MINUTES
SWMMP Steering Committee Meeting #10-06
Thursday, October 5th, 2006
City Hall, Room 264
10:30 a.m. - 12:00 p.m.

Present:
Councillor Dave Braden
Councillor Philip Bruckler
Councillor Maria Pearson
Beth Goodger, Director of Waste Management, Waste Management Division
Craig Murdoch, Manager of Waste Processing, Waste Management Division
Colin Vidler, Supervisor of Waste Collection, Waste Management Division
Anne Winning, Supervisor of Policy and Planning, Waste Management Division
Al Dore, Manager of Parks and Cemeteries, Operations and Maintenance Division
David Hart Dyke, Chairman of the Waste Reduction Task Force
Colleen Brakewell, Policy Analyst, Waste Management Division

Regrets:
Pat Parker, Manager of Solid Waste Planning, Waste Management Division
Blair Smith, Manager of Waste Collection, Waste Management Division
Councillor Chad Collins

1. Adoption of Agenda
The agenda was adopted as presented (moved by Councillor Pearson, seconded by Councillor Braden). CARRIED

2. Adoption of Minutes from the Previous Meeting of September 7th, 2006
David Hart Dyke had a concern regarding the minutes and that they did not accurately reflect the discussion on the appointment of new members to the Waste Reduction Task Force. The issue was raised and was deferred for further discussion. The minutes were adopted as presented (moved by Councillor Pearson, seconded by Councillor Braden). CARRIED

3. Budget
Staff is working on the 2007 budget. The 2007 budget will reflect the annualized costs for the Green Cart Program and Community Recycling Centres, which did not operate fully in 2007. The budget will also continue to be affected by the recycling program commodity revenues and uncertainty around the Waste Diversion Ontario funding. Cost saving measures and revenue options are being considered. Budget updates will be provided on an ongoing basis.

4. SWMMP Implementation
a) Information Update Green Cart Program
The Green Cart Program is going very well. Over 13,000 tonnes of organics have been delivered to the CCF as of the end of August. At the end of August the City’s diversion rate was approximately 35%. The diversion rate for curbside only was approximately 40% for the same period. Pay as You Throw, container limits and the Multi-res diversion program will come into play as possible next steps to help the City achieve 65% diversion by 2008. Reports on Pay as You Throw and container limits will go to council by June of 2007, for possible implementation in 2008.
b) Central Composting Facility

To date, 500 tonnes of finished compost has been shipped to end markets from the CCF and there is considerable interest in the material. The quality of the finished compost is excellent. Test markets are giving us great reviews and will continue to be developed. The Composting Council of Canada annual conference was held in Hamilton in September. The delegates were very impressed with the facility. Mark Cullen of Cullen Garden’s toured the facility and was very impressed and will be doing a radio show on the Hamilton’s CCF facility. Councillor Pearson would like to see a media release to promote the success of the program. Staff reported that this can be incorporated into an upcoming event on October 21st, planned for Waste Reduction Week. The event will take place at the Mountain CRC from 10 a.m. to 2 p.m. and Councillors will be invited. Councillor Braden suggested that local markets for compost, such as Connon’s Nursery in Waterdown be explored.

c) Recycling Program Review & HRL Contract

At the September Steering Committee meeting, staff gave an update on the recycling program review and HRL Contract. Staff is currently working on issuing various Tenders and Request for Proposals (RFPs) to ensure recycling collection is in place for April 2008. Recycling Processing collection is also being examined. Preliminary costing has been completed, however, information will be more accurate if it is based on pricing from the marketplace. Internal costing will be done for recycling collection based on the current waste collection model (in-house collection for A Collection zones) and 100% in-house collection. The results of the tenders, RFPs and internal costing will be analyzed and brought to Council in March 2007. Approximately one (1) year is required to obtain trucks.

The RFPs and Tenders will also include options for a four (4) day collection schedule. Reaching a decision on whether to move forward with a four (4) day collection schedule will also require negotiation with existing contractors, a review of processing facilities and negotiation with CUPE 5167. The feasibility will continue to be explored and staff will be reporting back in early 2007 for potential implementation in April 2008. Discussion took place on the potential cost savings of a four (4) day collection schedule. Given the various factors affecting a decision, Councillor Braden asked for a chart outlining the factors and impacts on costs when the information is presented to allow for a more comprehensive overview of the savings.

Information Reports on the Recycling Program and Four (4) Day Waste Collection will be going to the October 16th Public Works, Infrastructure and Environment Committee.

d) Community Recycling Centres

At the Kenora CRC site all sub-service work will be completed in two (2) weeks. Elevation work will begin soon. The Kenora CRC construction should be completed by year end, however, as a cost savings measure we are looking at opening April 1, 2007.

e) Niagara-Hamilton WastePlan

The N-H Joint Working Group will meet next Thursday (October 12th, 2006) at the CCF. Halton has been invited to speak on their EFW plan. The Halton EFW plan is outside of the scope of the WastePlan Study.

f) Corporate Recycling Program

Al Dore updated the committee on recycling in parks. Subject to budget approval, it is proposed that recycling be implemented in permitted parks during the summer. Collection would occur three (3) times per week. There will be no pick-up during the spring, fall and winter. This will encompass 143 municipal parks and 1216 barrels. Parks will be presenting this in the 2007 budget through enhancements. Presently only twenty-one (21) staffed parks are being serviced as a pilot. The parks are outfitted with one (1) barrel for litter and one (1) barrel for recycling stationed throughout the parks. Anne Winning reported that staff met with Rick Martin at
Bayfront Park regarding recycling containers. High profile parks will be given the decorative containers.

5. Operations Updates

Staff is looking at the leaf and yard waste collection schedule for next year. This year we had eight (8) weeks of collection and we are looking at increasing leaf and yard collection to thirteen (13) and dropping bulk goods collection to twenty-four (24) weeks. Staff is also considering increasing the number of bags of leaf and yard waste collected with organics from one (1) to two (2). Bulk tonnage is down dramatically. There is no budget impact.

6. Standing Agenda Items

a) Waste Reduction Task Force

David Hart Dyke enquired about the notification process for the new members. Beth Goodger advised that the report will be going to the October 16th Public Works, Infrastructure and Environment Committee and then to Council for approval on October 24th. The meeting location for the Task Force was discussed and David Hart Dyke requested that a downtown location be maintained. Staff explained that with the upcoming City Hall renovation, other arrangements for meeting rooms will be made. David Hart Dyke also reported that Rena Marie Cornelius will be leaving the Task Force.

b) Recently Issued and Upcoming Tenders/RFPs

Tenders and Requests for Proposals for the Recycling Program and Four day Waste Collection will be upcoming as discussed under Item 4 (c).

c) School Recycling Program

Dennis Guy and Beth Goodger were invited to make a presentation to the Public School Board on the City’s Recycling Program Proposal. Two (2) other companies were also invited to make presentations and the Board is presently reviewing its options.

7. Outstanding Agenda Items (see Appendix A)

None at this time.

8. Other Business

a) LCBO Container Deposit/Return

Staff handed out articles regarding the LCBO Container/Deposit Return. The program is scheduled to begin in early 2007 with containers being returned through the Beer Store.

b) Toronto Purchase of Green Lane Landfill

Staff handed out articles regarding the City of Toronto purchase of the Green Lane Landfill.

9. Next Meeting: Thursday, November 2nd, 2006, Room 264, Hamilton City Hall