Corporate Administration Committee

MINUTES

9:30 a.m.
Wednesday, March 8, 2006
Council Chambers
Hamilton City Hall
71 Main Street West, Hamilton

Present: Councillor A. Samson (Chair)
Councillor C. Collins (Vice Chair)
Councillors D. Braden, P. Bruckler, M. Pearson,
T. Whitehead

Absent with Regrets: Councillor M. Ferguson – Illness

Also Present: Councillor B. Bratina
J. Rinaldo – General Manager, Finance and Corporate
Services
C. Graham – General Manager, Human Resources
L. Friday – Director, Taxation
C. Biggs – Legislative Assistant, City Clerk’s

THE FOLLOWING ITEMS WERE REPORTED TO CITY COUNCIL FOR CONSIDERATION:

1. Minutes of Various Citizen Committees (Item 5.1)

(Pearson/Whitehead)
That the Minutes of the following citizen committees be received:

(a) Mundialization Committee – October 19, 2005
(b) GLBT Advisory Committee – January 11, 2006 CARRIED

2. Monthly Status Report of Tenders and Requests for Proposals for January 11, 2006 to February 14, 2006 (FCS06016) (City Wide) (Item 5.2)

(Pearson/Whitehead)
CARRIED
3. **Funding Agreement: Safer Communities – 1,000 Officers Partnership Program (SCOPP) with Ministry of Community Safety and Correctional Services for Additional Funding for Front-line Officers (City Wide) (PSB05005(f))** (Item 5.3)

(Pearson/Whitehead)
That the Mayor and City Clerk be authorized and directed to execute the Funding Agreement: Safer Communities – 1,000 Officers Partnership Program (SCOPP) respecting additional funding for front-line officers between the Province of Ontario, the City of Hamilton and the Hamilton Police Services Board, such agreement to be in a form satisfactory to the City Solicitor. CARRIED

4. **Report of the 2005 Remuneration and Expenses as Required Under Section 284 of the Municipal Act (FCS06015) (City Wide) (Item 8.1)**

(Collins/Bruckler)
That Report FCS06015 respecting Report of the 2005 Remuneration and Expenses as Required Under Section 284 of the Municipal Act, be received. CARRIED

5. **Sale of 362 John Street North, Hamilton (FCS06019) (City Wide, Ward 2) (Item 8.2)**

(Pearson/Braden)
(a) That staff be directed to execute the agreement of purchase and sale in a form satisfactory to Corporate Counsel, for the parcel of land known municipally as 362 John Street North, to Southview Construction Ltd for the purchase price of Twenty One Thousand, Seven Hundred and Fifty One Dollars ($21,751.00);

(b) That the Treasurer be authorized to cancel the outstanding tax arrears of $26,310.42;

(c) That 362 John Street North be declared surplus to the requirements of the City of Hamilton in accordance with the City of Hamilton Property Sales Procedural By-law 95-049. CARRIED
6. **Sale of 245 Catharine Street North, Hamilton (FCS06024) (City Wide, Ward 2) (Item 8.3)**

   *(Braden/Whitehead)*
   
   (a) That staff be directed to execute the agreement of purchase and sale in a form satisfactory to Corporate Counsel, for the parcel of land known municipally as 245 Catharine Street North, to 558154 B.C. Ltd. for the purchase price of Twenty Two Thousand, Two Hundred and Forty Dollars ($22,240.00);

   (b) That the Treasurer be authorized to cancel the outstanding tax arrears of $193,504.88;

   (c) That 245 Catharine Street North be declared surplus to the requirements of the City of Hamilton in accordance with the City of Hamilton Property Sales Procedural By-law 95-049.  

   **CARRIED**

7. **Proposed Development Charges By-law 04-145 Amendments – Consultant Services (FCS06021) (City Wide) (Item 8.4)**

   *(Bruckler/Pearson)*
   
   (a) That CN Watson & Associates be single-sourced (purchasing policy #11) to undertake a Development Charges Background Study and By-Law amendments at an estimated cost of $30,000;

   (b) That the total cost of the Development Charges Study and By-Law amendments, to an upset limit of $50,000, be 90% funded *(as per legislative requirement)* from the following development charge reserves:

   - Residential Growth Management (110324 - $27,000)
   - Non-residential Growth Management (110325 - $18,000);
   - 10% funded from the General Tax Capital Reserve (108020 - $5,000).

   **CARRIED**

8. **Correspondence from A. Cranbury, Secretary, Governors Green Tenants’ Association, respecting Multi-Residential Tax Rate (Item 8.5)**

   *(Collins/Pearson)*
   
   That the correspondence from A. Cranbury, Secretary, Governors Green Tenants’ Association, respecting Multi-Residential Tax Rate, be received.

   **CARRIED**
FOR THE INFORMATION OF THE COMMITTEE:

(a) CHANGES TO THE AGENDA (Item 1)

None

(Braden/Bruckler)
That the agenda be approved, as presented. CARRIED

(b) DECLARATIONS OF INTEREST (Item 2)

None.

(c) APPROVAL OF MINUTES (Item 3)

(Pearson/Whitehead)
That the Minutes of the February 22, 2006 meeting of the Corporate Administration Committee be received and adopted as presented. CARRIED

(d) PROPOSED DEVELOPMENT CHARGES BY-LAW 04-145 AMENDMENTS – CONSULTANT SERVICES (FCS06021) (CITY WIDE) (ITEM 8.4)

Councillor Whitehead asked staff to look into the feasibility of using development charges toward the addition of a family room at Sir Allan McNab Recreation Centre, keeping in mind that the addition would enhance services for people with special needs. Staff advised that they would investigate this concern, looking at it from the context that an addition of a family room to the existing facility will be an attribute to enhancing services for the existing community and to new residential development.

(e) CORRESPONDENCE FROM A. CRANBURY, SECRETARY, GOVERNORS GREEN TENANTS’ ASSOCIATION, RESPECTING MULTI-RESIDENTIAL TAX RATE (ITEM 8.5)

Staff advised that a report dealing with tax policies will be presented to the Committee of the Whole which will include the issue of the multi-residential tax rate.

(f) GENERAL INFORMATION/OTHER BUSINESS (Item 11)

(i) Outstanding Business Item B – Chargebacks and Interdepartmental Transfers (Due Date: March 8, 2006)

Staff advised that a report on this matter will be presented to the Committee in September, 2006. The Due Date on the Outstanding Business List will be amended accordingly.
(ii) Outstanding Business Item N – Evaluation Process – Requests for Proposals (Due Date: March 8, 2006)

Staff advised that a report on this matter will be presented to the Committee in October, 2006. The Due Date on the Outstanding Business List will be amended accordingly.

(iii) Outstanding Business Item P – Elimination of Newspaper Advertising for Tenders and RFP’s (Due Date: April 19, 2006)

Staff advised that a report on this matter will be presented to the Committee on September, 2006 as the elimination of newspaper advertising for Tenders and RFP’s was implemented in January, 2006. The extension of the due date will allow a sufficient period of time for feedback with respect to the new procedure. The Due Date on the Outstanding Business List will be amended accordingly.

There being no further business, the Committee adjourned at 10:00 a.m.

Respectfully submitted

Councillor A. Samson
Chairman
Corporate Administration Committee

Carolyn Biggs
Legislative Assistant
March 8, 2006