THE GOVERNANCE REVIEW SUB-COMMITTEE PRESENTS REPORT 09-001 AND RESPECTFULLY RECOMMENDS:

1. **Hamilton Municipal Heritage Committee Logo (Item 1 of the Hamilton Municipal Heritage Committee) (Item 4)**

   That the logo for the Hamilton Municipal Heritage Committee, attached hereto as Appendix “A”, be approved for use, subject to the guidelines as set out for the use of secondary logos for promotional/educational purposes.

FOR THE INFORMATION OF THE COMMITTEE:

(a) **CALL TO ORDER/DECLARATIONS OF INTEREST (Item 1)**

Chair Powers called the meeting to order and asked if there were any declarations of which there were none.
(b) MINUTES OF PREVIOUS MEETINGS (Item 2)

On a motion, the November 20, 2008 Minutes of the Governance Review Sub-Committee, were received as presented.

(c) OUTSTANDING BUSINESS ITEMS ON STANDING COMMITTEE AGENDAS (CITY WIDE) (CL09002) (Item 3)

Rose Caterini outlined the current and previous processes for handling the issues listed on the Outstanding Business Items on Standing Committee agendas and distributed an example of an issue which contained staff direction and a referral.

On a motion, Report CL09002 respecting Outstanding Business Items on Standing Committee Agendas, was received. The City Clerk was directed to advise Council that direction/requests to staff for reports to Committee(s), tabling/deferral of reports in Committee(s), removing items from the Committees’ Outstanding Business Lists, will be reported in the Information Section of the Standing Committee Reports to Council. As a result, the item on the Outstanding Business List respecting this issue was removed.

(d) HAMILTON MUNICIPAL HERITAGE COMMITTEE LOGO (Item 1 of the Hamilton Municipal Heritage Committee) (Item 4)

Art French, Chair of the Hamilton Municipal Heritage Committee, was in attendance to respond to questions of the Committee.

Councillor Pearson suggested that the words, “Auchmar House” appear somewhere on the logo to identify the origin of the logo for the benefit of members of the community who are not familiar with heritage sites. Mr. French responded that he will take this suggestion under advisement and have further discussions with the members of the MHC.

(e) OTHER BUSINESS

(i) Economic Development and Planning Committee – Length of Meetings (Item 5.1)

The following comments were made by members of the Committee on this issue, including, but not limited to:

➤ Important to allow members of the public the opportunity to speak to the Committee

Audit and Administration Committee – March 4, 2009
5-minute rule no longer applies to Planning public hearings as per provincial legislation
Members of the Committee are not always able to see the properties included in the applications; request possibility of having staff give a “short” presentation on each of the applications
Suggested that the Economic Development and Planning Committee agenda be split so as to have the Committee deal with legislated items at one meeting, and public delegations for other issues at a separate meeting
Loss of quorum
Lunch break.

Councillor Pearson, as Chair of the Economic Development and Planning Committee, advised that she will bring forward some of the concerns raised to the Committee i.e., maintaining quorum, lunch break.

Councillor Powers indicated that the issue in terms of the structure of the agenda i.e., split, will be addressed by staff as revisions are made to the Procedural By-law, which will be brought to the Governance Review Committee for consideration.

(ii) Printing Costs (Item 5.2)

Rose Caterini provided an update, advising that staff is investigating alternate methods of agenda circulation to members of Council, such as monitors in the Council Chamber, and also touch-screen voting. These options will be considered for the renovated City Hall, pending availability of funds.

The Committee acknowledged receipt of information provided by the City Clerk with respect to the current cost of printing agendas.

(iii) Outstanding Business List Item – Community Councils

Rose Caterini advised that legal staff have provided their comments with respect to Community Councils; the Committee assigned a due date of the 2nd quarter of 2009 for staff to report back on this issue.

(iv) Update – Procedural By-law

Councillor Powers requested an update for dealing with the various components of the Procedural By-law.

Rose Caterini responded that she, together with the City Clerk and Legislative Co-ordinators, are reviewing the Procedural By-law, and will be bring amendments forward in logical relationship to the issues before the Governance Review Committee.
(v) **Councillors’ Mail Outs**

Councillor Whitehead expressed concerns with respect to the costs incurred to complete a single mass mailing to the constituents of his Ward vs the costs incurred in other Wards of the City where the number of households varies significantly.

The Chair advised that this matter is to be further discussed in conjunction with the issue of Ward boundaries.

(vi) **City of Hamilton Flag**

Councillor Mitchell expressed his opinion with respect to the lack of recognition of the City of Hamilton flag.

On a motion, the issue of the City of Hamilton flag was referred to staff to report back.

(f) **ADJOURNMENT (Item 6)**

There being no further business, the Sub-Committee adjourned at 10:40 a.m.

Respectfully submitted

Councillor R. Powers
Chair

Carolyn Biggs
Legislative Assistant
February 19, 2009
Appendix “A” to Item 1 of
Governance Review Sub-Committee Report 09-001

Hamilton Municipal Heritage Committee Logo: