Thursday, January 17, 2008

Present:
Chair R. Powers  
Vice Chair C. Collins
Councillors B. Bratina, L. Ferguson, T. Jackson, S. Merulla, M. McCarthy, D. Mitchell

Also Present:
Mayor F. Eisenberger
Councillor B. McHattie
B. Shynal – A/General Manager, Public Works
J. Rinaldo – General Manager, Finance and Corporate Services
J. Stephen – A/Sr. Director, Capital Planning and Implementation
B. Goodger – Director, Waste Management
D. Hull – Director, Transit
J. Dahms – Manager, Transit Planning and Customer Service
C. Hill – Manager, Central Fleet
H. Solomon – Manager, Traffic Engineering and Operations
G. Lupton – Manager, Energy Initiatives
G. Moore – Director, Engineering Services
A. Dore – Manager, Parks and Cemeteries
C. Ippolito – Manager, Business and Administration
R. Dechert – Manager, Business Services
B. Weaver – A/Manager, Roads
M. McNamara – Manager, Forestry and Horticulture
C. Biggs – Legislative Assistant, City Clerk’s
Present: Chair R. Powers
Vice Chair C. Collins
Councillors B. Bratina, L. Ferguson, T. Jackson, S. Merulla,
M. McCarthy, D. Mitchell

Also Present: Mayor F. Eisenberger
Councillor T. Whitehead
S. Stewart – General Manager, Public Works
B. Shynal – General Manager, Public Works
G. Davis – Sr. Director, Capital Planning and Implementation
B. Goodger – Director, Waste Management
J. Mater – Director, Fleet and Facilities
D. Hull – Director, Transit
G. Moore – Director, Engineering Services
J. Rinaldo – General Manager, Finance and Corporate Services
C. Ippolito – Manager, Business and Administration
C. Biggs – Legislative Assistant, City Clerk’s

THE PUBLIC WORKS COMMITTEE PRESENTS REPORT 08-002 AND
RESPECTFULLY RECOMMENDS:

1. Installation of Backflow Prevention Devices
   – Appendix 2 – Recommended/Council Referred Program Enhancement
   (Item 5.4 – Jan. 17)

   That the one-time expenditure of $112,000 for the Installation of Backflow
   Prevention Devices be removed from the 2008 Public Works Operating Budget
   and funded from the Reserve.

2. Gypsy Moth – Mitigation (Council Referred Item – Unaffordable)
   (Item 5.4 – Jan. 17)

   That the one-time cost of $250,000 for Gypsy Moth spraying, if required, be
   funded from Reserves.

3. 2008 Budget Request - Public Works Volunteer Committees (PW08009)
   (City Wide) (Item 5.5 – Jan. 17)

   (a) That the Clean City Liaison Committee’s 2008 Volunteer Committee
   Budget (attached hereto as Appendix “A”) Submission in the amount of
   $18,250, be approved;

Budget Steering Committee – February 21, 2008
(b) That in addition to the base funding request for the Clean City Liaison Committee, one time-funding from the Volunteer Committee Reserve in the amount of $10,550 be approved;

(c) That the Hamilton Cycling Committee’s 2008 Volunteer Committee Budget Submission (attached hereto as Appendix “B”) in the amount of $3,700, be approved.

4. Collection of Recyclable Materials in Parks – Pilot Project (PW08017) (City Wide) (Item 5.1 – Feb. 7)

(a) That the former Pilot project providing collection of Recyclable Materials be implemented as an ongoing seasonal program within the 28 parks as noted within Report PW08017 through the provision of $47,773 in annual operating funding and .99 FTE (equivalent to 3 Students), supporting collection service three times weekly from April 1st to Labour Day;

(b) That staff be directed to bring a report back with a strategy/plan that looks at rolling out this program in all parks and public properties.

5. Budget Reduction Opportunity – Household Hazardous Waste Depot located at Hotz Environmental Services (PW08020) (City Wide) (Item 5.2 – Feb. 7)

(a) That the Household Hazardous Waste Depot located at 239 Lottridge Street and operated by Hotz Environmental Services Inc. be phased-out and residents be directed to the newly opened Kenora Community Recycling Centre (KCRC) for the same services;

(b) That the budget savings of $150,000 from the transfer of services from 239 Lottridge Street to the Kenora Community Recycling Centre be removed from the 2008 Waste Management Operating Budget.

6. Opportunities for Reduction – Public Works Program (Presentation – Feb. 7)

(a) That a reduction of $391,000 in the Operations and Maintenance budget be approved;

(b) That staff report back in the 3rd quarter of 2008 with implications, if any, to the storm water management ponds ($40,000) and outlet control ($30,000), as a result of the respective budget reductions;
(c) That an adjustment in the amount of $170,000 from the Energy Utility Account be approved;

(d) That a reduction in the amount of $41,575 for Consulting Services (GM’s Office), be approved;

(e) That $2,000,000 be used from the Winter Control Reserve as a one-time revenue source.

7. 2008 Tax Supported Operating Budget – Public Works (FCS08004(d))
   (Item 54 – Jan.17)

That the 2008 net operating levy for Public Works, inclusive of approved program enhancements, be approved at $162,059,025.

FOR THE INFORMATION OF THE COMMITTEE:

January 17, 2007

(a) Changes to the Agenda (Item 1)

The Clerk advised of the following change:

(i) Item 5.2 – Subject Line should be amended to read:

   “Solid Waste Management Master Plan Diversion Options and Waste Management Division 2008 Budget Submission (PW08014) (City Wide)”

The agenda was approved, as amended.

(b) Declarations of Interest (Item 2)

The Chair requested if there were any declarations of interest, of which there were none.

(c) Presentations (Item 4)

Public Works Departmental Budget

Bryan Shynal, Acting General Manager of Public Works, gave a power point presentation on the 2008 Public Works Department Budget, which included an organizational chart of the Department, the 2007 and 2008 staff complement, showing the percentage change, the 2008 Requests vs Budget Guideline and the 2008 net operating budget by Division.
(d) The following verbal updates and reports were received:

(i) 2008 Public Works Departmental Budget
(ii) Transportation Master Plan – Class Environmental Assessment (PW07022) (City Wide)
(iii) 2008 Tax Supported Operating Budget (FCS08004) (City Wide)
(iv) Program Extensions Required by Infrastructure Growth

(e) The following Program Enhancement (Unaffordable) was tabled for further discussions:

(i) Ground Litter Control in the Downtown Core

February 7, 2008

Prior to dealing with the business on the agenda, Councillor Powers and the members of the Public Works Committee acknowledged Bill Weaver, Acting Manager of Roads, for his efforts to keep the City roads plowed during the snow storms to date, and commended all of the crews for their long hours of work to maintain safe roads in the City.

(a) Changes to the Agenda (Item 1)

The Clerk advised that Report PW08018, Item 5.3 on the agenda shown as “to be distributed”, will be a verbal report provided by the General Manager of Public Works.

The agenda was approved, as amended.

(b) Declarations of Interest (Item 2)

The Chair requested if there were any declarations of interest, of which there were none.

(c) Adoption of Minutes (Item 3)

Minutes of January 17, 2008 Budget Meeting

The Minutes of the January 17, 2008 Budget Meeting of the Public Works Committee were approved, as presented.
Presentations

Response to Questions from January 17, 2008 Budget Meeting (Item 4.1))

Scott Stewart gave a power point presentation in response to some of the issues and concerns expressed at the previous meeting, and to present possibilities for new reduction opportunities for the Committee’s consideration. He also indicated that where possible, e-mail responses would be provided to issues on the task list.

The presentation included the following:

- Review of Key Budget Drivers
  - Street Tree Trimming Program
    - Budget Pressure
    - Budget Implementation Schedule
  - Winter Control Program Budget Enhancement – Phase 3
    - Overview
    - Program Budget – Fixed and Variable Costs
    - Program Budget – Phase In
    - Budget History
    - O&M Winter Control Reserve Analysis
    - Budget Forecast
  - Highway No. 6 South
    - Overview
    - 2008 Budget
  - Red Hill Valley Parkway
    - Overview
    - Program Budget Pressure
    - Parks Activity – Detail
    - Roads Activity – Detail

- Budget Reduction Opportunities
  - O&M Budget Items
  - HHW Depot at Hotz
  - Energy Utility Account
  - Consulting Budget Review
  - Winter Control Program – Budget funding Alternative

Councillor Mitchell requested an update on local/rural multi-tasking. Staff advised that information on this issue will be provided directly to the Councillor.
Joe Rinaldo advised the Committee that a report detailing consultant costs for the all City Departments will be submitted to the Committee of the Whole.

The Committee was advised that the slide listing “Opportunities for Reduction – Public Works Programs” contained a typographical error, and that the $391,500 for O&M Reductions should read $391,000; therefore, the dollar amount of the 2008 net operating levy for Public Works reflects this change.

Councillor Ferguson expressed concern with respect to cost of maintenance of Highway 6 vs Red Hill Valley Parkway.

Councillor Collins commented that drawing from the Reserves to fund a shortfall is not sustainable; Joe Rinaldo indicated that he would meet with staff from Public Works to review the costs of winter control maintenance and specifically, the amount of Reserve funding.

Mayor Eisenberger expressed his appreciation to staff to bring reductions forward; however, there is still a need to bring back further reductions to reduce the budget impact to 3%.

With respect to Item 5.3, Operations and Maintenance Division – Operating Budget Impacts from Infrastructure Growth – 2008 Program Enhancement Request (Unaffordable), Scott Stewart outlined this matter within the presentation.

On a motion, the presentation was received.

Following the presentation, Chair Powers requested that the Committee review the 2008 Budget Task List (attached hereto as Appendix “A”), in light of the information presented, and amend the list accordingly.

As a result, the following items were removed from the Task List:

B $1.3m for Phases 3 and 4 of Winter Control Program
C $2.6m for Red Hill Valley Parkway
D Highway 6 South
E Reserve Funding
V Blue Box Program (response provided by e-mail)

The following items from the Task List require additional information to the Committee:

A FTE’s – disposition of staff from the Red Hill Project Office to be addressed in overall report
F Program Enhancements

Budget Steering Committee – February 21, 2008
G Spending on Infrastructure
I Closure of Mount Albion Road
J General Administration (Report to be forwarded to Budget Steering Committee)
K CPI – Savings through staff vacancies (Staff to provide departmental response by e-mail)
L Energy, Fleet and Facilities – Staff Vacancies (Staff to provide departmental response by e-mail)
M Energy, Fleet and Facilities – Consultant Costs (Corporate Services will be providing a report on consultant costs for all Departments which will address this issue)
N Fleet Overtime (Corporate Services will be providing a report on overtime for all Departments which will address this issue)
O Operations and Maintenance – Gage Park (Staff to obtain clarification from Ward Councillor)
P Communications i.e., posters, newsletters (Staff to provide response by e-mail)
Q Clothing/City Apparel (Staff to provide departmental response by e-mail)
R Student Employment – gross amount for student employment on an annual basis and what greater need is in terms of finding cost savings/reductions; synopsis of cost; look at utilizing students more to save; all inclusive corporate view
S Staff Vacancies (Staff to provide departmental response by e-mail)
T Reserves/Recoveries
U Staff Overtime (Corporate Services will be providing a report on overtime for all Departments which will address this issue)
W Cracked Sealant (to be forwarded to Public Works Committee)

(e) Solid Waste Management Master Plan Diversion Options and Waste Management Division 2008 Budget Submission (PW08014) (City Wide) (Item 5.2 – Jan. 17)

On a motion, the enhanced enforcement of the Solid Waste Management By-law 05-190 as outlined in Recommendation (e) of Report PW07151 was deferred to a future budget process; therefore, the complement, as presented, for 2008 Planning and Economic Development Department Budget submission will be reduced by 0.5 FTE to reflect the deferral of Recommendation (e) of Report PW07151, and as confirmed by the deferral.
(f) **Collection of Recyclable Materials in Parks – Pilot Project (PW08017) (City Wide) (Item 5.1 – Jan. 17)**

On a motion, sub-section (a) of the recommendation approved by the Public Works Committee on January 17, 2008 respecting “Recycling Collection in Parks” (Appendix 3 of Unaffordable/Council Referred/Other Program Enhancements), was reconsidered.

On a motion, sub-section (a) of the recommendation approved by the Public Works Committee on January 17, 2008 respecting “Recycling Collection in Parks” (Appendix 3 of Unaffordable/Council Referred/Other Program Enhancements) was deleted in its entirety and replaced with the following in lieu thereof:

(a) That the former Pilot project providing collection of Recyclable Materials be implemented as an ongoing seasonal program within the 28 parks as noted within Report PW08017 through the provision of $47,773 in annual operating funding and .99 FTE (equivalent to 3 Students), supporting collection service three times weekly from April 1st to Labour Day.

(g) **Operations and Maintenance Division – Operating Budget Impacts from Infrastructure Growth – 2008 Program Enhancement Request (Unaffordable) (PW08018) (City Wide) (Item 5.3 – Feb. 7)**

No Report.

(h) **Opportunities for Reduction – Public Works Program (Presentation – Feb. 7)**

That $2,000,000 be used from the Winter Control Reserve as a one-time revenue source.

The motion CARRIED on the following vote:

- **Yeas:** Powers, Bratina, Jackson, McCarthy, Merulla, Mitchell
  - Total Yeas: 5
- **Nays:** Collins
  - Total Nays: 1
- **Absent:** Ferguson

(i) **Ground Litter Control in the Downtown Core – Program Enhancement (Unaffordable) (Item 5.4 – Jan. 17)**

Councillor Bratina advised that this issue will be discussed at the next meeting of the Cleanliness and Security in the Downtown Task Force, and will bring their recommendations forward.
There being no further business, the Committee adjourned at 12:50 p.m.

Respectfully submitted

Councillor R. Powers  
Chair  
Public Works Committee

Carolyn Biggs  
Legislative Assistant  
February 7, 2008
VOLUNTEER COMMITTEE MEMBERS:

<table>
<thead>
<tr>
<th>Daniel Rodrigues (Chair)</th>
<th>Mac Sparrow</th>
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</thead>
<tbody>
<tr>
<td>Ron Speranzini (Vice Chair)</td>
<td>George Zolis</td>
</tr>
<tr>
<td>John Hawker</td>
<td>Clr. Chad Collins</td>
</tr>
<tr>
<td>Barbara Rhynold</td>
<td>Clr. Tom Jackson</td>
</tr>
<tr>
<td>Brad Rich</td>
<td>Phil Homerski (Staff Liaison)</td>
</tr>
</tbody>
</table>

MANDATE:
Reporting through the Public Works standing committee, the Clean City Liaison Committee will provide advice and recommendations to staff and Council on developing, maintaining and sustaining collaborative community programs designed to maintain a clean, healthy and safe city.

PART B: Strategic Planning

STRATEGIC OBJECTIVES:

Year One:
- Creation of a Business Workshop that will see a range of Quick Service Restaurants and multi-location businesses meet and discuss anti-littering and graffiti strategies.
- Implementation of a “Clean City Brand”. Conclusion to the Clean City Initiative of adapting a Clean-City Brand to identify and promote Hamilton as the cleanest Community in Canada.
- Recycling program (proper location of containers and a pick-up frequency). So citizens can see that what they are placing in the recycling containers is actually being recycled. An improved method of recycling for business. To create a seamless link between public and private recycling methods to minimize litter opportunities.
- Be a visible and involved force in all civic matters. Be represented at Standing Committees and Council Agendas.
- Implement an educational initiative to get students involved.
- Creation of sub-committees to ensure broad-member involvement and contribution.

Year Three:
- Address packaging concerns through governance and corporate strategies.
- Assist in the creation of an ‘anti-littering/graffiti’ by-law and/or components within.
- Creation and active participation in various clean-city initiatives. Programs all-inclusive to businesses as well as citizens.
- Tracking mechanisms to ascertain levels of success. Ongoing evaluation and analysis of committee activities to measure successes and failures.
**ALIGNMENT WITH CORPORATE GOALS:**

| Please check off which Council approved Strategic Commitments your Volunteer Committee supports |
|--------------------------------------------------|--------------------------------------------------|
| 1) A City of Growth and Opportunity X   | 4) A City Where People Come First X |
| 2) A Great City in Which to Live X   | 5) A City that Spends Wisely and Invests Strategically X |
| 3) A Healthy, Safe and Green City X | 6) A City of Choice for High Performance Public Servants X |

**PART C: Budget Request**

**INCIDENTAL COSTS:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Refreshments at monthly meetings</td>
<td>$1,200</td>
</tr>
<tr>
<td>Paper and mailing costs</td>
<td>$200</td>
</tr>
<tr>
<td><strong>SUB TOTAL</strong></td>
<td>$1,400</td>
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</table>

**SPECIAL EVENT/PROJECT COSTS:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Litter clean-up events (Pitch-In Week, Community Clean, etc.)</td>
<td>$5,000</td>
</tr>
<tr>
<td>Graffiti clean-up events (supplies, promotional material, safety equipment, outreach, training)</td>
<td>$5,000</td>
</tr>
<tr>
<td>Registration fees (affiliate organizations – Pitch-In Canada, EcoNet, Green Venture, etc.)</td>
<td>$3,500</td>
</tr>
<tr>
<td>Trillium Awards (Judges’ honoraria, clean-up kits, printing &amp; mailing)</td>
<td>$150</td>
</tr>
<tr>
<td>Clean City Youth Program (program development, outreach, grants, meetings, materials)</td>
<td>$2,000</td>
</tr>
<tr>
<td>Clean City Outreach (promotional items, printing, meetings, materials)</td>
<td>$1,250</td>
</tr>
<tr>
<td>Incentives/Awards (BASEF prize, etc.)</td>
<td>$500</td>
</tr>
<tr>
<td>Clean City Initiative Marketing (creative, stipends, signage, Web site, etc.)</td>
<td>$10,000</td>
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<tr>
<td><strong>SUB TOTAL</strong></td>
<td>$27,400</td>
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**TOTAL COSTS** | $28,800 |

**Funding from Volunteer Committee Reserve (only available to Volunteer Committees with reserve balances)** | $10,550 |

**TOTAL 2008 BUDGET REQUEST (net of reserve funding)** | $18,250 |

**PREVIOUS YEAR (2007) APPROVED BUDGET (2007 Request $18,250)** | $18,250 |
CERTIFICATION:

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

Representative’s Name:  

__________________________________________________________

Signature:

__________________________________________________________

Date:  

__________________________________________________________

November 15, 2007
CITY OF HAMILTON

2008 BUDGET SUBMISSION

HAMILTON CYCLING COMMITTEE (HCC)
PAST VOLUNTEER COMMITTEE MEMBERS (currently re-establishing membership)

<table>
<thead>
<tr>
<th>Mr. Daryl Bender (Chair)</th>
<th>Mr. Bob Brown</th>
</tr>
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<tbody>
<tr>
<td>Mr. Thom Oommen</td>
<td>Mr. Michael Donaldson</td>
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<tr>
<td>Mr. Al Horzelenberg</td>
<td>Mr. Matt Thompson</td>
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<tr>
<td>Mr. Greg Ellis</td>
<td>Mr. Udo Ehrenberg</td>
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<tr>
<td>Mr. Rob Wazny</td>
<td>Mr. Chris Gainham</td>
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<tr>
<td>Mr. Tarquin Adams</td>
<td>Mr. Cheri Weaver</td>
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<tr>
<td>Mr. Brad Tyleman</td>
<td>Mr. Rich Shebib (staff)</td>
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MANDATE:
The purpose of the Hamilton Cycling Committee (HCC) is to advise the City Government on all matters related to cycling, to monitor implementation of the Hamilton Cycling Master Plan, to encourage and participate in planning for bicycling facilities, to encourage citizens to cycle instead of drive, promote commuter cycling, to educate on the benefits of cycling, and to integrate the work of area municipal bicycle committees.

PART B: Strategic Planning

STRATEGIC OBJECTIVES:

1. Review progress in implementing the City of Hamilton Cycling Master Plan and to take action to influence progress if necessary.
2. Ensure community input on specific details associated with implementing the Master Plan.
3. Ensure that cycling needs are emphasized in all transportation related decisions.
4. Encourage legislation and policy changes that are supportive of cycling.
5. Promote cycling for transportation and recreation through relevant events.
6. Educate the public on the benefits, necessities and safety aspects of cycling.
7. Assist in establishing secure, adequate bicycle parking facilities.
8. Represent the cycling community at City of Hamilton sponsored functions/events.
9. Encourage the formation of, and liaise with other municipal cycling committees.
10. Foster a mutual respect between cyclists and other road users.
11. Support the appointment of a City of Hamilton Bicycling Coordinator.
12. Support data collection and statistical studies on cycling in Hamilton.
13. Maintain regular, direct contact with Hamilton City Council.

ALIGNMENT WITH CORPORATE GOALS:

Please check off which Council approved Strategic Commitments your Volunteer Committee supports

<table>
<thead>
<tr>
<th>1) A City of Growth and Opportunity</th>
<th>4) A City Where People Come First</th>
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<tr>
<td>✔</td>
<td>✔</td>
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</table>
2) A Great City in Which to Live ✓ 5) A City that Spends Wisely and Invests Strategically ✓
3) A Healthy, Safe and Green City ✓ 6) A City of Choice for High Performance Public Servants ✓

**PART C: Budget Request**

**INCIDENTAL COSTS:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
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**TOTAL** $  

**SPECIAL EVENT/PROJECT COSTS:**

<table>
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<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Toronto International Bike Show (2008)</td>
<td>$1200.00</td>
</tr>
<tr>
<td>CAN-Bike Training and Kids CAN-Bike (safety promotion)</td>
<td>$2000.00</td>
</tr>
<tr>
<td>Joint Border City Cycling Committee Meetings</td>
<td>$500.00</td>
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**TOTAL** $3700.00

**TOTAL 2008 BUDGET REQUEST (SUM OF THE ABOVE)** $3700.00

**PREVIOUS YEAR BUDGET REQUEST** $6500.00

**CERTIFICATION:**

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

**Representative’s Name:**

[Signature]

[Date]