AGENDA: Arts Advisory Commission
Tuesday, October 25, 2011 – Time 5:45
City Centre, 77 James St. North, Suite 305

CHAIR: Jennifer Kaye (acting)  MINUTE TAKER: Sarah Ehmke

PRESENT: Diane Beatty-Wearing, Tobi Bruce, Anne Cibola, Darrell Hicks, Matt Jelly, Tricia LeClair, Karen Logan, Josefa Radman, Earl Walker

REGRETS: Councillor Jason Farr, Astrid Hepner, Annelisa Pedersen

ABSENT: Anupam Bagchi, Colina Maxwell, Donna Reid, Jahan Zeb

1. ACCEPTANCE OF AGENDA

2. DECLARATION OF CONFLICT OF INTEREST

3. APPROVAL OF MINUTES – September 27, 2011

Moved: Anne Cibola   Seconded: Earl Walker

4. COMMITTEE BUSINESS

4.1. Electing a Chair
- Anne has withdrawn her nomination as Chair

MOTION: To accept the nominations of Tricia LeClair and Annelisa Pedersen as co-Chairs of the Arts Advisory Commission

Moved: Earl Walker   Seconded: Darrell Hicks

4.2. Citizen Declaration Form
- Required from Donna and Tricia

5. NEW BUSINESS

5.1. City Hall Exhibit Protocol
Protocol
  o Section E.1 – should identify that the AAC would review proposals 2-3 times a year

Procedures
  o Selection Criteria – needs to reflect an individual artist’s point of view
    ▪ #1 – “education significance” does not reflect quality of artistic work
    ▪ #2 – “quality of exhibit design” – requires some description about what this includes
    ▪ #3 – “connection to programs or services in the community” does not necessarily reflect individual artists who may apply

Add clarity about the insurance requirements to the documents keeping cost to the artists in mind

Suggested to look at the Hamilton Public Library’s and Art Gallery of Hamilton’s community exhibit program as examples

ACTION: Staff to make revisions to the Protocol and send to Tobi for review on behalf of the AAC

Procedure to be brought back to the AAC for final review

5.2. Proposal for addressing preservation of artworks in heritage buildings
  o Concern for preservation of art in buildings, especially in buildings that are being drastically renovated or scheduled for demolition
  o Proposed that there could be a cultural impact statement requirement put into place for buildings that have artwork of interest. This could be similar to the heritage impact assessment process already in place.

ACTION: Invite Heritage Planning staff person to a future meeting to discuss the heritage impact assessment process

5.3. City of Hamilton Arts Awards – Steering Committee membership
  o Staff will be approaching named community members to join the Steering Committee, suggestions are welcome
  o Clarification received - full time students are not eligible to be nominated for or receive arts awards

MOTION: The Arts Awards program will adopt definitions for emerging and established artists using 5 years of exhibition/performance record as the dividing line.
5.4. **Public Art Update (added)**
- Binbrook Public Art call for submissions will be released shortly
  - AAC representative required for the jury
- Locke Street South public art piece – event to celebrate installation of Concrete Poetry will take place at Fenian Films from 6:30-7:30pm on November 15

**ACTION:** Send AAC and Locke Street jury member invitation to the event

6. **UPDATES**

6.1. **Arts Funding Task Force**
- Kelly Hill provided Task Force with summary of early results from survey
- 275 usable responses to the survey
- 10% margin of error
- Results to be brought to the AAC’s January and February meeting

**ACTION** – send out survey results to members

6.2. **HECFI**
- Email was sent with AAC’s input to KPMG
- Determined by Council that Hamilton Place will not be separated out from the Expression of Interest
  - Expression of Interest process expected to be completed by Q1 2012
  - Discuss how to proceed at November meeting with Councillor Farr in attendance

6.3. **Presentation to Emergency and Community Services Committee**
- November 23 meeting

**ACTION** – staff to confirm availability of co-chairs for the meeting

6.4. **ArtsVest**
- October 31 deadline for application

6.5. **Creative Catalyst**
DEFERRED

6.6. Correspondence regarding hosting a Cultural Mapping Workshop
- Letter of support written by Anne on behalf of AAC to support Hamilton hosting a Cultural Mapping Workshop in 2012

6.7. Update on Street Performance Policy (added)
- Policy being developed to set out guidelines,
- Policy provides guidelines to support busking, it does not propose a licensing program
- Policy will be reviewed by the Emergency and Community Services committee on December 7 and by Council on December 14.

6.8 Follow up with past AAC members

ACTION: Staff to send thank you notes to past AAC members

6.8 Community engagement sub-committee

ACTION: Anne to schedule a meeting

7. ADJOURNMENT

8. NEXT MEETING

   Tuesday, November 22 at 5:45 p.m.
   77 James St. N., Ste. 305

Items for discussion:
- Update on Public Art Program
- HECFI
- Exhibit protocol
- Creative Catalyst