TO: Chair and Members  
Emergency & Community Services Committee  
WARD(S) AFFECTED: WARD 13

COMMITTEE DATE: May 5, 2010

SUBJECT/REPORT NO:  
Approval for Alcohol as part of a Special Event, Parkside High School 50th Birthday, May 28-29, 2010 (CS10050) (Ward 13)

SUBMITTED BY:  
Joe-Anne Priel  
General Manager,  
Community Services  
PREPARED BY:  
Marie MacEachern  905-546-2424 ext. 2747

SIGNATURE:

RECOMMENDATION:

(a) That the Parkside High School 50th Birthday Committee be approved to host a fundraising beer garden, in Dundas Driving Park in Dundas, on May 28, 2010 for their pub night.

(b) That the Parkside High School 50th Birthday committee be approved to host their birthday celebrations, at the Market Street Arena in Dundas, on May 29, 2010 for their birthday party celebrations.

(c) That, if the request to serve alcohol is approved, the hosting organization must:

(i) Comply with the Ontario Liquor License Act, R.S.O. 1990, Chapter L.19 and the administration of the Act by the Alcohol and Gaming Commission of Ontario (AGCO);

(ii) Comply with the conditions contained within the City of Hamilton's Municipal Alcohol Guidelines, Appendix A of the Policy for Special Event Planning;
(iii) Provide $5,000,000 comprehensive general liability insurance coverage (which shall include a host liquor liability endorsement), with the City of Hamilton named as an additional insured party to this Policy; and

(iv) Pay all City Service costs associated with the operation of this event.

EXECUTIVE SUMMARY

The City of Hamilton received an application from the Parkside High School 50th Birthday Committee to host a beer garden at Dundas Driving Park on May 28, 2010 as part of their pub night and at Market Street Arena in Dundas on May 29, 2010 for their birthday party celebrations.

Profits gained from the alcohol sales will be used to offset the cost of the event.

If this request is denied, lack of alcohol sales will limit the organizers ability to generate revenues to offset event costs.

FINANCIAL / STAFFING / LEGAL IMPLICATIONS

Financial: There are no financial implications associated with Report CS10050.

Staffing: There are no staffing implications associated with Report CS10050.

Legal: There are no legal implications associated with Report CS10050.

HISTORICAL BACKGROUND

The Special Events Unit in the Culture Division facilitates requests for the use of alcohol on City Properties, under a Special Occasion Permit.

The City of Hamilton grants approvals for use of alcohol on City lands and in City facilities as part of special event programming. Groups must adhere to the Alcohol and Gaming Commission of Ontario (AGCO) Guidelines respecting Special Occasion Permits, \textit{Ontario Liquor License Act} R.S.O. 1990, Chapter L.19 and the City of Hamilton’s Municipal Alcohol Guidelines. Each group applying for permission to host a beer garden on City property is given a copy of the Municipal Alcohol Guidelines. Together, these guidelines, when implemented, manage the risks associated with having alcohol at an event.
Groups must also supply a certificate of insurance, naming the City of Hamilton as additional insured in the amount of $5,000,000. The process for groups applying is administered through the Special Events Unit in the Culture Division.

**POLICY IMPLICATIONS**

Policy for Special Event Planning (approved at Council March 6, 2002)

**RELEVANT CONSULTATION**

Special Events Advisory Team – a staff team from various City departments (Public Works, Community Services, Police Services, and Emergency Medical Services) that reviews applications for events to take place on City property.

**ANALYSIS / RATIONALE FOR RECOMMENDATION**

Non-Profit organizations have requested to host events with alcohol on City of Hamilton lands, since the early 1990s. First-time approval from City Council is required for new groups, and barring any reported incidences at the initial event, organizers are granted permission year after year. Subsequent approvals are administered through the Special Events Unit in the Culture Division.

**ALTERNATIVES FOR CONSIDERATION**

N/A

**CORPORATE STRATEGIC PLAN**


**Skilled, Innovative & Respectful Organization**

❖ A culture of excellence

**Intergovernmental Relationships**

❖ Maintain effective relationships with other public agencies

**Growing Our Economy**

❖ An improved customer service

**Social Development**
Vision: To be the best place in Canada to raise a child, promote innovation, engage citizens and provide diverse economic opportunities.

Values: Honesty, Accountability, Innovation, Leadership, Respect, Excellence, Teamwork