Corporate Administration Committee
MINUTES
9:30 a.m.
Wednesday, November 16, 2005
Council Chambers
Hamilton City Hall
71 Main Street West, Hamilton

Present: Councillor D. Braden (Chair)
Councillor A. Samson (Vice Chair)
Councillors P. Bruckler, C. Collins, M. Ferguson, M. Pearson

Also Present: G. Peace – City Manager
J. Rinaldo – General Manager, Finance and Corporate Services
C. Graham – General Manager, Human Resources
K. Christenson – City Clerk
S. Hayden – Deputy Clerk/Manager of Elections
C. Biggs – Legislative Assistant, City Clerk’s

THE FOLLOWING ITEMS WERE REPORTED TO CITY COUNCIL FOR CONSIDERATION:

1. FOI Quarterly Report (July 1 to September 30, 2005) (CL05017) (City Wide) (Item 5.1)

   (Pearson/Ferguson)
   That Report CL05017 respecting FOI Quarterly Report (July 1 to September 30, 2005), be received. CARRIED

2. Authorization to Enter into Extension Agreements on Specific Properties for Payment of Property Tax Arrears (FCS05079(a)) (City Wide) (Item 5.2)

   (Pearson/Ferguson)
   (a) That City Council authorize Property Tax Extension Agreements, if required, in a form satisfactory to the Corporate Counsel and the General Manager, Finance and Corporate Services, pursuant to Section 378 of the Municipal Act, 2001, with property owners to extend the time open for payment of realty tax arrears;

   (b) That the attached By-law (Appendix “A” to FCS05079a) to authorize the said Extension Agreements be enacted by Council;
(c) That the Mayor and City Clerk be authorized to execute the aforesaid By-law.  CARRIED

3. OMERS Bill 206 – Update (FCS05118) (City Wide) (Item 8.1)

(Pearson/Bruckler)
That Report FCS05118 respecting OMERS Bill 206 – Update, be received.  CARRIED

4. Human Resources Strategy – 2005 Update (HUR05018) (City Wide) (Item 8.2)

(Bruckler/Pearson)
That Report HUR5018 Human Resources Strategy – 2005 Update be received.  CARRIED

5. Grants Sub-Committee Report 05-006 – November 10, 2005 (Item 8.3)

(a) Fee Waiver Request for Flamborough Hockey Association (Ward 15) (GRA05001(f)) (Item 3)

(Pearson/Collins)
That the fee waiver in the amount of $665.50 be approved for the Flamborough Hockey Association to utilize facility space at Carlisle Community Centre Hall to provide Coach and Trainer Clinics for minor hockey.  CARRIED

(b) Fee Waiver Request for Cancer Assistance Program (CAP) (Ward 7) (GRA05001(g)) (Item 4)

(Pearson/Collins)
That the fee waiver in the amount of $260 be approved for the Cancer Assistance Program (CAP) for the period of September 2005 until December 2005 to utilize facility space at Sackville Hill Seniors Centre for their monthly meetings.  CARRIED

6. City of Hamilton $25,000,000 Serial Debentures dated November 30, 2005, maturing November 30, 2006-2017 (FCS05127) (City Wide) (Item 8.4)

(Ferguson/Collins)
That Report FCS05127 respecting City of Hamilton $25,000,000 Serial Debentures dated November 30, 2005, maturing November 30, 2006-2017, be received.  CARRIED
7. Establishment of Interviewing Committee (Item 9.1)

(Bruckler/Pearson)
That an Interviewing Committee composed of any three members of the Corporate Administration Committee be established for the purpose of conducting citizen interviews and making recommendations to fill vacancies, as necessary, on the Volunteer Committees which report to the Corporate Administration Committee. CARRIED

8. 91st Highlanders Athletic Association Funding Request (New Business) (No Copy)

(Ferguson/Pearson)
(a) That a one-time payment in the amount of $5,000 to the 91st Highlanders Athletic Association to assist with costs associated with the 2006 Hamilton Spectator Indoor Games, be approved;

(b) That this amount be funded from the Legislative Contingency Fund. CARRIED

9. Resolution from Niagara-on-the-Lake respecting Property Assessments (Due Date: November 16, 2005) (No Copy) (Item 11.1) Outstanding Business Item M

(Bruckler/Pearson)
That the resolution from Niagara-on-the-Lake respecting property assessments be received. CARRIED

10. Correspondence from the City of Toronto respecting 2005 Heads and Beds Levy on Institutions under s.323 of the Municipal Act 2001 (Due Date: November 16, 2005) (No Copy) (Item 11.2) Outstanding Business Item T

(Samson/Pearson)
That the verbal update from the General Manager of Finance and Corporate Services relating to correspondence from the City of Toronto respecting 2005 Heads and Beds Levy on Institutions under s.323 of the Municipal Act 2001 be received. CARRIED
FOR THE INFORMATION OF THE COMMITTEE:

(a) Changes to the Agenda (Item 1)

The Clerk advised of the following changes to the agenda:

(i) Additional report re: City of Hamilton $25,000,000 Serial Debentures dated November 30, 2005, maturing November 30, 2006-2017 (FCS05127) (City Wide) – Added as Item 8.4

(ii) Motion respecting the Establishment of an Interviewing Committee for the purpose of conducting interviews to fill vacancies on Volunteer Committees reporting to the Corporate Administration Committee – Added as Item 9.1

(Pearson/Samson)
That the agenda be approved, as amended. CARRIED

(b) Declarations of Interest (Item 2)

None.

(c) Approval of Minutes (Item 3)

(Pearson/Ferguson)
That the Minutes of the November 2, 2005 meeting of the Corporate Administration Committee be received and adopted as presented. CARRIED

(d) FOI Quarterly Report (July 1 to September 30, 2005) (CL05017) (City Wide) (Item 5.1)

The Committee requested that future reports provide additional information, including the actual number of hours spent on each request by staff, and categorization of the requests i.e., media, corporation, private citizen, etc., whenever and wherever possible.

(e) Human Resources Strategy – 2005 Update (HUR05018) (City Wide) (Item 8.2)

(Bruckler/Pearson)
That the item respecting “Implementation of Employee Focus Program in City Departments”, April 27, 2005, be removed from the Corporate Administration Committee’s Outstanding Business List. CARRIED
(f) General Information/Other Business (Item 11)

(i) Impact of Bingo Hall Closures

Councillor Ferguson expressed concern with recent trends respecting the closure of bingo halls and the impact on revenues i.e., ratio between revenues from bingo establishments vs. revenues from slots, the number of agencies that are affected by the decrease in bingo halls. The City Manager advised that he would relay this information to the City Clerk and the General Manager of Planning and Development for a report to be presented to the Planning and Economic Development Committee.

(ii) HECFI Budget – 2006

Councillor Collins expressed concern with respect to the potential deficit in the 2005 HECFI budget, implications for the 2006, and what is the “go forward” plan for 2006. He requested the necessary arrangements be made with the appropriate staff from HECFI to address these issues and provide additional information through a presentation to the Corporate Administration Committee at its next meeting on December 7, 2005.

(iii) City of Toronto

Councillor Collins asked if staff had had an opportunity to review requests made by the City of Toronto in terms of their request to have increasing powers to run the City in all sectors, and whether or not Hamilton could pursue similar actions. Staff advised that the Toronto situation is being monitored, and will provide an update.

(iv) Peak Oil Report

At the inquiry of Councillor Braden, staff will provide an e-mail update with respect to the Peak Oil report prior to budget considerations.

(v) In Camera Discussions – Clarification

Councillor Braden requested clarification from staff with respect to in camera discussions of the Standing Committees, and who, from staff, should remain during those discussions. The Committee was advised that whoever the Mayor designates from his staff remains during in camera discussions, and that the City Manager and Clerk decides on the appropriate staff to remain. The City Manager advised that he will seek clarification and advise the Committee accordingly.
(vi) **Outstanding Business Item M – Resolution from Niagara-on-the-Lake respecting Property Assessments (Due Date: November 16, 2005) (No Copy) (Item 11.1)**

Staff advised that Council has taken a position on property assessments.

**(Bruckler/Pearson)**

That this item be removed from the Outstanding Business List of the Corporate Administration Committee. **CARRIED**

(vii) **Outstanding Business Item T – Correspondence from the City of Toronto respecting 2005 Heads and Beds Levy on Institutions under s.323 of the Municipal Act 2001 (Due Date: November 16, 2005) (No Copy) (Item 11.2)**

Staff advised that Council has forwarded correspondence on this matter on two previous occasions, one endorsing a resolution from the City of Waterloo, and the other requesting the Province to provide an appropriate level of payments in lieu.

**(Bruckler/Pearson)**

That this item be removed from the Outstanding Business List of the Corporate Administration Committee. **CARRIED**

There being no further business, the Committee adjourned at 10:30 a.m.

Respectfully submitted

Councillor D. Braden  
Chairman  
Corporate Administration Committee

Carolyn Biggs  
Legislative Assistant  
November 16, 2005