MINUTES
OPEN FOR BUSINESS SUB-COMMITTEE
Wednesday, April 11, 2012
9:30 a.m.
Council Chambers
Hamilton City Hall

Present: Councillor R. Powers, Chair
Councillors C. Collins, L. Ferguson, and M. Pearson

Absent with regrets: Councillor T. Whitehead, Vice-Chair
Councillor R. Pasuta, vacation

Also Present: T. McCabe, General Manager of Planning and Economic Development
C. Phillips, Senior Advisor, Planning Department
M. Hazell, Senior Director, Parking & By-law Services
B. Young, Director, Municipal Law Enforcement
T. Sergi, Senior Director of Growth Management
P. Mallard, Director of Planning
J. Caetano, Acting Director of Building Services
G. Norman, Manager, Engineering Design and Construction
A. Fletcher, Manager, Strategic Services, Special Projects
D. Ortiz, Manager, Building, Engineering and Zoning
N. Shleehahn, Manager of Business Development
G. Norton, Manager, Urban Renewal
K. d’Andrade, Co-ordinator, Business Facilitation
K. Huigenbos, Co-ordinator, Small Business Enterprise Centre
I. Bediou, City Clerk’s Office
1. **CHANGES TO THE AGENDA**

   The Clerk advised that a written submission from Danya Scime expressing her concerns as a Flamborough small business operator was added as Item 6.1.

   *(Pearson/Collins)*
   That the agenda for the April 11, 2012 meeting be approved as amended.  
   **CARRIED**

2. **DECLARATIONS OF INTEREST**

   There were none declared.

3. **ADOPTION OF MINUTES**

   *(Collins/Pearson)*
   That the Minutes of the March 28, 2012 meeting be approved as presented.
   **CARRIED**

4. **REGISTERED SPEAKERS**

   *(i)* David Adames and Ed Fothergill, Hamilton Chamber of Commerce  
   *(Item 4.1)*

   David Adames and Ed Fothergill addressed the Sub-Committee.  
   Ed Fothergill read from a prepared statement, copies of which were distributed.

   Their comments included but were not limited to the following:

   - Principles (of an application process);
   - Objectives (of an application process);
   - Positive Aspects of recent changes and current practices;
   - Recommendations.

   Committee discussed and commented on the following issues with input from the presenters and staff:

   - The response times have been noted as important;
   - What authority can be delegated under the Act (i.e. potentially consent approvals);
   - The public notification process;
   - The importance of establishing a fixed timeframe;
   - Process for zoning applications is slower.
(Pearson/Ferguson)
That the delegation from the Hamilton Chamber of Commerce representatives be received.

CARRIED

5. CONSENT

(i) Policy for Response Timelines (Item 5.1)

Chris Phillips requested that this document be deferred to the next meeting.

(ii) Business Facilitation Check List (Item 5.2)

Copies were distributed to the Sub-Committee members for review and comment.

6. DISCUSSION

6.1 Written comments submitted by Danya Scime expressing her concerns as a Flamborough small business operator (Added Item)

(Pearson/Ferguson)
That the written submission from Danya Scime be received.

CARRIED

7. NEW BUSINESS

Tim McCabe indicated that staff will be commenting on the public input. The Chair advised that once staff have prepared their responses, the stakeholders that provided the comments will be invited to attend the meeting to hear the feedback.

Marty Hazell advised that the draft “Food Truck By-law” will be presented to the Sub-Committee at the next meeting.

Chris Phillips provided an update regarding the registered speakers for the April 25, 2012 meeting. The Chair indicated that due to the numbers, the meeting will be extended from two hours to three hours and requested that the Committee members reserve that time on their schedules.
The Chair provided an update regarding the Sub-Committee’s work plan and noted that the final report will unlikely be ready by June and the end of October would be a more realistic timeframe.

(Ferguson/Pearson)
That the target date for a preliminary report from the Open for Business Sub-Committee be established for the June 20, 2012 General Issues Sub-Committee meeting.

CARRIED

8. ADJOURNMENT

(Collins/Pearson)
There being no further business, that the meeting be adjourned at 10:25 a.m.

Respectfully submitted,

Councillor R. Powers, Chair
Open for Business Sub-Committee

Ida Bedioui
Legislative Co-ordinator
Open for Business Sub-Committee
April 11, 2012