MINUTES
Hamilton Veterans Committee
Tuesday, February 12, 2013
10:00 a.m.
City Hall – Room 192

Present: Chair: Bob Fyfe
Members: Dave Steckham, Bill Eisan, Harry McEwen, Art Tompkins

Absent with Regrets: Councillors Morelli and Merulla (City Business), Gerry Rattray

Also Present: Rebecca Oliphant, Minute Taker, Staff Liaison, Tourism and Culture
Mike McAllister, Coordinator-Hamilton Military Museum, Tourism and Culture
Marie MacEachern, Event Coordinator, Tourism and Culture

CHAIR’S REMARKS: Moment of silence for Fallen Comrades

1. CHANGES TO AGENDA
Item 4.5 Hamilton and Scourge Memorial will be moved to the beginning of the Agenda to accommodate staff schedules.

2. DECLARATION OF INTEREST
None declared

3. APPROVAL OF MINUTES OF PREVIOUS MEETING (McEwen/Eisan)
3.1 Hamilton Veterans Committee Meeting Minutes, dated 08 January 2013. CARRIED

4. BUSINESS ARISING FROM THE MINUTES
4.1 Role & Function of Hamilton Veterans Committee
Update: David Steckham
David has met with Anna Bradford and Geordie Elms regarding this topic. He is making two recommendations for discussion and decision.
(Steckham/Eisan)
That the Military Heritage and Protocol Special Assistant to the Mayor become an ex-officio member of the Hamilton Veteran’s Committee.
CARRIED

It is important that we have that connection to the Mayor’s office. Geordie is very knowledgeable and has connections to the regiments based in the city.

(Steckham/Tompkins)
That a stakeholder group, including all current members of the Hamilton Veterans Committee, be formed to review the roles and responsibilities of the Hamilton Veterans Committee, and report back to Council on results and recommendations.
CARRIED

The Hamilton Veterans Committee is unique in that we are the only Veterans Committee in Canada. Our current role is very limited to Remembrance Day etc. If we are looking to expand that role a stakeholder group comprised of reps from various regiments, United Council of Veterans, Legions, Coordinator of Hamilton Military Museum would be very useful. There is more strength in coming together and finding out what these voices (need to determine who these voices are) would like the committee to be and how to keep the committee current.

4.2 World War I Artillery Pieces
No update

4.3 Calendar of Veteran’s Events / HVC Web page
Action: Committee will confirm with staff as to whether they are interested in looking at an external website for the Veteran’s Committee.

4.4 Veterans Parking in Hamilton
No update

4.5 Hamilton and Scourge Memorial
Mike McAllister, Coordinator-Hamilton Military Museum
Presentation provided by Mike is attached to minutes. The working date for the 2013 commemoration on the water is Sep 4. On Sep 21 a commemorative ceremony with video of Sep 4 will be held at Dundurn National Historic Site. It is important the Sep 4 date remain flexible as it is dependent on the availability of partners. Representative from HVC will definitely be on board the vessel for the Sep 4 event and possibly have a speaking role. The plan is to keep music to an 1812 theme – fife and drum and possibly buglers.

4.6 Fields of Honour
No update to date.
4.7 Arm Bands/Name tags/Honourariums  
Update: Marie MacEachern  
Marie shared a prototype of arm band – elastic will make it easier to go over coats. Must have City logo. Arm bands should be kept by City staff between events.  
Individual arm bands should read Parade Marshall, Colour Marshall, Parade Commander, Chair – HVC, HVC member.  
Colours were not determined, most likely black background with white writing. Font should be as large as possible and easy to read.  
Name tags – It was agreed they should have a pin back. Marie to investigate with Clerks/Purchasing to see if there is a City standard for name tags.  
Honourariums – are only paid to bands that participate in the service by playing hymns with vocalist.  
Marie to create a contract for Dundas Concert Band for all 2013 Veterans events.  
David and Marie to work with Lynda Furchner on Dieppe Memorial ceremony.  
SEAT applications – must be completed for all Veterans events. Marie will submit for:  
Decoration Day – Sunday, June 9  
Dieppe Memorial – Monday, August 19  
East Hamilton Decoration Day – Sunday, August 25  
Remembrance Day – Garrison Parade Sunday, Nov 10, Service Monday, Nov 11

4.8 Remembrance Day / Santa Claus Parade  
Report was received at Emergency & Community Services on February 11, 2013 with no questions. It will go to Council on February 13.

5. STANDING ITEMS

5.1 1812 Bicentennial Commemoration  
- 2013 Smiths Knoll Remembrance Ceremony  
Friday, May 31

5.2 Upcoming Events

6. NEW BUSINESS

6.1

7. ADJOURNMENT

The meeting adjourned at 11:40 a.m.

Next Meeting: March 12, 2013  
10:00 a.m. to Noon  
City Hall – Room 192