SUBJECT: Award of Corporate Quotations C12-02-09 Supply and Delivery of Hard Hats and Traffic Safety Vests (FCS09021) (City Wide)

RECOMMENDATION:

That the Corporate Request for Quotations, C12-02-09 for Supply and Delivery of Hard Hats and Traffic Safety Vests, be awarded to the lowest Compliant Bidder, Ontario Glove and Safety.

Antonio D. Tollis
Acting General Manager
Finance and Corporate Services

EXECUTIVE SUMMARY:

This is a City Wide contract for the Supply and Delivery of Hard Hats and Traffic Safety Vests which will be utilized by all City of Hamilton Departments (with the primary user being Public Works).

The initial term of the Contract is for one (1) twelve (12) month period with an option to renew for three (3) additional twelve (12) month periods at the sole option of the City.

As per Purchasing Policy, Section 4.4, Policy 4 - Approval Authority, item 4(b), approval is required for the award of Corporate Contracts.
BACKGROUND:

The Purchasing Section issued this City Wide Request for Quotations for Supply and Delivery of Hard Hats and Traffic Safety Vests on January 12, 2009, and closed on January 22, 2009. Twenty five (25) Bidders picked up the Request for Quotations documents and fourteen (14) compliant Bids were received.

ANALYSIS/RATIONALE:

The Supply and Delivery of Hard Hats and Traffic Safety Vests are required throughout the year for various locations within the City of Hamilton. It is more cost-effective and efficient for the City to award to one vendor. The City benefits from discounted pricing when a corporate contract is issued versus each individual department securing prices on their own for smaller purchases.

ALTERNATIVES FOR CONSIDERATION:

None.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Financial Implications

The Request for Quotations submission information (refer to the following Table), outlines the Bids received. The Bidders were to provide unit prices for hard hats and traffic safety vests, based on the specifications that are in accordance with the Canadian Standards Association (CSA) Guideline. For the basis of award, the estimated annual expenditure for this Contract is $20,216.35.

Submission Results

<table>
<thead>
<tr>
<th>BIDDER</th>
<th>TOTAL CONTRACT PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ontario Glove and Safety</td>
<td>$20,216.35</td>
</tr>
<tr>
<td>Commercial Solutions Inc.</td>
<td>$20,517.65</td>
</tr>
<tr>
<td>Latoplast Ltd.</td>
<td>$23,540.75</td>
</tr>
<tr>
<td>Canadian Safety Equipment Inc.</td>
<td>$27,477.71</td>
</tr>
<tr>
<td>Lawlor Safety</td>
<td>$27,548.45</td>
</tr>
<tr>
<td>Guillevin International Co.</td>
<td>$29,188.42</td>
</tr>
<tr>
<td>Charles Jones Industrial Ltd.</td>
<td>$30,540.46</td>
</tr>
<tr>
<td>BDI Canada Inc.</td>
<td>$30,813.05</td>
</tr>
<tr>
<td>United Rentals of Canada Inc.</td>
<td>$31,858.97</td>
</tr>
<tr>
<td>Weber Supply Company Inc.</td>
<td>$32,065.26</td>
</tr>
<tr>
<td>Glove World Mfg. Co. Ltd.</td>
<td>$32,665.10</td>
</tr>
<tr>
<td>S.B. Simpson Group Inc.</td>
<td>$32,757.48</td>
</tr>
<tr>
<td>M. Takeda Tools &amp; Machinery Inc.</td>
<td>$33,331.60</td>
</tr>
<tr>
<td>Levitt Safety Ltd.</td>
<td>$34,194.14</td>
</tr>
</tbody>
</table>
Ontario Glove and Safety was the lowest compliant Bidder and is being recommended for award of this Contract.

**Staffing Implications**
None

**Legal Implications**
None

**POLICIES AFFECTING PROPOSAL:**

Purchasing Policy, Section 4.4, Policy 4 - Approval Authority item 4(b), requires Council approval when the Request for Quotations is a Corporate Contract.

**RELEVANT CONSULTATION:**

The City of Hamilton’s Human Resources Department, Health, Safety and Wellness Division was consulted and provided input with this Request for Quotations with respect to the specifications.

**CITY STRATEGIC COMMITMENT:**

By evaluating the “Triple Bottom Line”, (community, environment, and economic implications) we can make choices that create value across all three bottom lines, moving us closer to our vision for a sustainable community, and Provincial interests.

- Community Well-Being is enhanced. ☑ Yes ☐ No
- Environmental Well-Being is enhanced. ☑ Yes ☐ No

The City is ensuring that the procurement of personal protective equipment is in accordance with the Canadian Standards Association (CSA).

- Economic Well-Being is enhanced. ☑ Yes ☐ No

The issuance of this Corporate Contract enhances buying power and ensures that volume discounts are maximized for the City.

**Does the option you are recommending create value across all three bottom lines?**

☑ Yes ☐ No

**Do the options you are recommending make Hamilton a City of choice for high performance public servants?**

☐ Yes ☑ No