MINUTES: Arts Advisory Commission  
Tuesday, November 22, 2011 – Time 5:45 – 7:30  
City Centre, 77 James St. North, Suite 305

CHAIR: Annelisa Pedersen    MINUTE TAKER: Sarah Ehmke

PRESENT: Anupam Bagchi, Tobi Bruce, Anne Cibola, Councillor Jason Farr, Astrid Hepner, Darrell Hicks, Matt Jelly, Jennifer Kaye, Tricia LeClair, Colina Maxwell, Josefa Radman, Earl Walker, Diane Beatty-Wearing

REGRETS: Karen Logan, Donna Reid, Jahan Zeb

GUEST: Ciara McKeown, Art in Public Places Coordinator

1. ACCEPTANCE OF AGENDA
   Moved by: Anne Cibola    Seconded by: Earl Walker

   • Send agenda item suggestions to Co-Chairs 2 weeks in advance of each meeting
   • Agenda will be sent out 2 weeks before each meeting
   • Councillor Farr will only be invited to select meetings

2. DECLARATION OF CONFLICT OF INTEREST

3. APPROVAL OF MINUTES – October 25, 2011
   Moved by: Matt Jelly    Seconded by: Earl Walker

4. ONGOING BUSINESS
   4.1. HECFI (All - 15 mins)
       • Council did not put any limits or restrictions on the RFP in order to maximize market interest and therefore have the greatest range of options for Council to review.
       • RFP speaks to arts/culture community as a user group of Hamilton Place - pages 14, 23, 37 & 40 highlighted
       • Proposals expected to be received by end of Q1
• HECFI transitional board is for day to day operations only and could not make decisions about RFP scope. Council makes final decisions.
• Councillor Farr to look into possible cost ($500?) to receive KPMG HECFI research package.

4.2. Art exhibits in City Hall (Tobi - 10 mins)
• Tobi provided an update of the protocol, procedure and application and highlighted changes. These documents are still in the development stage.

MOTION: The AAC approves three recommendations regarding the Art exhibits in City Hall project:
• Room 118 on the first floor and glass cases outside of Council Chambers as display areas for visual art.
• An AAC subcommittee will be developed to adjudicate visual art exhibit proposals.
• The selection criteria as presented.
Moved by: Earl Walker  Seconded by: Anne Cibola

MOTION: Staff are directed to research other Ontario municipalities with art exhibits in City Hall to determine if exhibition fees (in particular CARFAC compliant) are paid.
Moved by: Josefa Radman  Seconded by: Colina Maxwell

5. NEW BUSINESS
5.1. Overview of public art program (Ciara McKeown - 20 mins)
• www.hamilton.ca/publicart
• Ciara provided an update on 2011 public art projects and community engagement projects that have occurred.
• 2011 project summary:
  ▪ Locke Street completed
  ▪ James St N and Police Station to be installed by end of year
  ▪ Working with City’s graffiti working group
  ▪ Outreach talks
  ▪ website content update including image gallery
  ▪ Changes to RFP
• Upcoming projects
  ▪ Dundas Driving Park installation
  ▪ Calls for Binbrook and Battlefield Park
  ▪ Possible bike rack project for emerging artists

5.2. What do we want to accomplish? (Chair - 30 mins)
• Why are you here? Who are you representing? What do you want to accomplish on the committee?
• Discussion to be continued at next meeting

6. UPDATES

6.1. Presentation to Emergency and Community Services Committee (Chair - 5 mins)
• November 23 presentation at 1:30pm by Tricia and Annelisa

6.2. Creative Catalyst (Jennifer - 5 mins)
• Project has shifted in scope
• No action required, if new information becomes available it will be brought to the AAC

6.3 Heritage Planning
• Heritage Planning staff person will be invited to a future meeting

6.4 Cultural Mapping Workshop
• Hamilton was successful in getting the workshop. It is expected to be held in March 2012 (date TBC)
• Workshop supported by Municipal Cultural Planning Inc. (MCPI)

7. ADJOURNMENT

8. NEXT MEETING
   Tuesday January 24, 2012 at 5:45pm

   Note: The December meeting has been cancelled.

Items for future discussion:
• Heritage planning process
• CPP adjudication overview
• Arts Funding Task Force