spring Garden Rd.</td>
<td>17130-0012 (R)</td>
<td>Not able to tell by PIN abstract</td>
<td>Corporation of the City of Hamilton Operating By-law No. 8861 Corporation of the City of Hamilton Operating By-law No. 95-125</td>
<td>GIS has no info for this cemetery</td>
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<td><strong>PIN provided by David Lamont</strong></td>
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